

Jim Trett, Mayor  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor  
Denny Nielsen, Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon  
City Council Reg Session  
Minutes  
March 1, 2022  
6:30 p.m.

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Keizer Council Chambers  
Via Zoom

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- I. Call to Order** – Mayor Trett called the meeting to order at 6:31 PM.
- II. Council Roll Call** – Present – Denny Nielsen, Eric Page, Tim Luke, Michele Tesdal, Todd Smith, Mayor Trett. Absent – Greg Sheppard. Staff present – Kelly Galbraith & Michelle Connor.
- III. Approval of Agenda** – Eric Page made a motion to approve the agenda, seconded by Denny Nielsen, all in favor, motion passed unanimously.
- IV. Special Orders of Business** - None
- V. Committee Reports**

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

- Mayor Trett gave a brief report on the Charter Review Committee. Chris Eppley was going to spearhead this committee but with his new job his time is limited so he has contacted Scott Dobson with COG. Scott and Bill Monahan along with the COG legal counsel will be spearheading this project. This is in the works and they are just getting organized now.

## VI. Public Comments

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

- Ken Woodward asked if the Breitenbush pump station is wired for a generator and a transfer switch? What will happen to Detroit's water supply if the power goes out in the Summer since Breitenbush supplies the water in the Summer.
- Jessie Budik has property at 115 Tumble St. He originally installed temporary overhead power lines per city requirements. CPI has now put the power underground which would be additional cost to him. Is the city able to help them get any financial compensation? Tim Luke says he has been corresponding with Billy Terry with CPI regarding this issue. The \$500 permit fee was already waived by CPI but Jessie had to pay an electrician to put in the temporary pole. Residents that paid for temporary power will now have to pay for trenching and underground power. Tim Luke and Chris Eppley are still working with CPI but don't have any solid answers yet. Todd Smith says CPI is giving everyone a one-time up to 150-foot exception. You can use it for your temporary or underground but you can only use it once. Mayor Trett agreed to work with Tim Luke on this and get back with Jessie.

## VII. Resolutions, Orders and Administrative Action

- a. Electricity at the Water Plant – Conversion from 1 Phase to 3 Phase  
Matt Del Moro. – The city has received some ARPA funds (\$82,000) that will be used to upgrade the power at the water treatment plant from 1 Phase to 3 Phase. The benefit of 3 Phase is that it will reduce operating costs for the plant. Matt says we don't have numbers yet on the actual cost of this project. In response to Ken Woodward's Public Comments above (Section VI) about the Breitenbush Pump Station being wired for a generator, Kenny with HBH says it is not done yet and is on the "to do" list. Denny Nielsen asked about the actual intent to have a generator at the site. Matt says that will be one of his requests to FEMA once we get to the mitigation phase.
- b. Planning Commission – Open Vacancy – The city has not received any applications to date.
- c. Possibility of a Spring Clean-Up – Cost Involved – Mayor Trett says a 10-yard dumpster will cost \$770.50, 20 yard is \$950, and 30 yard \$1,030.50 for 4 days. Todd Smith is concerned that with all the construction people would use it to clean up their construction site and that's not what this is meant for. Michele Tesdal clarified that there are two items going on here. The SOLVE project she received the e-mail on had to do with just river cleanup and not personal yard debris. She is worried about contamination. She agrees with Todd Smith that everyone is already working on cleaning their own yard debris and she doesn't think the city should have to pay additional money for private property. Michele

is going to take a training in March for the SOLVE program and learn more about it. There are also grants available for dumpsters through SOLVE to use for lakeside garbage only. Todd Smith made a motion to look into a grant for a dumpster for lake cleanup only, seconded by Michele Tesdal, all in favor, motion passed unanimously.

