



**CITY OF DETROIT, OREGON  
CITY COUNCIL REGULAR MEETING**

**Tuesday, January 12, 2021 – 6:30 PM  
Zoom Meeting**

1. **CALL TO ORDER:** Council President, Shelley Engle, called the meeting to order at 6:45 PM via Zoom.
2. **SWEARING IN OF ELECTED OFFICIALS by City Reorder** (*City Charter Chapter 24, 25, 26 and Chapter III Section 8*).
  - 2.1.1 Eric Page – 4-year term – Eric Page was sworn in by Recorder Galbraith and took the Oath of Office.
  - 2.1.2 James Trett – 4-year term – James Trett was sworn in by Recorder Galbraith and took the Oath of Office.
  - 2.1.3 Timothy Luke – 4-year term – Timothy Luke was sworn in by Recorder Galbraith and took the Oath of Office.
  - 2.1.4 Michele Tesdal – - year term – Michele Tesdal was sworn in by Recorder Galbraith and took the Oath of Office.
- 2.1 **CITY COUNCIL ROLL CALL – Councilors Present** – Greg Sheppard, Eric Page, Timothy Luke, James Trett, Michele Tesdal, John Manthe, and Shelley Engle. **Absent** – None. **Staff Present** – Kelly Galbraith City Recorder and Michelle Connor City Clerk.
- 2.2 **NOMINATE AND APPOINT MAYOR** (*City Charter Chapter III Section 9*) – Councilor Manthe nominated James Trett, motion was seconded by Councilor Luke, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Tesdal, Councilor Manthe, Councilor Engle
  - 2.1.5 Oath of Office – Councilor Trett was sworn in by Recorder Galbraith and took the Oath of Office.
- 2.3 **NOMINATE AND APPOINT COUNCIL PRESIDENT** (*City Charter Chapter IV Section 18*) – Councilor Manthe nominated Councilor Page and Councilor Page nominated Councilor Engle. Councilor Manthe made a motion to close nominations, seconded by Councilor Sheppard. In favor of Councilor Engle; Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, Councilor Engle, In favor of Councilor Page; Councilor Sheppard. Councilor Engle was elected President of the Council. Shelley Engle was sworn in by Recorder Galbraith.
- 2.4 **APPOINTMENT OF COUNCIL COMMISSIONS BY MAYOR WITH THE CONSENT OF THE COUNCIL** (*City Charter Chapter III Section 10*) – Councilor Manthe announced he will be resigning as of Midnight tonight. He will submit his resignation in writing. Mayor Trett announced he would like to change the Commissioner at Large to the Commissioner of Tourism. Councilor Tesdal suggested we rework the appointment of Commissions based on expertise. Councilor Engle would like to table the appointment of Commissions so they have more time and ability to make an educated decision.

Councilor Engle motioned to table the Appointment of Commissions until the February meeting, motion seconded by Councilor Manthe, all in favor; Councilor Page, Councilor Trett, Councilor Manthe, Councilor Engle, Opposed; Councilor Tesdal and Councilor Luke and Councilor Sheppard. Motion passes and Appointment of Commissions was postponed to next month.

2.4.1 Street Commissioner – current Greg Sheppard

2.4.2 Building Commissioner – current Shelley Engle

2.4.3 Emergency Preparedness – current James Trett

2.4.4 Water Commissioner – current John Manthe Jr.

2.4.5 Police and Safety Commissioner – current Julie Gunderson

2.4.6 Parks and Recreation Commissioner – current Eric Page

- 2.5 APPOINTMENT OF PERSONNEL REVIEW BOARD MEMBERS BY MAYOR WITH CONSENT OF THE COUNCIL** – Mayor Trett explained that an employee can appeal any disciplinary action through this review board. Recorder Galbraith says do they not only deal with disciplinary action but the Personnel Manual also needs to be updated. Councilor Luke is interested in a position as is Councilor Tesdal as an alternate. Mayor Trett asked for two more people to step up. It was decided to wait until next month to appoint the other new members. Michele Tesdal was appointed the alternate Review Board Member.

