

Jim Trett, Mayor  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor  
Denny Nielsen, City Councilor

Michelle Connor, City Recorder



City of Detroit, Oregon  
City Council Reg Session &  
Public Hearing Agenda

November 14, 2023

6:30 p.m.

345 Santiam Ave W.

Detroit, Oregon

Mailing Address:  
P.O. Box 589  
Detroit, Oregon 97342

(503) 854-3496  
(503) 769-2947 fax

Email: [detroit@wvi.com](mailto:detroit@wvi.com)

The City of Detroit is an equal opportunity provider and does not discriminate on the basis of race, creed, color, country of origin, religion, sexual orientation or identity, disability, or other immutable characteristics. Those with a disability who wish to request an accommodation or aid in order to participate in this meeting should contact the City Recorder at (503) 854-3496 or by email at [detroit@wvi.com](mailto:detroit@wvi.com).

Meetings of the City Council of Detroit will be broadcast via Zoom, as well as on other form(s) of electronic media as they become available. If you require additional assistance to participate in this public meeting, please contact the City of Detroit at least 48 business hours prior to the meeting (503) 854-3496 or by email at [detroit@wvi.com](mailto:detroit@wvi.com).

- I. Call to Order -Mayor Trett called the meeting to order at 6:30 PM**
- II. Council Roll Call- Staff Present- Greg Sheppard, Eric Page, Tim Luke, Michele Tesdal, Todd Smith, Denny Nielsen, and Mayor Trett. Staff present Michelle Connor City Recorder and Lindsay Meyer City Clerk.**
- III. Pledge of Allegiance**
- IV. Approval of the Agenda Denny Nielson made motion to approve the agenda, seconded by Tim Luke, all in favor motion passes unanimously.**
- V. Special Orders of Business- None**
- VI. Committee Reports- None**

This time is set aside for committees established by law, ordinance, or other authority to report to the City Council on the committee's ongoing work.

## **VII. Public Comments- None**

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

## **VIII. Resolutions, Orders and Administrative Action**

- a. Planning Commission Terms & Vacancies – Mayor Trett- Eric Page Made motion to open the application process for Planning Commission, seconded by Denny Nielsen, all in favor, motion passes unanimously.
- b. Ziply Franchise Agreement – Eric Page- A proposal was submitted to Ziply to move anything that is overhead to underground, Both Ziply and CPI franchise agreements will be looked at with the goal of starting the new year with a new and updated agreement.
- c. City Hall Memorabilia & Wall Coverings – Tim Luke- Looking for direction with the memorabilia and wall coverings. When the Council chambers are completed we can begin to move forward with that.
- d. Vehicle Sale/Disposal – Eric Page- Eric Page made motion to dispose of one of the brown ford truck that is no longer in good working order, seconded by Todd Smith all in favor, motion passes unanimously.
- e. Emergency Contact Personnel (NIMS Compliance) – Eric Page/Jim Trett/Michelle Connor- Mayor Trett has reached out to Deschutes County emergency management team. Eric Page spoke about the importance of following NIMS and having a plan in place.
- f. Public Hearing – Variance VAR2023-01
  1. Open Public Hearing- Mayor Trett opened public hearing at 6:40 PM Mayor Trett did declare ex-parte contact with the applicant Kyle Juran.
  2. Public Comment- no public comment.  
Kurt Fisher read the Staff report. Kyle Juran addressed council about his variance, could not hear do to recording.
  3. Close Public Hearing public hearing was closed at 7:07 PM  
City Council meeting was opened back up at 7:07 Pm. Todd Smith made motion to approve Variance VAR2023-01, seconded Greg Sheppard, all in favor motion passes unanimously.

## **IX. Consent Calendar**

- a. Approval of the Minutes of the City Council Regular Session/Public Hearing of October 24, 2023.
- b. Approval to Pay Bills
- c. Eric Page Made motion to approve the consent calendar seconded by Denny Nielsen, all in favor.

## **X. Staff Reports**

- a. HBH Engineering -None

- b. City Recorder – Rentals fees need to be looked further into. CCMT- we are meeting every Tuesday. Building permits 3 new dwelling permits and they all were for Janice Ct.
- c. Planning – None
- d. Marion County Sheriff- None
- e. USFS – Michelle King- Eric Page did have a meeting with the forestry department. The main lobby is now open.
- f. Idanha-Detroit Rural Fire Protection District – Fred Patterson fire Chief. Wanted to give thanks to the voters who voted to have the extra staffing during the busy season. The Communications tower will be put in place her in December.
- g. North Santiam Sewer Authority – None
- h. City Clerk- None

## **XI. Unfinished Business**

- a. CIS Negotiations- Still happening
- b. Camping Ordinance- Michele Tesdal and Todd Smith did express that this is something that needs to be addressed sooner than later.
- c. SPIRE Grant – Water & Fuel Tanks-
- d. Todd Smith would like to have Charter added here to unfinished business.

## **XII. Council Reports**

**Greg Sheppard- I would like to have more stripes in town. Would like to put in for a grant for 2<sup>nd</sup> and 3<sup>rd</sup> street. Maybe a couple of speed bumps put in on Santiam Ave. We need to revamp our snow plow project.**

**Eric Page- The walls on the water plant are done. They are going to be moving to getting the roof on. Derek Willet our water tech. is no longer working for the City of Detroit. A motion was made by Tim Luke for accepting verbal resignation and move forward with opening the job position, seconded by Todd Smith all in favor. Todd Smith suggested maybe we can contact Idanha and see if they are open to splitting the costs of a water personal. Eric page wanted to make it clear that the water treatment plant is running fine.**

**Tim Luke- Nothing**

**Michele Tesdal- looking into grants for the park.**

**Todd Smith- We had a meeting with the forestry department around the flats area. The flats area is not part of the city it is forest land. We will have another meeting on 1-10-2024.**

**Denny Nielsen- Sera Design- Earlier today Councilor Tesdal and I met with our consultant to review and discuss the Downtown Detroit Vision Plan Draft which will be shared with Council at our December Meeting. NSSA an excavation contractor with the ability to conduct Onsite Wastewater Treatment System Locates and Existing Systems Evaluations has been formally engaged to provide services for commercial projects in Detroit.**

**XIII. Mayor's Report – I attended fall conference in Eugene.**

**XIV. Other Business – Tree lighting and Christmas party will be taking place on 12-2-2023.**


**XV. Upcoming Meetings.**

a. Regular Council Meeting – December 12, 2023 – Detroit City Hall 6:30 PM.

**XVI. Adjourn- Tim Luke made motion to adjourn meeting, seconded by Eric Page, all in favor, meeting adjourned at 7:45 PM**



James R. Trett, Mayor



Michelle Connor, City Recorder