



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, April 9, 2019**

CALL TO ORDER: Mayor Jim Trett called the meeting to order at 6:34 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Councilor’s Present – John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills, Julie Gunderson and Eric Page. **Absent** – None **Staff Present:** Christine Pavoni City Recorder and Kelly Galbraith, Deputy Recorder **Citizens Present:** Bob & Sandi Franz, Keith Munn, John Engle, Not signed in - Seth Hedin, Damon Faust, Kevin Hills, Todd Miller, Alisha Boyd, Maryann Hills, Debby Ruyle and Dean O’Donnell.

2. PLEDGE OF ALLIGENCE

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – Mayor Trett announced the activity bus from Santiam just got hit in Gates and asked the superintendent from the school to give an update. Todd Miller reported everyone was ok and getting checked out, that the bus was rear-ended.

4.1. Planning Commission Resignation: Ed Davenport – Motion was made by Councilor Engle to accept the resignation from Ed Davenport, motion was seconded, all in favor; Manthe, Engle, Sheppard, Trett, Larson-Hills, Gunderson and Page, motion passed.

4.2. Maryann Hills: Santiam Students Committee: School Bond Measure Information – Maryann Hills introduced Todd Miller Santiam Canyon School District Superintendent and school board member Alisha Boyd to talk about a bond measure coming up asking the community for 17.9 million to fund the replacement of the Junior/Senior classroom portion of that campus. They would be replacing one building with three, one for the junior and one for the senior and the other for maybe elective classes that would include both. Also a smaller auxiliary gymnasium on the campus and a cafeteria built on the elementary school campus. He went into more detail about why each was needed one of the biggest not having enough room. Discussion followed. Election Day will be May 21st. Maryann Hills spoke towards advocating for the bond measure and encouraged the communication of informing the public of the need for the Santiam students. That she had brochures for anyone who wanted to help distribute them. And that the Canyon Weekly has had a weekly article about the bond and once the ballots go out, they are going to have an article that’s going to have every name of those that are supporting Santiam students and who are supporting the bond measure. She said she was passing around a clip board and asked if they could use their name in that newspaper article to support Santiam students. Maryann asked if there could be a message put on the water bill to vote and Debby Ruyle also asked if the Fire Department Local Option tax could also be on the water bill reminding people to vote. Alisha Boyd, Board member for the upper Canyon agreed with all that Maryann talked about and added that our kids deserve better.

4.3. Cancelled: Joint PC/CC Public Hearing April 23, 2019 at 6:30 PM (Code Amendments). New date TBA

5. APPROVAL OF MINUTES OF THE LAST MONTH - City Council Regular Meeting of March 12, 2019 - Councilor Manthe motioned to approve the minutes, motion was seconded. Councilor Engle stated that she was not here at the March meeting to review the February minutes when they were presented and had a question about them. That in 8.3 in the February minutes where they asked Cecil Johnson to come to the next month’s meeting to give council a report, he was to come every month to give them an update so they know his status every month, that they have already been approved but wanted to touch on that. She also was not at the March meeting minutes and had questions and needed clarification in section 7.7 regarding Cecil’s housing situation, where they had discussed he had to get rid

of the porta potty by May 30th. That it got confusing when they started talking about 137 Patton, and what it had to do with 315 Santiam and secondly it was determined that porta potties are allowed during construction. So therefore in reading those minutes she is assuming they mean by May 30th that porta potty goes away then when construction starts a porta potty can come on site. Recorder Pavoni explained that the porta potty refers to 137 Patton, that it's two separate things. That the minutes are transcribed how the conversation went. That 315 was being talked about and then Danielson brought up the 137 Patton in that same segment. Engle said it was confusing when there's many discussions on two different properties in one paragraph, so she needs clarification on that and that in fact the porta potty is going away on May 30th, and when there is a shovel in the ground at 315 Santiam then a porta potty would be allowed back on that property and asked if that was the correct reading of those minutes, that it looks to her like there needs to be a correction of those minutes to be divided into more than one paragraph for clarification so they know whose property is whose and what the deadlines are on each of these porta potties. Councilor Page commented that going back, so we are not currently tracking what the previous agreement with Cecil was, which is to report at every council meeting up to May 30th. Recorder Pavoni stated that wasn't in the minutes because it was not understood that way. That Deborah pretty much does a transcript of what is being said. Councilor Engle asked that when they get to that point in the agenda that Cecil reports to them at the May meeting. Councilor Larson-Hills said that she would check in with him.