2.5.1 Current Board Members

2.5.1.1 Vickie Larson-Hills

2.5.1.2 John Manthe Jr.

2.5.1.3 Vacant

- 2.6 APPOINTMENT OF ALTERNATE PERSONNEL REVIEW BOARD MEMBER BY MAYOR WITH CONSENT OF THE COUNCIL**

2.6.1 Shelley Engle – Councilor Engle stated she is happy to give up her position to Councilor Tesdal.

- 2.7 ADOPTION OF RESOLUTION 613 BY THE CITY COUNCIL AND APPOINTMENT OF PLANNING COMMISSIONERS BY MAYOR WITH APPROVAL OF MAJORITY OF THE COUNCIL (2 YEAR TERM)** (Ordinance No. 178) – Mayor Trett read Resolution 613 in full for the record that would increase the planning commission from 5 members to 7. Councilor Page motioned to adopt Resolution 613, seconded by Councilor Manthe, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Engle. Motion passed unanimously.

2.7.1 Current Commissioners to be re-appointed- Councilor Page motioned to re-appoint the current Planning Commissioners, seconded by Councilor Tesdal, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

2.7.1.1 Dean O'Donnell

2.7.1.2 Kevin Hills

2.7.1.3 Elaine DeGeorge

2.7.1.4 Todd Smith

2.7.1.5 Vacant – Three applications to review and then appoint/Chair to be appointed.

Kevin Cameron – Councilor Page motioned to appoint Kevin Cameron to the Planning Commission, seconded by Councilor Tesdal, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

Davis Evenson - Councilor Luke motioned to appoint Kevin Davis Evenson to the Planning Commission, seconded by Councilor Page, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

Gina Audritsh - Councilor Tesdal motioned to appoint Gina Audritsch to the Planning Commission, seconded by Councilor Page, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

Kevin Cameron, Davis Evenson, and Gina Audritsh were sworn in by Recorder Galbraith and took the Oath of Office.

**3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

*Conflict of Interest* indicates a direct/indirect financial benefit, as defined by Oregon Government Standards and Practices Commission, from an agenda item and excludes any involvement in discussion or vote on the issue. Where a councilor is so involved with an issue such that they have prejudged the matter based on evidence or opinion not developed during the course of the record proceeding before the city, and it would be unfair for that councilor to vote on the application, that councilor should also exclude him/herself from any involvement in discussion or vote on the issue.

**4. ANNOUNCEMENTS** - None.

**5. US BANK ACCOUNTS** – Signature Cards to be signed by new Councilor(s) after the meeting. Councilor Luke and Councilor Tesdal will stop by the office to sign.

**6. APPROVAL OF MINUTES**

**6.1** City Council Reg. Meeting of December 8, 2020 & Special Session December 22, 2020. – Councilor Page motioned to approve the Minutes of the City Council Regular meeting of December 8, 2020 and the Special Session December 22, 2020, seconded by Councilor Engle, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

**7. APPROVAL OF BILLS PAYABLE LIST FOR CURRENT MONTH**

**7.1** Motion to approve bills not raising a conflict of interest – Councilor Page motioned to approve paying the bill not raising a conflict of interest, motion was seconded by Councilor Engle, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

**7.2** Motion to approve any bills, which have raised a declaration of conflict of interest. – None

**8. PUBLIC HEARINGS TO DECIDE UPON THE FOLLOWING REQUEST:** Proposal is for a Class C Variance to Section 2.2.4(B)(1) of the Detroit Development Code to allow for a nine-foot setback where a fifteen-foot setback is required.

**8.1 OPEN PUBLIC HEARINGS**

- 8.1.1** Mayor opens Public Hearing for City Council – Mayor Trett opened the Public Hearing for City Council at 7:23 PM
- 8.1.2** Planning Commission Chair opens Public Hearing for PC Planning Commission Chair, Kevin Hills opened the Public Hearing for PC at 7:24 PM
- 8.1.3** Planning Commission Roll Call – Elaine DeGeorge, Kevin Hills, Kevin Cameron
- 8.1.4** Hearing Disclosure Statement read
- 8.1.5** Staff Report – McRae Carmichael, City Planner, COG – Mayor Trett turned the meeting to Mcrae Carmichael, City Planner, for the Staff Report. Mcrae stated this is a Class C Variance requesting a nine-foot setback where

a fifteen foot is required in a Single-Family Residential zone at 110 Melgard Ct. The Planning Commission had hearing prior to this hearing and recommended to the City Council that they adopt the findings in the Staff Report and approve the request for a Variance.

- 8.1.5.1 Proponent(s) Testimony - None
- 8.1.5.2 Opponent(s) Testimony - None
- 8.1.5.3 Neutral Testimony - None
- 8.1.5.4 Questions from the Public - None
- 8.1.5.5 Questions from Planning Commission - None
- 8.1.5.6 Questions from City Council - None
- 8.1.5.7 Applicant Summary/Rebuttal – Applicant was not present.

