

Jim Trett, Mayor  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor  
Denny Nielsen, City Councilor



City of Detroit, Oregon  
City Council Reg Session  
Minutes

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Kelly Galbraith, City Recorder

January 4, 2022  
6:30 p.m.

Keizer Council Chambers  
Via Zoom

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- I. Call to Order** – Mayor Trett called the meeting to order at 6:32 PM. In attendance – Greg Sheppard, Eric Page, Todd Smith, Michele Tesdal, Denny Nielsen, Jim Trett. Staff present – Kelly Galbraith and Michelle Connor.
- II. Approval of the Agenda** – Michelle Tesdal made a motion to approve the agenda, seconded by Todd Smith, all in favor, motion passed unanimously.
- III. Nominate and Appoint Mayor/Oath of Office** – Greg Sheppard was asked to run this part of the meeting since there is currently not a Council President but declined, therefore Eric Page who is second in seniority agreed to run this portion of the meeting. Eric asked if there were any nominations for Mayor of Detroit. Greg Sheppard nominated Jim Trett. A vote was taken and all were in favor of nominating Jim Trett for Mayor. Jim Trett took the Oath of Office.
- IV. Nominate and Appoint Council President** – Mayor Trett asked if there were any nominations for Council President. Greg Sheppard nominated Denny Nielsen. Todd Smith nominated Eric Page. Eric Page motioned to close nominations, seconded by Denny Nielsen, all in favor, motion passed unanimously. A vote was taken. Greg Sheppard, Tim Luke and Michele Tesdal voted for Denny Nielsen, Todd Smith, Denny Nielsen, Eric Page and Mayor Trett voted for Councilor Page.
- V. Appointment of Council Commissions by Mayor With the Consent of the Council** – Mayor Trett asked to put this off until next month to give the councilors

time to give their input on which commissions they would like to choose. He is considering changing the Tourism Commission since tourism is falling under the realm of the Detroit Lake Foundation and DLRABA. There were no objections from the Councilors.

**Current Commissions**

- a. Street Commissioner – Greg Sheppard
- b. Building Commissioner – Vacant
- c. Emergency Preparedness Commissioner – James Trett
- d. Water Commissioner – Tim Luke
- e. Police and Safety Commissioner – Todd Smith
- f. Parks and Recreation Commissioner – Eric Page
- g. Tourism Commissioner – Michele Tesdal

**VI. Appointment of Personnel Review Board Members by Mayor with the Consent of the Council – Current Personnel Review Board Member:**

- a. Tim Luke – Tim wished to continue on the Review Board.
- b. Vacant – Todd Smith volunteered to take the vacant position.

**VII. Appointment of Alternate Personnel Review Board Member by Mayor and Consent of the Council – Current Personnel Review Board Member Alternate**

- a. Michele Tesdal – Michele wishes to continue as an alternate on the Review Board.

**VIII. Special Orders of Business**

**IX. Committee Reports**

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

Laura Harris with IDRFD reported there were 18 calls in December and 215 calls for 2021. There were 60 fire calls, 43 motor vehicle accidents, 99 EMS calls, 9 public assistance and 4 others that didn't fall into any of these categories. The plans are coming along for the new station in Idanha. Volunteers are still needed and training and gear is provided at no cost. Currently they are lucky to have 3 people on a call but right now it is usually 1 or 2. The board meetings have been moved to the 3<sup>rd</sup> Tuesday of each month at 5:00 PM at Idanha City Hall. Laura is going to start a safety message each month with 3 topics (house fires, adopt a hydrant, and close before you doze). Michele Tesdal asked if some of the IDRFD board meetings could be held in Detroit once the community center is complete. Laura is going to bring it up to the board and said it's definitely an option to have them in Detroit every other month like they did before the fire. Eric Page asked who the acting chief is and Laura replied that it is still William Ewing. He is concerned with William's ability to act as Chief since he is also acting with Seal Rock and there appears to be some court records that have complicated his ability to act as Chief. Laura asked for any questions to be brought to the IDRFD board. Laura also confirmed that Joe Darby

has resigned. Eric also asked about the fire departments ability to respond to calls. Laura says they are very understaffed. In the event of a fire, they “hit it hard from the yard” meaning they don’t go inside unless lives are at stake. There are currently 2 people available to respond if there was a fire tonight. Eric wants to go on record as a councilor and citizen of Detroit that he has grave concerns about where things are at with the fire department. He wants more transparency with the fire board. Greg Sheppard asked if we have a mutual aid agreement with the Forest Service because they have a couple of engines up at the station. Laura says there is not a formal agreement but they do occasionally respond together to fires and incidents.

Drake with ODOT gave a status update on cleanup and hazard tree removal. The weather has put things on hold. There are still trees around the city in the right of way and around the water reservoir that need to be removed. They are monitoring the weather conditions and currently working in the Lyons and Mill City areas. Greg Sheppard asked how many trees are left to cut in Detroit. Drake says there are about 80 trees on Forest Service land around the reservoir and 30-40 in the city right of way.

