

Jim Trett, Mayor  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor  
Denny Nielsen, City Councilor

Kelly Galbraith, City Recorder  
Michelle Connor, City Clerk



City of Detroit, Oregon  
City Council Reg Session  
Minutes

January 10, 2023  
6:30 p.m.  
345 Santiam Ave W.  
Detroit, Oregon

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- I. **Call to Order** – Council President, Eric Page called the meeting to order at 6:30 PM and lead the pledge of allegiance.
- II. **Council Roll Call**- Present- Michele Tesdal, Denny Nielsen, Greg Sheppard, Mayor Trett, Todd Smith, Eric Page, Tim Luke. Staff Present- Kelly Galbraith & Michelle Connor.
- III. **Approval of the Agenda**- Denny Nielsen made a motion to approve the agenda, seconded by Michele Tesdal, all in favor, motion passed unanimously.
- IV. **Acceptance of Election Results/Oath of Office**- Tim Luke made a motion to accept the election results, seconded by Denny Nielson, all in favor, acceptance accepted unanimously. Michele Tesdal, Denny Nielson, Greg Sheppard and Todd Smith all took their oath of office and were sworn in by City Recorder Kelly Galbraith.
- V. **Nominate and Appoint Mayor/Oath of Office**- A motion was made by Denny Nielson to nominate and appoint Jim Trett as Mayor, seconded by Todd Smith, all in favor passed unanimously. Mayor Trett took oath of office and was sworn in by City Recorder Kelly Galbraith.

- VI. Nominate and Appoint Council President/Oath of Office** A motion was made by Tim Luke to appoint Denny Nielson as new Council president. Michele Tesdal brought it to the attention of Council, that Eric Page will continue to serve as Council president for the next year, because this is what is stated in the Council rules.
- VII. Appointment of Council Commissions by Mayor with the Consent of the Council**  
– All Councilors have been reappointed to the same commissions.

**Current Commissions**

- a. Street Commissioner – Greg Sheppard-
- b. Building Commissioner – Tim Luke
- c. Emergency Preparedness Commissioner – James Trett
- d. Water Commissioner – Eric Page
- e. Police and Safety Commissioner – Todd Smith
- f. Parks and Recreation Commissioner – Michele Tesdal
- g. Commercial District Rebuild Commissioner – Denny Nielsen

**VIII. Appointment of Personnel Review Board Members by Mayor with the Consent of the Council – Current Personnel Review Board Member:**

- a. Tim Luke – Reappointed
- b. Todd Smith- Reappointed

-Tim Luke and Todd Smith have both been reappointed to remain on personnel Review Board Members.

**IX. Appointment of Alternate Personnel Review Board Member by Mayor and Consent of the Council – Current Personnel Review Board Member Alternate**

- a. Michele Tesdal – Reappointed  
-Michele Tesdal- has been reappointed as alternate personnel review board member.

**X. Special Orders of Business – None**

**XI. Committee Reports -None**

<p>This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.</p>
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**XII. Public Comments-** Debbie Ruyle 125 Melgard Ct. Detroit. In regards to what

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

happened with the water, how has it been fixed? How will this not happen again? Eric Page responded to her questions- We had severe freezing weather that occurred. This was followed by a very rapid warm up from below freezing temps followed by rapid warming temps. During that time, we had numerous large volume leaks that occurred. Not on the City side of the meters, but on the property owner's side. The snow on the ground made it more difficult to track down exactly where the leaks were coming from. Soon after we experienced rainfall and melting of snow, this brought the turbidity of the water way up. This began clogging of the pumps. This was followed by a power outage. An emergency generator was on site with-in three hours of the power outage. The tank had almost been depleted of water because of the size of the leaks. It was decided to shut water off to the entire town, so that issues such as leaks could be resolved. We are looking into getting a bigger temporary tank or storage so that this does not continue being an issue.

**XIII. Resolutions, Orders and Administrative Action**

- a. Ordinance 271 – ATV/Golf Cart – Repealing Ordinance 236 & 240. – Opened up for public comment.

Elizabeth Smith 220 Boulder. Would like to encourage people, the correct way to complain about something is to contact the city. Without a record it makes it very difficult for the city to actually take action on things. Just wanted to point out to the Community that you need to actually address the city, email the city. You can't leave the ordinance the way it currently sits, because right now golf carts are not legal, they are not allowed under the current ordinance. Thank you for your work on this. In hopes that we can all listen to one another and come to a community decision on how we want to move forward.

Rich Duncan- 110 Deer & 115 Short: In regards to the ATV ordinance that is being developed, has concerns about the representation of council as to what the constituents really want. Has concerns about City Council making Ordinances and recommendations without really understanding what their constituents opinions.

Wes Arnold 100 lake ct.: Questions about the language used in the ordinance, would like 2 to 8 seats added. Questioned if day passes will be an option, monthly passes. We this be accessible for on line purchase. Having to wear helmets in side by sides wondering if this going to be required.

Bob Kottre 155 3<sup>rd</sup> St.: In regards to ATV, states the importance of having insurance on it. Would like to see that insurance be mandatory, feeling it would solve many issues.

Donnie Chandler 305&295 Boulder: In regards to what will be required as far as reflectors, triangles. Would like to know if this is going to be enforced if you already have tail lights and headlights. Had questions as to how the permits and registration of ATV/Golf Carts will work.

Traci Boland 110 Lake St.: Over the past year has been doing a lot of research when it comes to ATV's and golf carts. She asks that Council stick with this amount.

Eric Page made a motion to table Ordinance 271 until February Council meeting, seconded by Tim Luke, all in favor, motion passes unanimously.

