

Jim Trett, Mayor  
Shelley Engle, City Council President  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon  
City Council  
Reg Session/Public Hearing  
Minutes  
October 5, 2021  
6:30 p.m.

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Keizer Council Chambers

Via Zoom

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- I. Call to Order** - Mayor Trett called the meeting to order at 6:36 PM.
- II. Roll Call** – Present – Jim Trett, Eric Page, Shelley Engle, Todd Smith, Michele Tesdal, Greg Sheppard and Tim Luke. Staff Present – Chris Eppley, Kelly Galbraith and Michelle Connor (via zoom).
- III. Approval of the Agenda** – Shelley Engle made a motion to accept the agenda as written, seconded by Todd Smith, all in favor, motion passed unanimously.
- IV. Special Orders of Business** - None
- V. Committee Reports** - None

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

## **VI. Public Comments**

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

- Ken Woodward made a recommendation to have 4 citizens and 3 Councilors on the Charter Committee instead of 3 citizens and 2 Councilors in order to bring more of the community into the process. He also believes that no one on the review board be related to an existing Council person. He also supports any resident and RV Park that wants to put a structure over an RV so they can enjoy it year around. He wants the Council to ask the Planning Commission to review the Seasonal RV Ordinance. He read a post by a person without an agenda regarding Detroit. It stated that these kinds of structures are a creative solution to a dire situation.
- Mariann Deering is concerned there is not enough to do in town to substantiate investing in rebuilding. The marinas closed early this year and there were only 3 options for food. She believes that lake levels need to be addressed before any businesses are going to want to invest in our town. She is asking the Council to make the lake levels a number one priority in order to rebuild the town.
- Tracy Boland asked the Council to reconsider the code for RV covers.
- Eric Gibson with Better City gave an update on the Visioning process. He is working on a strategic plan and is looking for input if anyone wants to have an interview. His email is Eric@bettercity.us or you can contact the Mayor or Chris Eppley and they can forward the contact information. There will be another community event in early to mid-November.
- Todd Smith made a motion to direct city staff to send Ordinance 266 back to the Planning Commission for review and not enforce Section 2, item #4 which requires building, electrical and plumbing permit to be approved and in hand in order for residents to stay on their property after November 1, 2021 until the Council has received input from the Planning Commission. Motion was seconded by Tim Luke, all in favor, motion passed unanimously.

## **VII. Public Hearings - Supplemental Budget Hearing**

- a. **Resolution 631** – A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE FISCAL YEAR 2021-22 ADOPTED BUDGET, **CORONA VIRUS RELIEF FUND** - Staff Contact: Chris Eppley – Chris Eppley read the staff report. Mayor Trett opened a Public Hearing. The hearing was closed at 7:03. Shelley Engle made a motion to adopt Resolution 631, seconded by Todd Smith, all in favor, motion passed unanimously.
- b. **Resolution 632** – A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE FISCAL YEAR 2021-2022 ADOPTED BUDGET, **AMERICAN RECOVERY PLAN ACT FUNDS** - Staff Contact: Chris Eppley – Mayor Trett opened a Public Hearing at 7:04. The hearing was closed at 7:05. Shelley Engle made a motion to adopt Resolution 632, seconded by Eric Page, all in favor, motion passed unanimously.

