



**CITY OF DETROIT, OREGON  
CITY COUNCIL SPECIAL SESSION**

**Friday, January 22, 2021 – 4:30 PM  
Zoom Meeting**

1. **CALL TO ORDER** – Mayor Trett called the meeting to order at 4:35 PM Via Zoom.
2. **ROLL CALL – Councilors Present** – Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Engle, Councilor Tesdal, Mayor Trett. **Staff Present** – Kelly Galbraith City Recorder and Michelle Connor City Clerk.
3. **DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None
4. **ANNOUNCEMENTS** - None
5. **CONSIDER WEBSITE PROPOSALS** – Councilor Engle shared that we have received five proposals. Lindley, Creative Studios, Marketing by Marissa, DesignPoint, Project Ltd, and a new one from Laurie Gatley. Councilor Sheppard would like to keep Laurie Gatley as our website designer. Tim Luke made a motion to continue with Laurie Gatley, Councilor Tesdal seconded. Councilor Page said he thinks the website has too many holes left in it and there was no update mid-summer. He doesn't feel it is in the best interest of the City to stay with Laurie Gatley. Councilor Luke feels like it is the City's fault for not providing Laurie with the info. she needs. He says the premise the website was built on is so old that it was not friendly for mobile use at all. His understanding is that she's been doing quite a bit of it as a favor and there's been no protocol to hold her accountable. She can only do what she can do with what she has to work with. She has created a new template that he says is fabulous. Recorder Galbraith confirmed that Laurie has not been charging us. She's been working with us on payments and really wants to support the City of Detroit. She does have to pay a person that works with her. We don't have a lot of money coming in to support really expensive monthly and yearly payments. Councilor Tesdal asked if the \$30,000 for the Community Prosperity Initiative that was going to go towards the shelter but now might not be because we are having a gazebo donated could be used? Could we use a portion of that to pay Laurie? She feels we could save time by staying with Laurie and get the website up

and running. Citizens are starting to complain because they can't get ahold of the Councilors and get information about permits. Councilor Engle followed up with what Councilor Page said and feels Laurie was not managing it long before the fires and when she was asked to do things it was not done in a professional manner. She feels if Laurie is the website manager she should be managing it. Laurie never made suggestions on how to make it better. She is reluctant to vote for Laurie. Councilor Page explained that Project Ltd. has been involved in the Detroit area for several years themselves. They've been involved with the Fishing Derby, DLRABA, the Detroit Rock Project. He would like to give Project Ltd. a chance on this because they have a local interest and their heart and soul are in it. Councilor Luke asked again about Laurie being paid for her work and pointed out that if she's not getting paid that's the reason for her to just throw things up on the website. Recorder Galbraith said Laurie was billing us monthly before the fires but has since stopped. Laurie Gatley explained that she charged the City \$20 a month and \$125 a year for hosting. She put in her proposal that she would continue to charge that amount and not raise it. The hosting is currently paid through October 2021. Councilor Sheppard pointed out that Laurie owns property in Detroit and has a stake in the community. Maybe the City should just provide her with more direction and stay with her because of our budget. Mayor Trett stated the motion on the floor is re-up the contract with Laurie Gatley, all in favor; 4 Ayes, 3 Nays. Motioned passed to continue website contract with Laurie Gatley.

**6. COUNCILOR MANTHE'S RESIGNATION/DECLARE OPEN COUNCIL SEAT -**

Mayor Trett read Councilor Manthe's letter of resignation. Councilor Engle made a motion to accept the resignation of Councilor Manthe, seconded by Councilor Sheppard. Mayor Trett said the City of Detroit owes him quite a bit. He's been involved with the fire district and the City for over 16 years as a Councilor and things like that. We can now declare a vacancy. People interested in submitting an application to be appointed to the Council can send a written request to the City as soon as possible. We will fill that position at the next Council Meeting in February. The application will be available on the web.

