

Jim Trett, Mayor  
Shelley Engle, City Council President  
Greg Sheppard, City Councilor  
Eric Page, City Councilor  
Tim Luke, City Councilor  
Michele Tesdal, City Councilor  
Todd Smith, City Councilor

Kelly Galbraith, City Recorder



City of Detroit, Oregon  
City Council Regular  
Session/Public Hearing  
Minutes  
September 7, 2021  
6:30 p.m.

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Via Zoom

**I. Call to Order** – Mayor Trett called the meeting to order at 6:31 PM.

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**II. Roll Call – Present** – Councilor Engle, Councilor Page, Councilor Luke, Councilor Tesdal, Councilor Smith, and Mayor Trett. **Absent** – Councilor Sheppard. Staff Present – Chris Eppley, Kelly Galbraith, and Michelle Connor.

**III. Approval of the Agenda** – Councilor Page made a motion to approve the agenda as stated, seconded by Councilor Engle, motion passed unanimously.

**IV. Special Orders of Business** - None

**V. Committee Reports** - None

This time is set aside for committees established by law, ordinance or other authority to report to the City Council on the committee's ongoing work.

**VI. Public Comments**

This is the time set aside for comments from the public on matters not on the agenda. Commenters are limited to three (3) minutes. Time may not be yielded. Questions from the Council or staff to commenters shall not be counted against the allotted three (3) minutes.

- Ken Woodward is concerned about the temporary water facility not having backup power at the main facility up on Weber St., the Silver Bullet or at Breitenbush. Councilor Luke stated he has been working with Chris Eppley and HBH to figure out what type of generator we need to have for these facilities. They are looking into borrowing a generator from the county or possibly renting one. The long term plan for the facility will have back up power included.
- Chris Eppley stated Eric Gibson with Good City, who didn't appear to be logged into the meeting yet, wanted an opportunity to speak about the visioning process for the community. He wanted to introduce himself and the project and they are planning on being up in Detroit on September 24<sup>th</sup> from 5:00-7:00 to do a public outreach at the City Park. Look for this to be posted on Facebook.

**VII. Public Hearings - Supplemental Budget Hearing** – Mayor Trett opened the Public Hearing at 6:41 PM.

- a. Legislative Amendment to the Detroit Development Code – LA-21-01 – Mcrae Carmichael read the Staff Report. She recommends adoption of the Legislative Amendment. Mayor Trett closed the Public Hearing at 6:50 PM. Councilor Luke made a motion to accept the Legislative Amendment to the Detroit Development Code – LA-21-01, seconded by Councilor Page, motion passed unanimously.
- b. Resolution 629 – A RESOLUTION SUPPORTING AN APPLICATION FOR A PLANNING ASSISTANCE APPLICATION TO FUND LETTER OF MAP AMENDMENT APPLICATIONS TO FEMA TO CORRECT FLOODPLAIN ERRORS. – Chris Eppley read the Staff Report. Councilor Engle made a motion to accept Resolution 629, seconded by Councilor Page, motion passed unanimously.

**VIII. Resolutions, Orders and Administrative Action**

- a. Renata Wakeley, Mid-Willamette Valley City of Governments – Resource Assistance for Rural Environments (RARE). – Mcrae Carmichael stepped in for Renata who was not able to attend tonight. COG has selected and hired a RARE candidate, Sara Albin, that will be starting at COG in about two weeks for 11 months. This is a partnership with the University of Oregon. Her primary role and responsibility will be working with Detroit and Gates to find out Development Code discussions we've been having, the Main Street initiative, or any other programs you want her to be researching. She will be at the Town Hall on September 24<sup>th</sup> in the City Park.
- b. Danielle Gonzalez- North Santiam Sewer Authority Report – Danielle says the North Santiam Sewer Authority has approved the Master Plan. The legislature has approved \$50 Million for the project. For Idanha and Detroit they are looking at Forest Service property outside of Idanha for disposal. Total cost of the entire project is \$106 Million. They are looking at construction starting 49-60 months from today. A 4-5 year time frame. Councilor Tesdal asked if the new system will work with the septic systems that residents are installing now. Danielle says

the answer is no but they are considering letting residents plumb their homes as they are rebuilding so they are able to attach to a sewer system down the road.

