



**CITY COUNCIL SPECIAL SESSION**  
**Tuesday, April 6, 2021 – 5:30 PM**  
**ZOOM Meeting**

1. **CALL TO ORDER** – Mayor Trett called meeting to order at 5:30 PM via ZOOM.
2. **CITY COUNCIL ROLL CALL** - Mayor Trett, Councilor Tesdal, Councilor Engle, Councilor Luke, Councilor Page, Councilor Smith, Councilor Sheppard.  
Staff present - Michelle Connor.
3. **DECLARATIONS OF CONFLICT OF INTEREST** – None.
4. **ANNOUNCEMENTS** – None.
5. **APPROVAL OF MINUTES**
  - 5.1 City Council Special Session February 23, 2021. Councilor Engle motions to approve minutes on February 23, 2021. Councilor Smith seconds. Motion passes unanimously.  
  
City Council Special Session/Public Hearing March 2, 2021. Councilor Engle makes motion to accept minutes on March 2, 2021. Councilor Page seconds. Motion passes unanimously.  
  
City Council Regular Meeting March 9, 2021 Minutes. Motion to amend Declarations of Conflict of Interest on this meeting. Amend to read Councilor Page, Councilor Smith and Councilor Engle are all members of the Detroit Lake Foundation. Councilor Luke is not a member. Councilor Page motions to approve amended minutes for March 9, 2021. Councilor Smith seconds. Motion passes unanimously.
6. **APPROVAL OF BILLS PAYABLE LIST FOR CURRENT MONTH**
  - 6.1 Motion to approve bills – Councilor Page makes motion to pay bills. Councilor Smith seconds. Motion passed unanimously.
7. **UNFINISHED BUSINESS**
  - 7.1 Request for the City of Detroit to purchase Cluster Mailboxes – Councilor Tesdal asks if they can use COVID funds for this? Councilor Engle would like to know why Post Office cannot pay for these. Mayor Trett is concerned about budget. Mayor Trett would like to postpone until next meeting to look at funds.

- 7.2 Water Billing – Councilor Engle makes motion to start billing on May 1, 2021 for people who have turned on water. Councilor Engle amends motion for billing on May 1, 2021 for potable or better water for any household receiving boiled water or better. Councilor Smith seconds. Motion passed unanimously.
- 7.3 February 9, 2021 Minutes – Motion by Councilor Tesdal. Councilor Tesdal would like it to be known that she tried to address the issue with Councilor Smith being voted in. She believes procedures were not followed. Councilor Page believes Councilor Tesdal is wasting time when other issues need to be addressed. Councilor Luke also believes procedures have not been followed. Mayor Trett would like to address the process of being a Council Member. Councilor Sheppard is worried that a city in conflict will not receive grants that they need. Mayor Trett would like to move on, and motion has been noted.

## **8. NEW BUSINESS**

- 8.1 DLRABA Request – Fireworks Over the Lake – Councilor Luke motions to accept permit. Councilor Tesdal seconds. Motion passed unanimously.
- 8.2 Appointing New Enforcement Officers – Councilor Smith would like to make motion to suspend appointment. Ordinance is not written well and needs to be changed. Councilor Page seconds. Motion passed unanimously.
- 8.3 Fill Open Planning Commission Position – There are three nominees for this position. They are David Danielson, Michelle Warden and Paul Kittleson. Councilor Sheppard makes motion to nominate David Danielson. Councilor Tesdal seconds. Councilor Engle says that you must be a residence of City of Detroit for one year before the fires. That means he is not eligible. Councilor Engle makes motion to appoint Michelle Warden. Councilor Page seconds. Mayor Tretts asks applicants to speak. Michelle Warden gives reasons of why she has a vested interest. Detroit is her home and heart. Paul Kittleson talks about his history in construction industry. Motion passes 5 to 2. Councilor Smith and Tesdal voting nay.
- 8.4 Request to Allow City Councilors to Contact the City Attorney Directly - Bill Monahan, City Attorney, goes over contract with MWVCOG to identify correct procedure for contacting the attorney. City Attorney represents the City of Detroit and not individuals. This could increase cost for the City. Council needs to agree when resources should be used. Will do whatever the Council wants but will be reflected on bills. Councilor Smith makes motion for Mayor Trett to look into Ross Day Law to represent City of Detroit as pro bono. Councilor Engle Seconds. Mayor Trett would like to do more research on this and look at it again at next meeting. Councilor Luke would like to hear from Mr. Day. Ross Day goes over what he does and past work history. He believes he could really help with City Council issues and public records. He has a concern with public records retention. City of Keizer has reached out to the City of Detroit to offer his help. Councilor Luke makes motion to wait one week and discuss again. Councilor Sheppard seconds. Council takes vote. Motion passes 5 to 2 to wait. Councilor Sheppard, Engle, Tesdal, Page and Mayor Trett vote to pass. Councilor Luke and Smith vote nay.