**8.2 CLOSE PUBLIC HEARINGS**

- 8.2.1 Mayor Closes Public Hearing for City Council – Mayor Trett closed the Public Hearing for the City Council at 7:32 PM
- 8.2.2 Planning Commission Chair Closes Public Hearing for PC – Planning Commission Chair, Kevin Hills closed Planning Commission hearing at 7:33 PM

**8.3 PLANNING COMMISSION**

- 8.3.1 Discuss Recommendation to City Council – Councilor Tesdal expressed concern over Chad Gilliland having to pay fees that were incurred due to an oversight by the City. Mayor Trett asked how much the City fees were and Recorder Galbraith explained that we have to pay the City Planner which is the \$2,000 deposit and the City fee is \$100. Mcrae explained that the portico was not accurately represented on the plans when they were submitted and the City didn't "red line" it. The inspector noticed that the portico did not meet the 15' requirement and notified Chad Gilliland and told him to contact the City. Since this is a Type III Application the first step is a Pre-Application Conference and at the Conference Chad said he understood he could change his design plan at that point but he wanted it to be like this. He chose to move forward with the plans the way they were and move forward with the Variance Application. Councilor Page added that there were mitigating circumstances all the way around that issue is not as big as trying to get the money back to Chad Gilliland. Councilor Luke says he ran for Council on accountability and transparency and doesn't feel it is right to not take some responsibility and refund Chad Gilliland his money.
- 8.3.2 Decision – Recommendation – Councilor Page motioned to approve the Variance, seconded by Council Luke, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously. Mayor Trett stated they now need to

make a decision on refunding his money. He agrees that if we made a mistake we should be on the hook for that but also feels that if Chad knew about it he should have come to the Council. Mcrae explained again that the oversight was caught in the field after his permit was approved. Councilor Luke stated that Chad chose to do a Variance because he had no other choice at that point. Councilor Engle motioned that we table this discussion until the next meeting, seconded by Councilor Tesdal, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

**8.3.3 PLANNING COMMISSION CHAIR CLOSSES PC SPECIAL SESSION**

**8.4 CITY COUNCIL**

**8.4.1** Discuss recommendation from Planning Commission – Discussed in 8.3.1 above.

**8.4.2** Decision – Motion – Motion to approve Variance done in 8.3.2 above.

**9. PUBLIC HEARINGS TO DECIDE UPON THE FOLLOWING REQUEST:** To review an emergency ordinance to allow for temporary housing provisions for residents impacted by the fires in September 2020.

**9.1 OPEN PUBLIC HEARINGS**

**9.1.1** Mayor opens Public Hearing for City Council

**9.1.2** Hearing Disclosure Statement read - Mayor Trett turned the meeting to Mcrae. Mcrae read Legislative Amendment 20-01. There were no objections to the notice that was posted on Facebook or the website to make the Staff Report available. There were also no declarations to ex-parte conflict or conflict of interest or bias by any member of the council.

**9.1.3** Staff Report – McRae Carmichael, City Planner, COG – Mcrae explained this is Type IV Legislative Amendment. The Council directed staff to come back with language for two different courses. The first was RVs for temporary residences and second to allow for an accessory structure to be built prior to a primary structure. In this proposed amendment Development Code section 3.6.3J “RV Use as a Temporary Residence”. The use of an RV as a temporary residence on a legal buildable lot will be permitted provided that the use of a self-contained vehicle is for the use of transitional housing in response to the Beachie Creek and Lionshead Wildfires. The RV use as a temporary residence is permitted in all the zone as long as it is on a legal buildable lot and a transitional housing permit is obtained. The requirements are an application form, site plan, and there will be no filing fee, one vehicle is allowed per property for extended use,

need to obtain required permits (plumbing, electrical, building) if there are any. The RV can only be occupied by 4 people. Transitional permit is for 24 months with the potential of 1 twelve month extension. Setback requirements need to be met, hook up to power, self-contained grey water holding can only be emptied at authorized dump stations and a septic permit will need to be obtained to hook up to your septic. By getting a permit you are acknowledging that this is for temporary use exclusively while you are in the process of determining how you want to rebuild. The next section is 3.8.1 "Primary Structure Required". An accessory structure shall not be allowed without another permitted structure. The amended code will say "Unless the accessory is being built on a lot impacted by the Beachie Creek or Lionshead Wildfire in September 2020". Properties subject to damage from the fires in September are permitted to build an accessory structure prior to a primary structure being built. Both of these sections of the code will have a "Sunset" clause that this Ordinance will be repealed three years from now so there's a window of time that people will be able to use an RV for a longer time than the current RV permit allows and you will be able to obtain a permit to build an accessory structure prior to a primary structure. We have met all criteria of 4.1.6 of the Development Code for this Emergency Ordinance.

