

DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, February 9, 2021 – Zoom Meeting

1. **CALL TO ORDER:** Mayor Jim Trett called the meeting to order at 6:35 PM
2. **CITY COUCIL ROLL CALL** – Councilor's Present – Tim Luke, Shelley Engle, Michele Tesdal, Eric Page, Greg Sheppard, Jim Trett.
Absent: none.
Staff Present: Kelly Galbraith; City Recorder, bill Monahan; City Attorney.
Others Present: Vickie Larson Hills,
By Phone:

3. **DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**
None.

4. **ANNOUNCEMENTS**

Mayor Trett announced Bill Monahan, the City's legal council is present this evening.

- 4.1 **Vacant Council Seat**

City Recorder Galbraith listed the candidates as Vickie Larson Hills; a resident who has been a councilor in the past, she is a qualified candidate, Todd Smith; a current planning commissioner, and a qualified candidate, David Danielson; not a qualified candidate based on materials submitted. City Recorder Kelly Galbraith listed the requirements for the position.

Councilor Tesdal asked if the applicants would be invited to speak.

Mayor Trett asked City Attorney Monahan to speak about the process.

City Attorney Monahan stated the Charter is clear about the requirements for being elected to Council. He summarized the requirements of residency and advised Council they have the authority to review the materials and make determinations on whether a candidate is qualified based on the Charter requirements.

Councilor Tesdal asked for clarification on what determines permanent residency.

Mayor Trett stated the requirement is to have lived in town for six months and one day to qualify as a full time resident.

Councilor Tesdal asked for the differentiation between the dates for Todd Smith and David Danielson.

City Recorder Galbraith explained that she had confirmation from CPI bills that verify residency for Todd Smith, but not for David Danielson.

Councilor Tesdal stated that if they were to make a determination of qualification based on like materials, the driver's license dates then there is only one qualified candidate.

Councilor Page asked to consider that David Danielson does not have a qualified address.

Councilor Engle concurred the address does not exist, and Mr. Danielson was not living in town because his home was declared dangerous and was ordered to be removed as a dangerous structure. Mr. Smith has lived in a house in Detroit since before Labor Day despite any date reflected on his driver's license.

Mayor Trett indicated Mr. Smith has since updated the address on his license.

Motion: by Councilor Page to move to the vote on the two candidates that are qualified. Seconded by Councilor Engle.

Vote: Ayes; 6, Nays; 0, Abstentions; 0.

Motion carried without dissent.

- 4.1.1 **Protocol:** A vacancy in the Council shall be filled by appointment by a majority of the Council (*Charter Chapter VII Section 29*)

Mayor Trett announced the qualified candidates as Vickie Larson Hills and Todd Smith.

Motion by Councilor Tesdal to appoint Vickie Larson Hills. Seconded by Councilor Sheppard.

Councilor Sheppard stated she was the only candidate to lose her full-time home in the fires. Mayor Trett clarified Todd Smith also lost his primary home.

Councilor Tesdal explained Vickie has more experience and Todd already has a role helping the City in a Planning Commissioner Role.

Councilor Page announced he will cast his vote for Todd Smith.

Councilor Engle asked for clarification, Council is voting on whether to appoint Vickie Larson Hills and the motion has a second? Mayor Trett confirmed.

Vote: Ayes; Councilor Tesdel, Councilor Sheppard, Councilor Luke. Nays; Councilor Page, Councilor Engle, Mayor Trett.

Abstentions: None.

Motion failed due to lack of majority.

City Attorney Monahan explained when a motion fails the Council may have more discussion and consider a new motion.

Motion made by Councilor Engle to vote to appoint Todd Smith as City Councilor. Seconded by Councilor Page.

Councilor Engle thanked Todd Smith for the time he has served on the Planning Commission, just as former Councilor Hills and current Councilor Tesdal has served.

Mayor Trett stated he favors Mr. Smith because he would like to offer the position to someone who will be more available for meetings. Ms. Hills previously left Council to spend more time building her business.

Vote: Ayes; Councilor Page, Councilor Engle, Mayor Trett. Nays; Councilor Tesdal, Councilor Luke, Councilor Sheppard.

Abstentions: None.

Motion failed due to lack of majority.

City Attorney Monahan explained this offers another opportunity for Council to discuss if there is a way for one candidate to gain at least four votes from Council. The Council could ask each candidate to speak, or Council could discuss the attributes the Council is seeking and weigh those in discussion, then vote.

