



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, April 14, 2020**

CALL TO ORDER: Mayor Jim Trett called the meeting to order at 6:33 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Councilor’s Present – Jim Trett and Greg Sheppard. **By Phone** – Eric Page, Julie Gunderson, (Vickie Larson-Hills joined mtg by phone at 6:40 PM), John Manthe and Shelley Engle **Absent** - None **Staff Present:** Kelly Galbraith City Recorder **Citizens Present:** Tim Luke **By Phone-** Rick & Debbie Morgan, Kevin Hills and Ken Woodward

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – None

5. APPROVAL OF MINUTES OF THE LAST MONTH – Councilor Manthe motioned to approve the minutes of last month, March 10, 2020 and City Council Special Session March 31, 2020, motion was seconded, all in favor; (6) Trett, Sheppard, Page, Gunderson, Manthe and Engle, not present (1) Larson-Hills), motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Page asked about a payment of \$9,000, Recorder Galbraith explained the pump and motor had failed at the water plant and was replaced. Motion was made by Councilor Manthe to pay the bills, motion was seconded, all in favor; (6) Trett, Sheppard, Page, Gunderson, Manthe and Engle, not present (1) Larson-Hills), motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Mayor Trett reported the Fire Board meeting would be on the 9th all other meetings have been canceled.

7.2. Public Works Building Restoration – Mayor Trett reported all three contractors to do the roof, siding and electrical had been contacted and they said yes. That the roof would be done first, we are waiting to hear from them on when they can start. He said council needs to decide what color they want for the siding with a pick from white or light gray. Council decided on light gray.

7.3. Adding Communication Conduit to the 2B Portion of the Detroit Water Replacement Project – Mayor Trett reported that HBH is working on this and that we really don't know what's going on at this point. Councilor Page questioned with this going into the dirt that the city owns, what our posture on this was, if there is anything in the agreement of some kind of ownership. That from his perspective if they are putting conduit in the ground and we have no agreement, we own the conduit. Recorder Galbraith stated that she couldn't answer that question that she would be calling Rob (city engineer), to find out more information. Discussion followed.

7.4. Community Prosperity Initiative and Canyon Project – Mayor Trett stated that the city has received the \$30,000 but cannot be spent until July 1, 2020.

7.5. Council Commissions Duties – Mayor Trett stated that he would like to table the remainder of unfinished business, 7.6. Establishing Council Rules for the City of Detroit, 7.7. Quotes on Portable Room Divider, 7.8. Detroit Clean-Up Day, 7.9. Water Meters and 7.10 Response from City Attorney Regarding Code Enforcement Officer Job Description. Motion was made by Councilor Manthe to table 7.6 through 7.10 of the agenda, motion was seconded, all in favor; Trett, Sheppard, Page, Gunderson, Manthe, Engle and Larson- Hills, motion passed.

8. NEW BUSINESS

8.1. Sheriff Deputy Matt Wilkinson to speak about possible staffing for enforcement – Mayor Trett reported this is postponed until a later date because of the situation going on.

8.2.TOT Committee Recommendations to Council – Councilor Manthe motioned to table this until next month, motion was seconded, all in favor; Trett, Sheppard, Page, Gunderson, Manthe, Engle and Larson- Hills, motion passed.

8.3.HBH Progress Report – Mayor Trett reported that we have had some problems with R & G Contractors, about a week ago he and Kelly attended a meeting with them and HBH, letting the contractor know what our concerns were and are, and they have agreed to make some changes. One of the big problems was not knowing for sure who the coordinator of the project was and it was verified that it was the project manager not the owner. Kenny one of our engineers will be meeting with them every Thursday. He added that we have started funneling everything concerning this project through our Attorney. Councilor Page questioned the cost of some of the change orders in phase 2A. After discussion Recorder Galbraith to find out more information from our engineer.

8.4. Marion County Community Development Block Grant – Recorder Galbraith reported she received two different grant applications and would have them put together for the next meeting after she receives all the information. One is specifically for people with manufacture homes that do not own the lot, like a manufacture home park and the other is also about housing that Marion County is working with HUD on. That she would get more on the specifics so she can explain it.

8. CORRESPONDENCE – Recorder Galbraith stated these would come up next month.

10. COMMISSION AND MAYOR’S REPORTS

10.1. Mayor’s Report – Jim Trett reported the park was initially closed, that we did reopen it and taped off the play equipment. The bathrooms were originally closed because of the virus but since have changed the sign that we were out of toilet paper. He said there is suppose to be conference call tomorrow with the Governor he would be sitting in on.

10.2. Police and Safety Commissioner’s Report – Julie Gunderson stated there is no report this month, Marion County Sheriff’s were to attend but will come at a later date.

10.3. Street Commissioner’s Report – Greg Sheppard reported that he is trying to make contact with a surveyor for the Forest Ave. project and spoke to Andrew Siegmund about putting in a bid for the walkway, which needs to be done first before we can pave.

10.4. Water Commissioner’s Report – John Manthe reported on water use and consumption. No leaks were found when water meter were read. Discussion followed on the high number for water unaccounted for.

10.5. Building Commissioner’s Report – Shelley Engle reported five permits were applied for.

10.6. Parks & Rec Commissioner’s Report – Eric Page reported the park looks good, that we are currently kind of limited on what can happen up here and the Flats are closed, with no idea of how that’s going to open back up, that we’ll just have to following the States lead on that.

10.7. Emergency Preparedness Commissioner’s Report – Jim Trett reported they are trying to work with the food bank up here with the church for getting food up here for people in need.

10.8. Commissioner At Large – Vickie Larson-Hill reported she and Kevin had contact with Deputy Ferron this last weekend, that they did call Marion County Deputies because there was a lot of quad activity going on in town.

10.9. Planning Commission – Mayor Trett reported they have not met, no report

10.10. North Santiam Canyon Joint Wastewater Project – Mayor Trett stated the project is on hold pending the outcome of the virus. Ken Woodward reported Gates is supposed to be voting on the 16th.

11. PUBLIC COMMENTS – None

12. ADJOURN – Councilor Manthe motioned to adjourn, motion was seconded, Trett, Sheppard, Page, Gunderson, Manthe, Engle and Larson- Hills, motion passed. Adjourned at 7:10 PM.

Signed:

Attest:

James R. Trett, Mayor

Kelly Galbraith, City Recorder