

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, City Councilor

Michelle Connor, City Recorder



City of Detroit, Oregon
City Council Reg Session
Meeting Minutes

June 13, 2023

6:30 p.m.

345 Santiam Ave W.

Detroit, Oregon

Streaming on YouTube

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- I. Call to Order- Mayor Jim Trett called meeting to order at 6:30 PM**
- II. Council Roll Call Present- Greg Sheppard, Eric Page, Michele Tesdal, Todd Smith, Denny Nielsen. Absent Tim Luke. Staff Present Michelle Connor and Lindsay Meyer.**
- III. Pledge of Allegiance**
- IV. Approval of the Agenda- Eric Page made motion to approve agenda as amended, seconded by Denny Nielsen all in favor motion passes unanimously**
- V. Special Orders of Business**
 - a. Detroit Marinas Excavation & Resiliency Project – Lari Rupp- Presenting the results of the survey that was done during the open house in May. The second option was the one that was most liked. Lari is just wanting the community’s input as well as the Councils input on what they would like. The project goal is to have a longer season with more water in the lake from May 1st to October 1st. Giving an extra month. Marion County is wanting to have the City write a formal letter and or resolution about what choice would best fit the community. Parking was an issue that was brought up.
 - b. Commercial Septic Update – Marion County- Chris with Marion County Public works. There is now a septic grant program for the commercial properties in

Detroit. This can help with replacement, repair, and new construction. As long as the work is done and permitted this program will be able to reimburse commercial property owners for the expense.

VI. Committee Reports- Nancy Powell with STR- A committee has been formed to

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

go over guidelines established by other towns and cities. The committee represents the interest of full time and part time and STR home owners. The first meeting was held on Monday May 29th. The goal is to protect the livability and character of Detroit. To assure that all short-term rentals and renters all have the same guidelines.

VII. Public Comments- None

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

VIII. Resolutions, Orders and Administrative Action

- a. COG – Legal Contract- City attorney will be retiring at the end of June. COG will not be offering city attorneys any longer. They will provide a service that would cost 4,000.00 a year and the services would cover the following, consultation, and navigation services. Eric Page made motion to sign a contract with COG, seconded by Greg Sheppard all in favor, motion passes unanimously, Tim Luke absent.
- b. Discussion about new City attorney- Mayor Trett. We are need of a new City Attorney. Mayor Trett has reached out to a few different law firms. He had only heard back from two. One was from Lake Oswego; they had stated that they are not really interested in taking on the City of Detroit as a client. The second one was Saalfield and Griggs Mark Shipman. Eric Page made motion to accept Saalfield and Griggs as the attorney, seconded by Michele Tesdal, all in favor, motion passes unanimously, with Tim Luke absent.
- c. COG – Planning Contract & Plan Review Process- In the packets there are some different options. This could help take the load off of our city staff. Currently how it working is City staff looks over the plans and then the plans go to Marion County Building Department. Michelle will follow up with the City of Dayton to see what their experience has been. Mayor Trett did state that it can be adopted tonight, and that the contract can be cancelled out by either party with a written notice of wanting to end services, of 30 days' notice. Eric Page made motion to enter into a contract with them, having Denny Nielsen meet with Curt Fisher about what some of our concerns are moving forward, seconded by Michele Tesdal, motion passes five to one, Todd Smith voting no and Tim Luke absent.