- c. Resolution 630 – A RESOLUTION ALLOWING INTER-FUND CONTINGENCY APPROPRIATION TRANSFERS FROM WATER GENERAL OPERATING CONTINGENCY TO WATER SYSTEM PERSONNEL LINE AND FROM WATER GENERAL OPERATING CONTINGENCY TO WATER PAYROLL EXPENSES AND BENEFIT LINES – Chris Eppley stated when developing the 2021-2022 budget he failed to calculate the cost of adding all of an additional .5 full time equivalent to the water fund to provide support to the water system technician so that person can learn the system and be in a position to help operate it. He has attached a resolution to transfer general operating contingency to the water system personnel line item and to the payroll expenses and benefits line item. In addition, although not specifically required by the state, staff believes that it is appropriate to verify the replacement of the water lateral service lines damaged in the 2020 wildfire that we are replacing now and just approved the contract for. That work appropriately solves the VOC concerns that resulted from damage of those lines. As such, we are proposing to randomly sample around 10% of those lines to provide piece of mind to the community. That requires a transfer of general operating contingency to the water analysis line item. If continued VOC issues are identified after lateral service line replacement is completed, we will continue to work toward identifying the source of contamination and remedying it. Staff recommends the City Council adopt Resolution 630. Councilor Engle made a motion that they accept Resolution 630, seconded by Councilor Page, motion passed unanimously.
- d. Charter Review – Creating a Charter Review Committee – Mayor Trett stated that the Charter has not been looked at since 2012. He proposes we start a Charter Review Committee made up of three Councilors, one full time resident, and one part time homeowner. Anyone interested can e-mail the City expressing their interest.
- e. Review Website Manager – Our current WebMaster, Laurie Gatley with LSK Graphics has a renewal coming up October 1, 2021. We don't have an actual contract with her. She just invoices us and renews once a year. Laurie wants to move to a new hosting service, Flywheel.com, which is \$25 more a year. Her rate is still \$20 a month. Councilor Luke motioned to continue using LSK Graphics at the new hosting rate of \$370 per year, seconded by Councilor Smith, motion passed unanimously.
- f. Status of the Community Center – Detroit Lake Foundation – Councilor Page & Councilor Luke attended a meeting today. Chris Eppley stated that we were asked to reach out to the Detroit Lake Foundation and ask them where they are on their current construction schedule and what happens next. They are anticipating the shell will be ready for tenant improvements around the first of the year. The gym may be in advance of that maybe in late October or early November. There was a lot of discussion around the ownership of the building. The reality is that they are just trying to complete the building and have not gotten to the next piece yet, however they are getting close to having those discussions. Councilor Page

and Councilor Luke expressed some concerns regarding the separation between the City and the Idaho/Detroit Fire Depts and that hopefully everyone can come together in the end.

**IX. Consent Calendar**

- a. Approval of the Minutes of the Detroit City Council – August 3, 2021 Regular Session, August 6, 2021 Special Session, August 20, 2021 Special Session. – Councilor Engle stated that on the August 3, 2021 minutes the word “Councilor” is spelled incorrectly. Also, in the Public Comments, item 6, where Mr. Rose spoke, about two sentences in there is a paragraph about HBH?? Kelly Galbraith will review the audio and fix it. We will remove the approval of the Detroit City Council meeting minutes from August 3, 2021 until corrected.
- b. Approval to Pay the Bills - Councilor Luke motioned to approve the Consent Calendar with the exception of the August 3, 2021 minutes, seconded by Councilor Tesdal, motion approved unanimously.