> Councilor Larson-Hills also asked that the misspelling of her name, two sentences up be corrected. Mayor Trett stated there is a motion from Councilor Engle to break down 7.7 into two paragraphs and to notify Cecil Johnson that he needs to attend the May meeting to give us a progress report. Motion was seconded. Councilor Engle stated, and the point being the porta potty will be gone on May 30th, period, and when they start construction then a porta potty can show up again. Recorder Pavoni stated that he still has the right to apply for a porta potty and then it would be council discussion at that time that he could ask for an extension. Mayor Trett called for the vote on the amended minutes, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Manthe motioned to approved the bills not raising a conflict, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed. No bills in conflict.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Damon Faust reported that the Fire Department has the upcoming levy, that there will be no changes, it will be the same as it was four years ago when it was passed. He said they are currently really active in bringing new volunteers on line, that they are doing orientation and training. One of the places where they have lacked as a district before is having home responders, that they have three new candidates and in the process of being trained. They are also in the process of becoming a credited district where they do in house training which will benefit a lot for the in house responders. He reported that Seth is currently bringing in a lot of out of district volunteers, that there a couple that are fairly active, that it's really a bridge until they have their in district folks trained. Mayor Trett reported Federal Lakes meets Wednesday, April 17th at the Gates Fire Hall. On Saturday April 20th is the DLRABA followed by the Detroit Lake Foundation meeting. Dean O'Donnell reported they are all geared up for the Fishing Derby and have most everything secured.

7.2. ATV Ordinance Violations – Council discussed taking an aggressive step in making up a flyer bulleting the important points of the ATV ordinance and posting it all over town on Nextdoor and Face Book. The Mayor and Recorder to work on putting one together, then Mayor Trett will take to staples to have a home board made to put up front at city hall during the fishing derby.

7.3. Wayfinding Grant – Marion Cultural Development Corporation (MCDC) – Recorder Pavoni reported she sent COG a bunch of maps to get started because it hasn't gone to the planning commission yet.

7.4. Road Dedication 105 Patton Road – Recorder Pavoni reported that according to Business Oregon who is the Federal Funding agency, we cannot do the road dedication during construction. That you

can't work on private property even if you have an agreement or you may lose the money, which is a forgivable loan that is over a million dollars. She explained we had to do a change order, which they will need to sign, because HBH is planning to just leave that portion of Patton Road. After all the construction is finished, then we can finish the land swap and then finish that portion of Patton Road with the City's SDC money at a cost of about \$10,000.

7.5. Ballot Measure for Charter Change – Recorder Pavoni stated the process would start in June.

7.6. Firewise USA Program – Mayor Trett said he had talked about having a forum the night before Firewise Day to talk about how Detroit compares to Paradise, California, and entice people to clean up more around their yards and bring over on firewise day. That he is working on that.

7.7. Amicus Brief Request – Councilor Engle stated there was discussion about getting involved with the law suits because of some concerns that would affect the City of Detroit specifically. That the City Attorney did the research and said at this point it would basically gum up the works if we got involved now as a separate entity and its best to let the City of Salem and Marion County go forward where they are in all the legal action. Councilor Page stated they are waiting for a ruling which Shelley said they met on Thursday and if things don't go well then at that time might be time when we would want to enter into the litigation against the Army Corp to stop or change the cooling tower construction. Councilor Page added that DLRABA also has interest in being involved with that.

7.8. Fish Mitigation Resolution – Councilor Page motioned they table this until further development, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed.

7.9. Budget Committee Update – Councilor Larson-Hills motioned to appoint Robert Franz and Diana McCarty to the budget committee, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed.

