



**DETROIT CITY COUNCIL**  
**Regular Meeting & Public Hearing Meeting Minutes**  
**Tuesday, September 11, 2018**

**CALL TO ORDER:** Mayor Jim Trett called the meeting to order at 6:30 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

**1. ROLL CALL – Councilor’s Present** – Debby Ruyle, Vickie Larson-Hills, Shelley Engle, Greg Sheppard, Jim Trett and John Manthe. **Absent** – None **Staff Present:** Christine Pavoni City Recorder, Deborah Hastings City Clerk. **Citizens Present:** Sandi Elwood, Ken Woodward, Ed Davenport, David Moberg, Tadd Humphreys, Doug Britton, Chris & Sara Tardiff, Dave & Barb Shively, Sharon Durbin, Jack Stillwell, Ed Doak, Loren Clark, Phyllis Wright and John Engle

**2. PLEDGE WAS RECITED**

**3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

**4. ANNOUNCEMENTS** - Mayor Trett stated that Jack Stillwell from Marion County Cert is here to talk about the Cert program.

4.1. Guest Speaker: Jack Stillwell, Marion County Emergency Management – Jack explained the importance of the Cert program (Citizen Emergency Response Team) and the purpose of the program. That is under the umbrella of the Citizen Core which includes the Fire Core, Neighborhood Watch, the Medical Reserve, the volunteers and police service and the Corporation for national and community service, which are all volunteer organizations that run with some financial assistance from FEMA, but mostly run off of the State, County, City Governments and the volunteers. They came tonight to ask for volunteers for the program and explained what kinds of training it required. Discussion followed.

4.2. Vacant City Council Seat Applications: Mayor Trett announced two applications were received to fill the vacant council seat, Sandi Elwood and Ken Woodward. Each applicant was asked questions by the council. Mayor Trett explained that there is one open seat tonight they can vote on, but they don't have anybody running for Councilor Ruyle's seat, so January that seat would be vacant and the seat they appoint tonight will be open again in January. Christine explained that there will be write in's on the ballot and whoever gets the most write in votes would be offered the seat first. If it is declined both seats would become open, one for a full time and one for a part time councilor. Councilor Manthe motioned to put this off until the January meeting, no second, motion failed. Councilor Larson – Hills motioned to elect Ms. Elwood for the current position, no second. Councilor Engle motioned they vote on one of the two candidates tonight to fulfill the open position until the end of the term. Councilor Larson-Hills seconded. All in favor of Sandi Elwood, (1) Larson-Hills. All in favor of Ken Woodward (5) Engle, Ruyle, Trett, Sheppard and Manthe, motion passed. Ken Woodward took the Oath of Office and took his seat at the council table.

4.3. Guest Speaker: Todd Miller, Superintendent Santiam Canyon School District (tentative) - Mayor Trett stated Todd Miller would be here next month.

4.4. Public Hearing to discuss options regarding abatement procedures for dangerous Structure located at 137 Patton Road South per Ordinance No. 189 – Mayor Trett opened the public hearing at 7:20 PM. He stated the city received complaints about the structure and maintenance at 137 Patton Road S. That the purpose of the hearing is to start the process of getting the problem abated with the help of the owner. Councilor Manthe informed the property owner that he and another councilor had inspected the property and did not go inside the structure but that they looked inside, the door was opened and it is rotted with vines growing inside, that it's not livable. The reason for the structure has always been his perception of a structure attached to a septic system so that it had value. That he's done research with the County and Deborah and they all come up with a

different answer. So the conclusion at the end of the day is, if he got a permit and had a pumper come out and review the septic system, then it's got a system in Marion County's eye's, because they didn't have the record 30-days ago then, today they magically found all the records. Marion County told him he has a septic system, now if you verify it, then you have a septic system without the structure and he could sell it and replace the structure with something like size. That that is their only goal, having something that Marion County agrees that they have an existing septic system. That as long as they prove there is a system then they can take the building down. He asked council to give him 75-days to get the permit and have the system inspected, then he can come back and tell them the conclusion of getting the structure down, that he doesn't have time in the next 30-days to get it done and take down the house. Discussion followed. Council asked the property owner to come back with an update on the septic at next month's meeting. Councilor Larson-Hills motioned to allow them 30-days to address the septic and come back to the city council next month and give them an affinitive plan, motion was seconded, all in favor; Ruyle, Engle, Larson-Hills, Trett, Sheppard and Manthe, motion passed. Dave Danielson asked if he could give the update by email, Councilor Larson-Hills stated yes and it would be put into council packets for the next meeting. Mayor Trett closed the public hearing at 7:45 PM.

**5. APPROVAL OF MINUTES OF THE LAST MONTH** - City Council Regular Meeting, Public Hearing, and Executive Session of June 12, 2018 – Councilor Manthe motioned to accept the minutes of June 12<sup>th</sup>, motion was seconded, all in favor; (5) Larson-Hills, Engle, Sheppard, Manthe and Ruyle. Abstain; (2) Trett and Woodward, motion passed. Mayor Trett reported the meeting minutes of July 10, 2018 and the annual Saturday meeting of August 18, 2018 were in progress.

**6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH** – Councilor Manthe motioned to pay the bills, motion was seconded, all in favor; Ruyle, Engle, Larson-Hills, Trett, Sheppard, Manthe and Woodward, motion passed. No bills in conflict.

## **7. UNFINISHED BUSINESS**

7.1. Update: 140 Deer Street Property – Mayor Trett reported the project is done. Councilor Manthe stated that he and Shelley went and looked at it and commended the property owner for doing such a good job.