## **9.2 CLOSE PUBLIC HEARINGS**

**9.2.1** Mayor closes Public Hearing for City Council

**9.2.2** Discuss recommendation from Planning Commission - Councilor Tesdal has questions in regards to only allowing 4 people per RV and whether the 3 years is from the date of the fire or 3 years from functioning water? Mcrae opened the Ordinance and stated there is not flexibility in the number of people in an RV the way it reads now but the Council could change it to be more flexible. The Ordinance will remain in effect until September 8, 2023. Mcrae suggests we also have another amendment which addresses rebuilding non-conforming structures. Our code right now does not allow for someone to rebuild a non-conforming structure. Councilor Page wants to see proof of ownership of what is being placed on the lots so people are not placing RVs on someone else's lot. We need ownership documents when Permits are issued and to collect a fee. Councilor Engle asked what we should do with RVs that have already been moved onto properties and have accessory structures. She also asked how we know they have been approved by Marion County for use of Septic. Mcrae explained that we will need to ask

to see their Marion County permit when they apply for the RV permit. Councilor Luke asked about the current RV code and Mcrae explained this permit is intended to allow someone who wants to be able to live year around while they are making decisions on building. Mayor Trett suggested we have a 2 year permit with 2 one year extensions. The property owners will need show proof of moving forward with building such as a building permit in order to get an extension. Mcrae is going to make some revisions and bring them back to the Council meeting in February. Councilor Engle suggested we have a time-line or date on the non-conforming structure revision. Councilor Page suggested we send this back to the Planning Commission for review since they are back in session.

**9.2.3** Decision – Motion - Mayor Trett asked for a motion to send this to the Planning Commission. Councilor Tesdal motioned to send this to the Planning Commission, seconded by Councilor Sheppard, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously.

## **10. UNFINISHED BUSINESS**

**10.1** Water Plant – Rob Henry – Flushing and VOC testing were put on hold they are still working with FEMA regarding liability on the R&G distribution system flushing. In addition to that we had plugging issues with the Breitenbush intake. The additional debris that is coming down the Breitenbush is causing the screen to plug. When that plugged there was no water going up to the Silver Bullet but the booster pump kept running and that's likely the failure of the control system and it burned up one of the pumps. Last week they got the Silver Bullet pump reinstalled and a contractor came and installed a new flush valve on the intake so we should be able to blow that out. As the river got higher Bob was not able to walk out there and use a broom to brush it off. Normally we don't use the Breitenbush intake during the Winter time so it's kind of a new thing for us. We still have a huge amount of leakage mostly due to the system being off for so long and then coming back on and off again. We hired American Leak Detection to come out and they detected about 150 gallons per minute of leakage. They are sure they didn't identify all of the leaks so we need to get a contractor or operator under contract so we can have somebody out there fixing those leaks. If we don't get these leaks fixed the temporary treatment plant will not be able to keep up. Also, with the VOC testing for Benzene and other chemicals we have to have 3 days of water sitting in the pipes and if this water is leaking out we're getting new water in there so we are not getting a good VOC test. We have plans done for the temporary water treatment plant and have been in the process of negotiating with Olsen LLC. They are the ones that built the Idanha water treatment plant and it is exactly the same company that we would be getting the stuff from. The USDA has come back to us and said we do qualify for the \$1 Million dollar ECWAG Emergency Grant but we are having some difficulty with USDA's engineer not wanting us to sole source the construction because he doesn't feel like we're in an Emergency situation. The FEMA inspectors have