Mayor Trett asked each candidate to make a statement.

Vickie Larson Hills stated she has been on Council for 4 years, serving as Council President and serving on the employee committee. She has a bachelor's degree in business management and a master's degree in social work. She summarized some projects worked on while on Council. She has a strong interest in helping the community recover from the disaster.

Todd Smith stated the reason he is running for this position is because he wants to help the Council bridge gaps to form a team and will bring new ideas on how to do so. He has lived in town for 12 years.

Councilor Engle would like to know why Vickie Larson Hills is now interested in the position after deciding not to run for office.

Vickie Larson Hills stated she had no idea at that time that the needs of the Council would be so great. Major projects had been accomplished and did not know the community would face a catastrophe. She stated her experience on Council would lend to her ability to help.

Councilor Tesdal asked Todd Smith why he did not run for Council in the regular election.

Todd Smith stated after speaking with some Councilors he felt starting on the Planning Commission was a good way to get involved. Since the fires he decided his experience would help bring the Council and community together.

Councilor Engle asked each candidate please explain what specific skills each of you can bring to the City of Detroit to help the community recover with the needs for infrastructure, organization and project management.

Todd Smith stated he is a team builder, quick learner, and excited to help. He is flexible and has the time to talk with people.

Vickie Larson Hills stated she is a therapist and builds relationships and is a strong communicator. She has project management experience and has experience in writing policies and procedures. Having lived in Detroit she can bring people together.

Councilor Page asked if Todd Smith is retired and when he retired.

Todd Smith indicated he retired in April.

Councilor Page asked if he worked in communications, how long he worked there, and what his primary duties were.

Todd Smith indicated he worked for Comcast for 20 years, he oversaw a team with a budget, one skill was reading blueprints, another was staying on top of technology.

Councilor Engle asked both candidates what have you done for the City since the fires, and asked Vickie to answer first.

Vickie Larson Hills helped coordinate the donation center, attended SIT meetings for donations, involved with Gates Church, and helped with donations of household item distribution.

Todd Smith worked at the fairgrounds on clothing and food drives, has worked with the Marion County Commissioners, and helping displaced people.

Mayor Trett asked both candidates if they both plan to move back to town when Detroit rebuilds.

Todd Smith stated he is definitely moving back, he has made plans for a new home and is working with a builder.

Vickie Larson Hills stated she is planning to rebuild at some point but for now has sought housing in the valley due to the challenges of rebuilding.

Motion by Councilor Page to move to a vote.

Vote: Ayes; 6. Nays; 0.

Abstentions: None.

Motion carried without dissent.

Motion by Councilor Page to appoint Todd Smith to City Council. Seconded by Councilor Engle.

Vote: Ayes; Councilor Page, Councilor Engle, Mayor Trett. Nays; Councilor Tesdal, Councilor Luke, Councilor Sheppard.

Abstentions: None.

Motion failed due to lack of majority.

City Attorney Monahan stated it appears the Council may have come to an impasse at this point. Council can continue debate to reach a resolution from the existing candidates. Council could also defer the conversation to a later date and consider soliciting additional information or consider opening the process to additional candidates.

Motion by Councilor Tesdal to open the process to more candidates. Second by Councilor Sheppard.

Councilor Tesdal stated it would be helpful to have a candidate that lives in Detroit join Council.

Councilor Page stated these are trying times without question, it is time for the Council to think deeply about the cohesion of Council. Todd Smith currently lives in town and has the energy to help, no disregard for Vickie.

Mayor Trett recognized Vickie Larson Hills to allow her to speak.

Vickie Larson Hills asked to secede from the process to allow Todd Smith to be appointed.

Motion by Councilor Page to appoint Todd Smith to Council. Second by Councilor Sheppard.

Vote: Ayes; 6. Nays; 0.

Abstentions: None.

Motion carried without dissent.

Councilor Engle thanked Vickie Larson Hills for all she has done for Detroit and for all she will continue to do for Detroit and especially for her graciousness in helping Council move forward at this time.

Councilor Page concurred, he stated this was a professional move and he welcomed her back to serve in the future.

4.1.2 **Oath of Office**

Recorder Galbraith issued the Oath of Office to Todd Smith.

