



**CITY COUNCIL SPECIAL SESSION**  
**Tuesday, June 15, 2021 – 6:30 PM**  
**Keizer City Council Chambers and Zoom**

1. **CALL TO ORDER** – Mayor Trett called meeting to order at 6:31 PM.
2. **CITY COUNCIL ROLL CALL** - Mayor Trett, Councilor Smith, Councilor Engle, Councilor Sheppard, Councilor Tesdal, Councilor Page, Councilor Luke  
Staff present – Kelly Galbraith, Chris Eppley, Michelle Cook Connor
3. **APPROVAL OF THE AGENDA** – No Changes. **Motion Engle Approve agenda. Second Page. Approved unanimously.**
4. **SPECIAL ORDERS OF BUSINESS** – Councilor Tesdal introduced Kyle Juran who introduced Warren Franklin. Mr. Franklin has an idea for tourism revenue involving Detroit history. Mr. Franklin explained his idea – set up a quest to explore a city and learn about the history at various stops. Hopefully, visitors would also visit local businesses. There would be a blinking beacon at each location that visually displays only the light and a number. However, using an app, the visitor can access information on the cloud about a piece of local history. Along the way, they are asked questions, and at the end they receive a collector item. The app is called Enhanced Visitor Experience, and the project is framed as a quest for discovery. Currently, there are locations in Monmouth, Silverton, and Powerland Heritage Park. Keizer, Dallas, and the Marion County Fair are planned to be added. Clackamas County Fair and Oregon State Fair are also in talks. Each participating jurisdiction gets unlimited promotions for events and an “About” page where general information and contact information is located. Beacons appear on the app once the visitor is within 25 feet of a beacon. Video, audio, written information, and photos can be included. The costs would be for the batteries (which need to be replaced every five to six months) and magnets for the beacons, and some small signage, for a total of approximately \$500 to start. Mr. Juran has volunteered to cover the starting cost if the City of Detroit wants to participate. The City would need to provide the locations, historical information, questions, promotions, and “About” page information. Ten to twelve interest points are recommended. Councilor Engle pointed out that currently there isn’t anywhere to put signs and beacons. This is a great idea, but perhaps once things are rebuilt and businesses re-established. Mr. Franklin pointed out that a few places can grow into more. [unintelligible due to poor sound quality] Once this is established, there are no monthly or annual fees. The batteries are common small round batteries that can be found at most stores. Information can be updated easily. Councilor Tesdal suggested looking into this further. Consensus was to have Councilor Tesdal work with Mr. Franklin on this.
5. **COMMITTEE REPORTS - None**
6. **PUBLIC COMMENTS** –
  - Deputy Chief Damon Faust - A lot of people are coming to Detroit, some are “fire tourists” and some are doing “hobo camping”.

## 7. PUBLIC HEARINGS

The first three items on the list of hearings were re-ordered at the request of Mr. Eppley.

