



## PLANNING COMMISSION/DETROIT CITY COUNCIL

### JOINT WORK SESSION

#### MINUTES

Tuesday, January 18, 2022 – 5:30 PM

#### ZOOM Meeting

1. **CALL TO ORDER** - In the absence of Davis Evenson, Dean O'Donnell opened the Planning Commission meeting at 6:01 PM. Present – Dean O'Donnell, Michelle Warden, Kevin Cameron, Elaine DeGeorge. Absent – Kevin Hills, Davis Evenson & Gina Audritsh
2. **CALL TO ORDER** – Mayor Trett called the Joint Planning Commission/City Council Work Session to order at 6:02 PM. Present – Denny Nielsen, Eric Page, Tim Luke, Michele Tesdal, Todd Smith and Mayor Trett. Absent – Greg Sheppard. Staff Present – Kelly Galbraith and Michelle Connor.
3. **DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None
4. **ANNOUNCEMENTS** - None
5. **APPROVAL OF MINUTES** – November 30, 2021 Regular Planning Commission Meeting. Michelle Warden pointed out that there was a discrepancy in the minutes stating the Planning Commission meeting was going to be held on the 15<sup>th</sup> instead of the 18<sup>th</sup>. Elaine DeGeorge made a motion to approve the minutes, seconded by Michelle Warden, all in favor, motion passed unanimously.
6. **UNFINISHED BUSINESS** - None
7. **NEW BUSINESS**
  - a. Development Code Audit and Amendment – Mcrae Carmichael wanted to meet with the Planning Commission to discuss the acceptance of the DLCD funding award for the Code Audit and potential Legislative Amendment that we will be working on this year. The first item is the plan for how we will structure the Code Audit and Legislative Amendment, the second is public outreach because part of the grant is an outreach component and the third part is some of the content we will working on. Mcrae's plan is to cover a chapter of the Development Code at each Planning Commission meeting through June covering the entire code and then bring it through the public hearing process at Planning Commission and then to the City

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Council. Mcrae says the Headwaters Group has reviewed our Comprehensive plan for "fire hardening" and has suggestions on language we could use so we could include this topic as well. After much discussion Mcrae's plan is to review the first section of code at the Planning Commission meeting on the 3<sup>rd</sup> Tuesday of February, work with Kelly and Michelle on what to add to our website, and schedule potential outreach meetings. She will have an update on progress at the March Council meeting.

- b. Amend Date and Time of Planning Commission Meeting with a Formal Motion. – Kevin Cameron made a motion to change the meetings to the 3<sup>rd</sup> Tuesday of the month at 5:30 PM, seconded by Elaine DeGeorge, all in favor, motion passed unanimously.

**ADJOURNMENT** – Kevin Cameron made a motion to adjourn the work session for the Planning Commission, seconded by Elaine DeGeorge. Meeting adjourned at 6:34.

**ADJOURNMENT** – Todd Smith made a motion to adjourn the work session for City Council, seconded by Eric Page, all in favor, motion passed unanimously. Meeting adjourned at 6:35.

Signed:

Attest:

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Dean O'Donnell, Vice-Chairman

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Kelly Galbraith, City Recorder

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James R. Trett, Mayor

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Kelly Galbraith, City Recorder



## **PLANNING COMMISSION REGULAR MEETING**

### **AGENDA**

**Tuesday, January 18, 2022 – 5:30 PM**

### **ZOOM Meeting**

- 1. CALL TO ORDER** - In the absence of Davis Evenson, Dean O'Donnell opened the Planning Commission meeting at 6:01 PM. Present – Dean O'Donnell, Michelle Warden, Kevin Cameron, Elaine DeGeorge. Absent – Kevin Hills, Davis Evenson & Gina Audritsh
  
- 2. CALL TO ORDER** – Mayor Trett called the Joint Planning Commission/City Council Work Session to order at 6:02 PM. Present – Denny Nielsen, Eric Page, Tim Luke, Michele Tesdal, Todd Smith and Mayor Trett. Absent – Greg Sheppard. Staff Present – Kelly Galbraith and Michelle Connor.
  
- 3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None
  
- 4. ANNOUNCEMENTS** - Items not on the agenda but relevant to City business may be discussed by the Planning Commission at this meeting. Citizens are encouraged to attend all meetings of the Planning Commission to ensure that they remain informed. Agenda items may be moved back if a Public Hearing is scheduled.
  
- 5. APPROVAL OF MINUTES** – November 30, 2021 Regular Planning Commission Meeting
  
- 6. UNFINISHED BUSINESS**
  
- 7. NEW BUSINESS**
  - a. Development Code Audit and Amendment
  - b. Amend Date and Time of Planning Commission Meeting with a Formal Motion.

## **ADJOURNMENT**

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