5. **APPROVAL OF MINUTES**

5.1 City Council Reg. Meeting of January 12, 2021 & Special Session January 22, 2021.

Motion by Councilor Tesdal to approve the minutes from the January 12, 2021 meeting. Second by Councilor Page.

Vote: Ayes; 7. Nays; 0.
Abstentions: None.
Motion carried without dissent.

Mayor Trett called for a motion to approve the special meeting minutes.

Councilor Sheppard asked for a correction to be made. Jerry Wiley does not work for the Oregon Department of Forestry, he works for ODOT.

Motion by Councilor Page to approve the minutes from the January 22, 2021 meeting as amended. Second by Councilor Engle.

Vote: Ayes; 7. Nays; 0.
Abstentions: None.
Motion carried without dissent.

6. APPROVAL OF BILLS PAYABLE LIST FOR CURRENT MONTH

- 6.1 Motion to approve bills not raising a conflict of interest
- 6.2 Motion to approve any bills, which have raised a declaration of conflict of interest.

Motion by Councilor Page to pay the bills as presented. Second by Councilor Engle.

Councilor Tesdal asked how Councilors know what bills are being paid since they are not in the packet.

Recorder Galbraith stated the bills are sent by email by Christine.

Councilors Tesdal and Luke indicated they had not seen the bills.

Councilor Engle offered to forward the emails the other Councilors to ensure they received them.

Vote: no vote taken.

7. PUBLIC HEARINGS TO DECIDE UPON THE FOLLOWING REQUEST: To review an emergency ordinance to allow for temporary housing provisions for residents impacted by the fires in September 2020.

7.1 OPEN PUBLIC HEARINGS

7.1.1 Mayor opens Public Hearing for City Council

Mayor Trett noted the public hearing this evening was going to be a joint meeting with the Planning Commission, but there were not enough members available to form a quorum. Given the Planning Commission is not strictly required for this hearing the City Council will hold the hearing without the commissioners.

Mayor Trett opened the City Council public hearing for regarding Legislative amendment to the City of Detroit code for LA 20-01.
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7.1.2 Planning Commission Chair opens Public Hearing for PC
No Action.
7.1.3 Planning Commission Roll Call
No Action.
<p>7.1.4 Hearing Disclosure Statement read</p> <p>City Planner Carmichael read the public hearing disclosure statements into the record including the applicable criteria, instructions for testimony, and information relating to appeals. She summarized the order of proceedings and explained the procedures for submitting materials or testimony to the record.</p> <p>Planner Carmichael asked Council if were any declarations of or exparte contact, conflicts of interest, or bias, by members of the Council.</p> <p>Hearing none, Planner Carmichael submitted her staff report into the record for Legislative Amendment 20-01, the report is dated February 1, 2021, Hearing Date February 9, 2021. She read the criteria sections into the record. She described the exhibits being entered into the record. She summarized the history of the process leading to this hearing.</p>
7.1.5 Staff Report – McRae Carmichael, City Planner, COG
<p>Planner Carmichael summarized the 4 key items considered, these were limits on the number of people living in an RV or temporary structure, an extension on the permit to be two years with two, one-year extensions, fees for permits, and allowing non-conforming structures for replacing those damaged or destroyed in the wildfires of 2020. Staff was directed to discuss these items with the Planning Commission. Planning Commission met in January to consider these items and developed proposed language for the Council to adopt.</p> <p>Councilor Page asked for clarification on the non-conforming structure language.</p> <p>Planner Carmichael explained there is language to allow for temporary structures which would ordinarily not be allowed to be placed before a primary structure. Discussion ensued with specific examples.</p> <p>Planner Carmichael summarized the intent is to allow people to rebuild structures similarly to before the fire where possible.</p> <p>Mayor Trett asked if Council can make amendments to the report, do we need to charge a \$100 application fee.</p> <p>Planner Carmichael described how the Planning Commission came to the number of \$100 and offered that it was designed to cover the cost of processing the permit.</p> <p>Councilor Tesdal asked if there was previously a fee for having RV's on private property.</p>

Recorder Galbraith described when an RV would be charged a fee.

Councilor Page explained this code is expanding what is allowed for RV's, but we do need to have some regulation of RV's to make it beneficial to those that lost their homes in Detroit.

Councilor Tesdal stated she does not believe a fee should be charged to those that lost their homes, she would also like to see 12 months added.