## **VIII. Resolutions, Orders and Administrative Action**

- a. **Appointing a Municipal Judge** – Chris Eppley stated that Detroit has been without a Municipal Court Judge since the wildfire of 2020. As the community is working to build back it has become apparent that it would be useful from time to time to issue citations of infractions of Municipal Code so as to improve the general appearance and safety of the community. Chapter 3, Section 10 of the City of Detroit Charter of 2012 identifies that the Mayor may appoint with the consent of the majority of the Council a Municipal Court Judge to adjudicate infractions of Municipal Code. Deryl Nielsen is a property owner in Detroit who is also a semi-retired attorney in good standing with the Oregon State Bar Association. Mr. Nielsen has expressed both a keen interest and willingness to act in the capacity of Municipal Court Judge for the City of Detroit. Mr. Nielsen understands the role would be volunteer in nature. Deryl Nielsen was appointed the City of Detroit Municipal Judge.
- b. **Resolution 633** – A RESOLUTION FORMING A CHARTER REVIEW TASK FORCE - Staff Contact: Chris Eppley – Shelley Engle made a motion to adopt Resolution 633, seconded by Todd Smith. Michele Tesdal doesn't feel the citizens have had enough say in how the City is run, therefore she wants the ratio to be one more citizen than Council member. Todd Smith made a friendly amendment to the motion to change it to 2 full time citizens, 2 part time citizens and 3 Councilors. Shelley Engle is concerned about expediency of the group but did approve of the amendment. All in favor, motion approved unanimously.  
**Resolution 634** – A RESOLUTION TO AUTHORIZE THE MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS TO MAKE AN APPLICATION FOR GRANT FUNDS FROM THE DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT TA GRANT – Eric Page made a motion to adopt Resolution 634, seconded by Shelley Engle, all in favor, motion passed unanimously.
- c. **Approval of Corrective Action Plan** – Kelly Galbraith explained this is something that comes before the Council each year and is a requirement of the Auditor. It has been updated due to changes with segregation of duties in the office. Shelley Engle made a motion to approve the Corrective Action Plan, seconded by Eric Page, all in favor, motion passed unanimously.
- d. **Review Danielson Contractors, Invoice No. 2022** – Chris Eppley read the staff report. The City received a \$4,203.75 invoice from Danielson Contractors for materials purchased after receiving notice they were the apparent low quote, less than 50% of what the other quotes received were, to replace lateral water service lines. Based on a wide distribution of prices the Council directed staff to rescind the notice of apparent low quote and to instead issue a clarification to all quoters with additional information so as to make certain all parties had the appropriate information to make an informed and accurate quote. Through this clarification process Danielson Contractors did not submit a new quote disqualifying them as a responsive quoter. The meeting was recessed at 7:26 for 5 minutes for Mayor Trett to take a phone call. The meeting was called back into session at 7:33. Todd Smith made a motion to not pay the invoice to Danielson Contractors because it is invalid, seconded by Eric Page. In favor, Todd Smith, Eric Page,

Tim Luke, Michele Tesdal, Jim Trett, Shelley Engle. Not in favor – Greg Sheppard, motion passed 6-1.

- e. **Authorizing City of Detroit Mayor to enter into a contract, by the State of Oregon, acting by and through its Oregon Business Development Department and the City of Detroit** – Chris Eppley says this is a \$521,000 grant being provided through the State of Oregon and being orchestrated through Business Oregon. It is for revenue replacement for revenue lost due to the forest fires for most of this fiscal year and next fiscal year for both the General Fund and Water Fund. Tim Luke made a motion to authorize the Mayor to enter into a contract, by the State of Oregon, acting by and through its Oregon Business Development Department and the City of Detroit, seconded by Eric Page, all in favor, motion passed unanimously.
- f. **Phase I Water Treatment Plant Building Winterization** – Chris Eppley explained that we did not get as far in the process with FEMA for funding as we wanted to before the winter so he is asking the Council to approve a project up to \$30,000 to winterize the existing metal building so the Phase 1 water treatment plant can winter without freezing. The \$1,000,000 USDA funds will be paying for this project. Tim Luke is concerned that we don't have a backup generator yet. He would like to increase the amount to \$40,000. There was discussion about the bids for winterization but the quotes were not in the packet so Chris Eppley suggests they hold off and have a quick meeting on Monday after the Council has a chance to review the quotes. Shelley Engle made a motion to table the decision on winterization until Monday, seconded by Tim Luke, all in favor, motion passed unanimously.

#### **IX. Consent Calendar**

- a. Approval of the Minutes of the Detroit City Council – August 3, 2021, September 7, 2021 and September 21, 2021.
- b. Approval to Pay the Bills - Eric Page made a motion to accept the Consent Calendar, seconded by Todd Smith, all in favor, motion passed unanimously.