**X. Staff Reports**

- a. Marion County Community Development Manager – Chris Eppley reminded everyone of the public outreach forum from 5:00-7:00pm on September 24, 2021 in the City Park.
- b. City Recorder – Kelly Galbraith reported that the CPI contractors have begun work on the underground lines on Butte, Boulder and Tumble today and are expected to last 6-8 weeks.
- c. City Clerk - None
- d. City Finance Officer - None
- e. Planning – Mcrae Carmichael - None
- f. Marion County Sheriff’s Office – Garrett Olsen says the summer was uneventful and that was a good thing.
- g. USFS - None
- h. Idanha-Detroit Rural Fire Protection District – Michele Tesdal says she has reached out to Laura due to the recent fires and asked her to be a part of our meetings again and they are interested in joining. She had some discussions with Laura about a warning system and there are specific laws that have to be followed regarding evacuations.
- i. North Santiam Sewer Authority - None
- j. City Attorney - None
- k. Other -

**XI. Councilor Reports**

- Councilor Engle – Says things have quieted down in the month of August. We had 14 total permits (9 electrical, 3 mechanical, and 2 others). She reported of a soft opening of the post office on Thursday, September 9, 2021.
- Councilor Sheppard was absent but Mayor Trett reported his only concern was getting some paving done before the weather goes bad.
- Councilor Page – There was an ice cream social in the park that was funded by a grant from Marion County. There was a fly-over the city but it was so smokey it

was hard to see. He gave credit to Mike Vetter for keeping the park tidy and helping at the events in the park.

- Councilor Luke – Reported that we purified 1,339,500 gallons this month. Our total consumption was 816,000 gallons. Average consumption was 26,323 per day. That leaves 523,500 gallons that are unaccounted for. Kelly Galbraith says she spoke with Bob Bruce and he mentioned that ODOT used some water for their boring project. He also had a couple other explanations like someone using water out of a hydrant. Councilor Luke will look into it this week and make sure we don't have a leak. He also reported that we do have a hydrant on front street that does not run off the purification system. It runs off the gravity from the Silver Bullet and the Breitenbush pump. Chris Eppley and HBH are still working with FEMA on a 500,000+ gallon storage tank to replace the 190,000 gallon current one.
- Councilor Tesdal – There's not a lot going on with tourism as we only have 4 hotel rooms in town. She is encouraging everyone to attend the event in the park with Better City. She is hoping we can get more playground items in the park. She is concerned about permanent residents having snow removal this winter since there are only about 30 permanent families right now.
- Councilor Smith – Reported that Labor Day was probably the least amount of people he has seen in Detroit on a holiday weekend. He reminded everyone that the Marion County Sheriff would like to have some office space in the new community center.
- **Mayors Report** – Mayor Trott reported that last Thursday he was escorted up by the Fire Marshal to the incident command center for the Bull Complex Fire. He was assured they have some really good containment lines on the south end. They are fairly comfortable saying this fire will not reach Detroit. If it reaches the Lionshead or Beachie Creek fire there is not enough ground fuel to continue. He attended the ice cream celebration and then went up to the celebration in Idanha. He also reported the “soft” opening of the post office on Thursday morning. They have some new equipment so they're not sure they will be able to provide all services at this time. He says he is so proud of our city for stepping up and accomplishing what it has in the last year. FEMA is scrambling to keep up with the pace.

## **XII. Other Business - None**

## **XIII. Upcoming Meetings**

- a. Work Session – September 21, 2021 @ 6:30 p.m. location TBD (if needed) - Chris Eppley says we will just reschedule the Work Session for 7:00 p.m. and call it a Special City Council meeting. We will be meeting directly after the Planning Commission as an opportunity to look at a land use action to be attended to so the Community Church on Detroit Ave. can rebuild. If we can hold our Public Hearing right after their Public Hearing we can push their schedule forward by

about 3 weeks. We want to accommodate them as well as we can so they can get dried in before the winter.

**XIV. Adjourn** – Councilor Luke made a motion to adjourn, seconded by Councilor Tesdal, motion passed unanimously. Meeting adjourned at 8:25 p.m.

Signed:

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James R. Trett, Mayor

Attest:

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Kelly Galbraith, City Recorder