

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon
City Council Reg Session
June 14, 2022
6:30 p.m.

City of Detroit
345 Santiam Avenue W.

Via Zoom

Mailing Address:
P.O. Box 589
Detroit, Oregon 97342

(503) 854-3496
(503) 769-2947 *fax*

Email: detroit@wvi.com

The City of Detroit is an equal opportunity provider and does not discriminate on the basis of race, creed, color, country of origin, religion, sexual orientation or identity, disability, or other immutable characteristics. Those with a disability who wish to request an accommodation or aid in order to participate in this meeting should contact the City Recorder at (503) 854-3496 or by email at detroit@wvi.com.

Meetings of the City Council of Detroit will be broadcast via Zoom, as well as on other form(s) of electronic media as they become available. If you require additional assistance to participate in this public meeting, please contact the City of Detroit at least 48 business hours prior to the meeting (503) 854-3496 or by email at detroit@wvi.com.

- I. Call to Order**
- II. Council Roll Call**
- III. Approval of Agenda**
- IV. Special Orders of Business**
- V. Committee Reports**

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

VI. Public Comments

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

VII. Resolutions, Orders and Administrative Action

- a. Purchasing a Chlorine Pump for the Temporary Water Facility
- b. Cost Proposal – CPI Power Upgrade (Three Phase Power) Costs
- c. Clean-up Day – To Co-fund with Idanha
- d. Sarah Allaben – Update on the Visioning Effort
- e. Kelli Weese – Proposed County Assistance for Detroit Downtown Planning
- f. ATV Ordinance – Councilor Smith
- g. Replacement Fencing for City Park/New Park Landscape Plan - Quotes
- h. Resolution 639 – A Resolution Certifying Municipal Services Provided by the City of Detroit
- i. Resolution 640 – A Resolution Adopting the Budget, Making Appropriations, Imposing and Categorizing the Tax for Fiscal Year 2022-2023/
- j. Resolution 641 - Declaring the City’s Election to Receive State Shared Revenues
- k. Update – Snow Plow

VIII. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – May 3, 2022
Regular Session
- b. Approval to Pay the Bills

IX. Staff Reports

- a. Marion County Community Development Manager
- b. Wildfire Recovery Coordinator – Sarah Allaben
- c. HBH Engineering
- d. City Recorder
- e. City Clerk
- f. Planning – Mcrae Carmichael
- g. USFS
- h. Idanha - Detroit Rural Fire Protection District
- i. North Santiam Sewer Authority

X. Councilor’s Report

XI. Mayor’s Report

XII. Other Business

XIII. Upcoming Meetings

- a. Regular Session – July 12, 2022

Adjourn.

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon
Budget Public Hearing
June 14, 2022
6:30 p.m.

Mailing Address:
P.O. Box 589
Detroit, Oregon 97342

(503) 854-3496
(503) 769-2947 fax

Email: detroit@wvi.com

City of Detroit
345 Santiam Avenue W.

Via Zoom
Meeting ID 898 7544 4392
Passcode 111162

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I. Call to Order

II. Council Roll Call

III. Approval of Agenda

IV. Approval of Minutes of Budget Committee Meeting of 05/06/2022

V. Public Hearing to Adopt the 2022-2023 Budget

- *Mayor to Open Public Meeting*
- Ask for public testimony on the proposed budget
- Ask for public testimony to discuss possible uses of the funds (**levied property taxes**) in relationship to the entire budget
- Ask for public testimony to discuss possible uses of **state revenue sharing** funds.
- Ask for public testimony on the proposed used of the funds (**state revenue sharing**) in relationship to the entire budget.
- Ask for public testimony on the proposed uses of **state-shared revenues** (cigarette, liquor and highway taxes) in relationship to the entire budget
- *Close Public Hearing*

VI Council Discussion – Budget and Adjournment



SPECIAL SESSION & PUBLIC HEARING BUDGET COMMITTEE MEETING MINUTES

Friday, May 6, 2022 at 5:30 PM

City of Keizer and via Zoom

1. Call to order - Mayor Trett called the meeting to order at 5:31 p.m.
2. Roll Call – Present – Denny Nielsen, Greg Sheppard, Michele Tesdal, Eric Page, Mayor Trett. Absent – Todd Smith & Tim Luke. Staff Present – Kelly Galbraith.
3. Nominations opened for Budget Committee Chairperson – Don Tesdal nominated Greg Dyke, seconded by Eric Page, Greg Dyke was nominated as Chair of the Budget Committee.
4. Meeting turned over to Budget Committee Chairperson Greg Dyke.
5. Meeting turned over to the Budget Officer Kelly Galbraith. Kelly read the budget message into record and the budget line by line.
6. Meeting turned over to Budget Committee Chairperson Greg Dyke.
8. **Open Public Hearing –**
 - Ask for public testimony on proposed budget - None
 - Ask for public testimony to discuss possible uses of levied property taxes - None
 - Ask for public testimony to discuss possible uses of state revenue sharing funds. - None
 - Ask for public testimony to discuss possible uses of state-shared revenues (cigarette, liquor, and highway taxes). - None
7. **Close Public Hearing**
10. Budget Committee Discussion – None

11. Don Tesdal made a motion to adopt the proposed fiscal budget for 2022-2023 with the aforementioned amendments, seconded by Mayor Trett. All in favor, motion passed unanimously.

12. ADJOURN

A motion was made by Mayor Trett to adjourn.

Signed:

James R. Trett, Mayor

Date

Kelly Galbraith, Budget Committee Chairperson

Date

Attest

*Michelle Connor, City Clerk and
Budget Committee Secretary*

Date

MEMORANDUM

City of Detroit, Oregon
(503) 854-3496
E-mail: detroit@wvi.com

June 9, 2022

RE:

TO: Detroit City Council

The City of Detroit has paid \$900.00 in rent for a chlorine pump. Hiland Water is willing to apply the rent to date to the purchase price of the chlorine pump.

Thank You,

City of Detroit
Kelly Galbraith, City Recorder



Extreme Excavating Company

24580 S China Street
 Canby, OR 97013
 office@EXCcharge.com
 Phone: (503) 263-8088
 Fax: (503) 263-8089
 www.EXCcharge.com
 Excavation at its best!

Estimate

Estimate Number
P4274
Estimate Date
5/19/2022

Customer Info: 403
 CPI-Consumers Power Inc
 6990 W Hill Rd

Project Info:
 3 Phase Adder COD

Philomath, OR 97370

Estimate is valid for 45-days and must be accepted in writing.

Customer Job No	ESTIMATE: 3 Phase adder for City of Detroit
------------------------	---

Description	Quantity	U/M	Unit Price	Extended Price
Directional Bore and install 2768' of 3-3" for City of Detroit 3 Phase feed Includes all labor, equipment and conduit Includes tie ins and setting of CPI equipment	1.00		198,453.38	198,453.38

ROCK CLAUSE: Excavation of boulders 1-2 feet in diameter or larger, or excavation of unforeseen site conditions or underground structures shall be billed on a Time and Material basis. DIRECTIONAL BORE CLAUSE: Any obstacle encountered underground which could or does disrupt the bore, or requires the use of an AT drill (rock drill), shall be addressed on a Time and Material basis. Time shall be billed based upon Extreme's standard rate sheet, which is available upon request but is subject to change without notice. All materials/subcontracted work shall be billed at retail cost plus 15%. If this estimate is placed with an attorney for enforcement, the prevailing party shall be entitled to recover attorney fees and all costs, including but not limited to deposition expenses, court costs, all other expenses regardless of whether or not a lawsuit is filed, at trial, on appeal, in bankruptcy or in any non-judicial dispute resolution process.

Subtotal	\$	198,453.38
OR C.A.T		0.00
Estimate Total	\$	198,453.38



100 HIGH STREET S.E., Suite 200 | SALEM, OREGON 97301 | www.mwvcog.org
T: 503.588.6177 | F: 503-588-6094 | E: mwvcog@mwvcog.org
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Date: June 14, 2022
To: Detroit City Council
From: Sarah Allaben, RARE AmeriCorps, Wildfire Recovery Coordinator
Subject: Detroit Downtown Visioning Survey

BACKGROUND

At its April 4, 2022, meeting, the Detroit City Council directed me to assist with community outreach regarding downtown visioning and development in the City. A volunteer committee composed of representatives from the Council, Planning Commission, and Detroit business community was formed and has been meeting regularly to discuss this work. In May, the committee developed and released a survey about Detroit's downtown needs in the short- and long-term. The survey, in both paper and online formats, was advertised to the community through numerous social media platforms as well as two community events on 5/21/22 and 6/4/22.

SURVEY RESULTS

Included in this packet is a brief report summarizing the initial results of the survey. As of 6/7/2022, there were 161 respondents. The survey garnered hundreds of write-in responses, which, in the attached report, were distilled into a few recurring themes/ideas per survey question. A comprehensive report listing *all* write-in responses is available if desired; please contact sallaben@mwvcog.org to request it.

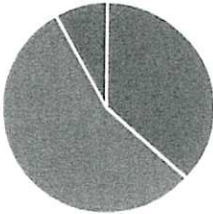
NEXT STEPS

The survey will remain open through 6/15/22 and can be accessed at this link: <https://forms.office.com/r/Nq1xuQXYwR>. A paper (mail-in) copy of the survey can be requested by contacting me at sallaben@mwvcog.org or 971-301-4439.

A final comprehensive report of the survey results will be shared with the City Council once completed. These findings are intended to be used by the City Council, Planning Commission, and any future consultant or organization working on downtown development in the City of Detroit. The survey questions were written to gather a baseline understanding of how the Detroit community wants its downtown area to look and function, as well as to collect innovative ideas from the community that can inform future development. The results may be used in conjunction with the funding opportunity for downtown revitalization presented by Marion County Economic Development at this Detroit City Council meeting on June 14, 2022.

Detroit Downtown Visioning Survey
Initial results summary (6/7/2022 – 161 respondents)

1. Visioning theme. Which phrase/description do you think should guide Detroit's development?



Orange (56%): "Growing and vibrant town that attracts visitors from across the region"

Blue (35%): "Lake resort community with top tier recreational opportunities"

Green (9%): Other

Key ideas from "other" responses:

- Maintain small community feel
- All-season/year-round recreation & community
- Welcoming and family friendly
- Both a resort and a vibrant community

2. Downtown corridor. What do you see as the most important short-term (pre-sewer) projects/developments to pursue as a city?



Key ideas from "other" responses:

- **Parks:** Update city park to be more appealing for kids, and add amenities (e.g., pavilion, stage area, sidewalks, play structures)
- **Food/services:** Centralized area with food and retail options
- **Signage, art, installations:** fire memorial; signage for community center and marinas; murals honoring Detroit's history
- **Clean-up:** Encourage people to clean up burned properties and signs; fill pits; remove temporary fencing
- **Sewer:** Focus on finishing infrastructure, particularly a temporary septic solution for downtown businesses

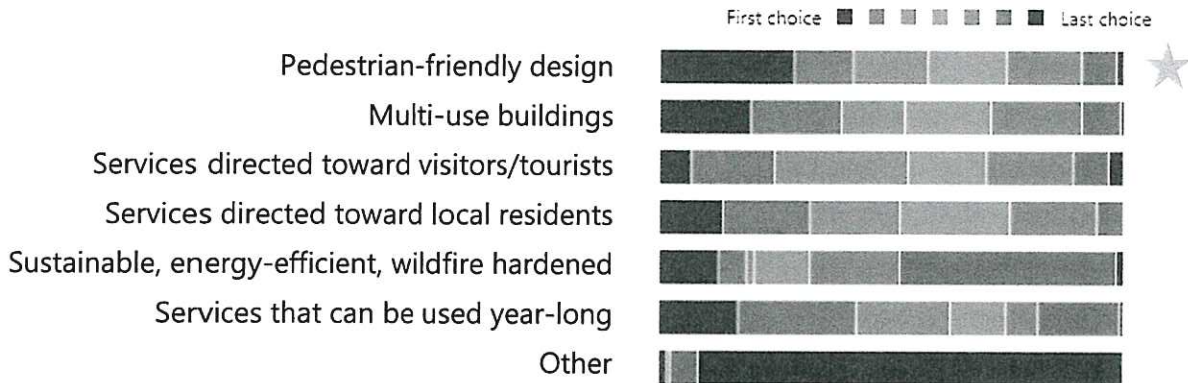
3. Community events. What kind of events would you support and attend in downtown Detroit?



Most popular ideas from "other" responses:

- Beer garden or festival
- Live music in the park
- Family friendly events

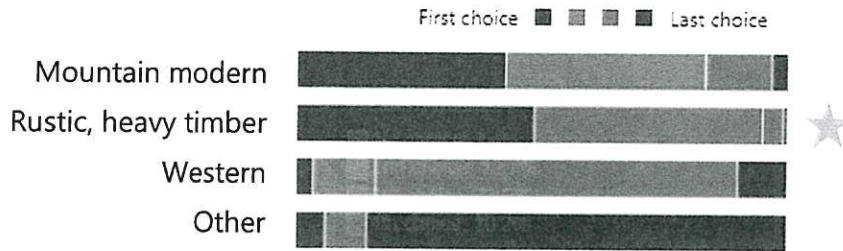
4. Downtown functionality. What would be most important to you in Detroit's rebuilt downtown (following sewer installation)? Rank the following choices.



Key ideas from "other" responses:

- Centralized business area
- Parking
- Let businesses build however they want to

5. **Architectural theme.** What do you imagine downtown Detroit looking like? Rank the following choices. Example photos are provided below.

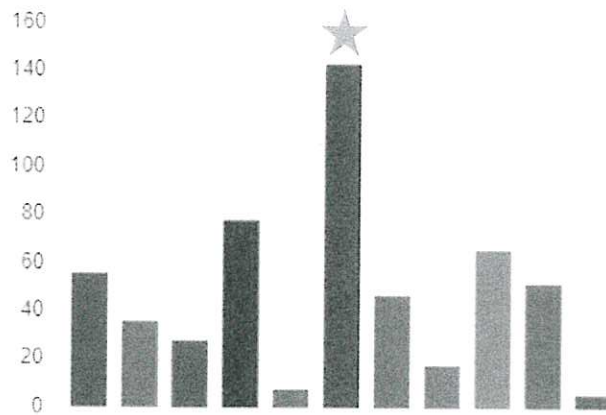


Key ideas from "other" responses:

- **No theme** (~10 respondents): Let business owners do whatever they want; allow a mix of architectural styles; just restore what it looked like pre-fire; keep regulation to a minimum
- **Uniqueness:** Honor Detroit's history and connection to nature (railroad, logging, fishing/wildlife, historic landmarks); don't emulate Sisters
- **Alpine/mountain theme:** Alpine village design; emphasize mountains/camping/hiking
- **Logging/timber theme:** Honor logging heritage; timber-based architecture

6. **Businesses and services.** What businesses would you most like to see and/or use in Detroit? Pick your top 3 choices.