- 7.1 Resolution 623 – Certifying Municipal Services Provided by the City of Detroit, Oregon Under Oregon Revised Statutes – The hearing was opened at 7:02 PM by Mayor Trett. There was no public comment. The hearing was closed at 7:04 PM. Motion to adopt Resolution 623 as presented: Councilor Engle. Seconded: Councilor Page. Discussion: none. The motion passed unanimously.
- 7.2 Resolution 622 – Declaring the City of Detroit’s Election to Receive State Shared Revenues – The hearing was opened at 7:07 PM by Mayor Trett. There was no public comment. The hearing was closed at 7:08 PM. Motion to adopt Resolution 622 as presented: Councilor Engle. Seconded: Councilor Page. Discussion: none. The motion passed unanimously.
- 7.3 Resolution 624 – Adoption of City of Detroit, Oregon Budget, Making Appropriations, Imposing and Categorizing the Tax for Fiscal Year 2021-2022 – The hearing was opened at 7:09 PM by Mayor Trett. There was no public comment. Deputy Chief Huett pointed out that the public cannot hear the discussion and thus cannot comment. Mayor Trett pointed out that the resolutions are packet are available online prior to the meeting. The hearing was closed at 7:11 PM. Motion to adopt Resolution 624 as presented: Councilor Engle. Seconded: Councilor Page. Discussion: none. The motion passed unanimously.
- 7.4 Ordinance Temporarily Waiving Floodplain Development Fees and Declaring an Emergency – Mr. Eppley read the staff report into the record and explained that there are 42 properties identified that are within a floodplain area. Waiving the floodplain ordinance development fee would remove a barrier in the rebuilding process. All requirements for development will still be in place. The waiver period would be two years, and only apply for rebuilding, not new construction where there was none before. Motion to pass the ordinance as presented: Councilor Engle. Seconded: Councilor Smith. Discussion: Councilor Luke pointed out the increased prices and shortage of building supplies. A two year time limit is not enough. He would support at least a four, preferably five year time limit. Mayor Trett asked if it would be possible to extend the ordinance later? Mr. Eppley replied that the ordinance can be amended at this moment with a friendly amendment, or the Council can allow the ordinance to expire and pass a new ordinance later. Councilor Luke made a friendly amendment to change the time limit from 24 to 48 months. The friendly amendment was accepted by Councilors Engle and Smith. Councilor Engle moved to pass the ordinance as amended. Seconded by Councilor Page. Discussion: none. The motion passed unanimously.
- 7.5 Outdoor Mass Gathering Application – Detroit Lake Recreation Area Business Association – Mayor Trett briefly reviewed the materials submitted. Ms. Galbraith added that insurance has also been submitted. Motion: Councilor Smith to approve the application as presented. Seconded: Councilor Page. Discussion: none. The motion passed unanimously.
- 7.6 Possible Amendments to City of Detroit Ordinance No. 213 – Detroit Nuisance Ordinance – Councilor Engle reported that nuisance complaints have been difficult to enforce. Mr. Eppley invited the Council to read through Ordinance 213 for possible amendments needed. Ordinance 207, which lists penalties for violations, is provided for the Council’s information. Mayor Trett reported that there is discussion occurring as to how code enforcement will be re-implemented. Mr. Eppley mentioned that there is no action required on this item at this meeting, but should be considered at a future meeting.

- 7.7 Possible Amendments to City of Detroit Ordinance No. 236 – ATV Ordinance – Councilors are encouraged to review this ordinance for possible changes to be discussed at a future meeting.

## 8. RESOLUTIONS, ORDERS AND ADMINISTRATIVE ACTION

- 8.1 Discussion Regarding Defensible Spaces – Mr. Eppley reported that no action is required on this, as it was provided for the information of the Council and the public. This information is available in the agenda packet online. Councilor Engle asked if other jurisdictions have found it necessary to pass an ordinance requiring building with defensible space. Mr. Eppley replied that may be best addressed with building code amendments, which can be discussed. Councilor Tesdal will share an informative webinar she attended on building a more fire resistant building.

## 9. CONSENT CALENDAR

- 9.1 Approval of the Minutes of the Detroit City Council – April 6, 2021  
9.2 Approval of the Minutes of the Detroit City Council – April 13, 2021  
9.3 Approval of the Minutes of the Detroit City Council – April 20, 2021  
9.4 Approval of the Minutes of the Detroit City Council – May 4, 2021  
9.5 Approval of the Minutes of the Detroit City Council and Budget Committee – May 8, 2021  
9.6 Approval of the Bills

Councilor Tesdal asked if the City has a policy on overtime and if there is a limit. Mr. Eppley replied that normally overtime would have to be preapproved, however, there have been overtime hours due to the fire recovery process. This might not be allowed for much longer. Also, normally, overtime would need to be flexed during the following 80 hour pay period. For example, someone working five hours overtime in an 80 hour pay period would need to take off five hours in the following 80 hour pay period.

Motion to approved the Consent Calendar as presented: Councilor Engle. Seconded: Councilor Page. Discussion: none. The motion passed unanimously.