been out for the last two weeks to visit all of the areas that were destroyed. They can't take our word for it they have to physically come out and take pictures of everything. FEMA inspectors did say that Detroit is the first area in Oregon to have them out so hopefully this helps speed up funding. The last of their paperwork has been signed. Right now, we are not providing any filtered water. We are still in the process where we have to verify that there are no VOCs in the lines to make sure we can provide the non-potable water and we need the funding and contracting all straightened out so we can get the temporary treatment plant from WesTech. They have it ready to go just sitting in their warehouse in Utah. Matt says we have the funding for the treatment plant ready to go we are just waiting on procurement procedures they are going to require for this work. He spoke with a representative from Rural Development who is separate from USDA but working with them on the application for the grant fund. The application is sitting on national office's desk and they're hopeful to hear something back this week if not, by next week. They are also interested in providing some funds for the repairs of the distribution system so we are looking at adding that to the grant. Matt has started the application for the Special Public Works Fund which is Lottery dollars they do as a bridge loan. It works with FEMA which creates projects that cover 75% of the loan. The remaining 25% of the bridge loan is converted to a Public Works grant and is eligible for up to \$500,000. Kenny explained that the repairs we needed are complete. Bob is now in the process of filling the water system because it drained in the interim. He would like to get into flushing next week or this week if timing allows but in order to get a good flushing the system needs to be running 24/7 for that week and right now Kenny and Bob agree that running the system unsupervised at any point is an extremely bad idea as the flushing will put stress on the system and risk more damage. Unfortunately, before they can begin flushing he needs additional operators on staff. The system right now is completely unautomated. The best solution for additional help is Hiland Water Corp. Councilor Tesdal asked about the system's ability to supply households when we get into Spring and Summer. This treatment plant is capable of treating 70 gallons per minute and can meet the capacity of people living in Detroit now. The idea is that it will serve the City for the next 8-12 months. During that time a source water study will be done to determine the correct long term treatment options and technology for the City so as residents return to the City it is going to struggle a little bit. Long term they are hoping to have permanent equipment that is sized for the full population of the City. Councilor Page asked if all of the damaged pipes have been identified? Kenny says they detected about 12 leaks ranging up to 50 gallons per minute. He guesses we have another 50 gallons/minute in leaks that were not detected in this first round, but they do know the locations of the leaks from the first round. Councilor Page also asked about the capacity of the treatment plant to serve based on only the Silver Bullet holding tank at this point. The water will go up to the Silver Bullet tank then it would be pumped up to the treatment plant and go into the reservoir that did not get damaged in the fire. We would have all of that reservoir storage. The holding tank would support peak weekends. Councilor Page also asked about the balance of the R&G project being wrapped up. Kenny says they have completed the majority of work. Mostly what is left is addressing some of the steeper roads and putting down some asphalt. Councilor Page also asked about the lines in the highway department. ODOT reached out to the City about drilling a well but it's outside the City limits so the City doesn't have much to say about it. We are waiting to



see what they are going to do before we have R&G finish that. Councilor Page asked if the City has ever looked into backup wells and Rob says the wells are just not good around here. Councilor Engle asked about the new water meters. Kenny says the meter boxes are mostly installed. Shelley says the concrete box in her yard is crushed. If that happens are they getting replaced when they install the new meters? We need to go through and get a punch list of meter boxes that need to get replaced. Councilor Engle asked when will we have any water? If we can flush the lines starting next week it might be 2-3 weeks for non-potable water. Mayor Trett read Resolution 612 that would allow us to enter into a contract with Olsen LLC under the terms of our Emergency Declaration. Councilor Page made a motion that we adopt Resolution 612, seconded by Councilor Engle, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously. It was suggested we have a Council work session to discuss funding. Councilor Page asked what the risk is on waiting to fix the pipes that we haven't put water to. Worst case scenario they are all bad and we have no way to pay to replace them. They don't see that being the case though. The tests seem to be fine but it was pointed out we have only tested the lowest part of the system and that's where VOC are not likely to be.

- 10.2** City Hall – Office – We will be moving out of our temporary office on Thursday and Friday. We will be open for business on Tuesday in Stayton. 2340 Martin Dr. Suite #103, Stayton. It's an office complex just behind Dairy Queen in Stayton. Rent is \$975/month plus \$100 in utilities and the insurance is paying for it.
- 10.3** Corona Virus Relief Fund - \$25,000 was made available to cities to be used only for Corona Virus relief activities. We identified we would like to have a sound system because of the social distancing. It was hard to hear people. We purchased part of that but could do even better with some cameras and video so we don't necessarily have a complete (inaudible). We were supposed to spend it by December 31<sup>st</sup>, but we need to decide exactly what we need. They have extended the deadline so now we will have the time to find the system we really need.
- 10.4** Website Bids – David Dahle has been helping us with electronic kinds of things. He's been helping with Facebook Live to record these meetings. If we could put this off because of time he thinks he could make some things happen with the current site and temporarily make it more user friendly. Dave says even if we selected a company tonight it would be another month before the data was migrated over so he thinks the proposals could be sent to the Councilors and they could get a feel for which one they like. Under the current circumstances of trying to keep people informed we may need to plan the next month how we are going to reach people. We have people that are going to be able to watch Zoom or have people that may need a newsletter because they don't have a computer. He recommends we find out where our citizens are and distribute the information to them. We are getting huge numbers on our social media. The website is just one mechanism to reach people. Dave would like to put a plan together for the next 30 days because the new website would not be up and we need to get information out and know where our citizens are at. He says many cities have diverse websites where you can even pay your bill. There are many other tools that cities are using and maybe rather than just do the basics we can do an infrastructure with tools we can bring on down the line. Dave says they also have a Town Hall with FEMA that we are looking at putting together for hopefully later