8. NEW BUSINESS

8.1. Document Destruction Request per OAR Chap 166-200-0200 – Councilor Manthe motion to permit the destruction of requested documents, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed.

9. CORRESPONDENCE – 9.1. Letters Sent - No comments or questions on letters sent. 9.2.2. Letters Received - Councilor Sheppard asked if there was any more information in regards to Shari Flanders email 9.2.4. Concerning the 5G new form of cell towers. Deputy Recorder Galbraith reported that she researched this and there is nothing the city can do about it. Recorder Pavoni added that this was included in the packet because this is coming and council needs to be informed about it, that we don't know if they would come up here, but these hang off building, poles etc. Discussion followed.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Jim Trett reported on the following meetings he had attended though the month. March 13th State of the County presentation, March 15th met with Danielle Gonzalez and HBH Engineering to talk about putting conduit in for broadband when doing the trenching for the water project. March 17th Council of Governments Board meeting. March 21st & 22nd he was at Chemeketa for an ICS 400 class, that has to do with disaster management. March 26th he attended the Marion County Emergency Management Advisory Council meeting where they said goodbye to Ed Fick Marion County Emergency Manager. April 2nd Marion County Board of Commissioners had their weekly board meeting at Gates Fire Hall so people could see how they operate and then they had open mic. On April 4th he met with Representative Springer regarding the fire ban enforcement. He reported that the bill is not going to be heard because of some language that's causing some problems with the agriculture community. But that she has been talking with some other people and there may be a way without doing a legislative bill. Yesterday was the Park Committee meeting and Thursday he said he would be leaving for the League of Oregon Cities Spring conference in Ashland. Recorder Pavoni reported that the new Emergency Manager emailed today and asked if Detroit had any flooding problems. That she told him we do have problem with drinking water production, with all the dirty murky water coming in. and that he asked that we keep him informed that Marion County wants to help.

10.2. Police and Safety Commissioner's Report – Vickie Larson-Hills reported that most of our calls came in on Saturday and Sunday. There were two simple assault calls, a community event welfare check. Marion County Police assisted State Police at mile post 51 and there was some suspicious

activity at the Rivers Run area of Breitenbush. Calls are coming in 12 mid-night to 6 AM (67% of the calls), otherwise it was 6 AM to 12 AM. She said the length of a call was 76-minutes and was 100% non-contracted time.

> Vickie said on a different note she met with Danielle Gonzalez talking about broadband. That they are looking for people for the broadband task committee and are looking at meeting on April 22nd, that it's her understanding that Mr. O'Donnell's going to be a part of that, herself and Kevin. But they would really love more people, that she sent out a couple of emails and planning on posting tomorrow on nextdoor to see who else wants to be a part of it. She said there is a lot of information flying around right now about getting broadband putting in with our waterlines. She told Danielle she would like to be involved with any grant writing.

10.3. Street Commissioner's Report – Greg Sheppard reported he was getting ready to send out info for the bids for paving the three streets from the ODOT Small City Allotment grant we received, Detroit Road S. Patton S and Deer Street. He also reported a couple weeks ago he got a call from North Santiam Paving asking if he wanted some grinding from the Tumble Creek project. That we ended up splitting the grindings with Detroit Lake Marina and the State Park. Ours ended up piled up across from the Korner Post. That we got about 20 dump truck loads, that it should work out pretty good for putting the grindings on Butte Street N. Greg also stated the SCA grant went up this year to \$100,000 dollars and would like to put in for Forest Avenue with a walkway on the side, that there is a lot of foot traffic in the summer and a safety issue. Discussion followed regarding the Tumble Creek Project over the weekend causing the intersections in town to be blocked. Mayor Trett volunteered to contact ODOT regarding the problem and asked about putting up signs for people not to block intersections.

10.4. Water Commissioner's Report – John Manthe stated that all the lines on the road are located because we are going to start digging and cutting on Monday. He reported on water use and consumption for the month of March. Meters were read on March 29th, two leaks were found on customer side. A waterline break was found on Front Street and repairs were made. A water sample was taken and boil water notices were issued. Discussion followed.