Councilor Page rebutted that Detroit does not want to be in a position not to be able to fund things in the City. Use of RV's reduces the taxes collected to provide services. This fee will be used to process the permits. He elaborated on the benefits of having regulations in place.

Councilor Engle stated she can think of four members of the Planning Commission who lost their home, who deliberated and recommended the fee.

Mayor Trett asked for public testimony.

Keith Munn stated he is not against a fee, but people should be required to park the RV on their property and demonstrate progress toward rebuilding in order to not have the RV under cover.

Mayor Trett clarified the \$100 is to cover the staff time to process the permits.

City Planner Carmichael confirmed this is to cover staff time and the majority of the Planning Commission supported the fee, although Council has the authority to make the final decision about the fee.

Councilor Page offered that if the fee seems too high the Council could consider cutting the fee in half. Somehow the City needs to generate money to provide services.

Councilor Smith stated the \$100 fee is a sticking point for some, can the fee have a waiver based on some criteria. Some residents are struggling with insurance companies and builders, adding a fourth year would be beneficial.

Mayor Trett proposed waiving the fee for people rebuilding primary residences and keeping the fee for secondary homes or structures.

Councilor Luke stated he would support that proposal.

Councilor Engle stated she would support that as well but wants to move forward with the rest of the process. She asked for the opinion from City Attorney Monahan.

City Attorney Monahan offered that the Council can create two classes of permits. Be as clear as possible for staff in setting those requirements.

Mayor Trett also agreed with Councilor Tesdal about adding a year to allow more time to deal with the water situation.

7.2 CLOSE PUBLIC HEARINGS

7.2.1 Mayor closes Public Hearing for City Council

Mayor Trett closed the public hearing.

7.2.2 P.C. Chair Closes Public Hearing for Planning Commission

No Action.

7.2.3 Discuss recommendation from Planning Commission

No Action.

7.2.4 Decision – Motion

Motion made by Councilor Luke to modify the permit to waive the fee for primary residences and charge \$100 for secondary residences. Second by Councilor Sheppard.

Vote: Ayes; 7, Nays; 0

Abstentions: 0

Motion carried without dissent.

Motion by Mayor Trett to add a second one year extension to the ordinance to allow a two year first period followed by two, one-year extensions. Second by Councilor Luke.

Vote: Ayes; 7, Nays; 0

Abstentions: 0

Motion carried without dissent.

8. UNFINISHED BUSINESS

8.1 APPOINTMENT OF COUNCIL COMMISSIONS BY MAYOR WITH THE CONSENT OF THE COUNCIL (City Charter Chapter III Section 10)

Mayor Trett stated he will make the following appointments with the consent of the Council.

- 8.1.1 Street Commissioner – current Greg Sheppard
- 8.1.2 Building Commissioner – current Shelley Engle
- 8.1.3 Emergency Preparedness – current James Trett
- 8.1.4 Water Commissioner – Tim Luke
- 8.1.5 Police and Safety Commissioner – Todd Smith
- 8.1.6 Parks and Recreation Commissioner – current Eric Page
- 8.1.7 Tourism Commissioner – Michele Tesdal

Councilor Tesdal asked to speak.

City Attorney Monahan stated it is appropriate to accept Councilor comments.

Councilor Tesdal stated her skills are more firmly based in natural resources such as water, while tourism would be fun, she wondered if Tim Luke would be a better fit for Building Commissioner.

Motion by Councilor Engle to accept the appointees as presented by Mayor Trett. Seconded by Councilor Smith.

Vote: Ayes; Councilor Engle, Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Smith, Mayor Trett. Nays; Councilor Tesdal.

Abstentions: None.

Motion carried.

8.2 APPOINTMENT OF PERSONNEL REVIEW BOARD MEMBERS BY MAYOR WITH CONSENT OF THE COUNCIL

Mayor Trett stated he will make the following appointments with the consent of the Council. This board reviews the personnel policies and serves as an appeal board for staff.

Councilor Engle volunteered to take the vacant position.

- 8.2.1 Current Board Members
- 8.2.2 Timothy Luke
- 8.2.3 Michele Tesdal – Alternate
- 8.2.4 Vacant

Mayor Trett accepted the volunteer offer and made the appointments.

