



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, November 10, 2020**

CALL TO ORDER: Mayor Jim Trett called the meeting to order at 6:54 PM at MWVCOG Building, 100 High Street, Salem, OR.

1. ROLL CALL – Councilor’s Present – Eric Page, Vickie Larson-Hills, Jim Trett, Greg Sheppard, John Manthe, and Shelley Engle. **Absent** – Julie Gunderson **Staff Present:** Kelly Galbraith City Recorder. **Citizens Present:** Sheriffs Dept. – Garrett Olson, Michele Tesdal.

By Phone- They weren't announced

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS- None

5. APPROVAL OF MINUTES OF THE LAST MONTH - Mayor Trett asked if we have a motion to approve the Minutes of the Tuesday, October 13, 2020 Meeting. Councilor Manthe motioned to accept the minutes, Councilor Sheppard seconded the motion all in favor: Trett, Engle, Sheppard, Manthe, Page, Larson Hills, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH-

6.1 Motion to approve bills not raising a conflict of interest. Councilor Engle made a motion to amend the motion to pay all bills except the Zipty Fiber bill until we verify what it is for through further discussion - Councilor Sheppard seconded to pay the bills all in favor: Trett, Engle, Sheppard, Manthe, Page, Larson-Hills, motion passed.

6.2 Motion to approve any bills, which have raised a declaration of Conflict of Interest. None

7. UNFINISHED BUSINESS

7.1 Water Plant – Rob Henry – They are progressing forward with getting the pump station up and running by Thursday. At the last meeting a resolution was approved to enter into an agreement for leasing a water treatment plant. USDA is recommending the City would be better off to purchase it because they were afraid they would not be able to pay for very long on the lease. The funding company has flipped back and forth a little bit on whether they will pay for the purchase or if they are just going to pay to rent it. So we set it up to be a rental and then once we have it in writing from the funding agency that they will in fact approve the purchase of the equipment then the City has the right to exercise the purchase option and any rents or deposits put towards the monthly rental of the equipment would be deducted from the guaranteed purchase price. The advantage of purchasing is if we need it for more than 10 months we have it for as long as we need it. Jim Trett’s understanding is that if we sell it back there’s two ways it could go. The USDA could say they want the money we received from the Treasury or they could tie the money to another water project. Matt Del Moro and Jim Trett had a call today with (inaudible) in regards to setting up an account with USDA and beginning the application process. The City isn’t locked in or guaranteed any funds but we have not heard any concerns from the USDA that we would not be eligible for the funds. The only thing

up in the air is right now they have a continuing resolution with an available \$5M funding limit. That is not per project but the total funds available in their continuing resolution and if we get the application in quickly enough and they approve it then we would get \$1M of the \$5M available. If the \$5M runs out then the City has to wait for the next continuing resolution which would be in early January sometime. The worst case is the City would have to rent it until the second round of funds becomes available and application is processed. Jim and Jason will work on the application tomorrow. Jim Trett wants to get the timeline tightened up and get the potable plant on its way. The timeline for temporary plant is basically from the time they get a signed lease agreement the security deposit any of items that are required they would want 1-2 weeks to run final commissioning test. Shipping to the site is 2-3 days. There are no concerns at this time with the lease agreement. Councilor Page motioned that we move forward with ordering the water plant from WesTech based on initial lease plan with the buy plan as we go through the grant process. Councilor Page motioned, Councilor Manthe seconded the motion all in favor: Trett, Engle, Sheppard, Manthe, Page, Larson-Hills, motion passed. Discussion followed – Councilor Page pointed out the numbers on the 10-30-20 Engineers Estimate of Probable Cost Temporary Water Supply vs. the 11-5-20 same document it looks like the numbers have gone down. Matt Del Moro explained the costs have gone up after discussions with contractors. One of the USDA recommendations is that we split the 0-2 year plan into two phases of work. The reason is the USDA grant is not enough to cover the entire cost and they can't proceed with the grant if they don't know where the rest of the funds are going to come from. The first phase would be the immediate 0-10 month work.

7.2 Debris Management – City Recorder Kelly Galbraith spoke with the EPA regarding cleanup of the city hall. FEMA can take 6-18 months. Per the EPA hotline if they find asbestos and there is a lot of debris on top of it, it will wait for phase 2. Jim will check with TJ at FEMA as to why we don't have a Phase 1 tag and to find out if we have it tested for asbestos can we still move forward with Phase 2 with FEMA?. Kelly also spoke with Scott Wilson with Marion County regarding City trees on personal property that are heavily damaged or leaning and are a liability. They are going through FEMA and we need to do the same. It is Category A & B with FEMA. Councilor Sheppard stated we have about 14 ½ miles of possible right of way trees so it's going to be quite a process. The county will help with trees around the water plant and the silver bullet but help from the state is out. Jim Trett and Kelly Galbraith both suggest we hire an arborist. If the EPA will do it for free (they have an arborist on staff) we will hire them. Councilor Manthe motioned we hire an arborist to inspect trees on City property. Councilor Engle seconded the motion all in favor: Trett, Engle, Sheppard, Manthe, Page, Larson-Hills motion passed. Kelly Galbraith will try to reach the EPA if not Jim Trett will try.