## 10. COUNCILOR REPORTS

- 10.1 Building Commissioner's Report – Shelley Engle – No reports from Marion County. Driving around, there is a huge amount of building happening.
- 10.2 Street Commissioner's Report – Greg Sheppard – Recommends doing dust abatement on the gravel roads in town. Needs to research costs. Concerned about hazard tree removal – many have not even been marked. If they wait too long it will cause a problem with the building process. Concerned about the downed timber at Kenny and Tumble – there is a lot of red slash in there and it's a fire hazard. Concerned with R&G not starting to pave and cap the trench. Damage to the road is occurring. Mr. Eppley reported that ODOT has started marking hazard trees, so the removal process should be in the next three to four weeks. Regarding paving, it could be destroyed by heavy equipment if done too soon. Councilor Smith asked what color ODOT is using for tree marking. There are a lot of companies marking trees, and city staff does not have a color code.
- 10.3 Water Commissioner's Report – Tim Luke – Mr. Eppley is busy with some House Bill business that will hopefully help finance rebuilding the water system. He seconded the need for dust abatement. No matter how slow you drive, the dust is horrendous. Excited about the July 4<sup>th</sup> events. Councilor Smith asked about the water map and next steps for red or yellow properties. Mr. Eppley reported that letters have recently been sent out about this. Two properties had water shut off because their water tested too high for use. Red marked properties should not use or consume the water. Yellow marked properties should

not leave water standing in their plumbing, but if using the water consistently, it should be okay. A contractor will be brought in to replace all service lines identified between the main and the meter for those properties over a certain contaminant level. The RFP for a contractor should be going out this week or Monday at the latest. Work should be done over the summer and finished by the end of August. It is recommended that homeowners replace the lateral connection from the meter to the house.

- 10.4 Parks and Recreation Commissioner's Report – Eric Page – The Forest Service has been dragging their feet on removal of slash. This needs to be remedied. Also, trenches need to be capped at least temporarily. Event over July 4 weekend coming up. Lots of great activities and great energy behind it. Glad to see the park as a centerpiece for it. The park is taking shape. Concrete has not been poured, hopefully it will be by July 4<sup>th</sup>.
- 10.5 Police and Safety Commissioner's Report - Todd Smith – There have been some complaints about airhorns on vehicles, off leash and barking dogs, and noise complaints. Thank you for the Sherriff's teams who have done good work.
- 10.6 Tourism Commissioner – Michele Tesdal – Informed the Council that she plans to restart the Transient Occupancy Tax Committee to do some work on tourism. There aren't places for people to stay, but tourists are coming and we need to be ready.
- 10.7 Mayor's Report – Jim Trett – CARES Act funding application is being worked on with staff from City of Keizer for AV equipment at the new City Hall. This appears to be the only use needed that would meet the stringent criteria of the funding. The package would include four cameras (three in council chamber, one in conf room) that would allow for conference calls in the conference room. Some additional enhancements will be included if costs allow. Last week USDA representatives met with him and Mr. Eppley on a tour of the city. Funds have been released to reimburse our costs, and an additional grant has been identified to apply for.

## **11. STAFF REPORTS –**

- 11.1 City Manager – Nothing to report
- 11.2 City Recorder – Nothing to report
- 11.3 City Clerk – The autopay system is in place and instructions are printed on the water bills.
- 11.4 Marion County Sheriff's Office – Deputy Garrett Olson – it is anticipated that this weekend will be very busy. There have been reports of suspicious activity in town, but they were delayed. Please report activity immediately if possible. There was an incident on French Creek where a logger was injured. It may have been a burned hazard tree.
- 11.5 Idanha-Detroit Rural Fire Protection District – Deputy Chief Damon Faust – someone is doing construction at the four-way crossing, starting about 8 pm and working at night. It appears that they are reinforcing Hwy 22. Thanks to the Sheriff's office for backup on the incident yesterday. More volunteers are needed. All predictive services anticipate many large fires in Oregon this year, and could start at any time. In touch with Forest Service to know about teams working in the area to try to track where people might be. Please discourage public from recreating in the forests.
- 11.6 North Santiam Sewer Authority – Ken Woodward – A draft of the master plan is ready and looks promising. It will be reviewed and possibly voted on at the next meeting. July 1 and July 14 there will be public input. Determining whether to go with a gravity system or a step system.

11.7 Other – Scott King – recent property purchase on Guy Moore – interested in putting a container home on site, which is not specifically addressed in planning documents. Would like to get on the docket to see if it could be considered. Mr. Eppley stated that is would go through McCrae Carmichael and the Planning Commission, if needed.

**12. OTHER BUSINESS**

**13. UPCOMING MEETINGS – July meetings will be location TBD**

**14. ADJOURN – 8:17 p.m.**

Signed:

Attest:

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James R. Trett, Mayor

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Kelly Galbraith, City Recorder