Bakery or ice cream shop.	56
Outdoor gear retailer/rental shop.	36
Laundromat.	28
Grocery store.	78
Co-working spaces for remote ...	8
Restaurants or bars.	143
Coffee shop.	47
Local artist shops.	18
Hardware store.	66
Hotels and lodges.	52
Other	6



Most popular: 1) restaurant/bar, 2) grocery store, 3) hardware store, 4) bakery/ice cream shop

Most popular ideas from "other" responses:

- Sit-down restaurant/bar (open year-round) – overwhelmingly most popular
- Museum or cultural/artisans center
- Businesses that work with tourists (in terms of hours, as well as retail offerings, e.g., fishing gear, artisan shops to browse, motels)

7. What makes Detroit Detroit? Any other thoughts about the future of Detroit's downtown corridor?

Key ideas from "other" responses:

- **Lake, recreation, and natural beauty:** lake and mountains; peacefulness; beautiful scenery; wide variety of recreational opportunities
- **Family and community:** Strong community; family and friends; full-time residents specifically
- **Small town feel:** Safe, small, and charming; freedom
- **History/heritage:** Lumber industry past

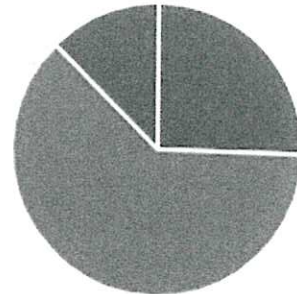
8. Do you own a business in Detroit, or are you interested in starting a business in Detroit?

27 respondents said "yes." Businesses and business interests included:

- Food trucks and restaurants (8)
- Lodging and vacation rentals (5)
- Gear rental shop (2)
- Laundromat (1)
- Excavation company (1)
- Marina, marine repair/sales/storage (3)
- Woodworking (1)

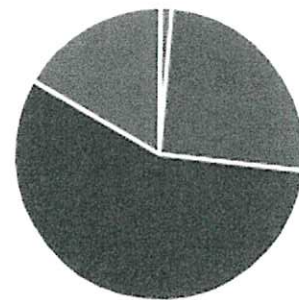
9. Are you a Detroit resident?

● Yes, full-time.	41
● Yes, part-time.	100
● No.	20



10. How old are you?

● <18	0
● 18-24	2
● 25-44	41
● 45-64	91
● 65-	27





MEMORANDUM

TO: Detroit City Council
FROM: Kelli Weese, Marion County Economic Development Coordinator
MEETING DATE: June 14, 2022 Detroit City Council Meeting

Proposed County Assistance for Detroit Downtown Planning

BACKGROUND

Since the 2020 fires the impacted cities of the Santiam Canyon, including the City of Detroit, have been given the chance to revision and rebuild their communities. In the summer of 2021, Marion County supported the Cities of Detroit and Gates in visioning through the establishment of the *2021 City of Detroit Community Vision and Strategic Plan* as prepared by Better City. One of the sections of tasks identified within that plan was related to the downtown commercial corridor and included development of downtown theming and redevelopment of zoning codes.

Given that the City of Detroit is actively in the process of determining its downtown vision and evaluating its zoning codes, it is timely to move to the next phase by developing a plan and guidelines for the City of Detroit's downtown.

PROPOSED DOWNTOWN PLAN & DESIGN GUIDELINES

To assist in accomplishing this, the Marion County Economic Development Program has set aside funding to support Canyon recovery including the advancement of the *City of Detroit Downtown Plan and Design Guidelines* which would serve to codify the development requirements of the Detroit Downtown area including potentially establishing a minimum level of design quality and use of materials which reflect the City of Detroit's character.

The establishment and implementation of this new city plan will require careful coordination and communication between the City, County and Mid-Willamette Valley Council of Governments (MWVCOG). Some of this work has already begun including the development and publication of the downtown survey led by the Detroit Downtown Visioning Committee and MWVCOG RARE participant Sarah Allaben.

Should the City of Detroit be supportive, the proposed next step will include Marion County hiring a consultant to support the City in the development of the Downtown Plan and Design Guidelines. This action could include the following elements:

- City Council Goal Setting to establish the goals for the project
- Community Outreach including:
 - Multiple community workshops
 - Stakeholder interviews with elected officials, business & property owners, nonprofit organization leaders, neighborhood representatives etc.
- Drafting Downtown Vision and Plan including potential zoning regulations for:
 - Locations and design standards of public spaces (streets, blocks, greens, squares, parks),
 - Basic building form standards including scale, frontage, etc.,
 - Architectural standards that ensure design and exterior materials are consistent with the desired character of development in Detroit,
 - Landscape standards for frontage areas and parking lots,
 - Parking management and location standards.
- Plan & Code Review and Adoption process potentially including:
 - Review by Staff / Technical Advisory Committee,
 - Public Hearing / Work sessions with the Planning Commission and City Council.

NEXT STEPS & ACTION

At the June 14, 2022 Detroit City Council meeting, the City Council will have an opportunity to discuss and consider supporting the Marion County Economic Development program in hiring a consultant to support the City of Detroit in the establishment of City Downtown Planning and Design Guidelines. Should the Council be supportive of this effort, Marion County Economic Development Program staff will look to write and publish an RFP to hire a professional firm to perform the work. In doing so, staff will look for guidance from City of Detroit representatives in the establishment of the RFP, and selection of consulting firm. This guidance will include recommendations for potential scope of work for the effort including feedback on community outreach and review / adoption processes.

** Note: In addition to the support proposed for the City of Detroit, Marion County Economic Development Program staff have reached out to the City of Gates to offer the same services. Should the City of Gates be supportive of this effort, the projects will be run in conjunction with each other.

AVAILABLE FOR REFERENCE

- City of Detroit Community Vision and Strategic Plan, December 2021

University Fencing and Home Improvements CCB# -
 152256
 3832 Firwood Cir SE
 Albany 97322
 (541) 990-1507
 hotrod6901@hotmail.com

Estimate

ADDRESS

City of Detroit
 PO Box 589
 Detroit, OR 97342

ESTIMATE # 4583
DATE 05/23/2022

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/23/2022	Project Address: Detroit City Park 105 S Patton Rd Detroit, OR 97342			
	Services 6' Tall Black Chain Link Fencing with Black View Guard Plus Privacy Slats - North Property Line	274	50.00	13,700.00
	Price includes the materials and labor to install approximately 274 linear feet of 6' tall black chain link fencing with black View Guard Plus privacy slats. The wire will be an 8 gauge finish for added strength. This bid includes the North property line only.			
	Gates			
	No gates were requested at this time.			
	Services Existing Fences	274	6.00	1,644.00
	We can tear down and haul away the existing fences for \$6.00 per linear foot. We will cut the posts at or below grade. We do not dig out the old concrete sets. The new fence holes will be offset from the old concrete sets.			
	Existing Shrubs, Vines, Briar Bushes and Tree Limbs			
	The existing shrubs, vines, briar bushes, and tree limbs will be cleared by the property owner before we start the project.			
	Materials			

DATE	ACTIVITY	QTY	RATE	AMOUNT
------	----------	-----	------	--------

End and Corner posts will be 2 3/8, line posts will be 1 7/8, and the top rail will be 1 5/8. The posts will be CR 40 for added support. The wire will be an 8 gauge finish for added strength. All posts, pipe, and fittings will be powder coated black. The wire will be vinyl coated.

Prevailing Wage Rates

This bid does not include using prevailing wage rates. If that becomes a requirement for whatever reason, it would result in an increase of \$3.00 per linear foot on the fence installs.

* This Quote excludes any clearing, grading, staking, bonds, permits or permit costs, and engineering. Excavated dirt will be spread on-site. This quote is based on normal digging conditions and does not include boring into rock or concrete. Materials prices are subject to change without notice after 7 days.

Schedule

We can get started on your fence project in about 4-5 weeks. Please let me know if you would like to reserve a start date asap. Thank you.

Thank you Michele for the opportunity to build this fence for you. If you have any questions about the materials or this estimate please do not hesitate to contact me.

Tony Lopez 541-990-1507

University Fencing employs a payment schedule which consists of half the full amount due upon contract signing. The remaining balance shall be paid in full upon completion of the agreed upon contract. University Fencing will have the underground utilities located. Please understand that if a cable line, power line, sprinkler line, etc. is not marked, for any and all reasons, University Fencing is not liable. It is the responsibility of the customer to locate property markers.

TOTAL

\$15,344.00

Accepted By

Accepted Date



Green Acres Landscape, Inc. Limited Warranty

This Green Acres Landscape, Inc. Limited Warranty covers Product or Service defects (**part or design failure; lawn, plant & tree disease or non-survival**) in Green Acres Landscape, Inc. installed: **(a)** lawns for a period of thirty days from the date of installation; **(b)** plants and trees for a period of thirty days from the date of installation; **(c)** hardscape construction items for a period of ninety days from the date of installation; **(d)** drainage (that Green Acres Landscape, Inc. altered or changed the final grade, and only drainage at the landscape ground level for a period of ninety days from the date of installation; and, **(e)** irrigation systems workmanship for a period of one year from the date of installation, irrigation systems parts for a period of thirty days from the date of installation, and parts may or may not also be subject to a manufacturer's warranty which is not related to this Limited Warranty.

Lawns - disease and non-survival

A lawn that is diseased or does not survive within thirty days from the installation date shall be repaired or replaced with a same or similar lawn, at Green Acres Landscape, Inc.'s sole discretion, based upon labor and item availability, at no charge to the client. Green Acres Landscape, Inc. reserves the right not to replace or repair a lawn, if based upon the sole discretion and determination of Green Acres Landscape, Inc., the cause of the lawn disease or non-survival is a result of extreme weather conditions, improper watering, negligence of others, an act of God, or any other circumstance unrelated to or not directly caused by Green Acres Landscape, Inc.

Plants and Trees - disease and non-survival

A plant or tree that is diseased or does not survive within thirty days from the installation date shall be repaired or replaced with a same or similar item, at Green Acres Landscape, Inc.'s sole discretion, based upon labor and item availability, at no charge to the client. Green Acres Landscape, Inc. reserves the right not to replace or repair a plant or tree, if based upon the sole discretion and determination of Green Acres Landscape, Inc., the cause of the plant or tree disease or non-survival is a result of extreme weather conditions, improper watering, negligence of others, an act of God, or any other circumstance unrelated to or not directly caused by Green Acres Landscape, Inc.

Hardscapes - item failure

A hardscape construction item that fails due to design or malfunction (not abuse) within ninety days from the installation date shall be repaired or replaced with a same or similar item, at Green Acres Landscape, Inc.'s sole discretion, based upon labor and item availability, at no charge to the client. Green Acres Landscape, Inc. reserves the right not to replace or repair a hardscape construction item that fails, if based upon the sole discretion and determination of Green Acres Landscape, Inc., the cause of the failure is a result of extreme weather conditions, negligence of others, an act of God, or any other circumstance unrelated to or not directly caused by Green Acres Landscape, Inc.

Drainage - failure – (that Green Acres Landscape altered or changed the final grade, and only drainage at the landscape ground level) Drainage that fails within ninety days from the installation date shall be repaired or replaced with a same or similar item, at Green Acres Landscape, Inc.'s sole discretion, based upon labor and item availability, at no charge to the client. Green Acres Landscape, Inc. reserves the right not to replace or repair drainage that fails, if based upon the sole discretion and determination of Green Acres Landscape, Inc., the cause of the failure is a result of extreme weather conditions, improper watering, negligence of others, an act of God, or any other circumstance unrelated to or not directly caused by Green Acres Landscape, Inc.

Green Acres Landscape, Inc

Date

Client

Date



Green Acres Landscape, Inc. Limited Warranty Continued...

The following are **NOT** covered by this limited warranty: **(a)** any drainage issue or failure due, directly or indirectly, to the ground below the landscape level; **(b)** any drainage issue or failure due, directly or indirectly, to the ground above the landscape level; and, **(c)** any drainage issue or failure that is not directly caused by Green Acres Landscape, Inc.

Irrigation Systems - workmanship and part failure or leak

A pump, controller, valve, wire, pipe, fitting, sprinkler head or other part that fails or leaks due to incorrect workmanship (not part malfunction or pipe breaks) within one year from the installation date or a part malfunction within thirty days from the installation date shall be repaired or replaced with a same or similar item, at Green Acres Landscape, Inc.'s sole discretion, based upon labor and item availability, at no charge to the client. Green Acres Landscape, Inc. reserves the right not to replace or repair a pump, controller, valve, wire, pipe, fitting, sprinkler head or other part that fails or leaks, if based upon the sole discretion and determination of Green Acres Landscape, Inc., the cause of the failure or leak is a result of extreme weather conditions, negligence of others, any circumstance unrelated to or not directly caused by Green Acres Landscape, Inc., with the exception of a part failure within thirty days of installation as described herein, or an act of God. Parts may or may not also be subject to a manufacturer's warranty which is not related to this Limited Warranty.

The following are **NOT** covered by this limited warranty: **(a)** re-setting controller; **(b)** moving or adjusting heads after project completion; and, **(c)** adding additional sprinkler heads after project completion.

In no event shall Green Acres Landscape, Inc. be liable, whether in contract or tort (including negligence) for damages in excess of the purchase price of the Product or the Fee for Service, or for any indirect, incidental, special or consequential damages of any kind, or loss of revenue or profits, or loss of business, or loss of use, or other financial or non-financial loss arising out of or in connection with the ability or inability to fully realize, enjoy or use the Product or Service, to the full extent these damages may be disclaimed by law.