7.3 City Hall – Moving Modular to Mill City – Still looking for someone to haul it to Mill City. Sedcor called and is interested but needs additional information that Sweet Home is having trouble getting for us. Joe Darby is reaching out to someone who is the former head of Manufactured Home Association. We are having trouble getting the dimensions. We need to know how old it is and how long it's been sitting there. They are going to throw in about 50 chairs for meetings. We need to bring in gravel before delivery.

7.4 Fire Recovery Study – Paul Aljets – assigned to Mayor Trett – Mayor Trett has not heard from Paul Aljets since he called him so figures he's not interested anymore.

7.5 Corona Virus Relief Fund – Mayor Trett reported we spent \$1400 on microphones and sound system at Uptown Music. Jim talked to the owner Paul who says he will keep the equipment until we are ready for it. Mayor Trett passed around photos of a video unit from Sweet Home City Hall used for their council meetings. We could use something like this to put on zoom meetings after this pandemic and be a way for homeowners to tune in from home and watch what the council is doing. The entire unit was purchased on Amazon for \$5,000. Kelly Galbraith stated we need to incur the expense now so she will fill the form out and get the

receipts. Councilor Manthe motioned to buy video and audio for the new city hall capped at \$6500 with the caviot that we keep receipts to make sure it works together, Councilor Larson-Hills seconded the motion. All in favor: Trett Engle, Sheppard, Manthe, Page, Larson-Hills motion passed.

7.6 Donation of Work Vehicle – Mayor Trett spoke with Elizabeth Smith today. The vehicle is sitting in McMinnville so Mayor Trett and Elizabeth will work together to get it.

7.7 Disaster Code Modifications – Work Session Scheduled for November 17, 2020

7.8 School use of the City Park - Their trailer is up there. The next thing coming to the parking spaces to the west is a bunch of solar panels donated by Tesla to power it.

8. NEW BUSINESS

8.1 – A Resolution Creating New Budget Line Items – Mayor Trett read in its entirety Resolution 611 creating new budget lines for the General and Water Funds to manage funds received from city, county, and insurance company, CIS, for wildfire 2020 destruction replacement. Section 1 – General Fund, 10R-65 wildfire 2020 CIS Revenue was created. E1-150 Wildfire 2020 CIS Expenditure was created. Section 2 – Water Fund, 20R-41 Wildfire 2020 CIS Revenue and E2-150 Wildfire 2020 CIS Expenditure was created. Councilor Manthe motioned to adopt Resolution 611, Councilor Engle seconded the motion, all in favor: Trett, Engle, Sheppard, Manthe, Page, Larson-Hills, motion passed.

9.1 CORRESPONDENCE – City Recorder, City Clerk

9.1 Letters Sent – None

9.2 Letters received – Carlisle and Smith are combining with Singer Lewis (our accountant that does our audit), NW Natural Gas, Marion County Public Works Wildfire 2020 Recovery.

10.0 COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Mayor Trett is hearing about people in RVs asking what do with their black water so he reached out to Jody Christianson at the Governor's office to see if there is any possibility that we could work out an agreement with the State Parks to let people from Detroit who are living there drop in the State Park and dump their tanks. We are still waiting for a response. Mayor Trett received a call from Crooked River Ranch ATV club. They wanted to make a presentation to Detroit and have someone come over to talk about the fires. Mayor Trett gave a 10 minute presentation with about 45 minutes on questions including they have one way out what should they do if it happens there? They presented a check for over \$850 and \$700 in clothing. Last Friday Mayor Trett, Dean and Eric met with Eric Bowman and Ed from Santiam Wildfire Relief Fund. He wants to build a picnic shelter at the park. The one he wants to build is a little smaller than what we would like but Dean and Eric pointed out that DLRABA has some money and if we wanted something more they could help out. The city has a little money coming from the county and combined with DLRABA we could get the extras we would like. Santiam Canyon Wildfire Relief Fund in Stayton is the vehicle for this fund. They want it represent the whole canyon form Mehama to Detroit.

10.2. Police and Safety Commissioner's Report – Julie Gunderson was absent.

10.3 Street Commissioner's Report – Greg Sheppard reported that ODOT approved \$100,000 grant to pave Scott Ave. Greg tried to reach Andrew Seigmund but he was on vacation so he contacted Mr. Kuenzi in regards to snow plowing this year. Mayor Trett confirmed there are funds in the budget for snow plowing. The price is under \$10,000 so no need to get bids. We have a possible rebid on the Forest Ave. project. North Santiam is trying to do it for about \$100,000 which is what we have from the grant. Greg talked to a geologist because he is worried about possible mudflows coming down Patton Creek. The drain was burned pretty bad and needs to be addressed. Looking at the maps there are several flood plains in Detroit that come down off that hill. Greg asked about arial seeding like they do in California. Kenny reported there was a call last week with a state and federal local task force including the US

Forest Service and Marion County Emergency Response that is looking into erosion control and there is some money available. They specifically brought up the watershed Councilor Sheppard referred to. It sounds like there is already some motion moving and we are trying to get a seat at the table to take advantage of a large amount of work that is being done. For Mackey Creek there is a letter of interest due this Friday that we would like to move on. It would free up some funding from the (inaudible) fund. Councilor Sheppard will be the point person on this for the next two months.

