

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon
City Council Reg Session
Minutes
July 12, 2022
6:30 p.m.

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Via Zoom

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- I. **Call to Order** – Mayor Trett called the meeting to order at 6:34 PM followed by the Pledge of Allegiance.
- II. **Council Roll Call**- Present – Jim Trett, Greg Sheppard, Eric Page, Tim Luke, Michele Tesdal, Todd Smith and Denny Nielsen. Staff Present – Kelly Galbraith and Michelle Connor.
- III. **Approval of Agenda** – Eric Page made a motion to approve the agenda, seconded by Denny Nielsen, all in favor, motion passed unanimously.
- IV. **Special Orders of Business** – Kane’s Marina. Mayor Trett read a letter that was submitted in regards to the number of RVs at Kane’s Marina compared to before the fires. There’s was also concern about there being no fence to block the neighbors and no landscaping. Staff is looking into the concerns.
 - A Mass Gathering Permit has been submitted for the Scotty Alexander concert on August 6th. Denny Nielsen made a motion to approve the permit, seconded by Todd Smith, all in favor, motion passed unanimously.
 - Mayor Trett has been in contact with the Marion County Sheriff’s Dept. regarding them using an office in the City Hall for different activities. In order to keep from issuing every deputy a key we would like to put a combination door on the door by the fire bays.

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- Mayor Trett read a letter from David and Lee Layman. They would like to move forward rebuilding Cedar's lounge at 200 Detroit Ave., Detroit, OR.

V. Committee Reports - None

VI. Public Comments – Marianne Eichler is concerned about the ATV noise late at night. She would like to see more regulations for ATVs.

- Ken Woodward would like to see recycling bins in the park. He would also like to see a permit process and a fee for ATVs.

VII. Resolutions, Orders and Administrative Action

- a. CPI – Billy Terry – Billy says the undergrounding of power is complete in East Detroit. There are still 102 residents with overhead power. They are still trying to secure funding to help residents offset the cost of putting power underground and may have to leave some above ground in the end. They are still about 2 years out from converting everyone. CPI has installed the conduit for Ziplly and it is ready to go. They are hoping to secure a contract with Ziplly so they can remove the poles. They would like to update the franchise agreement to require underground power in the future.
- b. District Response Charge – Duties and Responsibilities – Kelly Galbraith contacted OAWU to get the duties and responsibilities of a DRC:
 - Fill out reports.
 - OHA requires a contract between the DRC and the City.
 - Must be available 24/7
 - Make sure water system is in compliance.
 - Keep certificates up to date by continuing training
 - Hold certificates while new water tech gets certified.

Bob Bruce has agreed to hold the certificates while he trains a new water technician. Eric Page made a motion to enter into a conversation with Bob Bruce regarding his water certificates and to meet with Staff, Water Commissioner, and the Mayor, seconded by Michele Tesdal. Todd Smith would like the Employee Review Board to be involved. Ayes – Denny Nielsen, Greg Sheppard, Eric Page, Tim Luke, Michele Tesdal and Mayor Trett. Nay – Todd Smith. Motion passed 6-1.

- c. Gravel – Old City Hall Property – Tim Luke says FEMA excavated the site too deep it will be an additional \$4,300 in gravel to fill it. Greg Sheppard will contact ODOT about getting some fill dirt.
- d. Parks Discussion – Eric Page said we need to look for a revenue source for our park to cover toilet paper, cleaning and maintenance. The city park has become one of the most popular rest stops on Santiam Hwy. Michele Tesdal suggested renegotiating the contract with the Forestry Dept. for the Flats.
- e. Resolution 642 – Declaring City Items as Surplus – Mayor Trett read Resolution 642 declaring donated office items as surplus. Denny Nielsen made motion to

approve Resolution 642, seconded by (inaudible), all in favor, motion passed unanimously.