This Limited Warranty shall be governed by the laws of the State of Oregon, and they shall control the interpretation, validity and enforcement of this Limited Warranty without resort to its conflicts of law provisions. Both Green Acres Landscape, Inc and Client agree that any dispute or controversy between the parties shall first be privately mediated before the parties may enter any other dispute resolution process. If the parties are unable to resolve their dispute through mediation, Contractor shall have the option of having the dispute resolved through arbitration or action in a court of law. If Client first commences a court action with respect to a matter that Contractor desires to have determined by arbitration, or an arbitration proceeding with respect to a matter which Contractor desires to have determined by court action, Contractor shall have the right to have said court action or arbitration proceeding stayed if Contractor within 30 days commences or notifies Client in writing of its intent to commence the court action or arbitration proceeding desired by Contractor. If the elections afforded Contractor herein are unenforceable, then the parties agree that final and binding arbitration shall be the exclusive method of adjudicating disputes. Arbitration may be administered by a mutually agreeable arbitrator following the Oregon Rules of Civil Procedure and Oregon Rules of Evidence. If the parties do not agree on an arbitrator, each may select the arbitrator of their choice, who will in turn meet and select a third arbitrator. The parties, by agreeing to the foregoing dispute resolution method, waive their right to a trial, including a jury trial, in the courts of Oregon or the United States, at Contractor's election. The parties agree that the date upon which a written demand for arbitration has been mailed marks the commencement of an action for statute of limitations purposes. The Arbitrator(s) shall have the right to award any relief, which it deems proper, which award shall be final and binding. Notwithstanding the foregoing, any action for injunctive relief shall not be subject to arbitration, but rather, shall be initiated by the Courts of Marion County, Oregon; and the parties expressly consent to the jurisdiction and venue of said courts.

Green Acres Landscape, Inc

Date

Client

Date



Landscape Agreement Breakdown

1. The purpose of this Landscape Agreement (the "Agreement") is to set forth the terms and conditions under which Green Acres Landscape, Inc. (the "Contractor") will provide landscape service for the client named above (the "Client").
2. Contractor agrees to perform the following services as outlined in the section Landscape Scope of Work (the "Service").
If specific materials are not designated in the Service, or if specific materials designated in the Service are unavailable at the time required in the progress of the Service and Client requires construction to continue without delay, Contractor may use good and sufficient materials of the quality and quantity commonly required by industry standard for the particular kind landscaping in the community where the improvement is located. Should Client require the use of materials or work methods unavailable at the time required in the progress of the Service, Client shall grant such extensions of time, and execute such written change orders as are necessary to compensate for delays, rescheduling subcontractors, additional labor, additional materials, reworking, and any other consequence arising from Client's required use of unavailable materials or work methods.
3. Fee for Service (the "Fee"). **\$2,800.00**
4. Contractor will furnish labor, equipment and materials necessary to perform Service.
5. Contractor reserves the right to use subcontractors on site.
6. CHANGE ORDERS: Contractor may, at Contractor's sole discretion, provide Client requested changes that may included additional fees, material and/or man-hours for services that are not expressly included in Service or this Agreement. Client will be charged for and will reimburse Contractor for all costs spent on Change Order services. Change Orders must be in writing and signed by both parties. While Change Orders must be in writing, instruction and acceptance by the Client of work that is in addition to or a change from the Service shall entitle Contractor to compensation for such work or change regardless of whether a written Change Order exists.
7. Client agrees to promptly notify Contractor in writing of any concern or dissatisfaction regarding Service.
8. Client shall pay Contractor a non-refundable fee of 1/2 the Fee upon start of service, pay draws on Fee as work is completed, and pay the remaining amount of Fee and any additional fees upon completion of Service, as per this Agreement. Contractor will bill Client and Client shall make payment within ten days of billing date. Client agrees late payment fees will be assessed as per the following schedule:
 - a. 5 days past due - \$25.00 late fee
 - b. 10 days past due - \$50.00 late fee
 - c. 15 days past due - \$100.00 late fee; and, Service is suspended until the account is paid in full
 - d. 30 days past due - \$200.00 late fee; and, account is forwarded to collections.
Client is responsible for all fees associated with collection; which may include, but are not limited to, past due fees, collection agency fees, court and/or any attorney fees.
9. This Agreement shall commence on or about the start date above and shall continue in full force and effect thereafter until the completion of Service.
10. Service does include a Limited Warranty as described in the "Green Acres Landscape, Inc. Limited Warranty."
11. All materials need to be dumped on Client's property and Contractor assumes no responsibility of damaged concrete, per Erosion Control Regulations.
12. Contractor's guarantee is limited as set forth on the attached Green Acres Landscape, Inc. Limited Warranty. Client's right to repair and replacement are the exclusive remedies. Contractor shall not be liable for damages, direct or indirect, whether ordinary, incidental or consequential, other than as expressly set forth herein.
13. Contractor shall not be liable for any damages, direct or indirect, whether ordinary, incidental or consequential, due to acts of Client, acts of third-party suppliers or agents, or acts of God or Nature.

Green Acres Landscape, Inc

Date

Client

Date



Landscape Agreement Breakdown Continued...

14. Client shall be responsible for all approvals relating to title, zoning, architectural and design considerations, including but not limited to meeting the requirements of design committees, complying with conditions, covenants and restrictions of record, complying with property boundaries, and obtaining any other such approvals. Client shall indemnify and hold harmless, Contractor, its agents and employees from and against any and all claims, damages, losses, costs, expenses or liabilities, including attorney's fees and the costs and expense of any legal action, for noise pollution, invasion of a neighbor's privacy, infringement of a neighbor's rights, libel, slander, invasion of privacy, violations of any CC&R's, violations of any local, state or federal law, improper trade and business practices, or any other wrongful conduct, resulting from Service or any product or service, provided to Client.
15. In the event Client defaults on the terms of this Agreement, Contractor shall be entitled to full reimbursement from Client for all resulting attorney's fees, court fees, and collection fees and any other fee or expense incurred by Contractor or its agents to enforce this Agreement.
16. For claims relating to Contractor's conduct, workmanship, acts, or failures to act occurring before substantial completion of the Service, all causes of action shall be deemed to have accrued, regardless of discovery, not later than the date of substantial completion.
17. This Agreement shall be governed by the laws of the State of Oregon, and they shall control the interpretation, validity and enforcement of this Agreement without resort to its conflicts of law provisions.
18. Oregon law requires contractors to give certain clients certain notices before and during a construction project. It is important to read and understand these forms. The following is a list of the forms:
19. Cancellation policy: 10 percent and maximum of \$1000.00 non refundable fee if signed contract is canceled

Consumer Protection Notice

Information Notice to Owner About Construction Liens

Notice of Procedure

Client acknowledges receipt of a form entitled "Information Notice to Owner about Construction Liens", which provides certain information regarding liens. Client also acknowledges receipt of the form entitled "Consumer Protection Notice", "Notice of Procedure" written by the State Construction Contractors Board.

Green Acres Landscape, Inc

Date

Client

Date



Client Objective

	Price
Demolition, Preparation & Clean Up	\$0.00
Topsoil, Fill & Grading <i>(Base Bid included in estimate)</i>	\$0.00
Topsoil, Fill & Grading <i>(Alternative Bid NOT included in estimate)</i>	
	<i>Not in Estimate</i>
Soil Amendments & Soil Prep	\$0.00
Sleeving, Drainage, Irrigation	\$0.00
Stonework, Accent Boulders, Dry Creek Beds	\$0.00



Flatwork, Patios, Pathways, Driveways, Pavers, Flagstone, Concrete and Decks

Price

\$0.00

Retaining Walls: Block & Rock, Masonry, Raised Planters

\$0.00

Design

Draft a new landscape plan for the City Park. Shelter, play area and misc. Engineering will be additional and our guess is 800.00.

\$2,800.00

Water Features

\$0.00

Plantings, Trees, Shrubs

\$0.00

Lighting

\$0.00

Green Acres Landscape, Inc

Date

Client

Date



Turf: RTF, Perennial Rye, Synthetic, Sod, Hydroseed

Bark & Mulch

\$0.00

Outdoor Kitchens, Firepits, Fireplaces, Pergolas, Arbors, & Fences

\$0.00

Maintenance

\$0.00

Green Acres Landscape, Inc

Date

Client

Date



Resources

Miscellaneous Items

Total Fee for Services \$2,800.00

Description of work to be completed by Green Acres Landscape Inc.

Value Engineering Options

Green Acres Landscape, Inc

Date

Client

Date

RESOLUTION NO. 639

A RESOLUTION CERTIFYING MUNICIPAL SERVICES PROVIDED BY THE CITY OF DETROIT, OREGON UNDER OREGON REVISED STATUTE.

WHEREAS, ORS 221.760 provided as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire Protection
- (3) Street construction, maintenance and lighting
- (4) Sanitary sewer
- (5) Storm sewer
- (6) Planning, zoning and subdivision control
- (7) One or more utility services

And

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

BE IT RESOLVED THAT THE City of Detroit, Oregon hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- Police Protection
- Fire Protection
- Street Construction, maintenance and lighting
- Sanitary Sewer
- Storm Sewer
- Planning, Zoning and Subdivision Control
- One or more Utility Services: Water Service

Approved by the City of Detroit, Oregon on this 14th day of June 2022.

Signed by the Mayor this 14th day of June 2022.

James R. Trett, Mayor

Kelly Galbraith, City Recorder

RESOLUTION NO. 640

A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, IMPOSING AND CATERGORIZING THE TAX FOR FISCAL YEAR 2022-2023

ADOPTING THE BUDGET

BE IT HEREBY RESOLVED that the Detroit City Council, governing body for the City of Detroit, Marion County Oregon, hereby adopt the budget for fiscal year 2022-2023 in the total of **\$11,690,362** now on file at the city's administrative offices in Detroit, Oregon.

MAKING APPROPRIATIONS

BE IT HEREBY RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown are hereby appropriated as shown in Exhibit A.

IMPOSING AND CATEGORIZING THE TAX

BE IT HEREBY RESOLVED that the City Council of the City of Detroit hereby imposes the taxes provided for in the adopted budget at the rate of \$1.1521 per \$1000 of assessed valuation for operations, and that these taxes are hereby imposed and categorized for tax year 2022-2023 upon the assessed value of all taxable property within the City of Detroit.

GENERAL GOVERNMENT LIMITATION

General Fund \$1.1521 per \$1000 of assessed value

The above resolution statements were approved and declared adopted by the City Council of the City of Detroit, Marion County, Oregon, on this 14th day of June 2022.

Effective date: July 1, 2022

James R. Trett, Mayor

Attest:

Kelly Galbraith, City Recorder

RESOLUTION NO. 641

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE SHARED REVENUES

WHEREAS, the City Council of the City of Detroit, Marion County, finds it in the best interest of the public; and,

WHEREAS, Oregon Local Budget Law requires that certain requirements be filled in the budgeting process.

The City of Detroit, Oregon ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state shared revenues for fiscal year 2022-2023

Passed by the Common Council of the City of Detroit, Oregon this 14th day of June 2022.

Signed by the Mayor this 14th day of June 2022.

James R. Trett, Mayor

Attest:

Kelly Galbraith, City Recorder

I certify that a public hearing before the Budget Committee was held on 5/14/2022 via Zoom, and a public hearing before the City Council was held on 6/14/2022 via Zoom, giving the citizens an opportunity to comment on use of State Share Revenues.

Kelly Galbraith, City Recorder

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor
Denny Nielsen, Councilor



City of Detroit, Oregon
City Council Reg Session

Mailing Address:
P.O. Box 589
Detroit, Oregon 97342

(503) 854-3496
(503) 769-2947 fax

Email: detroit@wvi.com

Kelly Galbraith, City Recorder

May 3, 2022
6:30 p.m.

City of Keizer
Claggett Creek Room

Via Zoom

The City of Detroit is an equal opportunity provider and does not discriminate on the basis of race, creed, color, country of origin, religion, sexual orientation or identity, disability, or other immutable characteristics. Those with a disability who wish to request an accommodation or aid in order to participate in this meeting should contact the City Recorder at (503) 854-3496 or by email at detroit@wvi.com.

Meetings of the City Council of Detroit will be broadcast via Zoom, as well as on other form(s) of electronic media as they become available. If you require additional assistance to participate in this public meeting, please contact the City of Detroit at least 48 business hours prior to the meeting (503) 854-3496 or by email at detroit@wvi.com.

- I. **Call to Order** – Mayor Trett called the meeting to order at 6:32 PM.
- II. **Council Roll Call** – Present – Denny Nielsen, Jim Trett, Michele Tesdal, Tim Luke, Eric Page, Greg Sheppard (joined a few minutes late). Absent – Todd Smith (with notice). Staff Present – Kelly Galbraith and Michelle Connor.
- III. **Approval of Agenda** – Eric Page made a motion to approve the agenda, seconded by Denny Nielsen, all in favor, motion passed unanimously.
- IV. **Special Orders of Business** - None
- V. **Committee Reports** - None

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

- VI. **Public Comments** – Thomas Rose would like to see the grand opening of the Civic Center pushed back to coincide with the opening of the Church. Mayor Trett said that people have already made plans to attend and the city needs to get moved in as soon as possible.

VII. Resolutions, Orders and Administrative Action

- a. Planning Commission Vacancy – Review Application /Appoint to Planning Commission – We have two applicants. Dave Danielson and Traci Boland. Greg Sheppard made a motion to nominate Dave Danielson, motion died for lack of second, Michele Tesdal nominated Traci Boland, seconded by Eric Page, all in favor, motion passed unanimously.
- b. Clean-up Day – To Co-fund with Idanha – We were approached by Idanha to see if we would like to co-fund a clean up day. Tim Luke made a motion to co-fund a clean up day, seconded by Greg Sheppard. Eric Page asked what the cost would be. Kelly Galbraith said it would be around \$500. Eric Page made a friendly amendment to cap the cost at \$600. All in favor, motion passed unanimously.
- c. Secondary Contact Person for FEMA Grants Portal – Jim Trett offered to be the secondary contact person.
- d. City Council Meetings – Time and Date Update – We should receive the certificate of occupancy for the Civic Center this week. According to the Charter the Council should be meeting every second Tuesday of the month. Without objection we will resume our meetings the second Tuesday of June at 6:30 PM.
- e. City to Receive Resiliency Award – Travel Salem, The Most Oregon Part of Oregon Awards – May 12th at the Salem Convention Center – We get 2 complimentary tickets and additional tickets can be purchased online.
- f. Budget Committee – Appoint an Additional Budget Committee Member – Don Tesdal has asked to be appointed. Eric Page made a motion to appoint Don Tesdal, seconded by Greg Sheppard, all in favor with exception of Michele Tesdal who abstained.
- g. Modification of the Correction Industries quote on the office furniture. – There was a rolling cabinet for the Council chambers that was on the bid but didn't have a price on it. The price of \$564.00 was added to quote for a new total of \$53,386. Eric Page made a motion to approve the revised quote, seconded by Denny Nielsen, all in favor, motion passed unanimously.

