

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon
City Council Reg Session
Minutes
September 13, 2022
6:30 p.m.

Mailing Address:
P.O. Box 589
Detroit, Oregon 97342

(503) 854-3496

Email: detroit@wvi.com

City of Detroit
345 Santiam Avenue W.

Via Zoom

Meeting ID: 879 9648 4081 - Passcode 065630

The City of Detroit is an equal opportunity provider and does not discriminate on the basis of race, creed, color, country of origin, religion, sexual orientation or identity, disability, or other immutable characteristics. Those with a disability who wish to request an accommodation or aid in order to participate in this meeting should contact the City Recorder at (503) 854-3496 or by email at detroit@wvi.com.

Meetings of the City Council of Detroit will be broadcast via Zoom, as well as on other form(s) of electronic media as they become available. If you require additional assistance to participate in this public meeting, please contact the City of Detroit at least 48 business hours prior to the meeting (503) 854-3496 or by email at detroit@wvi.com.

- I. Call to Order** – Mayor Trett called the meeting to order at 6:31 PM.
- II. Council Roll Call** – Present – Denny Nielsen, Todd Smith, Michele Tesdal, Tim Luke, Eric Page, Greg Sheppard, & Jim Trett. Staff Present – Michelle Connor
- III. Approval of Agenda** – Mayor Trett said that item “G”, a proposal for Kevin Hills to finish the gravel project at the old City Hall, has been added to Section VII Resolutions Orders and Administrative Action. Eric Page made a motion to approve the agenda, seconded by Denny Nielsen, all in favor, motion passed unanimously.

The Pledge of Allegiance was led by Mayor Trett.
- IV. Special Orders of Business** - None
- V. Committee Reports** - None
- VI. Public Comments** – Kevin Rose addressed the Council regarding the culvert he removed at his property at 215 Clifford. Mayor Trett asked that staff work with him on this issue.

Tel: 503-854-3496 ~ e-mail: detroit@wvi.com

Office Hours: Monday through Friday 8:30 AM to 5:00 PM – Closed for lunch 12:30 PM to 1:00 PM

VII. Resolutions, Orders and Administrative Action

- a. Update from McRae Carmichael, MVWCOG – Mcrae introduced Amy Dixon a COG Planner, who has started processing land use applications for Detroit. Mcrae says the Planning Commission is about 2/3 of the way through reviewing the Codes and she would like to have a joint work session with the City Council to give an update. A meeting was set for September 20, 2022 at 6:00 PM. Mcrae reported the surveyor has completed the surveys of the 43 properties in the floodplain and is in the processing of completing the LOMAs. She also reported COG has applied for funding from DEQ. They have received \$2M dollars for property owners that were impacted by the fires for damaged or destroyed septic. She will report more on this at next months meeting.
- b. Resolution 270 – Repealing Ordinance 211, Telephone Franchise Agreement – Michelle Connor reported that the franchise agreement with Zply expires in January and they are looking to renew their contract. There was discussion about the progress of lines going underground and how we should hold them accountable. Eric Page made a motion to table this until the October meeting, seconded by Todd Smith, all in favor, motion passed unanimously.
- c. Ordinance 269 – An Ordinance Adopting Certain Rules of the Council – In Kelly Galbraith’s absence it was unclear what action to take on this. There was discussion about Council rules and procedures. Mayor Trett appointed Michele Tesdal, Todd Smith and himself to begin to look at rules and procedures for the Council and report back. Denny Nielsen made a motion to table Section VII, item c & d (below) and form a committee, seconded by Todd Smith, all in favor, motion passed unanimously.
- d. Resolution 645 – A Resolution Adopting Rules for the City of Detroit City Council. See item “c” above.
- e. Power Cables for Generator at Water Plant – Matt Del Moro reported they are going to put on hold the work at the Silver Bullet with the custom cable and the Breitenbush pump station cam lock assembly while they wait for quotes. There is about 40 gallons a minute of gravity fed water coming down Mackey Creek so in the event of an emergency that would knock out power to the treatment plant we would still have 40 gallons a minute coming in to be treated. HBH is requesting that the Northside Electric quote for \$2,025 quote be moved forward by the Council to get cam lock assemblies at the treatment plant while they wait for quotes on the Silver Bullet and Breitenbush pump station. Eric Page made a motion to approve the power cables for the generator at the treatment plant for \$2,025, seconded by Denny Nielsen, all in favor, motion passed unanimously.
- f. Electrical Quotes for Transfer Switches, Authorization for RFP for the Water Treatment Plant Equipment, Discussion of Proposal for Designing the Breitenbush Pump Station – Matt Del Moro - Eric Page made a motion to address these bids at the Special Session next week along with paving issues that need to be dealt with, seconded by Michele Tesdal, all in favor, motion passed unanimously.

- g. Hire Kevin Hills to do gravel at old City Hall- After a short discussion Tim Luke made a motion to approve \$1,000 proposal from Kevin Hills to finish rocking the old City Hall, seconded by Michele Tesdal, in favor: Denny Nielsen, Greg Sheppard, Tim Luke, Michele Tesdal, & Mayor Trett, Opposed: Eric Page and Todd Smith, motion passed 5-2.

Matt Del Moro added that on the RFP for the permanent treatment plant they are aiming for 250-300 gallons per minute to match the capacity before the fire. If they can get the RFP out now the equipment could potentially be fabricated and moved into the new building and hopefully have full capacity back by next summer. They are concerned about the Breitenbush pump station security now that the road is back open. Matt says it is kind of wishful thinking to get construction going on this in the winter but would hopefully be ready first thing in the spring. Eric Page made a motion that we move forward with an RFP for the water treatment plant equipment as well as the proposal for designing the Breitenbush pump station, seconded by Denny Nielsen, all in favor, motion passed unanimously.