- d. City Banking – Kelly Galbraith – Kelly has been looking into online Single Point banking. This would allow remote deposits reducing the risk of driving 40 miles round trip to Mill City at a cost of \$92.75/month at \$.58.5/per mile. We would also avoid late fees, check costs, postage and envelopes costs. This would help expedite payments and not having to wait for two councilor signatures each time. With ACH we will be able to direct deposit paychecks. The Councilors would have access to Single Point. We could also access our statements on the 2<sup>nd</sup> of the month instead of waiting until around the 9<sup>th</sup> to receive by mail. Kelly spoke with Tim Wood, Financial Director, in Keizer because they use Single Point. The cost is \$41/month. Todd Smith asked about an employee not having a bank account. Kelly says the city can still do an online check that would be sent by mail. Tim Luke made a motion to move to online banking, seconded by Todd Smith, all in favor, motion passed unanimously.

### **VIII. Consent Calendar**

- a. Approval of the Minutes of the Detroit City Council – January 28, 2022 – Special Session and February 1, 2022 – Regular Session.
- b. Approval to Pay the Bills
  - Eric Page made a motion to accept the Consent Calendar, seconded by Todd Smith, all in favor, motion passed unanimously.

### **IX. Staff Reports**

- a. Marion County Community Development Manager – No report
- b. Wildlife Recovery Coordinator – Sarah Allaben – Sarah hosted an informational session with Detroit community members and Councilors attended to hear from Sharie Stewart, the coordinator of the Main Street Program. She is planning a follow up meeting in a couple of weeks. She will send more information to the city once the date is determined. Denny Nielsen commented that he thinks it's a little premature in terms of our rebuild process. It will be much more important to us once the city is building back in a significant way.
- c. HBH Engineering – Matt says he had a meeting with R&W Engineering and Portland Engineering to get the control system kicked off. He's hoping to have a meeting with the Forest Service next week. Water usage in February was just under 800,000 gallons which is 28,500 gallons per day and that's with 2 significant leaks but those have been taken care of. Water usage is looking good. Kenny says they are going to go back over the road projects to see what needs to be done. There is significant work to be done. They would like to maximize the use of grant funding vs. water project funding for roads. They are still waiting on the legislature to hear how much money we will be getting. Denny Nielsen

asked when the legislature will announce when funds will be available. Matt says he doesn't know.

- d. City Recorder – No additional report
- e. City Clerk – No report
- f. Planning – Mcrae Carmichael – The Code update process has begun. The first technical advisory committee which is also put on with our Planning Commission will be on March 15<sup>th</sup>. The code will be reviewed chapter by chapter. We issued 10 septic authorizations and 7 building permits so far in 2022. The Fire Hardening and the Septic grants are still all in different stages. She will post on the website once they are available. Oregon was funded \$5M from the American Rescue Act through Business Oregon with the Hacienda Mass Timber Project and the Port of Portland to fabricate and build mass timber modular homes and have test sites throughout Oregon. They hope to build about 10-15 and place throughout Oregon so they can see how they respond to conditions and weather. The ultimate goal is to produce sustainable, affordable housing in mass production. There is a strong interest in having some of these in the canyon. DLCD who also provided the funding for our code audit wants to look at Detroit and Gates. It will enhance the work they are doing and they want to look specifically at barriers and/or incentives we can put into our code or remove from our code to support these kinds of structures. The DLCD is requesting a letter of support from the City Council. Michele Tesdal asked why these are unique and need permission when modular homes are already allowed in our Development Code. Mcrae says they are just looking for support. Eric Page asked about a special purchase or finance package as an incentive? Mcrae says that during the pilot part of the project residents will live for free and be willing to let the group come in to do inspections occasionally. Denny Nielsen asked about the product being manufactured from a “sub-standard” wood product. How stable is this product? Mcrae says that building officials and State Fire Marshall’s office is involved so it will have to pass code. The consensus of the Council was to move forward with this project.
- g. Marion County Sheriff’s Office – Garrett Olson reported that there was a burglary at a property under construction. They broke into the garage portion and stole \$100-\$200 of caulking. He spoke with the Forest Service about some of the log decks and debris that was piled up down at the Detroit Flats. They are worried that as the lake comes up the debris will start floating in the water. Garrett said there used to be a federal committee about Detroit that used to meet in Gates. He reached out to them and got ahold of Dave White. He asked if they could restart that. He is hoping to get a meeting together by summer.
- h. USFS – No report
- i. Idanha - Detroit Rural Fire Protection District – Laura Harris reported there were 12 calls in January and 15 in February. The current Fire Chief is putting together a station building committee so he is looking for a few community members to join. They are also looking for a new site for a fire station most likely up in Idanha. They are always looking for fire district volunteers so if anyone is interested, please visit the website for an application. There is also an opening on the Board of Directors. The regular monthly board meeting has been moved to

