



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, June 11, 2019**

CALL TO ORDER: Mayor Jim Trett called the meeting to order at 6:31 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Councilor’s Present – Julie Gunderson, Vickie Larson-Hills, Eric Page, Jim Trett, Shelley Engle and Greg Sheppard **Absent** – John Manthe with notice **Staff Present:** Christine Pavoni City Recorder, Deborah Hastings City Clerk and Kelly Galbraith Deputy Recorder **Citizens Present:** Will Ewing, Bob & Sandy Franz, John Engle, Chris & Sara Tardiff, Stephen Galbraith, Dean O’Donnell and not signed in Kevin Hills.

2. PLEDGE OF ALLIGENCE

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – Mayor Trett acknowledged Steve Galbraith for request for recognition. Mayor Trett read Steve’s presentation topic regarding the application of asphalt grindings on Butte Street N. on how long it would last before the city has to address the project issue again. That damage will incur due to the heavy rains then freezing along with snow plowing and heavy hauls that will happen in the future and why hot oil was not applied during the application process. Street Commissioner Sheppard stated to give it a chance that he would like to roll it again after we pave our three streets and check into some sealer. After discussion Mayor Trett stated we would keep an eye on it and asked Councilor Sheppard to keep council up to date regarding the sealer and rolling it again.

> Mayor Trett announced the City wide cleanup would be on Saturday, June 22 in Idanha. Location, time and fees to be determined.

5. APPROVAL OF MINUTES OF THE LAST MONTH - City Council Regular Meeting of **May 14, 2019**

– Councilor Gunderson motioned to approve the minutes, motion was seconded. Councilor Engle pointed out two corrections that needed made, one on 7.1. RFP instead of RSP and the other on page 3 under 7.9. Veterans Administration instead of Veterans Association. Mayor Trett call the vote with the corrections, all in favor (5) Julie Gunderson, Eric Page, Jim Trett, Shelley Engle and Greg Sheppard, abstain (1) Vickie Larson–Hills because she didn’t have a copy of the minutes, motion passed.

> Fire Chief Ewing informed council that the brush and yard debris from the clean-up in Idanha would not have a dumpster to save money, that it will be put on a lot that the Fire Department will burn in the fall.

> City Council Special Session/Public Budget Hearing of **June 4, 2019** – Councilor Page motioned to approve the special session budget public hearing minutes, motion was seconded, Aye; (4) Julie Gunderson, Eric Page, Jim Trett and Greg Sheppard. Abstain ;(2) Vickie Larson-Hills and Shelley Engle, weren’t present at meeting. Motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Engle motioned to pay the bills, motion was seconded. Councilor Larson-Hills commented that she did not receive the minutes or the bills payable, that she was told it was sent by email. But that she picked up her packet yesterday morning at 6:30 before she left and worked until 10:00 last night, then worked all day today, and doesn’t have time to go into her email the day before city council to print the stuff off and study it. That she should have it available to her in her packet at least by the end of the weekend before. All in favor; (5) Julie Gunderson, Eric Page, Jim Trett, Shelley Engle and Greg Sheppard, abstain (1) Vickie Larson–Hills because she didn’t have a copy of the bills payable list, motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Fire Chief Will Ewing gave an update for the **Fire Department**. That they are working on a very slim budget this year due to some litigation. He said they received another donated Engine which will give us the three engines again that we need for the ISO ratings that we're going to be getting in the fall. That ISO is coming in the fall to rate our water system that we're upgrading here and in Idanha. He talked about the recruitment grant, that they've netted about seven local volunteers since he arrived. He said they are working on updating Idanha station a little bit. Meetings are second Thursday of the month at 5:00. **North Santiam Task Force**. Councilor Engle reported that they have hired an Attorney with the grant they received and is working with them to come up with the best way to create the sewer district and were given four options giving the pros and cons of each, so they are very close to deciding. They have created their point system for their RFQ, (request for quote), which is for an Engineer to tell them what they're supposed to do that is the first step. She stated that they never hold a July meeting because it often falls on or near the 4th, but are willing to have another meeting between now and 2 to 3 weeks to approve the RFQ and get it out there. They need an engineer to do all the science for them to tell them what they're supposed to do. She said they have created a non-binding letter of intent to Marion Forks Investments that the property is in Idanha. They are also working on the census and the income for the four cities to make sure we are matching the census that was done before. She said they are also designing a logo. And that KYAC our local radio station wants us to come in and speak about this topic once a month and the final result was that they thought the four Mayor's should be the speakers. She would be creating the talking points for the radio station and when people have questions she is the new Communications and PR Director. Chief Ewing asked to form a sewer district it has to be voted on and Councilor Engle explained that it can be the Marion County's Commissioner's decision and does not have to go for election that is really our hope and intent. That there are so many people behind this. Shelley stated that she did want to clarify that they would not be a floating bond and would not be adding to our property taxes, it will be just like getting a water bill. There will be no revenue or profit on this, it will simply be a straight cost and the bill will be approximately \$43 to \$44 dollars per month. Meetings are first Thursday of the month except July and that anyone is invited to attend at the Mill City, City Hall. **Federal Lakes**, Mayor Trett reported they met on May 29th which was part of the Bi-Op. That the Corps officially announced to build in the wet with no lake drawdown during the summer months and it should start in 2020-2021 and the fish catcher starts in 2025. Dean O'Donnell said that they've talked about having a celebration for the great news of the Corps of Engineers, but haven't finalized it yet. Discussion followed. **DLRABA**, Dean O'Donnell stated they didn't have a meeting but did finalize the Fishing Derby. Participation was down a little bit but believe their revenue is up.

