

Jim Trett, Mayor
Shelley Engle, City Council President
Greg Sheppard, City Councilor
Eric Page, City Councilor
Tim Luke, City Councilor
Michele Tesdal, City Councilor
Todd Smith, City Councilor



City of Detroit, Oregon
City Council Reg Session
Minutes

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Kelly Galbraith, City Recorder

November 2, 2021
6:30 p.m.

Keizer Council Chambers
Via Zoom

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- I. Call to Order** – Mayor Trett called the meeting to order at 6:33 PM.
- II. Roll Call** – Councilors Present – Shelley Engle, Todd, Smith, Eric Page, Greg Sheppard, Michele Tesdal, Tim Luke, and Mayor Trett. Staff Present – Chris Eppley, Kelly Galbraith, and Michelle Connor.

Shelley Engle read her letter of Resignation. Mayor Trett declared a vacancy and staff will develop a plan for finding a replacement.
- III. Approval of the Agenda** – Eric Page made a motion to approve the agenda, seconded by Todd Smith, all in favor, motion passed unanimously.
- IV. Special Orders of Business** - None
- V. Committee Reports** – There will be a report from the Planning Commission later on in the meeting.
- VI. Public Comments**

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

- Ken Woodward read a letter asking the Council to pass Ordinances that will eliminate unregulated RV parks and pass Ordinance that will protect all property owner's investments. He wants assurance that Ordinances will be enforced. He doesn't want to see residents combining their lots in order to build because we need as many buildable lots Detroit has to offer in order for the sewer project to be affordable. He wants to see the timeline for use of RVs extended to the time the sewer system comes in.
- Traci Boland says we have two issues at hand when discussing RV covers. She is asking for a provision to allow wood structures over RVs until the resident can rebuild. The other issue is residents with empty lots that can't rebuild are putting in multiple RV hook ups and operating as unregulated RV parks.

VII. Resolutions, Orders and Administrative Action

- a. Authorizing to Award Snow Shelter Construction Including Permit Fees to Marion County – Matt Del Moro says Stettler Supply had the lowest bid and most rapid availability to complete the work at \$36,387. They have requested an additional \$10,000 to cover any field changes that may arise. This will be covered by USDA if the City's insurance doesn't cover it. Eric Page made a motion to move forward and award the Snow Shelter Construction to Stettler Supply with a quoted cost of \$36,387 with a potential upcharge limit of \$4,000 if there is any cost overrun. Tim Luke suggested a friendly amendment of \$5,000 for cost overrun and Eric Page agreed. Motion was seconded by Todd Smith who also agreed to the friendly amendment, motion passed without the vote of Michele Tesdal whose device died and she fell out of the meeting.
- b. Authorization To Award the Winterization Work at the Breitenbush Pump Station (shelter and pipe insulation) – Matt Del Moro says the charge is \$3,000 from Stettler and the insurance is covering it. Tim Luke made a motion to award the work to Stettler Supply for \$3,000 to install a fiberglass doghouse enclosure over the pumps and to insulate the piping down at the Breitenbush intake, seconded by Michele Tesdal, all in favor, motion passed unanimously.
- c. Authorization to award the Installation of a Temporary Manual Transfer Switch at the Breitenbush Pump Station – There was discussion about winter weather and landslides and the need for a secondary water source. Tim Luke made a motion to award the Installation of a Temporary Manual Transfer Switch at Breitenbush Pump Station to Northside Electric for \$3,295. Motion seconded by Todd Smith, all in favor, motion passed unanimously.
- d. Ordinance 266 – Review Planning Commission's Recommendation – Mcrae Carmichael stated that the Planning Commission agreed to not change Ordinance 266 at this time. There was also discussion about enforcement issues in the future regarding secondary structures that have been built. The Planning Commission would like to see a targeted outreach to property owners with direct and informative information regarding permitting for Transitional Housing so residents are aware of the requirements. Proper permitting will allow us to ensure compliance. Mcrae confirmed that building permits for residents impacted by the

fires are not a requirement for Transitional Housing. With the Council's permission, Mayor Trett directed the staff to begin to development the information defining what residents can and can't do in future months. There were no objections from the Council. Eric Page made a motion to accept the Planning Commission current recommendation to make no changes to Ordinance 266, seconded by Todd Smith, in favor – Todd Smith, Eric Page, Greg Sheppard, Michele Tesdal and Mayor Trett. Not in favor – Tim Luke. Motion passed.