- 8.5 Budget Committee Update – Greg Dike is only resident to apply for position. Councilor Engle makes motion to appoint Greg Dike. Councilor Smith seconds. Motion passes unanimously.
- 8.6 Request for a Chemical Toilet by Resident – Councilor Engle makes motion to issue permit to applicant. Councilor Smith seconds. Motion passed unanimously.
- 8.7 Adopting Resolution 616 – Accept 1-million-dollar grant from USDA. Create new budget line item. Councilor Engle makes motion. Councilor Page seconds. Motion passed unanimously.
- 8.8 Approval of Policy #F-2021-01-Federal Awards-Allowable Costs – Councilor Engle makes motion to wait until Finance Officer can be present. Councilor Page seconds. Motion passed unanimously.
- 8.9 City Council and Planning Commission Reminder to Register with Oregon Ethics – SEI – Mayor Trett reminds Council about this registration.
- 8.10 Allowing Additional RV's - Mayor Trett requests moving to next meeting due to info missing in packet.
- 8.11 Travel Salem Grant Application – Councilor Tesdal has had mixed responses on this issue. She hopes everyone can align together. Mayor Trett would like to discuss this later in private. Councilor Engle brings up that Planning Commission already has designs. Councilor Tesdal discusses her ideas. Councilor Engle brings up that everything must be brought up to Council. Councilor Tesdal reads letter she received.
- 8.12 Special Use of Detroit State Park for Detroit Residents – Application process for residence in Detroit who are building to use Detroit State Parks for temporary use. Councilor Sheppard makes motion to accept. Councilor Smith seconds. Motion passed unanimously.
- 8.13 Approve Resolution 617 – Accept FEMA rebuilding funds. Councilor Engle makes motion to accept. Councilor Smith seconds. Motion passed unanimously.

**CORRESPONDENCE – City Recorder/City Clerk**

- 8.14 **Letters Sent** – None.
- 8.15 **Letters Received** – None.

**9. COMMISSION AND MAYOR'S REPORTS**

- 9.1 Mayor's Report – Jim Trett – Testified in front of house about wildfire devastation. Mayor Trett is a member of the Oregon Mayors Association Board of Directors. He is helping in putting together a wildfire program for a summer conference in August for whole state.
- 9.2 Police and Safety Commissioner's Report - Todd Smith - Councilor Smith talked about debris in the water. County Deputy talked about getting ready for summer. Still a lot of debris in the water. People are coming out on boats.

Councilor Smith brought up in record that the letter Councilor Tesdal read during the meeting could be considered slander. Councilor Tesdal gave response.

- 9.3 Street Commissioner's Report – Greg Sheppard – Streets in Detroit are still deteriorating. Due to large trucks. Still dealing with large trees and debris on side of streets. Working on bids for grants for paving projects. He is thinking waiting on restriping streets until next year. Discussed plan for aerial seeding.
- 9.4 Water Commissioner's Report – Tim Luke – Mackey Creek has clean samples. Do not drink water or boil it. Waiting to hear on insurance to order supplies for water filtration system. Temporary water plant has been installed. Waiting to hear on samples. HBH is working hard to get things done.
- 9.5 Building Commissioner's Report – Shelley Engle – Signed off on five building permits this month. Getting ready for a lot more. CPI are starting to put streetlights back up. Newly hired fire recovery person. Working with HBH for a backup system for water.
- 9.6 Parks and Recreation Commissioner's Report – Eric Page – There nothing to report.
- 9.7 Emergency Preparedness Commissioner's Report – James Trett – Talking about underfill of the lake this year. Resident is worried about fish and birds who use the lake.
- 9.8 Tourism Commissioner – Michele Tesdal – There is nothing to report.
- 9.9 Planning Commission – There is nothing to report.
- 9.10 North Santiam Sewer Authority – Ken Woodward – Talks about funding on Project A and Project B.
- 9.11 Next Meeting – May 6, 2021. All Meetings will be Zoom meetings until further notice. By phone – 1-699-900-6833, Meeting ID – 83199000901# and Passcode – 751133#

**10. PUBLIC COMMENTS** – Thomas Rose would like to thank the Council and anyone else who has helped in Detroit.

**11. ADJOURNMENT** – Councilor Luke makes motion to adjourn. Councilor Tesdal seconds. Motion passes unanimously. Meeting is adjourned at 7:48 PM.

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James R. Trett, Mayor

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Kelly Galbraith, City Recorder