- d. Northside Electric Bid to Separate Power Distribution at Community Center for Triple Net Lease – Denny Nielsen- Not able to hear recording. Denny Nielson made motion to move forward with North side electric to separate power, seconded by Todd Smith, all in favor, motion passes unanimously, with Tim Luke being absent.
- e. Community Center Rental Fees- This would be for the Council chambers and other small rooms that are available, this will not include the gym area DLF will be in charge of that. Michele Tesdal made motion to move this topic to a work session, seconded by Eric Page, all in favor, motion passes unanimously with Tim Luke being absent.
- f. Ordinance 270 – Utilities Franchise Agreement- Michelle has been working on this. The ordinance needs to be re worded so that it stats that all utilities would be underground. This topic has been tabled until a later time. Motion was made by Todd Smith to table ORD 270 until a later time, seconded by Eric Page, all in favor motion passes unanimously, Tim Luke absent.
- g. Selection of CIS Mediation Team- August 17th is CIS meeting. Michelle, Jim, Denny, and Chris Epply will be part of the committee that will meet with CIS on 8-17-2023. Denny Neisen made motion to accept the committee, seconded by Michele Tesdal, all in favor, motion passes unanimously. Tim Luke absents.
- h. DLF mass gathering permit. – Denny Nielsen made moved to approve permit, seconded by Michele Tesdal, all in favor, motion passes unanimously, Tim Luke absent.

Two notices of intent to award, Forest Avenue improvement project, and brietenbush pump station project,

IX. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – Work Session May 4, 2023, Work Session May 9, 2023, Regular Monthly Meeting May 9, 2023, Special Session May 17, 2023, Work Session May 23, 2023 and Work Session May 31, 2023
- b. Approval to Pay the Bills
Motion was made by Eric Page to approve the consent calendar, seconded by Michele Tesdal, all in favor, motion passes unanimously, Tim Luke absent.

X. Staff Reports

- a. HBH Engineering- None
- b. City Recorder
- c. City Clerk-Greg Sheppard Street signs, Denny Nielsen will follow up with COG Curt Fisher about them taking over building plans. Michelle will call the City of Dayton to see what their experience has been like with COG.
- d. Planning- None
- e. Marion County Sheriff- None
- f. USFS – Michelle King- None
- g. Idanha-Detroit Rural Fire Protection District- None

- h. North Santiam Sewer Authority – Unable to hear recording
- i. STR Committee – Nancy Powell

XI. Unfinished Business

- a. Ordinance 251 – Parking-This will be discussed at a work session.
- b. Policy on Water Meters – Getting direction from Mcrae- Michelle asked Curt and he stated that it should be written into our development code.
- c. Camping Ordinance – Mayor Trett has not been able to meet with to discuss this, due to schedules. Will keep us updated.

XII. Council Reports-

Greg Sheppard- First part was inaudible. East Forest Ave bids are in. Work should start in July. A street light will be installed on Melgard Ct. Would like to have more street striping done. There has been concerns about dust abatement on the gravel roads. Working on street signs. Motion was made by Denny Nielsen I was unable to hear in the recording what the motion was made for this was discussed at the beginning of Greg Shepards report.

Eric Page- For the month of May we produced 1,196,300 we used 846,446 and unaccounted for was 349,854. We had two major leaks that contributed to this. We are still picking up on people that are not paying for water, but they are having water. We will work on getting them connected to water in the right way. We will be having a public hearing about the new water rate study.

Denny Nielsen- inaudible the first part. We met with Aaron to go over the downtown visioning project. The City Council goal setting meeting is going to take place at our work session on 6-27-2023. Public visioning activities will be happening next month. The City Park is being included in the visioning project. A roadway is needed for the propane tank to be filled behind our building. What is occurring currently they have to use their hose to reach it.

Michele Tesdal- Michele asked that the park be tied in with the visioning project. The park is a large space and it is hard to find grants that could get us further within two years.

Todd Smith- As of June 1st Marion County has been patrolling and partnering with our joint contract that we have with the State Park. Over Memorial Day weekend he did pull over some people and educate them on golf carts. I will be talking with a code enforcement officer this week and hopefully we will be able to work something out so that he can come on board by July 4th.

XIII. Mayor's Report – STR committee will be meeting on 6-19-2023. We will be having a water treatment plant public hearing on 6-21-2023.

XIV. Other Business

XV. Upcoming Meetings

a. Development Code Info. Meeting – June 29, 2023 – Detroit City Hall 6:30 PM.

XVI. Adjourn- Denny Nielsen made motion to adjourn meeting, seconded by Eric Page, all in favor meeting was adjourned at 8:03 PM


James R. Trett, Mayor


Michelle Connor, City Recorder