

Jim Trett, Mayor
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon
City Council Reg Session
Minutes

December 7, 2021
6:30 p.m.

Keizer Council Chambers
Via Zoom

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- I. Call to Order** – Mayor Trett called the meeting to order at 6:32 PM.
- II. Roll Call** – Present – Mayor Trett, Gregg Sheppard, Eric Page, Tim Luke, Michele Tesdal, & Todd Smith. Staff Present – Chris Eppley, Kelly Galbraith, & Michelle Connor.
- III. Approval of the Agenda** -Eric Page made a motion to approve the agenda, seconded by Todd Smith, all in favor, motion passed unanimously.
- IV. Special Orders of Business** – Mayor Trett introduced our new Municipal Judge, Deryl Nielsen.
- V. Committee Reports** - None

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

VI. Public Comments – In the absence of Laura Harris, Diana Dettwyler, President of the Idanha/Detroit Fire Corp., gave an update for the Idanha/Detroit Fire District. The first color draft plans for the new fire station in Idanha are complete and will be available on the website. The existing building will be torn down. The old 3 bay will be converted into a community center with a grant for \$115,000 from Oregon Communities Foundation. As of yesterday they've had 200 calls. Idanha's tree lighting will be Friday, December 10th at 5:30 at the City Hall. The board meets the 3rd Tuesday of the month.

VII. Resolutions, Orders and Administrative Action

a. Vacant Council Seat

Protocol - A vacancy in the Council shall be filled by appointment by a majority of the Council (Charter Chapter VII Section 29) – The four candidates, Traci Boland, Denny Nielsen, Tracie Evenson and Brock Keen introduced themselves and answered 6 pre-selected questions. Mayor Trett asked each councilor who they were voting for. Eric Page, Jim Trett & Todd Smith voted for Denny Nielsen and Tim Luke, Michele Tesdal & Greg Sheppard voted for Brock Keen. The Council took a 5 minute recess at 7:25pm to discuss what process to take to break the tie. Mayor Trett called the meeting back to order at 7:31. Tim Luke, Michele Tesdal, Todd Smith, Eric Page & Mayor Trett each explained the reasons they voted for the candidate that they did. Another vote was taken. Eric Page, Jim Trett & Todd Smith voted for Denny Nielsen and Tim Luke, Michele Tesdal & Greg Sheppard voted for Brock Keen. Tim Luke made a motion to select the candidate by lottery, seconded by Greg Sheppard, aye – Tim Luke, Michele Tesdal & Greg Sheppard, naye – Mayor Trett, Todd Smith & Eric Page. Mayor Trett asked for another recess. Meeting was recessed at 7:48. Mayor Trett called the meeting back to order at 7:51. Mayor Trett asked if anyone was willing to change their vote. There was no response from the Council. Chris Eppley stated that in the Charter, Section 24 of Chapter 6 it states that in the event of a tie vote for elective office the successful candidate shall be determined by public drawing of lots in a manner prescribed by the Council. Todd Smith said he will change his previous vote and vote for a lottery style decision. It was decided to put the two names in a hat and have Deputy Olsen draw a name. The name drawn was Denny Nielsen.

Oath of Office – Denny Nielsen was sworn in by Kelly Galbraith.

b. Appoint Detroit's Representative to the North Santiam Sewer Authority – Mayor Trett asked if anyone would like to serve on the North Santiam Sewer Authority Board in place of the vacancy left by Shelley Engle. Anyone interested should contact City staff this week.