10.5. Building Commissioner's Report – Shelley Engle reported one residential permit on 137 Patton S., two commercial and electrical on Front and a structural on Detroit. And a building permit that will be finalized in the next day or two, to put a workshop over on 2nd Street. She said to follow up on 2nd, Street of the garbage pile, a letter has been sent to the property owner and they have 15-days to clear that up.

10.6. Parks & Rec Commissioner's Report – Eric Page reported we have acquired the side by side for the new parks employee, that power motor sports arranged that with an 11-month loaner program, which we can renew next year. That we may have to do some tweaks to it for all weather use but sounds like it's going to be fine beyond that. He also reported we got the final name count and everything put together for the plaque for the park. He read what the plaque would read and the names of the people that will go on the plaque. Eric Page motioned the approval of the list of contributors for the plaque to be displayed at the park, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed. Eric stated that the parks committee has been putting together signage for the park. That they met with the Forest Service talking about dates for planting, which is pushed off a bit. That we need to get the plants in the ground so we can get the grant completed getting all the monies in and out, that has been a little bit of a stumbling block, but thinks they are looking at some time the end of this month. With the last discussion with the Forest Service they talked about some signage and placement of some rocks to maybe stop some movement of vehicles, which is coming along, but we are done at our city park as far as putting in rock placement. He said the committee spent a fair amount of time working through ordinances for the park, which everyone was given a copy. Eric Page motioned they approve Ordinance 259 giving the rules and regulations for the park, so we can move forward with signage so we can move forward when the parks does open. Discussion followed regarding some of the regulations. Recorder Pavoni informed council that they can't approve the ordinance today that it has to go to the Attorney first and they can vote on next month. Mayor Trett asked for motion to forward ordinance 259 to the Attorney for approval, Councilor Engle motioned yes, motion was seconded by Councilor Larson-Hills, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed. Eric stated to wrap it up, we are waiting for final words from the Forestry, we're going to try and do some tweaks to the side by side. We're looking into the electrical in the old bus barn and some additional lighting on a pole behind the bus barn, that Greg had suggested solar on that, which is

something to be looking at in the big picture of this thing. He suggested they have Jay Petersen who has a house up here to look at what we have to do in getting that power back up, he is a PGE guy. Recorder Pavoni stated that this may be a good time to discuss regarding the restrooms that the park times are from dawn to dusk. After discussion, Councilor Engle motioned to set the restroom hour from dawn to dusk, motion was seconded. Recorder Pavoni stated that the timer on the restroom can't be set from dawn to dusk it has to be a specific time for the timer. Councilor Engle amended the motion that they set the hours for the park restroom during daylight savings time 6 AM to 10 PM and during standard time from 6 AM to 8 PM, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett, nothing to report

10.8. Commissioner At Large – Julie Gunderson reported she is all official she is registered with the State and did her first official signing of checks and is ready to work on anything anyone needs her for.

10.9. Planning Commission – Kevin Hills reported they didn't have a meeting due to not having a quorum. Mayor Trett said if anyone knows of someone to recruit we do have an opening.

10.10. N. Santiam Sewer Task Force – Shelley Engle reported there are two things that have occurred in the last while. First, in February we signed the intergovernmental agreement (IGA) between Marion County and the city of Mill City has agreed to act as a financial Fiduccia on behalf of the North Santiam Sewer Joint Sewer Task Group. This agreement establishes the terms on which the County shall provide funding for the North Santiam Sewer Project. Second, they received a grant of \$25,000, that the funds will be used to pay for the consultant that will advise the task force through the process of establishing a special sewer district, setting up the fiscal authority and requesting a RFP, request for proposal to begin the engineering process.

11. PUBLIC COMMENTS – None

12. ADJOURN – Councilor Page motioned to adjourn, motion was seconded, all in favor; John Manthe, Shelley Engle, Greg Sheppard, Jim Trett, Vickie Larson-Hills Julie Gunderson and Eric Page, motion passed. Meeting adjourned at 8:45 PM.

Signed:

Attest:

James R. Trett, Mayor

Christine Pavoni, City Recorder