

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, City Councilor

Michelle Connor, City Recorder



City of Detroit, Oregon
City Council Reg Session
Minutes

August 22, 2023

6:30 p.m.

345 Santiam Ave W.

Detroit, Oregon

Streaming on YouTube &
Facebook

Mailing Address:
P.O. Box 589
Detroit, Oregon 97342

(503) 854-3496
(503) 769-2947 fax

Email: detroit@wvi.com

The City of Detroit is an equal opportunity provider and does not discriminate on the basis of race, creed, color, country of origin, religion, sexual orientation or identity, disability, or other immutable characteristics. Those with a disability who wish to request an accommodation or aid in order to participate in this meeting should contact the City Recorder at (503) 854-3496 or by email at detroit@wvi.com.

Meetings of the City Council of Detroit will be broadcast via Zoom, as well as on other form(s) of electronic media as they become available. If you require additional assistance to participate in this public meeting, please contact the City of Detroit at least 48 business hours prior to the meeting (503) 854-3496 or by email at detroit@wvi.com.

- I. Call to Order – Mayor Trett called meeting to order at 6:30 PM**
- II. Council Roll Call- Present Greg Sheppard, Eric Page, Tim Luke, Michele Tesdal, Todd Smith, Denny Nielsen, Mayor Trett. Staff present Michelle Connor City Recorder and Lindsay Meyer City Clerk.**
- III. Pledge of Allegiance**
- IV. Approval of the Agenda- Eric Page made motion to approve agenda, seconded by Denny Nielsen, all in favor, motion passes unanimously.**
- V. Special Orders of Business- None**
- VI. Committee Reports- None**

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

VII. Public Comments- None

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

VIII. Resolutions, Orders and Administrative Action

- a. Approval of Corrective Action Plans FY 20/21 and FY 21/22- Michelle Connor City Recorder- what the findings are from the auditors. We just need a corrective plan of action. I did put a plan together for purchase order for purchasing items. Denny Nielsen made motion to accept the corrective plan of action, seconded by Todd Smith, all in favor motion passes unanimously.
- b. Acceptance of Septec Bid- Tim Luke- Tim look made motion to accept Septec bid, seconded by Michele Tesdal all in favor, motion passes unanimously.
- c. Approve of Resolution 657 – Depository Services for Investment Account- - Michelle City Recorder a resolution to open an investment account. Denny Nielsen made motion to approve resolution 657, seconded by Greg Sheppard all in favor motion passes unanimously.
- d. Approve Resolution 656 – Exempt other Contracts from Competitive Bidding- Matt Del Moro- Mayor Trett recessed the city council meeting at 6:41 PM and opened the contract review board meeting at 6:41 PM. We received the three quotes that we discussed at the previous meeting. Eric Page made motion to accept and recommend that City Council approve Resolution 656, seconded by Tim Luke, all in favor, motion passes unanimously. Mayor Trett recessed the Contract review board meeting at 6:42 and reopening the City Council meeting. Denny Nielsen made motion to approve Resolutions 656, seconded by Tim Luke, all in favor motion passes unanimously.
- e. STR Committee – Approval to transfer to Planning Commission- Michele Tesdal- Would like to have Planning Commission take over the STR committee so the planning commission can finish off works. Michele Tesdal made motion to transfer of STR committee to planning commission, seconded by Todd Smith, all in favor motion passes unanimously.

IX. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council/Public Hearing August 8, 2023 –
Eric page made motion to approve the consent calendar, seconded by Todd Smith, all in favor motion passes unanimously.

X. Staff Reports

- a. HBH Engineering – Matt Del Moro a reminder to be safe during the paving. Use caution.

- b. City Recorder – None
- c. STR Committee- Nancy Powell - None
- d. Planning – None
- e. Marion County Sheriff- None
- f. USFS – Michelle King- None
- g. Idanha-Detroit Rural Fire Protection District- None
- h. North Santiam Sewer Authority- None
- i. City Clerk- I have been working getting all the ORD uploaded to the website.

XI. Unfinished Business

- a. Ordinance 251 – Parking- On Going
- b. Policy on Water Meters – Getting direction from Mcrae- On Going
- c. Camping Ordinance – On Going – Todd Smith I did see a property that did have 10 tents on one property no porta potty or running water.

XII. Council Reports-

Greg Shepard- Paving project is moving forward, would like to do crack sealing done here in town. Street light will be put in on Melgard.

Eric Page- Heat related issues at the water plant caused some issues. We are getting two cooling fans put into the power panels, also an apron for the top to reflect heat.

Tim Luke- Would like to see a set of master set of keys so that contractors who need to do work can do so.

Michele Tesdal- Nothing new to report.

Todd Smith- We are currently working on the responsibilities of the enforcement officer.

Denny Nielsen- Spoke with business owners about the portable restrooms that have been here during the busy season, those will now start to be taken out and the demand for them is not as high. A new tank will be being installed here very soon.

XIII. Mayor's Report – I was able to attend the Oregon Mayors association conference.

XIV. Other Business – None

XV. Upcoming Meetings

- a. Regular Council – September 12, 2023 – Detroit City Hall 6:30 PM.

XVI. Adjourn – Todd Smith made motion to adjourn meeting, seconded by Eric Page Meeting was adjourned at 7:08 PM.



James R. Trett, Mayor



Michelle Connor, City Recorder