10.4. Water Commissioner's Report – John Manthe - Kenneth Canady-Shultz contacted CIS and R&G and told both of them that their insurance companies need to talk to each other. R&G is already working on pipes right now.

10.5. Building Commissioner's Report – Shelley Engle attended the weekly FEMA meeting last Wednesday. TJ announced that USDA rural development was going to be coming up. Shelley talked to him after the meeting and expressed that she would love to know when rural development come up because we need to be talking to them about development of our infrastructure of water and sewer. She continues to express we are an under-served and under privileged community that we don't have a sewer. He was interested to learn of the work of the NSA has done up until now. He was very specific in getting that person to come to the weekly FEMA meeting. Shelley also sat in on a zoom meeting last week where she learned we had not filed our grant request so she worked with Kelly Galbraith so we are now in the grant portal as the City of Detroit. Shelley is also working on getting a website designer. We have a community member that is willing to pick up the truck that was donated and deliver it to where it needs to be. Should we be getting city streets surveyed? If so, now is the time to do it. FEMA has indicated they would like to build the city back better than it was so Mayor Trett will ask if there are some funds available. Shannon Wafflemaker was looking at her property (Oregon Dept. of Forestry) which the water facility is on and they were looking at logging that years ago. Greg Sheppard the Street Commissioner made a comment a long time ago about our streets on Guy Moore handling log trucks. If they're going to log up there and there's log trucks on Guy Moore and Rob Henry says there's FEMA money can we look at everything as a big picture and log the Oregon Dept. of Forestry behind the water facility and come down Guy Moore. Mayor Trett says we will hand everything over to FEMA for sure.

10.6. Parks & Rec Commissioner's Report – Eric Page – FEMA marked trees during Phase 1 that were deemed dangerous by them. Trees marked with white paint across the tree with an arrow up indicated possible falling limbs. We need to have a discussion regarding a side by side and get into a loaner/rent program. Eric will follow up with Power regarding to see if they will keep an eye out for one so we can get our Parks person out of the pickup and onto a side by side. There was some discussion about a Christmas tree for the City Park. A request was put out by the Meduri family as they would like to cover the cost of us digging the largest tree and bringing it up and place it in the park. A 16-20 foot Douglas Fir was recommended by Eric. Kelly Galbraith asked about the portable laundry and shower. She received info. back from Marion County and they run it up to OEM to approve that if we still want to. We will keep asking questions until they tell us they can't help us out.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett – He is having zoom meeting after zoom meeting and weekly updates. FEMA meetings in Mill City on Wednesdays and (inaudible) meeting on Friday. There's another meeting on zoom tomorrow with the governor's office. There's also a meeting with the Canyon Strong group from Stayton.

10.8. Commissioner At Large – Vickie Larson-Hills - No new updates

10.9. Planning Commission – Kevin Hills – Mayor Trett told Kevin we need them to go back into session. We will start assigning them things from the Council. Next meeting scheduled for November 17, 2020. One thing we need to discuss is the theme for the business district.

10.10. North Santiam Canyon Joint Wastewater Project – Ken Woodward – Shelley Engle met via zoom meeting on Thursday and the first thing to report is we are not losing our Marion County Consultant, Danielle Gonzalez. They heard a report from Peter Olson with Keller and Assoc. which is the engineer that won the bid to do the project for us. They are starting to do drilling at some of the sites that they have identified around Mill City and Idanha because that is where the two sites would be. They are also going to be involved in the NSA website where they will start doing all the projects info so people can see where they are and all the pictures. There still is no exact timeline for sewer. It used to be 5 years and is now possibly 3 years. Keller and Assoc. is currently working on the recommended install for right now so that when the sewer system comes in we are already there and ready for hookup. They are expecting to have additional information within 6 months.

10.11. Sheriff's Office – Garrett Olson – They are still continuing their patrols in Detroit. No real problems to report. Garret is fully assigned to Canyon area with another person working a shift during the day and one person working a shift at night. They have funds to keep patrolling for an undetermined amount of time. There is no forest road patrol at this time.

11.PUBLIC COMMENTS- Councilor Sheppard asked if it was ever determined how many homes and businesses were lost? Mayor Trett replied that FEMA reported there were 110 standing structures out of 500+. Kelly Galbraith says a gentleman from OHA Oregon Drinking Water was going to need an accurate count at some point. Eric Page says a property owner had a comment related to what they experienced on their tree situation. They had a logger come in and pulled some bark off said it was dead and said they would buy the logs at the mill. Eric will reach out and get a contact.

ADJOURN- Councilor Manthe motioned to adjourn Councilor Page seconded the motion at 9:24.

Signed:

James R. Trett, Mayor

Attest:

Kelly Galbraith, City Recorder