



CITY COUNCIL REGULAR MEETING
Tuesday, March 9, 2021 – 6:30 PM

1. **CALL TO ORDER** – Mayor Trett called the meeting to order at 6:39 PM at MWVCOG Building, 100 High Street, Salem, OR.
2. **CITY COUNCIL ROLL CALL** - Mayor Trett, Councilor Tesdal, Councilor Engle, Councilor Luke, Councilor Page, Councilor Smith, Councilor Sheppard. **Staff Present** - Kelly Galbraith and Michelle Connor.
3. **DECLARATIONS OF CONFLICT OF INTEREST** – Councilor Engle, Councilor Page and Councilor Smith would like to announce they are members of Detroit Lake Foundation. This membership should not conflict with meeting.
4. **ANNOUNCEMENTS** – Mayor Trett would like to thank Mid-Willamette Valley Council of Governments for letting Council use meeting room. Would also like to welcome Scott Dadson the new Executive Director of MWVCOG.
5. **APPROVAL OF MINUTES**
 - 5.1 City of Detroit Special Session/Work Session of February 1, 2021 & Regular City Council Meeting February 9, 2021- Councilor Engle makes motion to accept minutes of both meetings. Councilor Page seconds. Motion passes unanimously.
6. **APPROVAL OF BILLS PAYABLE LIST FOR CURRENT MONTH**
 - 6.1 Motion to approve bills not raising a conflict of interest – Councilor Luke motions to approve bills not raising conflict of interest and bills that do raise declaration of conflict. Councilor Smith Seconds motion. Motions passes unanimously.
 - 6.2 Motion to approve any bills, which have raised a declaration of conflict of interest - Councilor Luke motions to approve bills not raising conflict of interest and bills that do raise declaration of conflict. Councilor Smith Seconds motion. Motions passes unanimously.

4. PUBLIC HEARINGS TO DECIDE UPON THE FOLLOWING REQUEST: To consider a Conditional Use/Site Plan Review for a remodel and addition for a new Civic Community Building – Mayor Trett closes City Council Meeting at 6:44 PM to open Public Hearing Meeting.	
4.1	OPEN PUBLIC HEARINGS
4.1.1	Mayor opens Public Hearing for City Council – Mayor Trett opens Public Hearing Meeting at 6:44 PM.
4.1.2	Hearing Disclosure Statement read – City Planner, McRae Carmichael goes over Disclosure Statement.

4.1.3 Staff Report – McRae Carmichael, City Planner, COG – McRae Carmichael goes over process of review. She goes over how to have testimony recorded. McRae Carmichael goes over Staff Report. Report date 3-3-2021 and hearing date of 3-9-2021. File number CU 20-01/SDR 21-01. Applicant and owner of property is Rich Duncan Construction and Detroit Lake Foundation. Property location is 345 Santiam Ave. W. The zoning is (RS) Residential Single-Family Zone. Request is for Conditional Use Permit for a Community Building and Government Office in RS Zone. The applicant had a pre-application conference on 11-18-2020. The Conditional Use and Site Plan Review application was received on 1-4-2021. The application was deemed complete on 1-25-2021. Notice was sent to property owners within 250 feet of the subject property on 2-4-2021. Held Planning Commission Meeting on 3-3-2021. The Planning Commission voted unanimously to adopt staff findings and recommend the City Council to approve application. The site is 1.7 acres. The impact to the site is low. HBH Engineering reviewed application and approved it. Application complies with all the applicable Land Use requirements. It meets all development requirements for site. Staff concludes that the submitted applications comply with the applicable decision criteria as conditioned. Staff recommends that the City Council adopt the findings in the Staff Report and approve. Councilor Tesdal asks if there is room for a fire truck in the building? McRae Carmichael would like to introduce the applicant to speak. Richard Rothweiler the architect on the project says it is big enough but believes the fire engines will be housed somewhere else. General parking for now. Councilor Tesdal would like to know if the building will be rented for City Offices. Richard Rothweiler goes over building plan for offices. Rich Duncan would need to answer questions about leases. Chris Tardiff from the foundation offers to answer any questions. Dave Danielson brings up question about site plan. McRae Carmichael shows site plan on screen.

4.2 CLOSE PUBLIC HEARINGS

- 4.2.1 Mayor closes Public Hearing for City Council at 7:12 PM.
- 4.2.2 Discuss recommendation from Planning Commission – Mayor Trett opens meeting at 7:12 PM.
- 4.2.3 Decision – Councilor Tesdal makes motion to approve application and adopt findings contained in staff report recommended by Planning Commission dated 3-3-2021 to the City Council for applications CU/SDR 21-01. Councilor Engle seconds motion. Motion is passed unanimously.

5. UNFINISHED BUSINESS

Remembrance Plaque for Harold Hills – Kelly Galbraith received a call from Melinda Hills a grandchild of Harold Hills and she would like to be notified when decision is made. Mayor Trett asks Kelly if family would

care if Council put this item off for a little bit. Family understands. Will continue in next agenda.