- b. Critical Infrastructure – Underground- There have been two meetings with CPI about undergrounding Ziplly's fiber cable in the city. Ziplly is trying to work out a deal with CPI so that they might be able to use their conduit.
- c. Accept Kevin Hills Resignation from Planning Commission – Council to Open Planning Commission Vacancy. Mayor Trett read the resignation letter Kevin Hills provided. Denny Nielsen made a motion to accept this letter, seconded by Michele Tesdal, all in favor, Motion passes 6-1 Tim Luke voting no.
- d. Staff Report on RV's. – McRae Carmichael- Is not available to make the staff report. A motion was made by Tim Luke to table this Staff Report on RV'S until February's regular meeting, seconded by Todd Smith, all in favor, motion passes unanimously.
- e. Leak Repairs to the Park Restroom – Tim Luke- There has been a leak in the park restroom for some time. The repair will need to happen in warmer weather because it is concrete. The proposal was for 3,484.29 to do the job. Tim Luke was able to get a bid for 800.00 from an Electrical company to put in commercial electric heater in to each restroom. The faucets froze with the last freeze and broke. The restroom is made of concrete if moisture gets in the concrete and freezes, this will cause the concrete to break. Same company did a bid of 400.00 for the city shop to have a heater placed in there. This would help the things in the city shop to not freeze. This topic will be moved to the February meeting.
- f. Website Review – Eric Page- A motion was made by Eric Page to form a website review committee made up of council members and members of community, seconded by Todd Smith, all in favor, passed unanimously.
- g. HBH Engineering- Matt Del Moro dealing with funding agencies, FEMA on the overall water system rebuild. He did receive a phone call from The Outdoor Fence Company and Detroit is now on the schedule for the Brietenbush Pump Station. Matt Del Mora is in hopes that the crew will come up in middle of next week or by the end of next week and the fence will be completed. The permanent water treatment plant will hopefully be out to bid in the next week or two. We will have a slightly shorter than normal bid period, so that the project can keep moving forward.

#### **XIV. Consent Calendar**

- a. Approval of the Minutes of the Detroit City Council – December 13, 2022.
- b. Approval to Pay the Bills

Motion made by Tim Luke to make a correction to the minutes from the 12/13/2022 City Council meeting and approve consent calendar seconded by Eric Page, all in favor, motion passes unanimously.

**XV. Staff Reports**

- a. Marion County Community Development Manager- None
- b. City Recorder – Kelly Galbraith has been working with Michelle and Lindsay training them to be able to take over when she retires in March.
- c. City Clerk- None
- d. Planning- None
- e. Marion County Sheriff's - None
- f. USFS – No Update
- g. Idanha-Detroit Rural Fire Protection District - None
- h. North Santiam Sewer Authority- Denny Nielson will cover this in his councilor report.

**Councilor's Report-**

Greg Sheppard – Would like to get things moving with getting the snow plow mounted to the water truck. Would like to get bids out for paving of E Forest Ave and the walkway project. We have a lot of street signs that need to be repaired and replaced.

Eric Page- We produced 1,223,000 gallons of water and used 987,262 gallons. We are zeroing in on the water losses, despite of the loss of water we had.

Tim Luke- The park restrooms fixing roof and getting heat inside of them. Getting heat into the city shop as well as maybe some lights. In the last couple days has been working with Kelly a little bit and investigating since the incident that we had with power outage. We went through an awful amount of propane here. We found out that the generator is not powering things that need to be powered. Would like to get everything functioning properly for the next time.

Michele Tesdal- Now that it seems like the downtown area septic systems might be more local and not be put into the field in the park. I'm going to begin to research the neighboring cities who have updated or installed new parks, find out how did their plans, because she would like to get a quote for the park. Then work on getting a grant for a revised parks plan. Then make contact with the people that applied to be on the parks committee and get that going. Thanks to Tim Luke for helping out with the Parks Building.

Todd Smith- None.

Denny Nielson- Our visioning project Marion Co Economic Development Director Kelli Weese has authorized the advertisement of the RFP for the engagement of the consultant to

lead out downtown planning process. Though our process was delayed slightly but is now on track for responses for potential consultants to be received by the middle of February. NSSA- Peter Olson from kellar and associates provided an update to activities with property owners in our business core last evening at our monthly NSSA meeting. Options for temporary sewer systems have been limited to the use of Advanced Technology drain fields within the business district- it may be possible to link several properties within the City has been ruled out. Peter is actively working with the business owners to clearly define development opportunities to properly design sewer system solutions. A board position for NSSA remains open for a resident from the Idanha area. If anyone in the area is aware of an individual who would be interested in volunteering for the board position, please contact me. City Charter update- Our Detroit city charter will begin again in late March. Updates will be shared as available.


**XVI. Mayor's Report** – There are signs posted around the community about the Corps of Engineers seeking public comment. They are doing a study for a proposed 30-year plan for managing the Willamette Valley Dam system. This includes Detroit Big Cliff. They are having in person meeting this month. That meeting is not an evening meeting. Would like to recognize the city water staff and park people. Derek Willet, Mike Vetter, Richard Cain along with Bob Bruce gave up a lot of their Christmas day trying to get water back into the community.

**XVII. Other Business -None**

**XVIII. Upcoming Meetings**

a. Regular Session – February 14, 2023 – Detroit City Hall 6:30 PM.

**XIX.** Adjourn Eric Page made a motion to adjourn, seconded by Tim Luke, All in favor. Adjourn at 8:14.

  
James R. Trett, Mayor

  
Kelly Galbraith, City Recorder