VIII. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – April 5, 2022 Regular Session.
- b. Approval to Pay the Bills
 - Denny Nielsen made a motion to approve the consent calendar, seconded by Eric Page, all in favor, motion passed unanimously.

IX. Staff Reports

- a. Marion County Community Development Manager – Chris Eppley announced that on the Marion County Community Development website under the Wildfire link there is an interactive map that shows the status of all the permits that have been applied for and the status they are at, at any given time. Chris has been working with the City Council and the Detroit Lake Foundation to development an agreement for the city to take possession of the Civic Center/City Hall/Community Center. He received notification this week that DLF has no

concerns about the letter of intent that he drafted. The next step is for the City Council and DLF to sign the letter of intent stating what we agree to now let's go get them done. We also need to get the warranty deed done and make the exchange of funding.

- b. Wildfire Recovery Coordinator – Sarah Allaben – Sarah has provided a brochure with an emergency kit check list and resources for financial programs for home weatherization and defensible space. She has also compiled links to resources such as hazard mitigation and energy efficiency. These resources can be found on the COG website and eventually the Detroit website. At the last meeting Sarah was directed by the Council to engage the community regarding downtown Detroit and design standards in conjunction with the code updates that the Planning Commission and Mcrae have been working on. Sarah met with a small group last week and they would like to develop a survey for community members to take to get a sense of what their short and long term ideas are of what they want Detroit to look like. Denny Nielsen added that there was also discussion about parking on main street during the tourist season, workforce encouragement, temporary FEMA housing, improved restroom signage, and need for additional washing facilities during the busy season. There was also discussion about hiring a consultant to guide us through this process. There will be a follow up meeting on May 21st. Eric Page mentioned that some notices went out to property owners regarding cleaning up brush and log decks.
- c. HBH Engineering – Matt Del Moro reported that they continue to work with FEMA and getting designs drawn up for the treatment plant. He is working with Adrian Smith with CPI trying to keep updated on the status of the 3 Phase power. Kenny reported about the road repairs that will be happening related to the water line replacements that were done last year and the year before. The contract documents are out to bid. They are expecting to get bids in on the 18th. Paving should begin some time in (audible). The cost will be somewhere near \$300,000 which is a little bit more than our award. He is looking for direction from the Council to see if there is interest in expanding the loan (at 1%) or direct staff to drop parts of the repair from the scope of work. An expansion of the loan is not forgivable. A water rate study was suggested by Eric Page.
- d. City Recorder – Kelly verified with Michelle Bilberry with Business Oregon that we can use the money from the legislative house bill to purchase the snow plow and the furniture for City Hall. Kelly says we need a place to put limbs and vegetation. We can't clean the debris from the streets until we have a place. Kelly talked to ODF and we cannot burn up at the treatment plant. Jim Trett will check with Shawn Rivera about the log boom area again. Kenny says there is talk about getting a hydrant up by the plant but Matt says water pressure is an issue. Tim Luke offered his property on Guy Moore.
- e. City Clerk – We are up to 248 water customers. There's been a handful of meters we've had issues with for the last year. Michelle spent an hour on the phone yesterday reviewing reports. We had some radios that were matched up to the wrong meters and Bob is helping her sort them out.
- f. Planning – Mcrae Carmichael – We issued 5 building permits and 11 septic permits last month. She continues to work with the Planning commission on code

updates. They are starting Chapter 3 on May 17th. There has been much progress on the LOMAS. There's been some procedural issues Mcrae is working with the surveyor on. She will be sending letters to all property owners that they are applying for LOMAS for. She will be attending the May 21st and June 4th meetings/grand opening. With the code work she is doing she will not bring design standards forward for the Main Street Project. She would like to see a consultant bring some visual and architectural renderings that we can have in our code. She has heard that Marion County is looking at a 3-year strategy on funding some economic development work. Michele Tesdal asked if we could post the Planning Commission meetings on social media. Mcrae says she has been processing Access Permits and development is continuing to happen in Detroit.

- g. USFS – No report. Greg Sheppard is concerned about the piles at the end of Tumble and Kinney
- h. Idanha - Detroit Rural Fire Protection District – Interim Fire Chief, Kevin Clark, introduced himself. They are currently looking at budgeting, apparatus fleet, inventory in their equipment and looking to connect with the community. They now have a solid board of 5 people with a vast variety of experience.
- i. North Santiam Sewer Authority – Denny Nielsen reported they are having 2-4 work sessions a month to get housekeeping issues out of the way. Sarah Allaben will be developing a communication plan for the community. She will be drafting a narrative using a frequently asked question format. Sarah has also crafted a basic narrative for use with grant applications. The IGA between Marion Co. and NSSA was approved and the \$150,000 should be in the account between now and mid-June. A new ownership model of the sewer system was discussed with Mill City owning/operating the facilities in project A and later on it will be determined for Detroit and Idanha area.

X. Councilor's Report

Greg Sheppard – Greg went on a tour with Kenny from HBH. They covered 7.3 miles of roads in the town. There is a lot of paving and patching that needs to be done. Also, a lot of striping. There are 3 dead Spruce trees on Meyer St. that are a potential hazard that need to come down. It was brought to his attention that the radius of where Melgard Ct. comes into Meyers doesn't go in at a 90-degree angle. It's hard for large trucks to make the turn especially in the winter. It could be fixed with a culvert and some gravel and we could move the stop sign back a little bit. On the corner of 2nd and Patton there is a large amount of contaminated pipe that was left by R&G. There is a large pile of branch and wood debris on Scott St. that is a fire hazard. He wants to know why the wood chips were put on the lot of the old City Hall. It's going to cost money to get them out of there. He wants to get the bids out for the two small city allotment grants for \$100,000 each.

Eric Page – We processed 359,700 gallons of water last month. 268,920 was accounted for through the functioning meters. We still have 8 meters that still are wacky. We're down to 90,000 gallons roughly unaccounted for but if we figure the meters we're not getting accurate readings were getting a lot closer. There were no

real leaks in the last 30 days so were getting closer to clean operations there. Were in process with the OEM on grants they provide for a generator for long term use for the City. It would be a community grant and we could share it with Idanha.

Tim Luke – There is a lot of building going on. He would like to see the chips taken out of the old City Hall location and replaced with rock for a nice clean parking area.

Michele Tesdal – She spoke with Mike Vetter and tree plantings that went in pre-fire are cooked and broken and won't make it. She met with the Parks Commissioner and Economic Development Manager in Monmouth and asked how they went about developing their main street park. They first chose a landscape designer. She has someone who will reach out to a landscape designer to see if we can get a design gifted to us. She needs to get some costs and then we can for grants. She has heard that a lot of people are willing to donate.

Denny Nielsen – They thought Marion County would have an RFP for the treatment facility engineering and design out a couple of weeks ago. They weren't able to complete it but it should go out in a week to 10 days and then there will be a month or so for people to respond and then the review and scoring will take place before we will have an engineer for the project.

Todd Smith (absent) – Kelly Galbraith gave Garret Olson's report. We had a total of 7 calls for the month. 2 driving complaints, 2 traffic stops, 1 follow up, 1 civil issue and a welfare check.

- XI. Mayor's Report** – On April 21st and 22nd, Mayor Trett attended the LOC and Oregon Mayor's Association Spring Conference on the scholarship and was able to interact with other Mayor's. He continues to get asked about how we are coming back to quickly. He picked up some info on parks that he will share with Michele Tesdal. Mike Vetter has reported seeing vandalism in the bathrooms and some theft of signs. The Charter Review Committee is set to have it's first meeting. The dedication of the Civic Center is June 4th at 2:00pm. There will be an open house afterwards. The MOPO awards are on May 12th 11:45-1:30 at the Salem Convention Center. We've been selected to receive the Most Resilient City. We have two complimentary tickets so let Kelly know if you are interested.
- XII. Other Business** – Greg Sheppard thanked Don Tesdal for researching the snow plow. He is concerned the vehicle is not very versatile. He thinks we need a vehicle we can use year around like a 1 ton with a detachable plow and dump bed. The plow is going to be hard to turn around on some dead-end streets. It will also require a driver with a CDL. The maintenance and insurance will also me more money. He's also concerned it will take a while to sell if we decide to do that. Michele Tesdal says we submitted a letter of request but we are not committed to do that and there are 4 other agencies in line buy it so we could sell it quickly in 18 months. Mayor Trett confirmed that the Charter Review Committee meeting is for the entire committee. A few people were left off the invite.

XIII. Upcoming Meetings

- a. Regular Session – Tuesday June 14th at 6:30 PM in the Detroit City Hall.

Adjourn – Tim Luke made a motion to adjourn, seconded by Eric Page, all in favor, motion passed unanimously. Meeting adjourned at 8:00PM.

Signed:

Attest:

James R. Trett, Mayor

Kelly Galbraith, City Recorder

CITY OF DETROIT
Deposit Detail
May 3 through June 9, 2022

Type	Num	Date	Name	Memo	Account	Class	Amount
Deposit		05/03/2022		Deposit	Checking - US Bank		240.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-240.00
TOTAL							-240.00
Deposit		05/03/2022		Deposit	Checking - US Bank		180.00
			DEPOSIT	Water Deposit: 350 Ja...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
TOTAL							-180.00
Deposit		05/04/2022		Deposit	Checking - US Bank		124.73
			DEPOSIT	Levied Taxes - April	1OR-01 LEVIED TAXES	GENERAL FUND	-124.73
TOTAL							-124.73
Deposit		05/04/2022		Deposit	Checking - US Bank		527.13
			DEPOSIT	Taxes Levied - March	1OR-01 LEVIED TAXES	GENERAL FUND	-527.13
TOTAL							-527.13
Deposit		05/06/2022		Deposit	Checking - US Bank		713.20
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-713.20
TOTAL							-713.20
Deposit		05/06/2022		Deposit	Checking - US Bank		185.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-185.00
TOTAL							-185.00
Deposit		05/07/2022		Deposit	Checking - US Bank		60.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-60.00
TOTAL							-60.00
Deposit		05/09/2022		Deposit	Checking - US Bank		96.96
			DEPOSIT	City Zoning: 100 2nd S...	1OR-05 ADMIN FEES	GENERAL FUND	-96.96
TOTAL							-96.96
Deposit		05/10/2022		Deposit	Checking - US Bank		120.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-120.00
TOTAL							-120.00
Deposit		05/10/2022		Deposit	Checking - US Bank		360.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-360.00
TOTAL							-360.00
Deposit		05/11/2022		Deposit	Checking - US Bank		3,510.53
			DEPOSIT	Water Bills Paid - Cash	2OR-20 WATER BILLS PAID	WATER FUND	-320.00
			DEPOSIT	Water Bills Paid - 18 ...	2OR-20 WATER BILLS PAID	WATER FUND	-1,080.00
			DEPOSIT	Water Bills Paid - Mixe...	2OR-20 WATER BILLS PAID	WATER FUND	-2,110.53
TOTAL							-3,510.53
Deposit		05/11/2022		Deposit	Checking - US Bank		3,766.76

CITY OF DETROIT
Deposit Detail
 May 3 through June 9, 2022

Type	Num	Date	Name	Memo	Account	Class	Amount
			DEPOSIT	Water Meter: 215 Cliffo...	2OR-21 WF ADDITIONAL F...	WATER FUND	-410.00
			DEPOSIT	Water Deposit: 215 Clif...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
			DEPOSIT	Water Bills Paid: 215 C...	2OR-20 WATER BILLS PAID	WATER FUND	-10.00
			DEPOSIT	Water Meter: 330 Janic...	2OR-21 WF ADDITIONAL F...	WATER FUND	-410.00
			DEPOSIT	Lien Search: 255 Tum...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
			DEPOSIT	Full Pre-App Conferen...	1OR-05 ADMIN FEES	GENERAL FUND	-1,200.00
			DEPOSIT	MH Permit/City Zoning:...	1OR-05 ADMIN FEES	GENERAL FUND	-57.00
			DEPOSIT	MH Permit/County Fee...	Building Permits Trust I	BUILDING PER...	-30.00
			DEPOSIT	MH Permit/County Fee...	Building Permits Trust I	BUILDING PER...	-30.00
			DEPOSIT	MH Permit/City Zoning:...	1OR-05 ADMIN FEES	GENERAL FUND	-57.00
			DEPOSIT	Tree Permit: 200 Scott:...	1OR-05 ADMIN FEES	GENERAL FUND	-10.00
			DEPOSIT	Lien Search: 350 Janic...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
			DEPOSIT	Lien Search: 225 Fore...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
			DEPOSIT	Lien Search: 300 Janic...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
			DEPOSIT	Office Depot Refund: I...	1OR-05 ADMIN FEES	GENERAL FUND	-55.89
			DEPOSIT	Q1 TOT Tax: Lodge at ...	12OR-10 Transient Occupa...	TOT RESERVE ...	-1,172.73
			DEPOSIT	Franchise Fee: Frontier...	1OR-07 TELEPHONE FRA...	GENERAL FUND	-44.14
TOTAL							-3,766.76
Deposit		05/11/2022		Deposit	Checking - US Bank		60.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-60.00
TOTAL							-60.00
Deposit		05/11/2022		Deposit	Checking - US Bank		191.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-191.00
TOTAL							-191.00
Deposit		05/11/2022		Deposit	Checking - US Bank		60.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-60.00
TOTAL							-60.00
Deposit		05/12/2022		Deposit	Checking - US Bank		315.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-315.00
TOTAL							-315.00
Deposit		05/13/2022		Deposit	Checking - US Bank		178.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-178.00
TOTAL							-178.00
Deposit		05/13/2022		Deposit	Checking - US Bank		245.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-245.00
TOTAL							-245.00
Deposit		05/13/2022		Deposit	Checking - US Bank		25.00
			DEPOSIT	Seasonal Vendor Licen...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
TOTAL							-25.00
Deposit		05/16/2022		Deposit	Checking - US Bank		60.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-60.00
TOTAL							-60.00
Deposit		05/16/2022		Deposit	Checking - US Bank		180.00
			DEPOSIT	Water Deposit: 295 Bo...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00