7.2. ATV Ordinance Violations – Mayor Trett said the posters were put up around town.

7.3. Wayfinding Grant – Marion Cultural Development Corporation (MCDC) – Nothing new yet

7.4. Road Dedication 105 Patton Road – Councilor Engle said the surveyor was up today.

7.5. Ballot Measure for Charter Change – Mayor Trett reported the work would begin this month to put together the charter change to allow a third part time resident to serve on council.

7.6. 315 Santiam Ave Update – Cecil Johnson reported he has gotten all the information he needs from the county to start on his septic system. He is no longer staying on the property and the porta potty is gone. Chief Ewing reported they are working on the financial part of it, housing and septic.

8. NEW BUSINESS

8.1. COG Land Use Planning Service Renewal Contract – Mayor Trett reported the fees are going up from \$81 to \$87 dollars per hour for a Senior Planner and \$85 for an Associate Planner. Support staff is going up from \$52 per hour to \$60. Councilor Page motioned to approve renewing the contract, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

8.2. Outdoor Mass Gathering Applications – Mayor Trett reported they have received three applications. > Birthday Party at 200 Lakecrest from John Elwood. Councilor Engle motioned to accept the application for July 20, 2019, motion was seconded. Discussion followed, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

> Fireworks Fundraiser 7/5/19 – Forest Ave/Detroit Ave N – DLRABA – Councilor Larson-Hills motioned to approve the mass gathering permit for the fundraiser, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

> Fireworks Over the Lake 7/6/19 – DLRABA – Councilor Larson-Hills motioned to approve the mass gathering permit for the fireworks over the lake.

> Fire Chief Ewing asked to go back to the birthday party event regarding fire guidelines. After discussion, Mayor Trett asked to add on the permit to make sure there is fire truck access. Chief Ewing stated he would make contact with them.

8.4. Extra Sheriff Enforcement for Fireworks weekend – Mayor Trett reported that last year Sergeant Parise suggested having two officers on duty for backup and safety reasons. Council agreed to hire two officers for the same hours as last year on July 6th from 9:00 PM to 3:00 AM July 7th. Councilor Page so motioned, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

8.5. Public Works Building Restoration – Council discussed the integrity of the building and if it was worth putting a large amount of money into it. Staff was asked to contact local contractors to look at it and also research what the cost of a metal building would be using the existing footprint.

8.6. OLCC License Renewals – No action needed

8.7. Budget Resolutions No. 596, 597, 598 – Mayor Trett stated resolutions 596, 597 and 598 are an important part of the budget cycle. 596 and 597 are necessary to receive state shared revenues and resolution 598 adopts the budget for fiscal year 2019-2020. Mayor Trett read resolution 596 by title, motion was made by Councilor Larson-Hills to accept resolution 596, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed. Mayor Trett read resolution 597 by title, Councilor Page motioned to approve 597, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed. Mayor Trett read resolution 598 by title, motion made by Councilor Page to approve resolution 598, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

8.8. Resolution No. 599: Establishing Water Rates – Mayor Trett reported this resolution is necessary due to the required final water rate increase of July 1, 2019 of \$2.50 for every water account. Councilor Larson-Hills motioned to approve resolution 599, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

8.9. Resolution No. 592: Establishing A Transient Occupancy Tax (TOT) Grant Program and Repealing Resolution 510 – Mayor Trett reported the resolution would be completed and presented at the July meeting for adoption.