this month. He hopes to bring unanswered questions to this Town Hall so that FEMA doesn't just have to refer someone to a website. He would like to maximize the website we have and then if the Council decides to migrate to another company then there will be about a month until the data from the current site is put over there. The new Councilors also need new e-mails. (inaudible). Dave asked what everyone is not seeing on the site that they would like added right away so we can respond. He still thinks there are many people that are displaced and reaching them has been difficult. Councilor Tesdal thinks it's really important right away to get the Councilor's contact information on the website. People are struggling to even find the Councilors. It was suggested that we get the Planning Commission together and create a 3-member team where their contact is on the information and they have the current information instead of going to a website. Councilor Engle motioned that we table the discussion on the website until next month, (inaudible). Dave will e-mail each Councilor this week on what they've been hearing that they would like on the current site and he will e-mail back on the status of getting those basic points up right away. That way we have something before next months discussion. Councilor Page is concerned about kicking this down the road another 30 days. Dave suggested a 3-person work session to vet out these companies and report back. (inaudible).

**10.5** City Trees – Rob spoke with (inaudible) AC Disaster is helping the state in Step 2 Debris clean up. The state is drawing up an IGA for Wildfire Recovery Operation. Step 2 clean up activity in which (inaudible) will be presented to the Council. Staff has sent the Scope of Work and specifications (inaudible).

## **11. NEW BUSINESS**

- 11.1** Remembrance Plaque for Harold Hills – Moved to next month
- 11.2** Resolution 612 – Motion to approve in section 10.1 above.
- 11.3** Contract with Hiland Water – Recorder Galbraith say Matt is working on a contract.

## **12. CORRESPONDENCE – City Recorder/City Clerk**

- 12.1** **Letters Sent** – List for your information - None
- 12.2** **Letters Received** – List for your information - None

## **13. COMMISSION AND MAYORS REPORTS**

- 13.1** Mayor's Report – Jim Trett – Mayor Trett is going to attach a list of meetings he's been attending and will make it part of his report. He wants to remind Councilors there is an LOC Elected Officials Training on 1/26/21 at 9:00-3:30. He thanked COG for being such a hospitable host.
- 13.2** Police and Safety Commissioner's Report - None
- 13.3** Street Commissioner's Report – Greg Sheppard - None
- 13.4** Water Commissioner's Report – John Manthe Jr. - None
- 13.5** Building Commissioner's Report – Shelley Engle – Marion County is having IT issues and the report won't be available until later this month.
- 13.6** Parks and Recreation Commissioner's Report – Eric Page – We had a great Christmas event up at the park that brought lots of people. We have a major contribution coming in for the pavilion including a stage. This is from the Santiam Wildfire Recovery group. He will give updates on this as he gets them.
- 13.7** Emergency Preparedness Commissioner's Report – Jim Trett - None
- 13.8** Planning Commission – Update – Councilor Page asked if the Planning Committee could be put on a twice a month schedule for the next 3 months. Kevin Hills added that we may be seeing upwards of a 100 trailers in town and we need to get permits. Councilor Tesdal is working on 2 grants for the Mackey

Creek area and needs to know who has signing authority? Mayor Trett replied that it needs to be either him or Kelly.

- 13.9** North Santiam Canyon Joint Wastewater Project – Ken Woodward – There’s going to be a Town Hall in the middle of February.

13.9.1.1 – Next Meeting Thursday, February 4, 2021, 6 pm at Mill City, City Hall

**14 PUBLIC COMMENTS – See “Request for Recognition” form for rules - None.**

- 15. ADJOURNMENT –** Councilor Luke motioned to adjourn, seconded by Councilor Tesdal, all in favor; Councilor Sheppard, Councilor Page, Councilor Luke, Councilor Trett, Councilor Tesdal, Councilor Manthe, and Councilor Page. Motion passed unanimously. Meeting adjourned at 9:42.

Signed:

\_\_\_\_\_  
James R. Trett, Mayor

Attest:

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Kelly Galbraith, City Recorder