CITY OF DETROIT
Deposit Detail
May 3 through June 9, 2022

Type	Num	Date	Name	Memo	Account	Class	Amount
TOTAL							-180.00
Deposit		05/16/2022		Deposit	Checking - US Bank		770.11
			DEPOSIT	Revenue Sharing - MR	1OR-20 STATE REV SHARE	GENERAL FUND	-770.11
TOTAL							-770.11
Deposit		05/17/2022		Deposit	Checking - US Bank		5,735.50
			DEPOSIT	Water Bills Paid - Cash	2OR-20 WATER BILLS PAID	WATER FUND	-165.00
			DEPOSIT	Water Bills Paid - 45 ...	2OR-20 WATER BILLS PAID	WATER FUND	-2,700.00
			DEPOSIT	Water Bills Paid - Mixe...	2OR-20 WATER BILLS PAID	WATER FUND	-2,870.50
TOTAL							-5,735.50
Deposit		05/17/2022		Deposit	Checking - US Bank		137,983.90
			DEPOSIT	CIS: Property Damage ...	30OR-20 CIS Wildfire Water	WATER FUND	-137,983.90
TOTAL							-137,983.90
Deposit		05/17/2022		Deposit	Checking - US Bank		245.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-245.00
TOTAL							-245.00
Deposit		05/18/2022		Deposit	Checking - US Bank		365.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-365.00
TOTAL							-365.00
Deposit		05/19/2022		Deposit	Checking - US Bank		120.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-120.00
TOTAL							-120.00
Deposit		05/19/2022		Deposit	Checking - US Bank		180.00
			DEPOSIT	Water Deposit: 120 Tu...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
TOTAL							-180.00
Deposit		05/20/2022		Deposit	Checking - US Bank		60.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-60.00
TOTAL							-60.00
Deposit		05/20/2022		Deposit	Checking - US Bank		180.00
			DEPOSIT	Water Bills Paid	2OR-20 WATER BILLS PAID	WATER FUND	-180.00
TOTAL							-180.00
Deposit		05/23/2022		Deposit	Checking - US Bank		3,817.40
			DEPOSIT	Water Bills Paid - Cash	2OR-20 WATER BILLS PAID	WATER FUND	-80.00
			DEPOSIT	Water Bills Paid - 29 ...	2OR-20 WATER BILLS PAID	WATER FUND	-1,740.00
			DEPOSIT	Water Bills Paid - Mixe...	2OR-20 WATER BILLS PAID	WATER FUND	-1,997.40
TOTAL							-3,817.40
Deposit		05/23/2022		Deposit	Checking - US Bank		8,972.19
			DEPOSIT	Water Deposit: 320 De...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
			DEPOSIT	City Zoning: 530 Santi...	1OR-05 ADMIN FEES	GENERAL FUND	-497.81
			DEPOSIT	County Permits: 530 S...	Building Permits Trust I	BUILDING PER...	-4,362.03

3:24 PM
06/09/22

CITY OF DETROIT
Deposit Detail
May 3 through June 9, 2022

Type	Num	Date	Name	Memo	Account	Class	Amount
			DEPOSIT	County Permits: 225 D...	Building Permits Trust I	BUILDING PER...	-2,550.29
			DEPOSIT	LUCS Form: 225 Cent...	1OR-05 ADMIN FEES	GENERAL FUND	-20.00
			DEPOSIT	Water Deposit: 135 1st...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
			DEPOSIT	Lien Search: 440 N. Sa...	1OR-05 ADMIN FEES	GENERAL FUND	-25.00
			DEPOSIT	OLCC Tax	1OR-03 OLCC TAX	GENERAL FUND	-211.99
			DEPOSIT	ODOT Gas Tax	3OR-20 GAS TAX	GENERAL FUND	-903.00
			DEPOSIT	Franchise Fee: Frontier...	1OR-07 TELEPHONE FRA...	GENERAL FUND	-42.07
TOTAL							-8,972.19
Deposit		05/23/2022		Deposit	Checking - US Bank		180.00
			DEPOSIT	Water Deposit: 105 Sa...	2OR-21 WF ADDITIONAL F...	WATER DEPOS...	-180.00
TOTAL							-180.00
General Jour...	833R...	06/09/2022	United Rentals	Reverse of GJE 833R...	Checking - US Bank		4,517.20
				Reverse of GJE 833R...	E30-100 CIS Wildfire General		-1,992.60
				Reverse of GJE 833R...	E30-100 CIS Wildfire General		-1,992.60
				Reverse of GJE 833R...	E30-100 CIS Wildfire General		-434.08
				Reverse of GJE 833R...	E30-100 CIS Wildfire General		-97.92
TOTAL							-4,517.20

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
	05/13/2022	U.S. Bank	Returned check - Water Service Payment	Checking - US Bank		-45.00
				10R-05 ADMIN FEES	WATER FUND	-45.00
TOTAL						-45.00
	06/08/2022	United Rentals	Customer #4647263	Checking - US Bank		-279.55
			Balance owed for rental of generator - temp water plant	E2-105 SYSTEM MAINT...	WATER FUND	-279.55
TOTAL						-279.55
	05/02/2022	Michelle K. Connor	PP 9 04/17/22 - 04/30/22	Checking - US Bank		-852.80
			40 Hours @ 21.32/hr	E1-003 CLERK WAGE	GENERAL FUND	-852.80
			40 Hours @ 21.32/hr	E2-003 CLERK WAGE	WATER FUND	-852.80
			FED Withholding	FED TAX WITHHOLDING	GENERAL FUND	54.00
			State Withholding	STATE TAX WITHHOLDI...	GENERAL FUND	82.00
			Social Security	FED TAX WITHHOLDING	GENERAL FUND	95.52
			Medicare	FED TAX WITHHOLDING	GENERAL FUND	22.34
			Workers Comp	WORKERS' COMP WITH...	GENERAL FUND	0.88
			State Transit	STATE TAX WITHHOLDI...	GENERAL FUND	1.71
			Spouse Med/Dent	E1-004 PAY EXPENSE	GENERAL FUND	164.99
TOTAL						-1,284.16
	05/02/2022	ROBERT BRUCE	PP 8 04/04/22 - 04/18/22	Checking - US Bank		-2,124.80
			40 HRS	E2-001 WF PERSONNEL	WATER FUND	-2,124.80
			FEDERAL TAX	FED TAX WITHHOLDING	GENERAL FUND	215.00
			STATE TAX	STATE TAX WITHHOLDI...	GENERAL FUND	164.00
			MEDICARE	MEDICARE	GENERAL FUND	28.25
			Social Security	SOCIAL SECURITY	GENERAL FUND	120.79
			Worker's Comp	WORKERS' COMP WITH...	GENERAL FUND	0.88
			STATE TRANSIT	STATE TAX WITHHOLDI...	GENERAL FUND	2.12
			SPOUSE HEALTH/DENTAL PROGRAM	E2-004 PAYROLL EXPEN...	WATER FUND	176.57
TOTAL						-1,417.19

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19360	05/02/2022	Michael Vetter	PP 9 04/17/22 - 04/30/22	Checking - US Bank		
			25 Reg Hours @ \$14.28/hr 10 Reg Hours @ \$14.28/hr 5 Reg Hours @ \$14.28/hr MEDICARE SOCIAL SECURITY WORKERS' COMP WITHHOLDING STATE TRANSIT TAX W/H	E1-002 MAINTENANCE ... E3-001 PUB. WORKS LA... E2-001 WF PERSONNEL FED TAX WITHHOLDING FED TAX WITHHOLDING WORKERS' COMP WITH... STATE TRANSIT TAX W/H	GENERAL FUND STREET FUND WATER FUND	-357.00 -142.80 -71.40 8.28 35.41 0.44 0.57
TOTAL						-526.50
19361	05/02/2022	Kerry Stormer	PP 9 04/17/22 - 04/30/22	Checking - US Bank		
			19 Reg hours @ \$14.28/hr 21 Reg hours @ \$14.28/hr FED TAX WITHHOLDING STATE TAX WITHHOLDING MEDICARE SOCIAL SECURITY WORKERS' COMP WITHHOLDING STATE TRANSIT TAX W/H	E2-001 WF PERSONNEL E3-001 PUB. WORKS LA... FED TAX WITHHOLDING STATE TAX WITHHOLDI... FED TAX WITHHOLDING FED TAX WITHHOLDING WORKERS' COMP WITH... STATE TRANSIT TAX W/H	WATER FUND STREET FUND	-271.32 -299.88 8.00 4.00 8.28 35.41 0.44 0.57
TOTAL						-514.50
19362	05/02/2022	STETTLER SUPPLY COMPANY	Inv:31005	Checking - US Bank		
			Winterization of temporary water plant	E30-200 CIS Wildfire Water	REBUILDING FU...	-56,887.00
TOTAL						-56,887.00
19363	05/02/2022	Zipty Fiber	503-854-3570	Checking - US Bank		
			503-854-3570-051321-5	E1-100 OFFICE ADMIN	GENERAL FUND	-88.03
TOTAL						-88.03
19364	05/02/2022	ULTREX BUSINESS SOLUTIONS	Acct: C1015 INV110372	Checking - US Bank		
			Copies made Copies made Copies made	E1-100 OFFICE ADMIN E2-102 OFFICE ADMIN E12-100 Administrative F...	GENERAL FUND WATER FUND TOT RESERVE ...	-30.00 -30.00 -18.14
TOTAL						-78.14

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19365	05/02/2022	Box R Water Analysis Laboratory	Inv: X049744	Checking - US Bank		
TOTAL			Sample Collection	E2-108 WF ANALYSIS	WATER FUND	-76.50
19366	05/02/2022	NORTHSIDE ELECTRIC	Inv: 87916	Checking - US Bank		
TOTAL			Labor - Drive to Detroit to hook up generator	E30-200 CIS Wildfire Water	REBUILDING FU...	-770.00
19367	05/02/2022	STAYTON ACE HARDWARE	Acct: 3835 Inv: 743045	Checking - US Bank		
TOTAL			4 Concrete Mix for Welcome to Detroit Sign 4 - Stud 2x4x8	E9-103 Park Maintenance E9-103 Park Maintenance	PARKS & REC R... PARKS & REC R...	-15.96 -59.96
19368	05/02/2022	Kelly A. Galbraith	PP 9 04/17/22 - 04/30/22	Checking - US Bank		
TOTAL			40 Hours Reg @ 22.85/hr 40 Hours Reg @ 22.85/hr 1.62 Hours Overtime @ 34.27/hr 1.63 Hours Overtime @ 34.27/hr FED TAX WITHHOLDING STATE TAX WITHHOLDING MEDICARE SOCIAL SECURITY WORKERS' COMP WITHHOLDING STATE TRANSIT TAX W/H Spouse Med/Dent	E1-001 RECORDER WAGE E2-002 RECORDER WAGE E1-001 RECORDER WAGE E2-002 RECORDER WAGE FED TAX WITHHOLDING STATE TAX WITHHOLDING FED TAX WITHHOLDING FED TAX WITHHOLDING WORKERS' COMP WITH... STATE TRANSIT TAX W/H E1-004 PAY EXPENSE	GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND WATER FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND	-914.00 -914.00 -55.52 -55.86 78.00 115.00 25.78 110.24 0.92 1.95 161.34
19369	05/16/2022	Kelly A. Galbraith	VOID: PP10 05/01/22 - 05/14/22	Checking - US Bank		
TOTAL						0.00
TOTAL						-1,446.15

DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH
 May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19370	05/16/2022	Michelle K. Connor	PP10 05/01/22 - 05/14/22	Checking - US Bank		
			40 Hours @ 21.32/hr	E1-003 CLERK WAGE	GENERAL FUND	-852.80
			40 Hours @ 21.32/hr	E2-003 CLERK WAGE	WATER FUND	-852.80
			.75 OT @ 31.98/hr	E1-003 CLERK WAGE	GENERAL FUND	-23.99
			.75 OT @ 31.98/hr	E2-003 CLERK WAGE	WATER FUND	-23.99
			FED Withholding	FED TAX WITHHOLDING	GENERAL FUND	58.00
			FED Withholding	STATE TAX WITHHOLDI...	GENERAL FUND	86.00
			Social Security	FED TAX WITHHOLDING	GENERAL FUND	98.49
			Medicare	FED TAX WITHHOLDING	GENERAL FUND	23.03
			Workers Comp	WORKERS' COMP WITH...	GENERAL FUND	0.88
			State Transit	STATE TAX WITHHOLDI...	GENERAL FUND	1.75
			Spouse Med/Dent	E1-004 PAY EXPENSE	GENERAL FUND	164.99
TOTAL						-1,320.44
19371	05/16/2022	ROBERT BRUCE	PP10 05/01/22 - 05/14/22	Checking - US Bank		
			40 HRS	E2-001 WF PERSONNEL	WATER FUND	-2,124.80
			FEDERAL TAX	FED TAX WITHHOLDING		223.00
			STATE TAX	STATE TAX WITHHOLDI...		171.00
			MEDICARE	MEDICARE		29.12
			Social Security	SOCIAL SECURITY		124.50
			Worker's Comp	WORKERS' COMP WITH...		0.88
			STATE TRANSIT	STATE TAX WITHHOLDI...		2.18
			SPOUSE HEALTH/DENTAL PROGRAM	E2-004 PAYROLL EXPEN...	WATER FUND	176.57
			OVERTIME	E2-001 WF PERSONNEL	WATER FUND	-59.76
TOTAL						-1,457.31
19372	05/16/2022	Michael Vetter	PP10 05/01/22 - 05/14/22	Checking - US Bank		
			25 Reg Hours @ \$14.28/hr	E1-002 MAINTENANCE ...	GENERAL FUND	-357.00
			10 Reg Hours @ \$14.28/hr	E3-001 PUB. WORKS LA...	STREET FUND	-142.80
			5 Reg Hours @ \$14.28/hr	E2-001 WF PERSONNEL	WATER FUND	-71.40
			MEDICARE	FED TAX WITHHOLDING		8.28
			SOCIAL SECURITY	FED TAX WITHHOLDING		35.41
			WORKERS' COMP WITHHOLDING	FED TAX WITHHOLDING		0.44
			STATE TRANSIT TAX W/H	STATE TRANSIT TAX W/H		0.57
TOTAL						-526.50

