



JOB OPENING

Position Description: **Public Works**
 \$20/hour
 30 Hours/week

Supervising Authority: **City Recorder**

The Public Works Maintenance Worker position is "at will" employment with the City of Detroit.

General Description

The Public Works Maintenance position includes a wide variety of duties including landscape maintenance, pruning, trimming, mowing, painting, restroom and litter service, and other general park, street, trails, structures and facilities maintenance work and operation of maintenance equipment.

Typical Duties:

- Repair of potholes.
- Clear all city streets of litter as needed.
- Clear City culverts.
- Clear down trees & debris.
- Snow plowing of City streets.
- Clear fire hydrants of snow.
- Remove snow around City Hall to create safe access.
- Perform general city-owned building maintenance as needed.
- Clean City Hall offices as needed.
- Check and clean outdoor restrooms.
- Collect litter in the parks and empty trash barrels.
- Park inspections and reporting/repairing of vandalism damage.
- Perform minor repairs.
- Clean pathways and trails.
- Maintenance & monitoring of sprinkler & septic system.
- Basic landscaping: pruning, trimming, mowing, painting, etc.
- Report vandalism, natural resources, trash, or occupancy violations to the supervising authority.

Other Job Functions

- Investigate complaints made by the public as to the condition of streets and parks; take appropriate action to alleviate problem and notify supervising authority as soon as possible.
- Occasional monitoring & reporting at water treatment plant as needed.
- Any other duties as deemed necessary by supervising authority.

Qualifications*Ability to:*

- Provide excellence in internal and external customer service.
- Create a positive experience for patrons and staff through professional and courteous behavior and creative problem resolution.
- Practice safe work habits and contribute to the safety of self, coworkers and the general public.
- Operate light and medium equipment including city truck, mowers, power washer, Kubota and various power tools.
- Plan, conduct and perform the full range of maintenance duties.
- Take direction and perform tasks with minimal supervision.
- Maintain a neat, professional appearance.
- Read, interpret and apply park rules and regulations.
- Work varied shifts to accommodate City's needs.

Knowledge of:

- Basic landscape maintenance techniques.
- Basic safety practices and procedures.

Licenses, Certificates and Other Requirements

- Must be 18 years of age or older with a valid driver's license.
- Must have a home telephone or cell phone.
- Must adhere to Personnel Policy Manual Ethics statement in all aspects of performance, conduct and communication with the public.
- Must maintain the highest standard of safety and ethical accountability in performance and conduct.

Application available at:
Detroit City Hall
345 Santiam Ave. W.
503-854-3496
Or online at: detroitoregon.us