VIII. Consent Calendar

- a. Approval of the Minutes of the Detroit City Council – October 5, 2021 and October 11,
- b. Approval to Pay the Bills - 2021 – Eric Page made a motion to approve the consent calendar, seconded by Todd Smith, all in favor, motion passed unanimously.

IX. Staff Reports

- a. Marion County Community Development Manager – Chris Eppley had a discussion with Deryl Nielsen who the City Council appointed as Municipal Court Judge at the last meeting. He will be attending the December meeting to introduce himself. Chris explained that we are unique because we have Councilors acting as enforcement officers and that arrangement creates a potential conflict of interest because the Judge is a Charter Officer. The position of Municipal Court Judge is completely separate from City Council. It would be inappropriate for a Councilor to contact the Judge if they don't like how he rules on an issue. The Council should understand that once they submit a violation they need to be completely hands off unless there is a trial and then they would present their side and have no expectation of a particular verdict.

Chris was asked to put together a process to review the City's Charter for the potential November general election submittal for any revisions that Council may want to make. We initially received four letters of interest and after the October 31st deadline received several others. The Mayor will appoint the members with the approval of the Council. Mayor Trett added that he did get verbal interest on October 31st from Dave Walery. Tim Luke says there was ample time for people to apply and doesn't think the Council should consider anyone who didn't apply on time. Tim Luke made a motion to adhere to the October 31st deadline but also accept the verbal notice of interest from October 31st that was presented to the Mayor, seconded by Greg Sheppard, in favor Eric Page, Michele Tesdal, Tim Luke, Not in favor – Todd Smith. Motion passed 5-1.

- b. City Recorder – Kelly Galbraith asked if we are going with Siegmund this year for snow removal? Greg Sheppard said he talked with Andy Siegmund today and he is going to give us the same rate as last year. Andy will send Kelly some information this week. Kelly also mentioned she spoke with Billy Terry with CPI regarding the underground power boxes on Butte, Boulder and Kinney. CPI is going to provide the snow poles for these so they don't get wiped out by the snow plows.

- c. City Clerk – No update
 - d. Planning – Mcrae Carmichael – Mcrae attended an ODE meeting regarding energy savings in the canyon. They discussed House Bill 2289 allowing rebuilding to 2008 codes and incentives to build to current energy codes of 2019. There will be another meeting next Tuesday, November 9th to discuss implementation. There will be grants up \$6,000 for property owners and may be retroactive. Mcrae and Sarah Alleben will begin working on updating codes in January.
 - e. Marion County Sheriff's Office – Deputy Olsen reported one complaint of speeding and some jake breaking on Hwy 22 near Guy Moore. There were no theft issues to report. There was one issue this month but it was on the outskirts of town. He warned to keep all tools and building materials locked up if you leave for the weekend.
 - f. USFS – No update
 - g. Idanha-Detroit Rural Fire Protection District – Joe Darby reported 191 calls this year to date. We currently have 4 in district active volunteers and 13 active out of district volunteers. They are currently ramping up for the Santiam Fire Academy and hoping to send 3 or 4 folks and get them certified. There is also a new volunteer who is helping out with maintenance. They now have a fire core of 5 or 6 volunteers that helps out with fund raising and support on the scene. Joe talked about the importance of housing fire equipment in bad weather and not leaving them out when it's freezing. He mentioned a letter that was sent that mentioned Councilor Page but said he was not in a position to address it. Eric Page expressed concerns about a statement in the letter that references the station in Detroit is not necessary for the district to meet the mission. Eric explained the majority of the revenue for the district come off of the taxes that are generated in Detroit (well over 90%) and recognition should be given to some regard.
 - h. North Santiam Sewer Authority – Ken Woodward says he needs to talk to the board and find a way to inform everyone of what's happening. Everything is still moving forward.
 - Kenny from HBH reported that R&G will be patching up some trenches to get us through the winter until they can do overlay in the Spring. Hill St, Butte, Tumble and Kinney will have some asphalt put down. They will not be addressing 2nd & 3rd streets. Those roads have deteriorated beyond the point to even be patched. Phase 2C which is the meter replacement project is being closed out. The services that were contaminated have been replaced and Kenny has requested sampling kits from Umpqua Research so they can collect some follow up samples. Matt reported that CRC has the water systems project in for review. They are working on permitting with hope to get it under construction early to late Spring.
- X. Councilor's Report** – Greg Sheppard stated again that Andy Siegmund is ready to do snow plowing again this year. We need to start putting snow poles on our fire hydrants. We also need to mark our speed bumps. He pointed out that ODOT would have never allowed a contractor to get away with the damage that they've done to our right of way.