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19373	05/17/2022	Kerry Stormer	PP10 - 05/01/2022 - 05/14/2022	Checking - US Bank		
			17 Reg hours @ \$14.28/hr	E2-001 WF PERSONNEL	WATER FUND	-242.76
			29 Reg hours @ \$14.28/hr	E3-001 PUB. WORKS LA...	STREET FUND	-414.12
			FED TAX WITHHOLDING	FED TAX WITHHOLDING		15.00
			STATE TAX WITHHOLDING	STATE TAX WITHHOLDI...		10.00
			MEDICARE	FED TAX WITHHOLDING		9.52
			SOCIAL SECURITY	FED TAX WITHHOLDING		40.73
			WORKERS' COMP WITHHOLDING	WORKERS' COMP WITH...		0.51
			STATE TRANSIT TAX W/H	STATE TRANSIT TAX W/H		0.66
TOTAL						-580.46
19374	05/17/2022	Kelly A. Galbraith	PP10 05/01/22 - 05/14/22	Checking - US Bank		
			36 Hours Reg @ 22.85/hr	E1-001 RECORDER WAGE	GENERAL FUND	-822.60
			36 Hours Reg @ 22.85/hr	E2-002 RECORDER WAGE	WATER FUND	-822.60
			1.88 Hours Overtime @ 34.27/hr	E1-001 RECORDER WAGE	GENERAL FUND	-64.43
			1.87 Hours Overtime @ 34.27/hr	E2-002 RECORDER WAGE	WATER FUND	-64.08
			FED TAX WITHHOLDING	FED TAX WITHHOLDING		81.00
			STATE TAX WITHHOLDING	STATE TAX WITHHOLDI...		115.00
			MEDICARE	FED TAX WITHHOLDING		26.03
			SOCIAL SECURITY	FED TAX WITHHOLDING		111.30
			WORKERS' COMP WITHHOLDING	WORKERS' COMP WITH...		0.83
			Hr Holiday / Hrs Sick / 4 Hrs Vacation	E1-001 RECORDER WAGE	GENERAL FUND	-91.40
			Hr Holiday / Hrs Sick / 4 Hrs Vacation	E2-002 RECORDER WAGE	WATER FUND	-91.40
			STATE TRANSIT TAX W/H	STATE TRANSIT TAX W/H		1.95
			Spouse Med/Dent	E1-004 PAY EXPENSE	GENERAL FUND	161.34
TOTAL						-1,459.06
19375	05/20/2022	MID WILLAMETTE VALLEY COG	Inv: 1621 &1640	Checking - US Bank		
			Planning Services April 2022	E1-110 PLANNING	GENERAL FUND	-630.00
			General Counsel Services April 2022	GENERAL FUND EXPEN...	GENERAL FUND	-119.00
TOTAL						-749.00
19376	05/20/2022	STAYTON ACE HARDWARE	Acct: 3835 Inv: 751729	Checking - US Bank		
			Woodcutter Bar Oil, Degreaser, HP Ultra Oil, Flat Rake...	E9-103 Park Maintenance	PARKS & REC R...	-99.82
			Concrete Mix	E3-104 SF MAINT. SUPP...	STREET FUND	-8.58
TOTAL						-108.40

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19377	05/20/2022	CIS Trust	June 2022 CIS Health Ins Final Invoice	Checking - US Bank		
			Bob Bruce + Spouse Medical Regence Copay R Rx7	E2-004 PAYROLL EXPEN...	WATER FUND	-1,550.98
			Bob Bruce + Family Dental III	E2-004 PAYROLL EXPEN...	WATER FUND	-190.98
			Bob Bruce + Spouse VSP-A 12/12/24	E2-004 PAYROLL EXPEN...	WATER FUND	-11.85
			Bob Bruce LTD 50% 90 Days	E2-004 PAYROLL EXPEN...	WATER FUND	-6.69
			Bob Bruce Basic Life \$20,000	E2-004 PAYROLL EXPEN...	WATER FUND	-4.29
			Bob Bruce AD & d \$20,000	E2-004 PAYROLL EXPEN...	WATER FUND	-0.33
			Kelly Galbraith + Spouse Medical Regence Copay R Rx7	E1-004 PAY EXPENSE	GENERAL FUND	-775.49
			Kelly Galbraith + Spouse Medical Regence Copay R Rx7	E2-004 PAYROLL EXPEN...	WATER FUND	-775.49
			Kelly Galbraith + Spouse Dental III	E1-004 PAY EXPENSE	GENERAL FUND	-54.34
			Kelly Galbraith + Spouse Dental III	E2-004 PAYROLL EXPEN...	WATER FUND	-54.34
			Kelly Galbraith + Spouse VSP-A 12-12-24	E1-004 PAY EXPENSE	GENERAL FUND	-5.92
			Kelly Galbraith - Spouse VSP-A 12-12-24	E2-004 PAYROLL EXPEN...	WATER FUND	-5.92
			Kelly Galbraith +Spouse LTD 50% 90 Days	E1-004 PAYROLL EXPEN...	GENERAL FUND	-1.27
			Kelly Galbraith +Spouse LTD 50% 90 Days	E2-004 PAYROLL EXPEN...	WATER FUND	-1.27
			Kelly Galbraith Basic Life \$20,000	E1-004 PAY EXPENSE	GENERAL FUND	-2.14
			Kelly Galbraith Basic Life \$20,000	E2-004 PAYROLL EXPEN...	WATER FUND	-2.14
			Kelly Galbraith AD&D \$20,000	E1-004 PAY EXPENSE	GENERAL FUND	-2.15
			Kelly Galbraith AD&D \$20,000	E2-004 PAYROLL EXPEN...	WATER FUND	-2.15
			Michelle Connor + Spouse Medical Regence Copay R Rx7	E2-004 PAYROLL EXPEN...	WATER FUND	-0.16
			Michelle Connor + Spouse Medical Regence Copay R Rx7	E1-004 PAY EXPENSE	GENERAL FUND	-0.17
			Michelle Connor + Spouse Medical Regence Copay R Rx7	E2-004 PAYROLL EXPEN...	WATER FUND	-775.49
			Michelle Connor + Spouse Dental III Jan 2021	E1-004 PAY EXPENSE	GENERAL FUND	-775.49
			Michelle Connor + Spouse Dental III Jan 2021	E2-004 PAYROLL EXPEN...	WATER FUND	-54.34
			Michelle Connor + Spouse VSP-A 12/12/24: Jan 2021	E1-004 PAY EXPENSE	GENERAL FUND	-54.34
			Michelle Connor + Spouse VSP-A 12/12/24: Jan 2021	E2-004 PAYROLL EXPEN...	WATER FUND	-5.92
			Michelle Connor AD&D \$20,000: Jan 2021	E1-004 PAY EXPENSE	GENERAL FUND	-5.92
			Michelle Connor AD&D \$20,000: Jan 2021	E2-004 PAYROLL EXPEN...	WATER FUND	-0.16
			Michelle Connor Suppl EE + Spouse, Life, Voluntary Depen...	E2-004 PAYROLL EXPEN...	WATER FUND	-0.16
			Michelle Connor Basic Life \$20,000 Jan 2021	E2-004 PAYROLL EXPEN...	WATER FUND	-0.17
			Michelle Connor Basic Life \$20,000 Jan 2021	E1-004 PAY EXPENSE	GENERAL FUND	-7.37
			Michelle Connor Basic Life \$20,000 Jan 2021	E2-004 PAYROLL EXPEN...	WATER FUND	-7.37
			Michelle Connor LTD 50% 90 Days	E1-004 PAY EXPENSE	GENERAL FUND	-1.11
			Michelle Connor LTD 50% 90 Days	E2-004 PAYROLL EXPEN...	WATER FUND	-1.11
			Michelle Connor LTD 50% 90 Days	E1-004 PAY EXPENSE	GENERAL FUND	-1.12
			Michelle Connor LTD 50% 90 Days	E2-004 PAYROLL EXPEN...	WATER FUND	-2.32
			Unpaid Previous Balance	E2-004 PAYROLL EXPEN...	WATER FUND	-2.31
				GENERAL FUND EXPEN...	GENERAL FUND	-25.65
TOTAL						-5,155.51
19398	05/20/2022	PEAK Internet	Acct: 166470	Checking - US Bank		
			e-mail service April/May 2022	E1-100 OFFICE ADMIN	GENERAL FUND	-13.00
			e-mail service April/May 2022	E2-102 OFFICE ADMIN	WATER FUND	-13.00
TOTAL						-26.00

DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH
 May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19399	05/20/2022	ONE CALL CONCEPTS, INC	Acct: 09-0000046 April	Checking - US Bank		
TOTAL			April Tickets	E2-102 OFFICE ADMIN	WATER FUND	-75.60
19400	05/20/2022	SCTC	Acct: 119948 Tel.No: 503-769-2633, 2947, 2864 March B...	Checking - US Bank		
TOTAL			1/2 Telephone & Broadband Temp City Hall in Stayton 1/2 Telephone & Broadband Temp City Hall in Stayton IT Support Service: City Hall Workstations (2)	E1-100 OFFICE ADMIN E2-102 OFFICE ADMIN E1-109 OFFICE MACHIN...	GENERAL FUND WATER FUND GENERAL FUND	-114.88 -114.87 -30.00
19401	05/20/2022	PACIFIC SANITATION	Acct: 01-5287214-9 April 2022 110 Patton	Checking - US Bank		
TOTAL			1/2 - 1 YARD DUMPSTER - 1/2 - 1 YARD DUMPSTER -	E1-100 OFFICE ADMIN E2-101 UTILITIES	GENERAL FUND WATER FUND	-73.82 -73.81
19402	05/20/2022	The Canyon Weekly Newsletter	Inv: 2022-0991	Checking - US Bank		
TOTAL			Public Notice - Detroit Budget Co/Revenue	E1-100 OFFICE ADMIN	GENERAL FUND	-66.00
19403	05/20/2022	Terry Thomas	Refund of Credit Balance on Water Account	Checking - US Bank		
TOTAL			Refund of Credit Balance on Water Account	E2-102 OFFICE ADMIN	WATER FUND	-26.00
19404	05/20/2022	Andre Makarenko	Refund of Credit Balance on Water Account	Checking - US Bank		
TOTAL			Refund of Credit Balance on Water Account	E2-102 OFFICE ADMIN	WATER FUND	-5.00

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19405	05/20/2022	LES SCHWAB	Cust: A62-22822	Checking - US Bank		
TOTAL			4 New Tires	E30-200 CIS Wildfire Water	WATER FUND	-1,735.88
19406	05/20/2022	Republic Services	Acct: 3-0456-0059359 Inv: 0456-003292385	Checking - US Bank		
TOTAL			Garbage Pick-Up Service Stayton Garbage Pick-Up Service Stayton	E1-100 OFFICE ADMIN E2-102 OFFICE ADMIN	GENERAL FUND WATER FUND	-10.70 -10.70
19407	05/20/2022	CPI	Acct: 1155101, 1155103, 1155106, 1155108 Date: 05/2022	Checking - US Bank		
TOTAL			WF 135 Weber SF Street Lights & Park WF 102 Forest Silver Bullet WF 160 Breitenbush RD	E2-101 UTILITIES E3-103 STREET LIGHTS E2-101 UTILITIES E2-101 UTILITIES	WATER FUND STREET FUND WATER FUND WATER FUND	-247.00 -1,215.00 -182.00 -133.00
19408	05/20/2022	OHA Cashier Drinking Water Serv...	Annual Water System Fee	Checking - US Bank		
TOTAL			Annual Water System Fee	E2-106 DUES, FEES, TR...	WATER FUND	-175.00
19409	05/20/2022	DE LAGE LANDEN	Acct: 354057 Inv: 76341010	Checking - US Bank		
TOTAL			Copier Rental Copier Rental Copier Rental	E1-100 OFFICE ADMIN E2-102 OFFICE ADMIN E12-100 Administrative F...	GENERAL FUND WATER FUND TOT RESERVE...	-61.00 -61.00 -15.00
19410	05/20/2022	OFFICE DEPOT	240686765001	Checking - US Bank		
TOTAL			Wireless Earbuds, Bankers Boxes, 3-Ring Binders	E1-100 OFFICE ADMIN	GENERAL FUND	-106.96

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19411	05/20/2022	United Rentals	VOID: Customer #4647263 GJE, RGJE created on 06/09/...	Checking - US Bank		0.00
TOTAL						0.00
19412	05/31/2022	ROBERT BRUCE	PP10 05/01/22 - 05/14/22	Checking - US Bank		
			40 HRS FEDERAL TAX STATE TAX MEDICARE Social Security Worker's Comp STATE TRANSIT SPOUSE HEALTH/DENTAL PROGRAM OVERTIME			
TOTAL						-1,457.29
19413	05/31/2022	Michael Vetter	PP11 05/15 - 05/28	Checking - US Bank		
			25 Reg Hours @ \$14.28/hr 10 Reg Hours @ \$14.28/hr 9 Reg Hours @ \$14.28/hr MEDICARE SOCIAL SECURITY WORKERS' COMP WITHHOLDING STATE TRANSIT TAX W/H			
TOTAL						-579.14
19414	05/31/2022	Kelly A. Galbraith	PP11 05/15 - 05/31	Checking - US Bank		
			40 Hours Reg @ 22.85/hr 40 Hours Reg @ 22.85/hr 1.5 Hours Overtime @ 34.27/hr 1.5 Hours Overtime @ 34.27/hr FED TAX WITHHOLDING STATE TAX WITHHOLDING MEDICARE SOCIAL SECURITY WORKERS' COMP WITHHOLDING STATE TRANSIT TAX W/H Spouse Med/Dent			
TOTAL						-1,440.39