6. NEW BUSINESS

- 6.1 Request from Detroit Postmaster for City to Purchase Cluster Mailboxes - Patty Patterson the Detroit Postmaster requested City of Detroit to consider purchasing cluster mailboxes for the City. Detroit Post Office will open once power and water is restored. Councilor Engle would like to know if this is on USPS property. Kelly Galbraith says it is on City Right of Away. Postmaster would like City to pay for it. Councilor Luke brings up the question if the City really needs it? Post Office will open once utilities are on. Councilor Page would like to know why mail has not been rerouted to Idanha Post Office. Idanha is only open part time. Councilor Tesdal brings up question if they can use COVID funds for this. Councilor Engle makes motion to wait on decision for a month to learn more about funds. Councilor Smith seconds. Motion passed unanimously.
- 6.2 Water Billing – Kelly Galbraith brings up question about billing for water when homes are built. In the past if they have a meter, they get billed. Councilor Engle brings up that if homes are receiving a service, they should receive a bill. Councilor Luke agrees with Councilor Engle. If you have a meter and use water, you should receive a bill. Kelly brings up that there is a flat fee of \$60.00 even if you do not use water. Councilor Page brings up paying a minimum fee or there would be removal of meter. There is an ordinance in place for this. Councilor Page suggests following ordinance and not to change anything. He discusses ordinance. Councilor Luke thinks they may need more time to review ordinance. Councilor Tesdal suggests that they split it up. Low level charge for folks who have a meter but are not rebuilding. Councilor Smith suggests putting locks on meters instead of removing them. Councilor Page likes this idea. Kenneth Cannady-Shultz is already making plans of locking meters with zip ties. Mayor Trett would like to move to next meeting. Robert Henry, City Engineer discusses water plan they have put out. Goes over dirty water. Please do not boil water. Took 17 samples and 15 samples came back clean. Lab had problem with two due to quality of sample. Must resample these and get a clean sample. Phase III would be after the temporary water treatment plant is up and running. Hoping to have water by 4-15-2021.
- 6.3 FEMA Project Formulation/Grouping Standard or 428 Alternative – Councilor Engle brings up that the City of Detroit has two options for repairs for infrastructures. Councilor Engle goes over funding, challenges, and requirements. Project must be at least \$130,000 and applicant must accept a fixed cost plan. FEMA will accept case by case basis. FEMA does not provide public assistance for donated resources. FEMA is paying 75% of the cost 25% will be the responsibility of the State or Oregon. Maximum donated cost cannot be more than the State's share. The State has already let Council

know they do not have the 25% to fund. The 428 Alternative plan gives option of moving funds around. Standard option you can only use funds for specific work qualified. Councilor Tesdal brings up that the 428 Alternative would be much more flexible. Councilor Page brings up that they really need flexibility to move funds around. Councilor Page makes motion to opt for alternative 428 plan. Councilor Tesdal seconds. Motion passes unanimously.

6.4 Budget Calendar – Councilor Engle makes motion to accept Budget Calendar. Councilor Page seconds. Motion passes unanimously.

6.5 Open Planning Commission Seat – Councilor Smith makes motion to open Planning Commission seat. Councilor Page seconds. Motion passes unanimously.

CORRESPONDENCE – City Recorder/City Clerk

6.6 **Letters Sent** – None.

6.7 **Letters Received** – City is in receipt of letter from Shari Flanders and Harold Ellis Jr. City Attorney has been given letter and public will be notified of letter.

7. COMMISSION AND MAYOR'S REPORTS

7.1 Mayor's Report – Jim Trett – Mayor Trett received a handwritten book made by a worker at the Detroit Dam. Would like to make available to public and put on display in new Community Center. The Corps has found some issues with the spillways and a potential earthquake. Detroit Lake will not go to full pool this year. It will be down 5 feet.

7.2 Police and Safety Commissioner's Report – Councilor Smith would like to thank patrols up in the Santiam Canyon. Deputy Olson says things have been good in the area. A little trespassing. Will try to patrol as much as possible. Sergeant Wilkinson brings up that there is still a lot of debris in the area.

7.3 Street Commissioner's Report – Greg Sheppard – Councilor Sheppard says the streets in the City have taken a beating. City did not get any pavement done before the fires. He is still concerned about flooding.

7.4 Water Commissioner's Report – Tim Luke – Councilor Luke had a great meeting with HBH Engineering. Will be sending out letters and request forms to get water reconnected. Hoping to get temporary water system up and running.

7.5 Building Commissioner's Report – Shelley Engle – Councilor Engle testified in front of State Representatives. Running water is crucial for building in Detroit. Councilor Engle is still not receiving reports from Marion County.

7.6 Parks and Recreation Commissioner's Report – Eric Page – Councilor Page asks the question of getting a side by side?

7.7 Emergency Preparedness Commissioner's Report – James Trett – Continuing under Emergency Declaration.

7.8 Tourism Commissioner – Michele Tesdal – Councilor Tesdal would like Emergency Preparedness Crew to come in and talk about future. Councilor Tesdal is coming up with a team for Stakeholders Meeting.

Councilor Tesdal said Detroit Lake is working on having fireworks at the Lake 7-3-2021.

7.9 Planning Commission – None.

7.10 North Santiam Sewer Authority – Ken Woodward – NSSA would like to thank Shelley Engle for all the work she has done. The mission of the NSSA is to serve our communities of the North Santiam Canyon by creating and maintaining a wastewater solution that is geologically suitable and environmentally sustainable, financially feasible and politically viable.

7.11 Next Meeting – April 1, 2021. All Meetings will be Zoom meetings until further notice. By phone – 1-699-900-6833, Meeting ID – 83199000901# and Passcode – 751133# - Plan to move the next meeting up to a sooner date.

8. PUBLIC COMMENTS – No public comments.

9. ADJOURNMENT – Councilor Sheppard makes motion to adjourn meeting. Councilor Smith seconds. Motion is passed unanimously. Meeting is adjourned at 8:39 PM.

Signed:

Attest:

James R. Trett, Mayor

Kelly Galbraith, City Recorder