- Eric Page says the park looks great! Mike is keeping things looking very good. The replacement sign has been up for a couple of months. We've been on a loaner program with Power Motor Sports on our side by side previously for 11 months and then 5 months. The market is squeezed very tight especially for these products that come from other countries. Our loaner program which has cost us nothing has come to an expiration and we can buy our side by side currently for a very much reduced price. He would like to ask the Council to approve the purchase of this vehicle. It will cost about \$8,000 plus we should also buy some side curtains and top for weather. Chris Eppley says this will require a supplemental budget which we can do. There were no objections from the Council to do a supplemental budget. Eric says there is a piece of property adjoining the park between the park and community center that is available. He would like to suggest that Council go to a fact-finding level to come up with funding that would allow the City to acquire this property. There were no objections to the exploration of acquiring this property. Mayor Trett also stated that Weyerhaeuser was very impressed with how clean the park bathrooms were thanks to Mike Vetter.
- Tim Luke reported the laterals are done and test kits are ordered. They are still doing some research on pressure reduction valves that need to go in because we have such awesome water pressure. We produced 636,100 gallons and consumed 241,882 gallons in October. There is 394,218 gallons unaccounted for. This equates to 8.8 gallons a minute which HBH says isn't too bad. The overnight loss is about 5 gallons which is where we should be. Tim suggests having Bob and or Mike go around to see if there are people hooking up to the water and not telling the City. Kelly Galbraith reported that there are 12 meters that are not reading that could be part of the problem. Kelly says Kenny with HBH also agrees that we should go around town and see whose hooked up. Kenny says our numbers look worse because our demand is currently very low.
- Michele Tesdal reports that the neighborhoods are dark and people are renting for the winter and she's not seeing them as much. Lots of people turned out for the Weyerhaeuser tree giveaway. The North Santiam Water Shed Council showed up and gave away some native grass seed which is good for erodible areas. If anyone missed out on that they can contact Michele at her city e-mail found on the website. They are also planning on giving more native shrubs away because they gave some away in the Spring and they got burnt in the heatwave. Michele is part of the fire core that Joe Darby spoke about and she encourages anyone interested to join. They do meetings via Zoom so it's not a hassle. She received notice from Chris Eppley that a grant that she wrote for \$150,000 from the Oregon Community Foundation was approved. She's hoping we can use the money for a FEMA match. She wants to look into whether a tourism tax could be rolled over to park. She would like to fancy the park up with some more play stuff like a splash pad.
- Todd Smith - No additional report, deputy Olsen covered it.

XI. Mayor's Report – Kurt Schrader is looking into a bill that may authorize the Corp to deauthorize Detroit and Hoover damn from power generation which would allow for the slowing of the water in the summer. Mayor Trett reported Weyerhaeuser was

happy with the response to free seedlings. They only took back about 1,100 so they gave out almost 9,000 trees. If anyone missed out there are still trees available at their site in Turner. They just need to contact the City.

XII. Other Business - None

XIII. Upcoming Meetings

- a. Work Session November 16, 2021 @ 6:30 p.m., Via Zoom
- b. Regular Session – December 7, 2021 @ 6:30 p.m. location Keizer Council Chambers

XIV. Adjourn – Tim Luke made a motion to adjourn, seconded by Michele Tesdal, all in favor, motion passed unanimously. Meeting adjourned at 9:04 PM.

Signed:

James R. Trett, Mayor

Attest:

Kelly Galbraith, City Recorder