## **X. Public Comments**

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

## **XI. Resolutions, Orders and Administrative Action**

- a. Appoint Detroit’s Representative to the North Santiam Sewer Authority – No one has contacted the city so Mayor Trett will take this on until someone else shows interest.
- b. Local Government Grant Program – Kelly Galbraith says this is in regards to a grant for projects for parks. It’s a 25% match for large projects up to \$750,000 and small community planning grants for up to \$40,000 and small projects (inaudible). Mayor Trett says he has been in contact with SIT, CD Redding and another agency that is working with the fires and they are applying for this grant to build the concert stage and pavilion in the park so there is no need for the city to apply. Mayor Trett says that he believes SIT or the Wildfire Recovery Group will cover the 20% match if needed.
- c. Charter Review – We still need to appoint a committee. Chris Eppley will help with the group along with Scott Dodson from COG and Bill Monahan.
- d. Resolution 637 – Declare the Cities of Detroit & Idanha an Emergency/Disaster Area. – This was done on Friday 12/23/21. The reason for the declaration is if we need help from the County mutual aid. If we don’t have this in place the County will help us but will bill us for equipment and time to clear streets. Denny Nielsen made a motion to adopt Resolution 637 declaring the cities of Detroit and Idanha a disaster area, seconded by Todd Smith, all in favor, motion passed unanimously.

- e. Request from Breitenbush Hot Springs – To put a trailer on City right of way to store packages and mail. Mayor Trett says that Breitenbush is having difficulty getting deliveries up to the resort. They have requested the ability to put a trailer somewhere in the city where the packages can be delivered and they will come pick them up. Kelly Galbraith talked to Gail at Breitenbush and this would just be through the winter or until the road opens up. Tim Luke proposes 30 days at a time. It will be an ongoing request.
- f. HBH Engineering Report – Matt Del Moro checked in with the FEMA rep on the water project and it is still with CRC for review. It appears they are close to being done with their review. It will have a couple more reviews before being sent to the national office in Washington D.C. The design is coming along on the permanent water treatment plant. The snow shelter is still under construction. There is currently no one under contract to design the control system for the City of Detroit. Matt recommends the city contract directly with a control system engineer to supply control system design for the entire water system that way it's not being done by a different contractor from project to project. He has received one proposal from R&W engineering. He will also be getting two more proposals from engineers they work with. Next week Kenny will be collecting samples for follow up testing of the distribution system. Matt says he is working on a second grant for \$150,000 to address issues in the distribution system that are related to the fire.
- g. Approval – Temporary Generator for the Water Plant – The generator was delivered today and hooked up. It is currently set up as a rental. Matt says we will eventually have a permanent generator. Eric Page asked why we didn't get bids for a generator? Matt explained they went with the company that they had been previously working with because this was an emergency. Denny Nielsen suggested talking with the vendor to negotiate a better price. Michele Tesdal says she has read through the "Rain for Rent" proposal and there's a lot they do for the city and she pointed out that if there's a less expensive generator available does it match up line for line for all the thing they do for us. After discussion it was decided to keep the rental generator for 1 month and ask HBH to see if there's a way for us to save money. Michele Tesdal made a motion to approve the contract for 1 month and instruct staff and HBH to find a cheaper alternative, seconded by Tim Luke, all in favor, motion passed unanimously.

## **XII. Consent Calendar**

- a. Approval of the Minutes of the Detroit City Council – November 2, 2021 and December 7, 2021
- b. Approval to Pay the Bills  
Eric Page made a motion to approve the Consent Calendar, seconded by Michele Tesdal, all in favor, motion passed unanimously.

## **XIII. Staff Reports**

- a. Marion County Community Development Manager – No update
- b. City Recorder – We have had a couple building permits and are expecting many more in the upcoming months.

- c. City Clerk – No update
- d. Planning – Mcrae Carmichael – There are 2 rulemakings that are occurring this month. There is the grant for energy efficiency from ODE for homes and fire hardening from Dept. of Consumer and Business Services. DEQ is working on some onsite septic. They received \$15M and are in the process of rulemaking. She will be starting work this month on the code audit. Mcrae was hoping to get feedback from the Council for Sarah Allaben on the Main Street Program. She would like to discuss it at the January 18<sup>th</sup> meeting. Mcrae says we received the grant from DLCD for the LOMAs regarding the flood plain and are still in the process of selecting a surveyor.
- e. Marion County Sheriff's Office – No major concerns to report. He does have one serious incident he will be investigating for some time. No details were given.
- f. USFS – No update
- g. Idanha-Detroit Rural Fire Protection District – See item IX (Committee Reports) above.
- h. North Santiam Sewer Authority – Ken Woodward thanked Shelley Engle for all she has done and welcomed Mayor Trett. DEQ has \$15M and Marion County has \$10M and they are both working to figure out the requirements and how to distribute the funds.