9. CORRESPONDENCE – No questions or comments on letters sent or received.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Mayor Trett reported on the meetings he attended last month. May 23rd the County Commissioners Breakfast meeting. May 28th the Marion County Emergency Management Advisory Council meeting and the Bi-Op meeting in Stayton.

> He said Marion County is looking at broadband for the County, primarily the Canyon and made a motion that the city supply a letter of support to the County for the broadband project coming from the council, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed.

10.2. Police and Safety Commissioner's Report - Vickie Larson-Hills reported on the Sheriffs activity for the month of April and the time frames.

> Fire Chief Ewing reminded everyone that backyard burning will close on the 15th of June.

10.3. Street Commissioner's Report – Greg Sheppard reported the week before the water project is complete he wants to get Detroit Rd. S, Deer Street and Patton S. paving done. Once that's completed and inspected he can put in for another grant.

10.4. Water Commissioner's Report – Mayor Trett reported on water use and consumption for the month of May. Meters were read on May 31st and one big leak was found on the customer's side, they were notified. Construction on the new water mains are going well, they are about ½ way with the first phase. Three of the old 2 inch galvanized water mains have been abandoned and they have started on Santiam Avenue and Patton Road S.

10.5. Building Commissioner's Report – Shelley Engle reported there were three permits for structures. A new dwelling is being built on 270 GuyMoore. There was question regarding a permit for 250 GuyMoore Sub-type was N/A, Deborah to check on. Shelley reported there is not building permits yet, but they have started clearing some of the trees for the new sub-division.

10.6. Parks & Rec Commissioner's Report – Eric Page reported there has been a leak in the roof in the bathroom at the park for some time, but is being repaired. Deputy Recorder Galbraith stated that it has been repaired and they are coming back to paint tomorrow. Eric added they also found a plumbing leak in the maintenance room that will get address this coming week. He also reported there was a drive through at the park with a golf cart or something that he thought we should start out putting up some surveillance signs. Discussion followed in regards to signs directing people to the park. Kelly said the Forest Service is supposed to get a sign package for the flats and didn't know if they had gotten that done yet. There was discussion about putting a meeting together with the Forest Service and the Parks Committee, Eric suggested they have it before the fireworks, sometime the last week of June.

> Eric suggested to council to assign the planning commission the task of figuring out how we are going to deal with the influx of people when the Dam Project begins and capture the economic benefit of it. That there are a lot of properties in town that have constraints on them and would like that they could have some accommodation to make sure that properties that can be used without creating a nightmare, can in fact be used. After discussion Mayor Trett assigned the planning commission to work on this within the next year to be ready.

10.7. Emergency Preparedness Commissioner's Report – Nothing to report

10.8. Commissioner At Large – Julie Gunderson talked about the necessity of more police protection that it didn't pass the last two times it was on the ballot but this is an important issue and something needs to be done. Marion County Commissioner Cameron spoke on the changes about to happen with more patrol. That they passed an East Salem Public Safety Service District and once those Deputy's get going that will give them two 24-hour, seven days a week, which will free up some of the Deputy's to patrol the rural areas. In addition starting July 1st, they were able to get their title 3 funds that will give them at least one full time patrolling the forest. To wait and see what happens over the next year.

10.9. Planning Commission – Kevin Hills reported they didn't have a meeting last month and are in recess until October.

11. PUBLIC COMMENTS – Dean O'Donnell asked if the big Fire Works signs were going up. Mayor Trett said he would check with the Fire Marshall that's where he got them last year.

12. ADJOURN – Councilor Page motioned to adjourn, motion was seconded, all in favor; Julie Gunderson, Eric Page, Jim Trett, Greg Sheppard, Shelley Engle and Vickie Larson-Hills, Motion passed. Adjourned at 8:28 PM.

Signed:

Attest:

James R. Trett, Mayor

Christine Pavoni, City Recorder