**7. REVIEW AND CONSIDER CONTRACT WITH HILAND WATER CORPORATION –**

The City engineers, HBH, has said the City of Detroit Water Technician, Bob Bruce will need extra staff and CIS, our insurance company, will pay for the staffing needs. If a staff member from Hiland Water Corp. needs equipment to do a job then the insurance will not pay for that. Mayor Trett will find out how that would be paid for and let the Council know at the upcoming Special Session. Recorder Galbraith called Rob but has not heard back. It might just have to be put on the list for FEMA. We don't know if it will be for 1 month or 2 months. Councilor Tesdal made a motion to enter into a contract with Hiland Water Corp., seconded by Councilor Engle. Councilor Page asked if they will be fixing the leaks or just keeping the intake clean? Recorder Galbraith and Mayor Trett confirmed they will be doing both. Matt confirmed the equipment can be pulled out of the FEMA portion of the work. It is not clear when they can start. Matt will confirm with Rob. Mayor Trett asked who was in favor of the motion, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Engle, Councilor Tesdal, Councilor Trett, motion passed. Mayor Trett added that we have received the grant from USDA for \$1M. We also do not

have to do the RFP because of the State of Emergency. We can also apply for another \$150,000 and the application is already being worked on. Mayor Trett had a conversation with Kurt Schrader and his staff and he is going to help with getting FEMA to make a decision on the responsibility of the R&G lines so we can move forward.

**8. DISCUSS WITH GARY KING OF AMERICAN UNDERGROUND THE TREES LOCATED AT THE SILVER BULLET WATER TANK** – Gary says the

Boulder/Tumble area is about 99% finished. They are cleaning up and moving out. They are up on N. Butte right now. He is finding that a lot of homeowners are just not educated on the process whether it be ash inspections or trees. His concern is about the liability of the trees. He would like to partner with the City to help educate the residents. If he can get enough of them on board to make that drop count between CPI and Ziplly that would be huge. He says Ziplly might start charging homeowners to drop a line. Coming back to drop a line 2 or 3 times is starting to become a big problem. They are currently logging around the lower water tank. He would like a contract with the City to harvest the trees while they are in there. CPI will be dropping the power for the lots up around the tank anyway. His concern is once they log all the residences around the tank a tree could fall on our tank. They will continue to work down from Butte to Mackey and Scott. One of his big issues is Mackey. There are residences up above that are up and running. He needs to drop power and Ziplly for about a block. He wants to meet with the City and Ziplly to get a game plan on minimizing the impact on those residents. Councilor Tesdal asked what the best way to get the information out is? Gary suggested our website or Facebook page. He wants people to understand that the FEMA tag in the front of their property does not mean anything. They will have to get tested before taking the ash away. Gary has been working with Jerry Waley with ODOT on the trees. Councilor Page asked if under our State of Emergency, do we not have the jurisdiction to cut the trees that are surrounding our water source that are on our property or those that would be on private property that would fall into our property because they have also been damaged. Recorder Galbraith explained that we have a nuisance Ordinance that states if you have a hazard tree on your property and you do not take care of it within a certain amount of time, we can write a letter stating they have 30 days to take care of the problem or we will cut the trees and bill them. She has done them charging \$250/day if it gets to the point where they won't respond. Councilor Luke thinks the Council should take Gary's proposal into consideration. Councilor Luke made a motion to contract with American Underground to take whatever trees are necessary or we determined are a liability for any part of the City water system. Councilor Sheppard added that the worst part of winter is still coming and we can't afford to wait. Recorder Galbraith added that we are supposed to get an IGA from ODOT for them to come in and cut City trees but she hasn't received it yet and if we do get it how long it will be for them to get up to Detroit and cut those trees. Councilor Engle asked what would happen with our IGA with FEMA if we in fact award this to American Underground. Councilor Luke says FEMA will still come even if we sign a contract with American Underground. Councilor Engle spoke with Brian Nicholas with Oregon Emergency Management. We have 28 arborists going up to Detroit identifying and taking down trees and that's

all funded through FEMA. Gary will take down the trees and take the timber. That is his payment for cutting the trees. Councilor Engle pointed out that as a City we cannot endorse American Underground. Mayor Trett feels like we do need to let the citizens know that they if they have hazardous trees and they come down that they are liable for any damage. He also said we could also provide Gary's and other people's contact that can do that. Mayor Trett suggested we sit down with American Underground, U.S. Forestry, HBH, CPI and Ziplly and coordinate a plan. Mayor Trett will reach out to everyone and find a time in the very near future to set up meeting. We have a motion on the floor to allow American Underground to remove trees concerning the Silver Bullet water tank. Councilor Tesdal seconded the motion, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Engle, Councilor Tesdal, Councilor Trett, motion passed. Mayor Trett will figure out if we need a contract or not. The next regular meeting is second Tuesday.

**12. ADJOURN-** Meeting adjourned at 5:30 PM.

Signed:

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James R. Trett, Mayor

Attest:

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Kelly Galbraith, City Recorder