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

- c. Marion County ARPA 2021 Grant Application – Chris Eppley along with Matt Del Moro put together an application for this grant for water infrastructure. The components included developing the inner tie between Detroit and Idanha creating an alternative source of water and also replacing the 1/3 of the distribution system that was not replaced in the water project over the last couple of years. Tim Luke made a motion to allow Mayor Trett to sign for the Marion County ARPA 2021 Grant, seconded by Todd Smith, all in favor, motion passed unanimously.
- d. Charter Review – Chris Eppley
- e. Christmas Bonus for City of Detroit Employees - Mayor Trett asked the Council to approve a \$50 Christmas gift card for each staff member. Eric Page made a motion to approve the holiday bonus for City staff, seconded by Tim Luke, all in favor, motion passes unanimously.
- f. Siegmund Snow Plow Contract – The contract will remain the same as last year. Kelly Galbraith explained an incident last year where they hit someone’s gate and the City’s insurance had to pay for it. Tim Luke made a motion to approve the contract with Siegmund, seconded by Greg Sheppard, all in favor, motion passed unanimously.
- g. Development Code Amendment – McRae Carmichael stated that the City was awarded the grant to update the Development Code. Mcrae says there will be public work sessions that citizens can be involved in. She would also like to have a town hall meeting after the chapters have been completed. Michele Tesdal made a motion to accept the grant for a code audit and update, seconded by Todd Smith, all in favor, motion passed unanimously.
- h. Main Street Program – Sarah Allaben presented a PowerPoint of the Oregon Main Street Program.
- i. Request to Close Detroit Ave. N. Dec 18th - 2PM – 9PM Christmas Party. Deputy Olson explained there will be a Christmas party for the children at the Lodge at Detroit Lake followed by a tree lighting ceremony. Denny Nielsen made a motion to close Detroit Ave. N. Dec 18th 2PM-9PM for a Christmas Party, seconded by Todd Smith, all in favor, motion passed unanimously.

VIII. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – November 2, 2021 and November 16, 2021 – Michele Tesdal would like a review of Section VII (d) of the November 2, 2021 minutes. It was her understanding that Ordinance 266 would be reviewed at a later date for a possible extension after the initial 2 years and 2 one-year extensions. Michele Tesdal made a motion to remove the minutes of the November 2, 2021 meeting from the Consent Calendar for further review, seconded by Tim Luke, all in favor, motion passed unanimously.
- b. 3.20 - This is a mistake.
- c. Approval to Pay the Bills – Michelle Tesdal made a motion to approve the Consent Calendar, seconded by Todd Smith, all in favor, motion passed unanimously.

IX. Staff Reports

- a. Marion County Community Development Manager – Chris Eppley - Kenny with HBH said the Stettler change order for \$6,000 was already included in the contract so they sent it back to them. He says we need to discuss the SCADA system and associated controls. Instead of putting out a request for competitive quotes it would be better if the work for the SCADA system went to someone who is already working on some portion of the project. The more electrical engineers we get involved in the project the more complicated it's going to get. HBH is recommending a direct reward to R&W since we've already worked with them. Portland Engineering is the first choice but they don't want to do the design themselves. HBH recommends amending our existing contract with Portland Engineering to allow them to coordinate with R&W. HBH would like to request an extension of their contract in order to allow them to coordinate with whoever the City chooses to do the SCADA system and Portland Engineering. Kenny & Rob had a discussion today regarding 2nd and 3rd streets. They estimate the cost to repair the streets between \$200,000-\$500,000 beyond what is going to be covered by the water project. Chris Eppley stated his role with the County is changing. He will now be a Community Development Division Director. He is going to have to step back from his role with Detroit on a day to day basis. He will still be able to work indefinitely with Kelly and the advantage is that his position will now be permanent with the County so his funding won't expire and he can stay connected with Detroit into the long-term future. He would like to stay involved with the water project and Public Works Dept. He will not have the band width to continue with Charter review project, however, Renata with COG is willing to take on the project.
- b. City Recorder – Kelly Galbraith thanked everyone for all of the hard work since September 2020 and wishes everyone Happy Holidays.
- c. City Clerk – No update
- d. Planning – Mcrae Carmichael – Got an e-mail for ODOE for comments on the proposed rules for energy efficiency for wildfire rebuilding incentive program. The Dept. of Energy has 10.8M for incentivizing energy efficiency rebuilding. The information will be made available on the City of Detroit website. In regards to Ordinance 266, Mcrae and Sarah Allaben went up to Detroit and did an inventory of the RVs. We will reference that against the current Transitional Housing Permits we have in place. A letter will be sent to everyone who has an RV on their property and does not have a permit. The second step will be a letter stating our RV standards and what is permitted. She does intend to review Ordinance 266 in the future.
- e. Marion County Sheriff's Office – Deputy Olson said there was a total of 13 calls in the City last month and 6 of them were traffic stops and 1 arrest on Thanksgiving Day. There will be the Christmas event on December 18th and there will be a large police presence. He has put together a group with Commissioner Cameron, Oregon State Parks, Army Corp. and Forest Service in regard to water levels. They came up with a 2 phase approach. Phase 1 would be an extension of the middle fingers at Mongold which would extend the dock fingers. This was approved by State Park and the materials are in and will be completed before this summer. The 2nd phase would be a 100ft. extension of the