8.3 OTHER UNFINISHED BUSINESS

8.3.1 Water Plant – Rob Henry

Rob Henry explained progress has been made in getting procurement contracts out. He has received some information on grants. He anticipates news on grant awards soon. They are working through insurance estimates for the control building. There has been testing for hazardous debris, some debris removal has been started using insurance money. Hydrant flushing has been done, some leaks have been found and repaired, there are more leaks to repair. He feels good about the progress made. A corrective action plan has been submitted to the Oregon Health Authority for VOC testing.

Councilor Page asked if the USDA is coming closer to a decision, and is there a way to expedite the decision process.

Rob Henry stated after the meeting with FEMA last week there were conversations with USDA, they appear to be moving forward and motivated to offer action.

Mayor Trett stated he had conversations to ask about expediting the process, he spoke with State Representative Schrader and Merkley's offices, who were making calls to help expedite the process.

Councilor Sheppard asked if the City is going to look for a second watershed. The Brietenbush watershed suffered from the fires, there is concern about the loss of water source, should we explore a second source.

Rob Henry stated there were discussions about the potential use of Mackey Creek and some basic cost estimates. There is concern about the cost to develop secondary water sources due to the extent of the fire damage. He elaborated on some of the areas that have been explored on a preliminary basis.

Discussion ensued about alternate water sources and potential processes and funding sources involved in those considerations.

8.3.2 Corona Virus Relief Fund

Mayor Trett stated this funding has to be used to respond to COVID related issues. He decided this funding would be well spent on communications technology for Council meetings.

8.3.3 City Trees – IGA Wildfire Recovery Operations, Step 2 Clean-Up Activities

Recorder Galbraith stated they received an intergovernmental agreement with the State of Oregon for debris removal of City Hall and for the State Arborist and to have ODOT cut trees in the right of ways, this is a slow process.

Mayor Trett spoke with Stan Thomas about expediting the process, he will update Council when he receives an update.

8.3.4 Remembrance Plaque for Harold Hills

Mayor Trett stated it is a good thing to honor Harold Hills, he would like staff to work with the family on the size and verbiage to be included. He would like to keep this on the agenda for future discussion.

9 NEW BUSINESS

9.2 Drinking Water Source Protection Grant – Michele Tesdal

Councilor Tesdal stated they are working on Mackey Creek to cut trees and protect the watershed and intake, although the area is unstable so funding may not be able to be used in that area.

9.3 Website Bids

Mayor Trett stated candidates have been notified they can each make a three-minute proposal, then Council can decide.

Marissa Maceira does website work for a few websites. She would like to organize the information so the most important things up front where people can find them. She would use Go-Daddy as the platform and can share the credentials with staff.

Councilor Engle asked for her fees.

Marissa Maceira would charge \$600 for the initial set up and a monthly contract at \$150 per month for the web and social media combined.

Councilor Smith asked if she has thought about tourism messaging.

Marissa Missera stated she has several ideas and offered some examples.

Lindley Creative Studios, not present.

Project Limited Stacia and Jamie, introduced themselves and shared their marketing background from websites to postcards in the Salem area. They have helped in the past with Detroit events including the Fishing Derby and Detroit Rocks program. They have connections with travel Salem and Travel Oregon from other projects, and well versed in travel marketing.

Councilor Engle asked if they were involved in the marketing around the Eclipse, a website is needed how quickly could that be accomplished.

They confirmed they were involved with the eclipse, as well as other events. They could have a preliminary website up in as little as two weeks if provided content.

Design Point, not present.

Laurie Gatley with LSK Graphics, 30 years experience and worked with many municipalities with websites using WordPress. She has been a part time resident of Detroit and lost her home in the fires. She has worked with staff on the current website for 8 years. She outlined her history of work on the existing website. She recommends implementation of a communications team.

Councilor Sheppard asked for Laurie's monthly fee.

Laurie Gatley stated her monthly fee is \$20 per month. She is owed a balance for some work.

Councilor Tesdal asked if she has been notified about when she will be paid.

Laurie Gatley stated she is usually paid quickly once she sends an invoice.

Councilor Engle summarized that there is funding from FEMA and Cares Act to pay for the new website.

Councilor Tesdal asked why a request for proposals was sent before the current contract for web services was expired.

City Attorney Monahan stated the City potentially has exposure if a new contract replaces the existing contract. Is the new proposal to go into effect after the current contract expires?

Councilor Engle stated the bids were requested at the end of the last contract year.