### **Councilor's Report**

Greg Sheppard – Greg thanked Andy Siegmund and his crew for all the efforts they did on the snow plowing. He also thanked Buddy Stormer and Mike Vetter for digging out culverts and helping some of the elderly folks with their driveways. He says the Kubota has more than paid for itself. The snow made it hard to open the gate at the water treatment plant. He is interested in possibly getting a gate like the Forest Service has that opens straight up. He wants to do an in-depth survey with Kenny from HBH of all of the city streets and the problems we have. He says we are going to get some bids for overlaying 2<sup>nd</sup> and 3<sup>rd</sup> street. He is also worried about flooding when the temperature warms up.

Eric Page – Thanked everyone involved with the tree lighting. He would like to eventually get a permanent tree in the park. The side by side is paid for. We still need some weather curtains for it.

Tim Luke – We produced 361,100 gallons of water in December and used 282,432 so were down to 78,000 not accounted for which is pretty amazing. The biggest leak was at the bungalows. Kenny will be taking the last of the water samples next week. We are still looking for a water technician. Tim has been working with Mayor Trett, Kelly Galbraith and Chris Eppley on an idea to create a more permanent, more hours, more paid position to see if we can't find a qualified person in the near future. Tim talked to HBH today regarding underground power that's going to be brought up to the new water plant. He found out today that CPI does not plan to bring 3 phase power up there. He

agrees with Greg Sheppard on getting a new gate for the water treatment plant for when we get snow. He wants get FEMA help since this is a safety issue. Mayor Trett know the owner of a fencing company and will look into it.

Michele Tesdal – Gave thanks to the city employees for their work during the snow event. Mike Vetter is doing a great job of checking on people. She says she appreciates Michelle Connor and her drive in the snow. It's very scary and risky. Her husband goes on calls often and it's so risky even in the dark. She can't wait for new City Hall to open up and we get things back in town. She said the Christmas party was awesome. Everyone was very generous. She agrees and found out early on that tourism isn't really part of the Council. She would like to be of use on a different commission where she has some skills that would be great. When we are thinking about downtown, she says Detroit is an area where people are stopping to put on chains. We need to consider this when planning the rebuild. We can't just have people pulling off to the side of the highway 22 in the little gaps and using the store to put on chains.

Todd Smith – Per Deputy Olson' report for 2021 there were 84 traffic stops, 20 area checks, 18 citizen contact/assist, 17 suspicious activities, 11 community events that they were at. There has been a lot of snow and ice and the city came together and did a great job of helping each other out. Mike Vetter was everywhere! We had people like the Boland's that were helping out people that needed something from the valley.

Denny Nielsen – No specific report but Denny and his wife Laurie attended the Christmas party and had a great time. They met a number of people he had never met in the community before. They had a chance to meet Greg Sheppard. He would love to meet the other Councilors if they are in the area. He is looking forward to his tenure on the Council and appreciates all that everyone is doing to build Detroit back.

**XIV. Mayor's Report** – Good news on the emergency notification. He received a call from KYAC in Mill City and they have received a license expansion to go from 250 watts to 500 watts which would allow them to get their signal in to Detroit. This would make them part of our emergency notification. They will need to put a transmitter in Detroit and they are considering putting it at the water plant because it needs to be fairly high. Mayor Trett has checked with all the powers that be and because it is part of our emergency notification it would allow for a private entity to put it on the site. They will need to order the transmitter which is about 6 months away. He thanked everyone who did the tree lighting and Christmas party. He thanked Greg Sheppard and Siegmund's for the snow plowing.

**XV. Other Business** – Tim Luke mentioned that Bob Bruce and Mike Vetter are driving their personal vehicles around. He thought the City had approved the purchase of a 4-wheel drive truck? Kelly Galbraith said that Eric Page and Don Tesdal had found a

vehicle but when they went to pick it up, they found an electrical issue with the head unit that controls the gauges and speedometer. They chose to hold off on that particular one. They continue to watch state surplus. Don Tesdal has been alerting the City to when those come available. The budget is \$8,000. Tim Luke also added that Dave Danielson's brother knows someone who owns a nursery that grows giant trees (inaudible). Maybe he can leverage his brother to get us a nice tree?

**XVI. Upcoming Meetings**

- a. Special Session – January 18, 2022 with the Detroit Planning Commission via Zoom at 5:30 PM.
- b. Regular Session – February 1, 2022- City of Keizer Council Chambers 6:30 PM.

**XVII. Adjourn** – Tim Luke made a motion to adjourn, seconded by Eric Page, meeting adjourned at 8:12 PM.

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James R. Trett, Mayor

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Kelly Galbraith, City Recorder