the 3rd Wednesday of each month so the next meeting is March 16<sup>th</sup>. The Fire Corp. is having a community potluck on March 12<sup>th</sup> 4:00-6:00 at the Idanha Community Church. This month's safety message is "smoke alarms save lives". Make sure you have a smoke alarm in every bedroom and on every level of your home. Check your batteries every month, replace them every 6 months, replace the smoke detector every 10 years.

- j. North Santiam Sewer Authority – Ken Woodward reported that a bank account has been opened up at U.S. Bank for NSSA. Danielle Gonzales is going to work for the State but she will still be involved with the project. Denny Nielsen as well as Brian Gander from Gates will be joining the board. There is also a new board member from Idanha.

## **X. Councilor's Report**

Greg Sheppard – Absent

Eric Page – Because our meetings are on the first Tuesday of the month the water reports are not available quite yet. Water usage was just under 800,000 gallons per HBH's report. There were a couple of water incidents that spewed water but all in all our water usage seems to be staying in line. We started our first billing cycle on 7/6/21 with 180 customers. As of 2/2/22 we have 236 users. We have jumped up significantly in signed up users to our water since 7/6/21. He asked that anyone contact him if they have any questions regarding the water system.

Tim Luke – He has been working with CPI and the underground power.

Michele Tesdal – Michele spoke with Mike Vetter regarding the park and he is still using his personal heaters to keep the pipes defrosted. She has requested that the city buy some heaters for him. There is also still a leak in the roof of the restroom. She talked to Eric Page and he will be getting in contact with the person that was going to fix it. They also discussed the two park projects (amphitheater & play structure). She is trying to figure out the placement of everything. She has been researching a park in Monmouth. She would like to put together a parks committee. She is looking for guidance on how the city puts together committees. Mayor Trett offered to meet with Michele to discuss further. Mike Vetter also is using some of his own tools that the city should replace. Michele says that as Summer approaches some residents are concerned about multiple RVs on properties but they don't want to turn their neighbors in. They would like to know how to report it to the city anonymously.

Todd Smith – Asked that any resident that gets a letter from the city to not take it out on the staff. If they disagree with the letter, they should bring it before the Council.

Denny Nielsen – Denny has been attending many meetings trying to build his database. He spent last Sunday with Ken Woodward looking at the water system and talking about sewer issues in the Detroit/Idanha area. The sewer system is one of the largest issues in the community in terms of revitalizing business. He is concerned that there is nothing more permanent than a temporary solution.

- XI. Mayor's Report** – Mayor Trett reported they are working on some documents for the building transfer of the Civic Center from the Detroit Lake Foundation to the city. They are also working on another document that would be a lease back to the Detroit Lake Foundation operation of the Community Center part of the Civic Center. There will also be another agreement with the Idanha/Detroit Fire District. They are hoping to be done by the end of this month. The Army Corp. says the spillway project was supposed to be done yesterday but has now been kicked out. Mayor Trett has asked in explicit terms what that's going to mean for lake fill going forward. This Thursday Margaret Hoffman, the new State Director for the USDA will be in Detroit. They will meet at city hall and take her up to the water plant that they have been funding.
- XII. Other Business - None**
- XIII. Upcoming Meetings**  
a. Regular Session – April 5, 2022, 6:30 PM.
- XIV. Adjourn** – Tim Luke made a motion to adjourn, seconded by Todd Smith, all in favor, motion passed unanimously. Meeting adjourned at 7:58.

Signed:

Attest:

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James R. Trett, Mayor

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Kelly Galbraith, City Recorder