center ramp at Mongold and matching the far east side ramp with the middle ramp which is probably about 175ft. extension. This phase will take a lot of permits and money and will probably be a multi-year project.

- f. USFS – No update.
 - g. Idanha-Detroit Rural Fire Protection District – See Section VI above.
 - h. North Santiam Sewer Authority – Ken Woodward says the sewer project is moving forward. There is funding coming but it's going to be a while.
- X. Councilor's Report** – Greg Sheppard – He just got an extension from ODOT for the Forest Ave. walkway and paving project. He wants to get started this next paving season and also pave Scott Ave. We have \$200,000 in grants for these projects. This money cannot be used to repair 3rd street. Some of the green power boxes have been marked but not all of them. Greg is concerned that if we get snow we're going to have to put some reflective markers on the ones near travel lanes. R&G have patched some of the trench lines. There is still a trench on Front St. and gravel piles on Scott and Warren St. He is not sure how we are going to handle the repairs on 3rd St. He is concerned about the price going up. Kenny says R&G did not use the care that was warranted in their excavation on these streets. Greg is not sure where the City will get the money? Chris Eppley says as far as the County goes it's hard to find money for roads. He is hoping with the Federal infrastructure package there may be an opportunity for significant amounts of money.
- Eric Page – December 18th is the tree lighting ceremony. We have completed the purchase of the side by side.
- Tim Luke – We produced 925,000 gallons of water and used 175,725. That's a 750,000 gallons unaccounted for. The good news is we have found the leak around the bungalows. Bob thinks this accounted for the big loss we had last month and this month. It has been fixed and we will know more next month. The tree clearing around the Mackey Creek intake is all done. The winterization should be done in a week or so. We got some reports back of excessive MTBEs from the lateral lines that were replaced with PECs pipe. We found out that is a common issue with PECs pipe and we are doing retesting. We've gotten approval from FEMA on a lot of things we've asked for.
- Michele Tesdal – Reported there have been a lot of tourists in town. She would like to get some fill dirt for main street and plant some grass and trees. She would like to see the Charter review process get rolling. Michele reminded everyone of the Christmas event. If anyone is available to show up early to help out that would be great.
- Todd Smith – Last week there was an individual knocking on doors at 4:45am – 6:00am. He fell asleep in the street. Marion County Sheriffs took care of it.
- Denny Nielsen – No report.
- XI. Mayor's Report** – Monday afternoon Mayor Trett met with 2 representatives from the Corp. He expressed concerns about lake levels in the summer and how to address it. They say they understand and do need to address it.

XII. Other Business - None

XIII. Upcoming Meetings

- a. Regular Session – January 4, 2022 @ 6:30 p.m. location Keizer Council Chambers

XIV. Adjourn – Tim Luke made a motion of adjourn, seconded by Greg Sheppard, all in favor, motion passed unanimously. Meeting adjourned at 9:22.

James R. Trett, Mayor

Kelly Galbraith, City Recorder