#### **X. Staff Reports**

- a. Marion County Community Development Manager – No update
- b. City Recorder – Building permits have slowed down.
- c. City Clerk – No update
- d. Planning – Mcrae Carmichael
- e. Marion County Sheriff's Office – Deputy Olsen reported it's been busy in the valley lately so he hasn't made it to Detroit much. There were a couple complaints of homeless camps being set up on private property. They took care of one of them and the other turned out to not be a homeless camp at all. He is not aware of any issues in town. Tim Luke asked about theft. Deputy Olsen says there has not be any "reported" thefts.
- f. USFS
- g. Idanha-Detroit Rural Fire Protection District - Tim Luke reported there was an e-mail sent today from Chief Ewing. It was not read as not all Council members had time to read it today.

- h. North Santiam Sewer Authority – Ken Woodward reported their meeting was last night. He stressed that Detroit needs to increase the population in next few years in order to get a favorable amount of grants in the future. PSU reported that there were only 70 people in Detroit. Shelley Engle is not sure where they are getting their numbers.
- XI. Mayor’s Report** – The Bull Complex Fire as of last Thursday went from a Type 2 overhead team to a Type 3 overhead team which means it was handed over to Mt. Hood Ranger District and the Detroit Ranger District. It is still a full suppression fire and it is remaining within the containment lines they have. The reports may be briefer but he assured everyone that he is staying in touch with the Forest Service. There may still be some days when it is smokey but there might not be a report every day. A guide service brought in 40 people from Detroit Michigan. They took the donation code from the fence in town and plan to support our community. Weyerhaeuser plans to be in the City Park on October 30, 2021 (9:00-2:00). They are bringing 10,000 Douglas Fir seedlings (no limit). They will give them away to anyway who wants to come up. They will also give some to the City so we will need some volunteers to help plant them.
- XII. Councilor Reports** –
- Shelley Engle reported that there were 30 permits issued in the month of September. (21 electrical, 4 manufactured homes and 5 miscellaneous)
  - Greg Sheppard wants to report about the horrendous condition of our streets. He says the contractor from last year that basically destroyed 3<sup>rd</sup> street. He says HBH was going to do paving in June but didn’t so he brought it up again in July and they said it would be August but wasn’t done and then the fire happened. Second street had a broken water line causing sinkholes. There is gravel on Weber and Scott from about a year ago. He doesn’t know why it is still there? We did do some cosmetic paving in downtown this year but there are still many trench lines that need repaired. He’s concerned if we wait to pave the cost will go up. He is also worried about the timber at the end of Tumble and Kinney. The current contractors are putting concrete in the trenches and it is protruding. It could be a hazard in the winter when the snow plows come through.
  - Eric Page agrees with Greg Sheppard. We need to deal with the piles of brush and the paving issues in town. The park looks great! It is a bright spot in our community. Mike Vetter is doing a great job! Eric explained that he was one who initiated the conversation with the Fire Chief. The Council will address the letter in the next meeting.
  - Tim Luke says the water lateral line replacement should be done soon.
  - Michele Tesdal says there is not a lot to report on tourism. She is now retired and has more time and could possibly look into some more grants for the City. She says she likes that people are starting to get more involved in the meeting now. She acknowledged the issues residents are having with septic drain fields and set-

backs. She encouraged citizens to speak up about there thoughts on fire apparatus being stored in Detroit.

- Todd Smith reported that there has been some video of alleged theft. He is trying to secure funds for additional patrols in Detroit. He is encouraging residents to call the non-emergency line for Marion County Sheriff (503-588-5032) to report issues so that we have a reason to have more patrols.

**XIII. Other Business - None**

**XIV. Upcoming Meetings**

- a. Work Session October 19, 2021 @ 6:30 p.m., location Keizer Council Chambers, if needed.
- b. Regular Session – November 2, 2021 @ 6:30 p.m. location Keizer Council Chambers
- There will be a Special Session Monday, October 11, 2021 @ 12:00 PM via zoom.

**XV. Adjourn** – Tim Luke made a motion to adjourn, seconded by Todd Smith, all in favor, meeting was adjourned at 8:40 PM.

Signed:

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James R. Trett, Mayor

Attest:

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Kelly Galbraith, City Recorder