VIII. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – June 14, Regular Session and Budget Hearing, June 17, Special Session, June 21, Special Session, June 29, Special Session.
- b. Approval to Pay the Bills

Eric Page made a motion to approve the Consent Calendar, seconded by Michele Tesdal, all in favor, motion passed unanimously.

IX. Staff Reports

- a. Marion County Community Development Manager – N/A
- b. Wildfire Recovery Coordinator – Sarah Allaben – N/A
- c. HBH Engineering – Matt Del Moro said he has requested a proposal from Aspen Environmental for an archeological survey that FEMA is requiring for all undisturbed areas that will have facilities constructed on them. Kenny says there will be a warranty walk through with R&G at the end of this month and then Phase 2B of the project will be totally done. The Council had a work session on 6/27/22 to discuss pavement repair. They identified \$282,000 in funding for an expected total cost of \$232,000. The project was reduced to just trench patching. The funds do not include any loans. It is money the city has on hand. Kenny reminded everyone we will need to do a water rate increase to balance the water budget for upcoming year. They are hoping to get new water rates prepared for an open hearing in September. City staff is sending out a letter to residents giving them 30 days to opt out of having their water service reactivated if they haven't already requested that from the city or having their meter removed. HBH is recommending a budget figure of \$75,000 for the new Water Technician salary. Kenny says the classification of our new water plant might change requiring 36 months of training for new technician instead of 12. Kelly Galbraith added that you do need to have water if you have an RV on your property. Eric Page wants to make sure that when we sign off on the R&G warranty that we have some insurance that our current water loss is not related to something in their contract.
- d. City Recorder – Kelly has been attending Hazard Mitigation meetings with DLCD and we have an updated city addendum. As Special Session is set for 7/27 at 6:30. There will not be a Planning Committee meeting that night. Mcrae is not ready to discuss the next steps.
- e. City Clerk – N/A
- f. Planning – Mcrae Carmichael – N/A Kelly Galbraith says Mcrae took Renata's place but may stay on as our City Planner for a while.
- g. Marion County Sheriff – Matt Wilkinson reported no criminal cases in June. The calls consisted of alarms, traffic stops and suspicious persons. There was a lot of activity around the 4th of July when there were a lot of illegal fireworks. We need to continue to police ourselves and work with neighbors. Marion County Commissioners have approved an enhanced Santiam Canyon wildfire recovery

enhancement patrols from the Marion County Sheriff's office. They are overtime so it will depend on people filling those shifts. The shift is 3:00pm – 1:00am.

- h. USFS – N/A
- i. Idanha - Detroit Rural Fire Protection District – Chief Brad Patterson had a meeting with Metcom 911 in regards to the emergency radio equipment that was lost in the fire. We are going to need to construct a 180' tower on the Community Center site. The tower will contain the emergency antennas we will need for communication back to Woodburn. It would also contain the emergency alert siren and they will try to facilitate an antenna for the FM radio folks out of Mill City. They have a grant for this equipment from Metcom. They will be sending three of the vehicles in the corral in Idanha to surplus. They are also working on recruitment for anyone with any kind of skills. They are in the beginning phases of the new fire station construction. They met with Duncan Construction this week and they are interested in being the GC for the project. They are still working with an investment group on the exact location for that new fire station. The pancake breakfast was a success. They served 350 people and made \$2,600.
- j. North Santiam Sewer Authority – Ken Woodward reported that tomorrow they will be signing an IGA between Marion County and NSSA. They will be receiving some funds so they can hire a part time person along with MWCOG. Denny Nielsen says Sarah Allaben has been working on a video related to the NSSA activities over the past few years for use as a communication tool with the affected communities in the region. The video captures the logic as well as the emotions of the canyon's needs for a functional sewage treatment system that would let us grow as communities and maintain a pristine Santiam river drainage. Denny and Sarah are also collecting talking points that they can use as they begin to regularly communicate with all the communities in the canyon about the project. The RFP proposals for the project have been received and the evaluations have been completed. They are waiting on Marion County now.