Discussion ensued about the timing of the contract being sent out to bid and the purpose of gathering bids. Councilors offered their thoughts and knowledge about the process.

City Attorney Monahan offered he is just learning of the timelines and RFP tonight in this conversation.

Councilor Luke would like more clarification about what contracts are in place.

Mayor Trett offered that the city does not have a current written contract with Laurie Gatley, this is something that needs to be corrected.

Councilor Page stated the reason this came to where we are today is that the website had not been updated there were several holes and feedback indicated the website was not what we are looking for moving forward. Council decided they wanted to consider bids at a Council meeting.

Laurie Gatley stated she receives information slowly, there is little communication, this why she proposed a communication team to provide information to the web host.

Councilor Engle confirmed Councilor Page's recollection of events, based on the pricing offered, the Council decided to go out to bid.

Motion by Councilor Luke to continue the process with Laurie Gatley. A person cannot meet expectations without communication. We need a more proactive approach, but we can outline this in writing. She has invested time into the website and to finish what she started. Second by Councilor Sheppard.

Councilor Sheppard stated Laurie is invested in the community and has lost her home and has a stake in the community, we should continue with her until October.

Vote: Ayes; Councilor Tesdal, Councilor Luke, Councilor Sheppard, Mayor Trett. Nays; Councilor Page, Councilor Smith, Councilor Engle.

Abstentions: None.

Motion carried.

9.4 Hiland Water Contract Amendment

Rob Henry stated this is an extension to the contract to allow for the flushing and leak repair.

Councilor Page asked how much extra time was spent on this project.

Kenneth Cannady-Shultz stated this work took an additional week of time, the extent of work was not expected.

Councilor Page asked where the money will come from to pay this contract.

Kenneth Cannady-Shultz stated FEMA will provide the funding.

Councilor Page stated we are getting a lot of government money to help the community, but we do not have an open checkbook and we need to use more care not to have cost overruns.

Motion by Councilor Page to approve the addition to the contract. Seconded by Councilor Tesdal.

Vote: Ayes; 7. Nays; 0.

Abstentions: None.

Motion carried without dissent

9.5 Temporary Change in City Hall Hours

Mayor Trett stated staff requested that City Hall shorten hours two days per week on Wednesday and Thursday to be open 8:30 am to 12:30 pm to allow staff to catch up on work.

Hearing no objections from Councilors this is passed.

9.6 Letter to City Council from Chad Gilliland – Discussion

Mayor Trett read the letter into the record.

Motion by Councilor Page that the City step out of the refund process and defer to Marion County. Second by Councilor Engle.

City Planner Carmichael confirmed the applicant will receive a refund of some of the fees he paid based on the service provided. Discussion ensued regarding the fees and the processes involved as well as options that were available to the applicant.

City Planner Carmichael clarified the County would not have any fees to refund, the deposits were paid to the City.

Councilor Page retracted his motion and asked for clarification on where any mis-step may have happened.

City Planner Carmichael stated the City issued the permit, there is always room to improve processes.

Councilor Page made a motion to follow ordinary procedure in refunding any unspent funds to the applicant. Seconded by Councilor Smith.

Vote: Ayes; 6. Nays; 0.

Abstentions: Councilor Luke.

Motion carried.

9.7 Easement Amendment – State of Oregon with the City of Detroit

Rob Henry explained this easement amendment is to allow the placement of a replacement reservoir on the eastside of the existing treatment plant.

Motion by Councilor Luke to adopt the easement. Seconded by Councilor Page.

Vote: Ayes; 7. Nays; 0.

Abstentions: 0.

Motion carried without dissent.

10 **CORRESPONDENCE – City Recorder/City Clerk**

10.2 **Letters Sent**

No comments heard.

10.3 **Letters Received**

No comments heard.

11 **COMMISSION AND MAYOR'S REPORTS**

11.1 Mayor's Report – Jim Trett – Update

Mayor Trett shared there is some good news. State help is being proposed by Senator Gerard, he asked for \$20 million dollars for the sewer project. Marion County has asked for projections of lost revenue, staff will provide the figures. Several conversations have taken place about funding.

11.2 Police and Safety Commissioner's Report

None at this time.

11.3 Street Commissioner's Report –

Councilor Sheppard stated there are two paving grants and one walkway grant in the works. He thanked the Forest Service for cutting down some dangerous trees. Several culverts are clogged. He asked if the census figures have come in.