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19415	05/31/2022	Michelle K. Connor	PP 11 05/15 - 05/28	Checking - US Bank		
			38.75 Hours @ 21.32/hr	E1-003 CLERK WAGE	GENERAL FUND	-826.15
			FED Withholding	E2-003 CLERK WAGE	WATER FUND	-826.15
			State Withholding	FED TAX WITHHOLDING	GENERAL FUND	48.00
			Social Security	STATE TAX WITHHOLDI...	GENERAL FUND	78.00
			Medicare	FED TAX WITHHOLDING	GENERAL FUND	92.21
			Workers Comp	FED TAX WITHHOLDING	GENERAL FUND	21.57
			State Transit	WORKERS' COMP WITH...	GENERAL FUND	0.85
			Spouse Med/Dent	STATE TAX WITHHOLDI...	GENERAL FUND	1.65
				E1-004 PAY EXPENSE	GENERAL FUND	164.99
TOTAL						-1,245.03
19416	06/03/2022	Kerry Stormer	PP10 - 05/01/2022 - 05/14/2022	Checking - US Bank		
			38.5 Reg hours @ \$14.28/hr	E2-001 W/ PERSONNEL	WATER FUND	-114.24
			29 Reg hours @ \$14.28/hr	E3-001 PUB. WORKS LA...	STREET FUND	-549.78
			FED TAX WITHHOLDING	FED TAX WITHHOLDING	GENERAL FUND	17.00
			STATE TAX WITHHOLDING	STATE TAX WITHHOLDI...	GENERAL FUND	10.00
			MEDICARE	FED TAX WITHHOLDING	GENERAL FUND	9.63
			SOCIAL SECURITY	FED TAX WITHHOLDING	GENERAL FUND	41.17
			WORKERS' COMP WITHHOLDING	WORKERS' COMP WITH...	GENERAL FUND	0.51
			STATE TRANSIT TAX W/H	STATE TRANSIT TAX W/H	GENERAL FUND	0.66
TOTAL						-585.05
19417	06/08/2022	G&G Supply Co.	Invoice # 275116	Checking - US Bank		
			60 Gallon Liner, 13 Gallon Liners, Teri Wipes	E1-100 OFFICE ADMIN	GENERAL FUND	-194.33
TOTAL						-194.33
19419	06/08/2022	Republic Services	Acct: 3-0456-0059359 Inv: 304560059359	Checking - US Bank		
			Garbage Pick-Up Service Stayton	E1-100 OFFICE ADMIN	GENERAL FUND	-10.70
			Garbage Pick-Up Service Stayton	E2-102 OFFICE ADMIN	WATER FUND	-10.70
TOTAL						-21.40

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19420	06/08/2022	PEAK Internet	Acct: 166470	Checking - US Bank	GENERAL FUND	-13.00
			e-mail service May 2022	E1-100 OFFICE ADMIN	GENERAL FUND	-13.00
			e-mail service May 2022	E2-102 OFFICE ADMIN	WATER FUND	-26.00
TOTAL						-26.00
19421	06/08/2022	PetroCard	ACCT: 00-0303025 Inv C930954	Checking - US Bank		
			TRUCK GAS - STREET (Detroit 5)	E3-107 VEHICLE MAINT. ...	STREET FUND	-45.16
			TRUCK GAS - WATER (Detroit 1)	E2-107 TRUCK MAINT. ...	WATER FUND	-131.39
			KUBOTA - WATER (1/2)	E2-107 TRUCK MAINT. ...	WATER FUND	-89.47
			KUBOTA - STREET (1/2)	E3-107 VEHICLE MAINT. ...	STREET FUND	-89.46
			UTV - PARK	E9-103 Park Maintenance	PARKS & REC R...	-58.60
TOTAL						-414.08
19422	06/08/2022	Ferguson Enterprises, Inc.	Cust: 41997 Inv:1095618 - 1029086	Checking - US Bank		
			Sensus Software - Annual Fee	E2-105 SYSTEM MAINT. ...	WATER FUND	-2,635.05
			Cable	E2-105 SYSTEM MAINT. ...	WATER FUND	-1,207.00
TOTAL						-3,842.05
19423	06/08/2022	PetroCard	ACCT: 00-0303025 Inv C919867	Checking - US Bank		
			TRUCK GAS - STREET (Detroit 5)	E3-107 VEHICLE MAINT. ...	STREET FUND	-166.84
			UTV - PARK	E9-103 Park Maintenance	PARKS & REC R...	-42.91
TOTAL						-209.75
19424	06/08/2022	Pacific Power	Acct: 05029274-001 1 Date:May and June	Checking - US Bank		
			Electric Service: Temp City Hall 2340 Martin Dr #103, Stayt...	E1-100 OFFICE ADMIN	GENERAL FUND	-42.65
			Electric Service: Temp City Hall 2340 Martin Dr #103, Stayt...	E1-100 OFFICE ADMIN	GENERAL FUND	-56.60
TOTAL						-99.25

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19425	06/08/2022	PACIFIC SANITATION	Acct: 01-5287214-9 May 110 Patton	Checking - US Bank	GENERAL FUND	-73.82
			1/2 - 1 YARD DUMPSTER -	E1-100 OFFICE ADMIN	WATER FUND	-73.81
			1/2 - 1 YARD DUMPSTER -	E2-101 UTILITIES	GENERAL FUND	-20.40
			Extra Can	E1-100 OFFICE ADMIN		
TOTAL						-168.03
19426	06/08/2022	ULTREX BUSINESS SOLUTIONS	Acct: C1015 INV111568 - 111741	Checking - US Bank	GENERAL FUND	-30.00
			Copies made	E1-100 OFFICE ADMIN	WATER FUND	-30.00
			Copies made	E2-102 OFFICE ADMIN	TOT RESERVE ...	-17.83
			Copies made	E12-100 Administrative F...	GENERAL FUND	-300.00
			Copy Machine - move to Detroit from Stayton	E1-100 OFFICE ADMIN		
TOTAL						-377.83
19427	06/08/2022	Oregon Corrections Enterprises	Invoice 0153869-IN	Checking - US Bank	GENERAL FUND	-152.00
			(4) Mens and Womens Bathroom Signs	E1-100 OFFICE ADMIN		
TOTAL						-152.00
19428	06/08/2022	ONE CALL CONCEPTS, INC	Acct: 09-0000046 April	Checking - US Bank	WATER FUND	-42.00
			May Tickets	E2-102 OFFICE ADMIN		
TOTAL						-42.00
19429	06/08/2022	SCTC	Acct: 119948 Tel.No: 503-769-2633, 2947, 2864 MAY	Checking - US Bank	GENERAL FUND	-123.68
			1/2 Telephone & Broadband Temp City Hall in Stayton	E1-100 OFFICE ADMIN	WATER FUND	-123.68
			1/2 Telephone & Broadband Temp City Hall in Stayton	E2-102 OFFICE ADMIN	GENERAL FUND	-30.00
			IT Support Service: City Hall Workstations (2)	E1-109 OFFICE MACHIN...	GENERAL FUND	-10.00
			Two Email Address @ \$5 ea	E1-100 OFFICE ADMIN		
TOTAL						-287.36
19430	06/08/2022	Zipty Fiber	503-854-3570	Checking - US Bank	GENERAL FUND	-71.32
			503-854-3570-051321-5	E1-100 OFFICE ADMIN	GENERAL FUND	-42.36
			503-854-3496-012770-5	E1-100 OFFICE ADMIN		
TOTAL						-113.68

**DETROIT CITY COUNCIL MEETING - AGENDA ITEM #6
BILLS PAYABLE LIST FOR CURRENT MONTH**

May 2 through June 9, 2022

Num	Date	Name	Memo	Account	Class	Paid Amount
19431	06/08/2022	US Bank	VISA Card CPN 002059544	Checking - US Bank		
			DOG WASTE DEPOT - BAGS SIEGMUND EXCAVATION USPS - STAMPS AND POSTAGE Microsoft One Drive	E1-100 OFFICE ADMIN E1-100 OFFICE ADMIN E1-100 OFFICE ADMIN E1-100 OFFICE ADMIN	GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND	-58.50 -230.00 -61.12 -1.99
TOTAL						-351.61
19432	06/08/2022	Box R Water Analysis Laboratory	Inv: X050202	Checking - US Bank		
			Sample Collection	E2-108 WF ANALYSIS	WATER FUND	-76.50
TOTAL						-76.50
19433	06/08/2022	ACE CHEMICAL TOILETS	Inv: 39104 Date: 05/20/22	Checking - US Bank		
			PUMPED 1500 GALLON MAIN SEPTIC TANK - PARK	E1-108 BEAUTIFICATION	GENERAL FUND	-705.00
TOTAL						-705.00
19434	06/08/2022	ODP Business Solutions, LLC		Checking - US Bank		
			2 ct Banker Boxes 3" Binder	E1-100 OFFICE ADMIN E1-100 OFFICE ADMIN	GENERAL FUND GENERAL FUND	-39.98 -10.99
TOTAL						-50.97
19435	06/08/2022	Canyon Auto Service		Checking - US Bank		
			2000 Ford F-150 Tune Up	E6-600 Vehicle Purchase/...	VEHICLE RESE...	-522.00
TOTAL						-522.00

HBH CONSULTING ENGINEERS

501 E First Street
Newberg, Oregon 97132
phone 503-554-9553
fax 503-537-9554

June 9, 2022

City of Detroit
PO Box 589
Detroit, OR. 97342

Attn: Kelly Galbraith

Re: June Council Meeting Staff Report

Dear Kelly,

The following document provides a summary of work performed or coordinated by HBH during the month of May and provides an outlook of work anticipated over the month of June.

Safe Drinking Water Revolving Loan Fund Projects

Phase 2B – Water System Improvements

Contractor redlines are still outstanding; HBH reached out to R&G to request an update on these. R&G indicated that they need to send people on site to finalize these drawings and will contact us once a firm date has been determined for this. Once HBH receives these contractor redlines, it will prepare the as built drawings, and this project will be fully complete.

Water Improvements Pavement Repair

HBH received bids from Knife River and North Santiam Paving (NSP) for this project. Both of these bids were substantially higher than the original estimated cost of \$309,000, with NSP submitting the low bid of \$551,012.50. Approximately \$211,000 remain on the existing SDWRLF award, meaning that completing the full scope of the project bid will require the City to request additional funds.

During a special session held on June 2, 2022, HBH recommended that the City request an additional \$400,000 to complete the project. That amount includes approximately \$55,000 for engineering expenses and contingency funds, and that extra funding is expected to cost each water account approximately \$4.94/month to repay over 30 years. HBH also presented reduced scope options at that same meeting, with recommended requests anywhere between \$80,000 and the full \$400,000, depending upon what streets are removed. However, there is no way to complete the core work without requesting some additional funding. The difference in account monthly costs between the most and least expensive options was \$4.08, assuming no adjustment is made to ensure NSP will accept the contract (if adjustments are made, the difference drops to \$3.52/month).

Other methods to fill the shortfall between the available funds and construction costs were investigated, and no viable alternative options were found that allow the City to complete the work this summer. The sole alternative funding source is the ODOT Small City Allotment (SCA) program, and HBH estimates that it will take the City approximately 10 years to complete the repairs relying solely upon this funding source. While simple division suggests that six awards will be necessary to receive \$550,000, since the City has to pay to mobilize contractors each time, a longer duration and more money will be required to actually complete the same work. No other Federal, State, or County programs exist to pave local roads.

The current advertised project must be either awarded or withdrawn by June 17th. As requested by Council, HBH considered an intermediate procurement process to perform the trench patch only; however, the expected expense to complete the trench patch only exceeds \$150,000, so the intermediate procurement process cannot be utilized for this work. It is also not advisable to adjust the current award to cover only trench patch, as the price supplied by NSP for this task is extremely high and would cost the City a substantial amount of money. As such, if the City does not intend to award this contract, a second bid process must be undertaken immediately, which would likely delay paving by 60 days, and allow for further cost escalation to even close up the roads. Even if only requesting trench patching, the City will still need to request additional money from Business Oregon.

The City will need to adjust water rates to account for a reduction in customer bases. In the immediate future, Marion County has provided funds to cover lost income, which are allocated for this fiscal year and the next. As such, the immediate funding shortfall will be covered by these funds. HBH will be performing a short-term rate adjustment in June, and present a recommended rate increase to council in July.

2022 SDRLF Funding Available

Business Oregon has indicated that substantial funds are available through the SDWRLF program for this year, and that remaining work in Detroit may be a good candidate. SDWRLF funds are federal, so they cannot be used for FEMA match funds, but additional pipe replacements and the Detroit-Idanha overlay may be eligible for funding. A substantial portion of the available funding is forgivable loans, which the City does not have to repay.

2020 Wildfire Disaster Recovery

FEMA Environmental and Historic Preservation (EHP) has requested the City of Detroit complete an archeological survey of the sites impacted by the City's proposed FEMA project. HBH is working to generate a proposal from an environmental consultant to provide this work. A special council meeting will likely be needed to award and sign the contract.

Contaminated Service Lateral Replacement

All contaminated service lines have been replaced. The follow-up samples have been taken, and MTBE levels remain elevated in the new PEX services, though all of these concentrations continue to drop. Considering MTBE is not a health and safety concern (the main impact is a taste and smell of gasoline in water), allowing the concentrations to continue dropping over time appears the best option. City staff will continue flushing these lines, and progress assessed in July with additional samples. It is expected that concentrations will have fallen below taste and odor thresholds by then.

Beyond this minor issue, the service replacement project appears to have successfully addressed the lingering contamination issue.

Water Treatment Plant Reconstruction

A revised Preliminary Engineering Report was completed this month to revise the USDA ECWAG project to scope of work to match the final design documents. USDA has begun a Section 106 review of the treatment plant that is expected to take between 2-3 months. The final design drawings and specifications will be sent to USDA for review during this time. Once USDA reviews the contract documents, the project can be advertised to bid. Construction cannot begin until the Section 106 review is completed and either no comments are submitted, or any comments submitted have been addressed.

SCADA Control System

R&W is nearing completion of the SCADA Control System design for the water treatment plant building including the future Reservoir A, Control Building B, and Reservoir B. In the coming months, the City will need to contract

with an integrator to program the control system post construction. The City will have options in terms of awarding the contract (direct award, informal proposals, or a formal RFP). The integrator will likely need to come on board prior to the completion of the design of the control system as the final integrator will have some limited input in design. This makes it difficult for the integrator to submit a formal fixed cost proposal as they won't have a finished picture of what they are designing. HBH has reached out to the City's insurance company to ensure the procurement of integrator services follows the requirements of the insurance company. Once guidance is given by the insurance company, the City will need to move quickly in selecting an integrator.

Roads and Paving

Quotes for completing part of the Forest Avenue improvements were gathered last winter, though these have likely expired. The City can pursue fresh quotes for this work if they desire.