X. Councilor's Report

- Greg Sheppard – There is still contaminated pipe on the corner of Patton and 2nd Ave. left by R&G. There's 3 large dead spruce trees on the corner of Melgard Ct. and Meyer that we should get rid of. We have a large pile of dry slash on the top of Scott Ave. that is a fire hazard. He wants to pave Scott Ave. this season with the \$100,000 grant we have. He also wants to stripe the traffic areas in town due to safety issues. He is going to apply for the \$250,000 grant for the east Forest walkway and the paving project before the end of August.
- Eric Page – We had a couple of water leaks in the last month. One was at the bungalows and he doesn't know the exact location of the other potential one. We have about 500,000 gallons of water that is unaccounted for. There is a city wide water reactivation notice going out. He suspects we have a substantial amount of water users that are not paying for their water. The letter will allow the city to more accurately determine how many active water customers currently exist. Determining how many water customer remain is the first step the city must take to assess the water budget and update water rates to reflect the actual income and

expenses for the system. Immediately following the fire many of the agencies we work with provided direct assistance and funds for the city to ensure the water system could be repaired and supply safe drinking water to the citizens. This assistance is coming to an end so therefore we must assess our financial ability. All prior water customers are going to receive a water bill. The first bill will include any water consumption recorded by your meter prior to your account being activated. If you choose to have your meter removed and wish to reconnect in the future the charge will be \$410 for the meter plus city materials and labor cost. Eric will work with HBH to find the leaks and see what's going on. We had a recent pump failure that caused a temporary water shortage. Eric reminded everyone that there's no way based on insurance that the city would have enough money to put a permanent water system back in place. FEMA is going to be major (inaudible) to water system coming back online with a new permanent plant.

- Tim Luke – No report
- Michelle Tesdal – The north side of the parks fence will be started next Monday. She is still looking for more people to be on the Parks Committee. The funds from the upcoming concert in the park will be put towards a stage. She would like to revisit the park plan at the next meeting to see what we could put on the outskirts of the park since the drain field might go there. Michele is also hoping to talk to the person who is the contact person with the Forest Service for the Flats to see how we could relieve some of the funds the City is putting out to take care of the Forest Service Park.
- Todd Smith – Todd gave a big shout out to Ken Eichler and Dave Danielson for bringing their excavators down and moving everything over so the 4th of July fireworks could happen because it was real close to burn piles. We are working with the City Attorney regarding golf carts and ATVs to re-evaluate and change our Ordinance.
- Denny Nielsen – Besides working with the NSSA Denny has also been working with the Charter Review Committee along with Commissioner Tesdal and Mayor Trett as well as the Chairman for that group, Traci Boland. It's been a couple months and several meeting which cumulated last Saturday in an opportunity to engage the public about our suggestions for changes in the Charter and although it was sparsely attended they had a very robust discussion. It was helpful and productive and they have some new ideas to work on in an upcoming meeting which will cumulate in our recommendations to the Council on what we should or should not go on the ballot in November. Denny is also working with the community visioning group. There were 285 responses to the survey. They received a tremendous amount of information which will be used with the consultant that Marion County has graciously agreed to help us with in terms of the funding. A couple of ideas that have surfaced beyond the survey results had

to do with employee accommodations within the City. Also, some perspective modeling of what the City might look like in the future.

XI. Mayor's Report – Reminder there is a water restriction in effect right now due to problem at the silver bullet. (Inaudible). We are very actively looking at the ATV/golf cart rules. (Inaudible).

XII. Other Business - None

XIII. Upcoming Meetings

- a. Special Session – July 27, 2022 at 6:30 PM
- b. Regular Session- Annual Saturday Meeting – August 13, 2022 at 10:00 a.m.

Adjourn – Eric Page made a motion to adjourn, seconded by Todd Smith, all in favor, motion passed unanimously. Meeting adjourned at 8:34 PM

Signed:

Attest:

James R. Trett, Mayor

Kelly Galbraith, City Recorder