Mayor Trett stated the census numbers are not in yet.

11.4 Water Commissioner's Report –

None at this time.

11.5 Building Commissioner's Report –

None at this time.

11.6 Parks and Recreation Commissioner's Report –

Councilor Page stated there is a volunteer construction group funding a build of a new pavilion in the park. They need feedback on the look of the pavilion in the theme of Timber Town. He has been contacted by private individuals who would like to be involved, and pay for an upgrade to playground equipment in the park.

Councilor Sheppard asked if a parks committee would be formed to help with these kinds of projects.

Councilor Page indicated a committee might be a good idea. Discussion ensued about plans for the pavilion.

11.7 Emergency Preparedness Commissioner's Report –

None at this time.

11.8 Planning Commission – Update

Mayor Trett stated a vacancy will be declared due to the appointment of Councilor Smith. The Community Center project looks as though it will go into escrow soon, this will go before the Planning Commission February 23rd. Council may hear this variance application as a part of a special meeting if a quorum of the Planning Commission cannot be met.

11.9 North Santiam Canyon Joint Wastewater Project – Ken Woodward

Ken Woodward stated the new financial ask is now \$64.123 million. The town hall meeting is on February 24th at 6:00pm. State Parks and the Forest Service want to be a part of this process. There was a technical advisory meeting representing the local agencies and they understand the project.

- 11.9.1 Next City Council Meeting - March 9, 2021, 6:30 pm. All Meetings will be Zoom meetings until further notice. By phone – 1-699-900-6833, Meeting ID – 83199000901# and Passcode – 751133#

Councilor Tesdal stated Gary King has firewood to give away.

City Attorney Monahan stated that under Chapter 3.04 of the municipal code the Council has the authority as the Contract Review Board to take action on procurement. He has been asked to review the process followed for the USDA grant make the procurement of Olson LLC to work on the temporary water treatment plant. The Contract review Board Rules require the Council take action to consider the exemption, the code requires you do this as the Contract Review Board, separate from Council. He described the process for Council to make this finding.

Motion by Councilor Page to add an item to the agenda for the Contract Review Board to meet and consider findings on the procurement of the temporary water treatment plant. Second by Councilor Luke.

Vote: Ayes; 7. Nays; 0.

Abstentions: 0.

Motion carried without dissent.

12 PUBLIC COMMENTS – See “Request for Recognition” form for rules

Recommendation time for Presentations is 10 minutes. Presentations are point of interest/FYI, which an individual/organization might wish to bring before the Council for educational or actionable response. Recommended time for Comments from the Public is 3 minutes. Comments from the public would include the registering of complaints or making comment on an agenda item.

13 ADJOURNMENT

Mayor Trett adjourned the Council session at 10:01 pm.

**City of Detroit Contract Review Board
Meeting Minutes
Tuesday, February 9, 2021 – Zoom Meeting**

Board Chair Trett and called to order the City of Detroit Contract Review Board meeting at 10:01 pm.

Roll Call: Members Engle, Page, Tesdal, Trett, Sheppard, Luke, Smith present.

City Attorney Monahan stated last week the City Council acted to identify Olson LLC as the recipient of the contract to provide the temporary water treatment plant. You have used a provision of Municipal Code chapter 3.04 which allows you to exempt a contract from competitive bids. Now the board needs a set of findings that outline why you have done this. These findings have been drafted.

Attorney Monahan summarized the findings and entered them to the record for consideration by the board. He also explained the effects of adopting the findings and read from his report to the City Council describing the emergent nature of adopting findings to exempt the contract from competitive bidding.

Motion by Board Member Engle to adopt the findings as presented and make a recommendation to Council. Seconded by Board Member Page.

Vote: Ayes; 7. Nays; 0.

Abstentions: 0.

Motion carried without dissent.

Chair Trett adjourned the Contract Review Board meeting at 10:07pm

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Mayor Trett reconvened the Detroit City Council meeting at 10:07pm

Motion by Councilor Luke to adopt the findings the Contract Review Board adopted, and with those findings ratify the decision made at Council to award the contract to Olson LLC. Seconded by Councilor Page.

Vote: Ayes; 7. Nays; 0.

Abstentions: 0.

Motion carried without dissent.

Mayor Trett adjourned the City Council meeting at 10:09pm.