HBH has contacted state and federal transportation officials to investigate potential funding sources for road repair projects. There appear to be several programs available. The Federal Highway Administration (FHWA) is administering Multimodal Project Discretionary Grant (MPDG); this program includes \$300 million for rural roadways nationwide. In Detroit, eligible projects would need to be federal Transportation Block Grant eligible; very few projects in the City would meet these requirements. All roads within the City are considered local streets in the statewide mapping used to determine Federal eligibility, so there are no eligible paving projects anywhere in town. The state mapping does not agree with the transportation system plan (TSP), which shows portions of Detroit Avenue, Breitenbush Road, Forest Avenue, Patton Road, and Santiam Avenue as local collectors. As rural collectors, those may be eligible for Federal funding (though this is not certain).

There are non-paving projects that are grant eligible, such as electric vehicle charging stations and parking improvements in commercial areas. Small projects (under \$25 million) are also less favored under this program than large projects. HBH is still obtaining further information on this program from FHWA staff. The deadline for this year's application is the end of this month, but this program will renew annually with similar funding levels, so if eligible projects are identified, Detroit may be able to apply for 2023 funding.

ODOT appears to be administering several programs using a consolidated application; we are still obtaining more information from ODOT currently and will present it to council as soon as it is available.

ARPA Projects

An application has been submitted to Business Oregon for the \$3,000,000 ARPA grant awarded to the City of Detroit from the State Legislature. Priorities of projects was given in prior staff reports. Grant documents have been sent to the City from Business Oregon for execution.

Guy Moore Road Water Treatment Plant Power Upgrade

As mentioned above, one of the proposed ARPA projects is to upgrade the power on Guy Moore Road from Single Phase to 3-Phase power. CPI has an active FEMA project to underground the power on Guy Moore Road. However, they are only able to underground the power and not provide an upgrade to the supply. Upgrading single phase power to 3 phase can reduce equipment capital costs for the City, increases day-to-day reliability, will reduce operating power costs of the plant by utilizing more efficient equipment, and drastically increase the effective life of the equipment.

HBH requested a cost from CPI to have the contractor install the three phase conduit in the ground up Guy Moore, around Weber St, and to the Treatment Plant Site. After CPI awarded the undergrounding contract to a contractor, they passed along this request to their contractor for a change order cost. The cost of this work is \$198,453.38 and includes the directional bore and installation of 2,768 feet of 3-3" conduit. This includes all labor, equipment, and conduit as well as the tie ins and the setting of CPI equipment. The change order cost is included as an attachment to this Staff Report. This cost does not include the costs from CPI to pull the wire,

purchase and install a transformer, and costs for the 3-phase junctions and splitters. CPI is working to generate this cost, which will be forwarded to the City as soon as it has been received.

CPI's contractor is looking to begin work on Guy Moore Road shortly and have requested direction from the City if they would like to proceed with the upgrade. HBH has sent a request to USFS to amend the Special Use Permit to cover buried power in Weber Street.

Requested Council Authorizations

- Provide direction regarding the acceptance of CPI's change order cost to install three phase conduit on Guy Moore Road to the Water Treatment Plant Site.
- Provide guidance on what to remove from the paving project scope, if anything, or indicate that HBH should reject all bids and put a new project out to bid with trench patch only.
- Pass a resolution authorizing City Staff to request additional funding from Business Oregon under the existing SDWRLF award and providing the mayor or other selected City Official signatory authority.

Sincerely,
HBH Consulting Engineers, Inc.

Robert M. Henry, PE
Principal Engineer

Attachment 1
CPI Change Order Cost for 3-Phase Conduit Installation

BE IT REMEMBERED, that at a regular term of the Board of Commissioners of the State of Oregon, for the County of Union, sitting for the transaction of County business, begun and held at the Joseph Building Annex in the City of La Grande, in said County and State, when were present:

The Honorable Donna Beverage, Chair

Paul Anderes, Commissioner

R. Matthew Scarfo, Commissioner

WHEN, on Wednesday the 26th day of June, 2019, among others the following proceedings were had to wit:

IN THE MATTER OF ADOPTING AN)	
ORDINANCE AUTHORIZING THE)	Ordinance 2019-01
OPERATION OF ALL-TERRAIN VEHICLES)	Page 1 of 4
ON COUNTY ROADWAYS)	

WHEREAS, the Board of Commissioners for Union County desires to adopt an ordinance authorizing the operation of all-terrain vehicles on certain roadways; and

WHEREAS, the Union County Board of Commissioners has determined that it is necessary to impose certain restrictions on the operation of all-terrain vehicles on such County Roads for the purpose of protecting the interests and safety of the general public.

NOW THEREFORE, THE UNION COUNTY BOARD OF COMMISSIONERS ORDAINS AS FOLLOWS:

ARTICLE 1 **TITLE AND SCOPE**

Section 1.01 Title

This ordinance shall be known as *UNION COUNTY ATV ORDINANCE*.

Section 1.02 Purpose

The purpose of this Ordinance is to authorize the operation of all-terrain vehicles on roadways within Union County subject to the terms, provisions, rights and responsibilities as set forth in this Ordinance.

DEFINITIONS

Section 1.04 Definitions

For the purposes of this chapter, the following definitions apply:

All-Terrain Vehicle(s) (ATVs): Class I ATVs, Class II ATVs, Class III ATVs, and/or Class IV ATVs.

ATV Operator Permit: the ATV Safety Education Card issued upon completion of an Oregon Parks and Recreation Department approved ATV Safety Education course and passage of the minimum standards test of ATV Safety Education competency as established by the Oregon Parks and Recreation Department as set forth in OAR 736-004-0015(10).

ATV Permit: An ATV permit issued by the Oregon State Parks Department or an ATV/OHV operating permit issued in another state if the issuing state also honors an Oregon ATV operating permit.

Class I ATVs: as defined in ORS 801.190 is a motorized, off-highway recreational vehicle 50 inches or less in width with a dry weight of 1200 pounds or less that travels on three or more low pressure tires, has a saddle or seat for the operator and is designed for or capable of cross-country travel on or immediately over land, water, sand, snow, ice, marsh, swampland or other natural terrain. Most riders refer to a Class I All-Terrain Vehicle as an ATV or quad.

Class II ATVs: as defined by ORS 801.193 is any motor vehicle that (a) weighs more than or is wider than a Class I All-Terrain Vehicle, (b) is designed for or capable of cross-country travel on or immediately over land, water, sand, snow, ice, marsh, swampland, or other natural terrain, (c) is not a Class IV All-Terrain Vehicle, and (d) is street-legal, is registered under ORS 803.420, and has a roof or roll bar. Class II All-Terrain Vehicles may also be known as four-by-fours, pickups jeeps, sand rails, dune buggies, and SUVs.

Class III ATVs: as defined in ORS 801.194(1) Most riders refer to a Class III All-Terrain Vehicle as a dirt bike.

Class IV ATVs: as defined in ORS 801.194(2) is 65 inches wide or less at its widest point, has a dry weight of 1,800 pounds or less, has non-straddle seating, has a steering wheel for steering control, travels on four or more pneumatic tires that are six inches or more in width and has wheels with a rim diameter 14" or less.

Driver License: has the meaning given that term under ORS 801.245.

Motorcycle Helmet: has the meaning given that term under ORS 801.366. ORS 801.366 defines a Motorcycle Helmet as a protective covering for the head consisting of a hard outer shell, padding adjacent to and inside the outer shell and a chin-strap type retention system with a sticker indicating that the motorcycle helmet meets standards established by the United States Department of Transportation.

Traffic Law(s): means any and all Oregon statutes and regulations relating in any way to the operation or use of motorized vehicles, including, without limitation, the Oregon Vehicle Code (ORS Chapters 801 to 826) and any regulations or administrative rules promulgated thereunder.

GENERAL PROHIBITIONS

Section 1.05. General Prohibitions

- A. **Operation of All-Terrain Vehicles on Authorized County Roadways.** Subject to the provisions of this Ordinance, ATVs may be operated on Roadways subject to the conditions and restrictions set forth under ORS 821.200. ATVs are prohibited from operating under this Ordinance on, U.S. Highway 30, Oregon State Highway 82, Oregon State Highway 203, Oregon State Highway 237, Oregon State Highway 204, and Oregon State Highway 244, as located within Union County, except that a person may, while operating an ATV, cross the above highways to the extent permitted under applicable Oregon law, including, without limitation, ORS 821.200(1).
- B. **Regulations for Operation of All-Terrain Vehicles.** All-Terrain Vehicles operating under this Ordinance must be operated in compliance with all applicable federal, state, and local laws, regulations, and ordinances, including, without limitation, all applicable Traffic Law requirements (including, without limitations, ORS 811.255) and all posted speed limits.

- C. **Licensed Driver 16 Years of Age or Older Required.** A person operating an ATV under this Ordinance must be 16 years of age or older and hold a valid Driver's License. Licensed drivers must comply with all license restrictions.
- D. **All-Terrain Vehicle Operator Permit Required.** A person operating a Class I All-Terrain Vehicle under this Ordinance must hold a valid Class I ATV Operator Permit issued under ORS 390.570. A person operating a Class IV All-Terrain Vehicle under this Ordinance must hold a valid Class IV ATV Operator Permit issued under ORS 390.575
- E. **All-Terrain Vehicle Permit.** All-Terrain Vehicles operating under this ordinance must display a valid ATV permit.
- F. **Safety Equipment Requirements.** All-Terrain Vehicles operated under this Ordinance must be equipped with the safety equipment required under all applicable Traffic Laws, including, without limitation, ORS 821.030, ORS 821.040, ORS 821.220, ORS 821.230, and OAR 735-116-0000.
- G. **Helmet Requirements.**
 - a. A person who is under 18 years of age must wear a Motorcycle Helmet with a fastened chin strap while operating, or riding as a passenger on a Class II or Class IV ATV operated under this Ordinance.
 - b. Any person operating a Class I or Class III ATV under this Ordinance must wear a Motorcycle Helmet with a fastened chin strap.
- H. **Safety Belt Requirements.** A person must be properly secured with a safety belt or safety harness while operating or riding as a passenger on an ATV operated under this Ordinance if such ATV was required to be equipped with safety belts or safety harnesses at the time the ATV was manufactured or safety belts or safety harnesses have been installed on the ATV.
- I. **Speed Limits.** All-Terrain Vehicles operated under this Ordinance must be operated in compliance with all posted speed limits and may not be operated (a) at a rate of speed greater than reasonable under the existing conditions, or (b) in a negligent manner so as to endanger or cause injury, death, and/or damage to the operator or person or property of another.
- J. **Prohibition on Operating All-Terrain Vehicles while Driving Privileges are Suspended.** A person may not operate an ATV under this Ordinance while the person's driving privileges (i.e. Driver's License) are suspended or revoked.
- K. **Financial Requirements.** All-Terrain Vehicles operated under this Ordinance must meet the financial responsibility requirements under ORS 806.060. For purposes of this Section 12, "financial responsibility requirements" means the ability to respond in damages for liability, on account of accidents arising out of the ownership, operation, maintenance, and/or use of and ATV, in a manner provided under ORS 806.060.
- L. **Visibility.** During any time when limited visibility conditions exist, ATVs operated under this Ordinance must be equipped with and display a headlight and taillight.
- M. **Noise.** Mufflers in Oregon must be maintained at 99 decibels (db) and be in compliance of ORS 467.030 and OAR 340-035-0030.

IN THE MATTER OF ADOPTING AN)
ORDINANCE AUTHORIZING THE)
OPERATION OF ALL-TERRAIN VEHICLES)
ON COUNTY ROADWAYS)

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N. **Snowmobiles.** Nothing contained in this Ordinance applies to the operation of snowmobiles as that term is defined by ORS 801.490.

Section 1.06. Designation of Roadways. Designation of closed roadways will be at the sole discretion of the Union County Board of Commissioners. Roadways designated as "Closed" are shown in Attachment A. This listing can be amended at any time with majority vote of the Board of Commissioners.

Section 1.07. Liability. The operation of an ATV will be undertaken at the sole risk and responsibility of the owner and/or operator. Union County, passing this Ordinance, assumes no responsibility for the operation of such ATVs. ATV operators agree and acknowledge to hold Union County harmless from any action, damage, or loss arising from the operation of such ATVs on or off any public way within Union County, including, without limitation, roadways.

Section 1.08. Penalties. Any violation of this Ordinance that constitutes a violation of a Traffic Law, then the penalty for the same shall be as provided for by Oregon statute. Any other violation of this Ordinance shall be commenced by the issuance of a citation and shall be prosecuted in the Union County Justice Court as a Class B Violation pursuant to the provisions of ORS 153.008, ORS 153.012 and ORS 153.018 as now in effect or as may be amended from time to time.

Section 1.09. Referenced Statutes and Rules. All references to particular laws, statutes, or rules include that law, statute or rule as now in effect or as may be amended from time to time.

Section 1.10. Invalidity. If any section, subsection or part of this Ordinance is for any reason held invalid, unenforceable or unconstitutional, such holding will not affect the validity, enforceability or constitutionality of the remaining portions of this Ordinance.

Section 1.11. Modification. The Union County Sheriff and the Union County Public Works Director have the authority to modify the provisions of this Ordinance as a result of the occurrence of special events. Such modifications shall be temporary in nature and shall not violate Traffic Laws.

Section 1.12. Responsibility. It is the responsibility of the user to be aware of the roadways designated as "closed" listed in Attachment A.

First Reading: June 26, 2019

Second Reading July 17, 2019

ADOPTED by the County Board of Commissioners this 7th day of August, 2019.



Donna Beverage, Commission Chair



Paul Anderes, Commissioner



R. Matthew Scarfo, Commissioner

ATTACHMENT A to Ordinance 2019 -01

The following County Roadways are **Closed** to ATV use:
(State Laws still apply – ORS821.191 Exception for Agricultural use allowance.
Union County exception for transportation between jobs for Commercial use, such as
snow removal, weed spraying, etc.)

- Hunter Road #14
- McAlister Road #14A
- Gekeler Lane #116 from the intersection of Pierce Road to McAlister Road.
- Buchanan Lane #117
- Palmer Junction Road #42, #140
- Bowman #83
- Moses Creek #042F
- Morgan Lake Road above the intersection of Glass Hill Road

***NOTE THAT THE CROSSING OF THE CLOSED ROADWAYS LISTED
IS ALLOWED***

DO SO WITH CAUTION!