



Structural Permit Application

Marion County Public Works
 5155 Silverton Rd NE, Salem, Oregon 97305
 Phone: (503) 588-5147 Fax: (503) 588-7948
 Email: Building@co.marion.or.us
 Internet address: www.co.marion.or.us

CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> Residential	<input type="checkbox"/> Government	<input type="checkbox"/> Commercial
JOB SITE INFORMATION AND LOCATION		
Septic tank or system on this property: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Well on this property: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Job site address:		
City:	State:	ZIP:
Subdivision:		Lot no.:
PROPERTY OWNER INFORMATION		
Name:		
Mailing Address:		
City:	State:	ZIP:
Phone:	Fax :	
E-mail:		
For Homeowner Installations: This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010. Signature: _____ Date: _____		
CCB form is required for homeowner permits		Click for CCB Form
CONTRACTOR INFORMATION		
Business name:		
Mailing Address:		
City:	State:	ZIP:
Phone:	Fax:	
E-mail:		
CCB license no.:		
Print name:		
Signature:		Date:
APPLICANT		
<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other
If other, specify:		
Signature:		Date:
PLAN REVIEW CONTACT PERSON		
Contact Name:		
Contact Address:		
City:	State:	ZIP:
Phone:		
Email:		

FOR CITY USE ONLY	
Required Setbacks	
Front:	Rear:
Left:	Right:
Special:	
Property located in flood plain: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Zoning by:	Received by:
On County Road: <input type="checkbox"/> Yes <input type="checkbox"/> No	

FEE SCHEDULE	
1 a. Valuation information	
Job description:	
Occupancy:	
Construction type:	
Square feet:	
Cost per square foot:	
Other information:	
1 b. Check all that apply	
<input type="checkbox"/> new	<input type="checkbox"/> addition
<input type="checkbox"/> alteration	<input type="checkbox"/> Change of Occupancy/Use
Other:	
Foundation-only permit: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Plan review only: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Total valuation:	\$
2. Building fees	
(a) Permit fee (use valuation table):	\$
(b) Investigative fee (if applicable):	\$
(c) Reinspection (\$52.00):	\$
(d) Enter 12% surcharge (.12 x [2a+2b+2c]):	\$
(e) Subtotal of fees above (2a through 2d):	\$
3. Plan review fees	
(a) Plan review (65% x permit fee [2a]):	\$
(b) Fire and life safety (40% x permit fee [2a]):**	\$
(c) Subtotal of fees above (3a and 3b):	\$
4. Miscellaneous fees	
(a) Seismic fee, 1% (.01 x permit fee [2a]): **	\$
(b) Septic Record Review fee (\$47.00)**	\$
(c) Zoning review fee (___ % x permit fee [2a])**	\$
(d) Subtotal of fees above (4a through 4c)	\$
TOTAL fees and surcharges (2e+3c+4d):	
\$	

** if applicable, see other side for details

This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

Building Permit Fee Table**			
\$1	to	\$2000	\$60.00
\$2,001	to	\$25,000	\$60.00 for the first \$2000 plus \$8.00 for each additional \$1000, or fraction thereof, to and including \$25,000
\$25,001	to	\$50,000	\$244.00 for the first \$25,000 plus \$6.25 for each additional \$1000, or fraction thereof, to and including \$50,000
\$50,001	to	\$100,000	\$400.25 for the first \$50,000 plus \$4.75 each additional \$1000, or fraction thereof, to and including \$100,000
\$100,001		and up	\$637.75 for the first \$100,000 plus \$3.95 for each additional \$1000, or fraction thereof

** Does not apply to New Single Family Dwellings - See Building Inspection Website for Fee Schedule

Fire-Life Safety plan review is required for the following:

1. Group A Occupancies.
2. Group B Occupancies over 4,000 square feet (372m2), or more than 20 feet (6096mm) in height, or with a basement.
3. Group E Occupancies
4. Group F Occupancies over 4,000 square feet (372 m2) or more than 20 feet (6096mm) in height, or with a basement.
5. Group H Occupancies of 1,500 square feet (139 m2) or more than 20 feet (6096 mm) in height, or with a basement.
6. Group I Occupancies.
7. Group M Occupancies over 4,000 square feet (372 m2) or more than 20 feet (6096mm) in height, or with a basement.
8. Group R, Divisions 1, 2, and 4 Occupancies over 4,000 square feet (372 m2) or more than 20 feet (6096 mm) in height, or with a basement over 1,500 square feet (139 m2).
9. Group S, Division 1, 2, 3, and 4 Occupancies over 4,000 square feet (32 m2) or more than 20 feet (6096 mm) in height, or with a basement.
10. Group U, division 1 Occupancies over 4,000 square feet (372 m2) or more than 20 feet (6096 mm) in height, or with a basement.

A Seismic Surcharge is required for the following:

For new structures that are essential facilities, hazardous facilities, major structures and special occupancy structures as defined in ORS 455.447

Septic Record Review:

Required in those instances when a septic permit is not required AND the structural permit is for a new structure or an addition that changes the footprint of the structure AND there is a septic system on the property.

Zoning Review Fee:

Zoning review fees are required for all new structures, additions to structures, and changes of occupancy. The zoning review fees vary depending on the city.

Unincorporated Marion County	20%	City of Jefferson	20%
City of Aumsville	20%	City of Keizer	20%
City of Detroit	20%	City of Mount Angel	25%
City of Donald	20%	City of Saint Paul	25%
City of Gates	20%	City of Scotts Mills	20%
City of Gervais	15%, min. \$10.00	City of Stayton	15%
City of Hubbard	20%, min. \$25.00	City of Sublimity	25%
City of Idanha	15%	City of Turner	20%