USDA ECWAG Grant – Michelle Connor – She got a call from Deanna Quimby at USDA regarding balance sheets for the Water and General Funds that Kelly Galbraith had submitted. She fully separated the insurance/ECWAG funds to show only on the Water Fund statement with the balance of funds going to the General Fund statement. There was consensus among the Council to approve this change.

VIII. Consent Agenda

- a. Approval of the Minutes of the Detroit City Council – August 2, August 9, August 23, 2022 Special Sessions and August 13, 2022 Annual Saturday City Council Meeting. Denny Nielsen made a motion to approve the Consent Calendar, seconded by Greg Sheppard, all in favor, motion passed unanimously.

Approval to Pay Bills – This item was removed from the Consent Calendar – Todd Smith is concerned about the DRC payment to Robert Bruce not having taxes withheld. Mayor Trett says he is a private contractor and is responsible for his own taxes. Tim Luke pointed out that at the last meeting the Council agreed to keep Robert on as an employee. Mayor Trett will discuss this further with Kelly Galbraith. Michele Tesdal made a motion to pay the bills and address the tax situation with Robert Bruce, seconded by Denny Nielsen, all in favor, motion passed unanimously.

IX. Staff Reports

- a. Marion County Community Development Manager – Not Present
- b. HBH Engineering – CG Contractors is planning on saw cutting the trenches on Monday and then will be paving shortly after that. The quotes for the Scott Ave. paving work are due tomorrow.
- c. City Recorder – Not Present

- d. City Clerk – Michelle has been working with the new Water Technician, Derek Willett, on getting caught up on odds and ends of water requests from residents.
- e. Planning –
- f. Marion County Sheriff – Not Present
- g. USFS – Not Present
- h. Idanha - Detroit Rural Fire Protection District – Laura Harris – Total calls this year is 217, 28 were in August. They started issuing recreational fire permits and so far they have done 81 of those and only 2 were denied. Laura thanked Mayor Trett for directing traffic during the semi-truck accident on August 28th. Fire danger has gone down from Extreme to High now so you can have a camp fire if you have a permit.
- i. North Santiam Sewer Authority – Denny Nielsen - Keller and Assoc. have been selected to provide design, engineering and oversight for the Mill City and Gates sewer system. Marion County recently approved the \$50M for Project A (Mill City/Gates) and \$10M of that grant is slated for use in Detroit/Idanha. Marion County has requested a “Fast Start” sub-contract with Keller to design and implement a temporary sewer system for the Detroit business district. Funding for the administrative support through a contract with COG in the amount of \$150,000 has been received. Community outreach will begin with an in-person meeting of the NSSA in Gates on the 19th at the Gates City Hall. Additional in person meetings will be held in other canyon cities going forward.

X. Councilor’s Report

Greg Sheppard – Greg thanked Traci and Russ Boland for volunteering to help out with striping the streets. Greg also thanked Debbie Ruyle for donating funds from the Can-Can recycling fund. We submitted the \$250,000 Small City Allotment Grant for Forest Ave. walkway and paving. We are still waiting for bids on paving the trench lines.

Eric Page – Eric did not have a water usage report for last month. We are still continuing to chase water meters that are not accurate. Occasionally we are having leak situations. (inaudible). They are looking at a mapping program to help with locates. (inaudible). Eric is confident we will have emergency back up for the water system before any fall or winter storms. (inaudible).

Tim Luke – No report

Michele Tesdal – She received one more Park Committee applicant which make three but she’s waiting to hear more on what’s going on with the drain field in the park. She would like to get a redesign of the park. She has been volunteering time with the Can-Can Club which has donated \$1200 for the park revision. Candy Page (inaudible). There has been a donation of \$12,000 and another \$6,000. (inaudible).

Todd Smith – Sargent Olsen and Wilkinson have moved into their new roles. Todd has not met the new Sheriff yet. The State Parks and the City of Detroit are looking

at co-oping our funding for overtime patrols next summer. Idanha may possibly join as well.

Denny Nielsen - DOWNTOWN PLANNING/VISIONING – Denny Nielsen - Kelli Weese is in the process of completing an RFP for the engagement of a planning consultant through COG. Once approved Marion County and COG will enter into an IGA for procurement of the consultant firm to lead our visioning process. Kelli has requested that the Council identify the City players who will be involved as primary points of contact during the visioning project. Our current team includes Councilor Tesdal Traci Boland, Elaine DeGeorge, Linda Basil and myself. Denny requests that, with the consent of Council, we notify Kelli Weese that our team will remain in-tact and assist with leading this project. Going forward, the planning process will engage broadly businesses, and residential property owners as well as the recreational community. There was Council consensus to proceed with the team in place.

- XI. Mayor’s Report** – There was Council consensus to let Traci Boland proceed with the striping with funds from the Can-Can group. Mayor Trett gave a shout out to CPI for not just shutting down power during the windstorm but taking the time to monitor it. There was Council consensus for Jim Trett to sign a letter for funding for data creation having to do with the archeological survey. It’s part of the water project that we are working with FEMA on and they are funding. There was also Council consensus for Mayor Trett to sign a letter to Oregon Board of Forestry requesting they tell ODF and other people doing forest management that some of the proposals that they are proposing for forest management would severely hamper logging operations again in the canyon.

- XII. Other Business** - None

XIII. Upcoming Meetings

- a. Special Session next week – TBD
- b. Work Session with Planning Commission – September 20, 6:00 PM.
- c. Regular Session - October 11, 2022 at 6:30 p.m.

Adjourn – Eric Page made a motion to adjourn, seconded by Greg Sheppard, all in favor, motion passed unanimously. Meeting adjourned at 8:16 PM

James R. Trett, Mayor

Kelly Galbraith, City Recorder