7.2. Rotating Meeting Schedule – Councilor Engle stated that she would be at the Federal Lakes on the 17<sup>th</sup> in October and DLRABA on the 20<sup>th</sup> of October and at the North Santiam Wastewater meeting on October 4<sup>th</sup>. Mayor Trett announced for the public, that the sewer meeting meets the first Thursday of the month at 6:00 in Mill City and explained that they are working on forming a Sewer District which would provide sewer service from Mill City to Idanha for about \$43 a month. That each town would have a director on the board of the special district. Discussion followed.

7.3. Update: 137 Patton Street Property – Done earlier under public hearing

7.4. Update: 150 Santiam Ave. Property – The property owners advised council they would have the building down by October 31<sup>st</sup>. No action.

7.5. Capitol Christmas Tree Road Trip Through Detroit – Mayor Trett reported the 70-foot tree is being cut in the Sweet Home Ranger District and they are going to take it on a road trip to visit communities from here to Washington D.C. And that they will be stopping in Detroit on November 12 from 5 – to 7 PM. That DLRABA and the Canyon Chamber group want to have an event and are in the organization stage. Councilor Larson-Hills asked who to contact with ideas for the celebrations for it, Trett said contact him and he would contact Allison McKinsey. He said he would like to see the Fire Department escorted in with lights and sirens. Councilor Engle commented that Gloria Loveberg (Kanes Maria) would love to participate.

7.6. ATV Ordinance Violations – Mayor Trett stated that there have been problems with people not following the rules they have put in place. He reported that Deputy Mark Ferron was in town on Labor Day and has some concerns. That he was happy to find out we had sent the letter out to citizens regarding the ATV rules. Mayor Trett commented that they (council) is going to have to come up with a way to control it or rescind it, which he doesn't want to do, that as enforcement officers maybe it's time they get out their citation books. Councilor Engle suggested come spring maybe set up points at selected intersections to monitor for violations so you can stop them. Mayor Trett stated they do need to figure out some kind of program sometime between now and May. Discussion followed. This is to stay on the agenda.

7.7. PC Recommendation: RV/Tent Amendments – Mayor Trett stated that the planning commission unanimously voted to recommend that the city council approve the changes and or deleted language to various

sections of the RV and Tent Code. Once approved by Council, the documents will be held for the next batch of code amendments to be completed sometime this year. The city is only allowed two amendments per year. He went through each planning commission recommendation for the RV Code, (See attached for the recommendations). Councilor Larson-Hills motioned to accept the PC's proposal as written, motion was seconded, discussion followed, all in favor (5) Engle, Larson-Hills, Trett, Sheppard and Manthe. Nay (1) Ruyle, Abstain (1) Woodward, motion passed.

## **8. NEW BUSINESS**

8.1. Jake Brake Sign: Request to ODOT – Mayor Trett read memo from Recorder Pavoni stating that over the years we have listened to many complaints about jake brake noise disturbance at the east end of town. Ed Bowman contacted Greg Adams at ODOT to request a sign be placed at the appropriate location east of town. Mr. Adams told Greg it would be more effective if the request came from the City Council. Councilor Ruyle made a motion for staff to contact ODOT requesting a jake brake sign be put on Hwy 22 at East entrance to the City, motion was seconded, all in favor; Ruyle, Engle, Larson-Hills, Trett, Sheppard, Manthe and Woodward, motion passed.

8.2. Business Licenses Renewals – Mayor Trett reported two business have not reported and staff is taking care of it, no action needed.

8.3. Resolution 582 – A Resolution for acquisition of additional land for public right-of-way – Mayor Trett read memo from Recorder Pavoni that the 105 Patton property stretches clear across the road. That the dedication has been in the works for years but evidently was never followed through. Lee Layman has not responded to the request to voluntarily dedicate the stretch of Patton Road she owns. Mayor Trett read Resolution 582 by title, a resolution of the City of Detroit declaring the necessity for acquisition of additional land for public right of way. Councilor Manthe motioned to adopt resolution 582 motion was seconded, all in favor; Ruyle, Engle, Larson-Hills, Trett, Sheppard, Manthe and Woodward, motion passed.

**9. CORRESPONDENCE** – City Recorder, City Clerk – No questions or comments on letters sent or received.

## **10. COMMISSION AND MAYOR'S REPORTS**

10.1. Mayor's Report – Jim Trett reported on the following meetings; The Mid-Willamette Valley Area Commission of Transportation (MWACT) meeting on September 6<sup>th</sup>. On August 23<sup>rd</sup> he met with Jessie a sociologist that works for the Corps. That her job is to write a report on how the mixing tower will affect the Canyon economically and socially. The Corps had their meeting on August 23<sup>rd</sup> regarding the construction project that he attended. He attended the Emergency Management Advisory Committee on August 28<sup>th</sup>. He asked if they had seen the article in the Statesman Journal about the Park.

10.2. Police and Safety Commissioner's Report – Shelley Engle reported she met the supervisor at the Community Resource Unit for Marion County, Jeremy Landers. That she asked if she could get monthly reports about what's happening up here and he put her in touch with Steven Stayton, Management Analyst for them. They gave her the August report which she reported on. She said she would also get in touch with the Oregon State Police to see if she could get a report from them.

10.3. Building Commissioner's Report – Vickie Larson-Hills reported in July and August there were two structural permits and one family dwelling. Issued permits in August were 5 residential, two were mechanical, two electrical and one plumbing. Finalized in August was a residential mechanical. Vickie added that she has a formal request as part of the city council and as building commissioner, that when people want to talk or communicate with her about city business to email, text or set an appointment to have time to talk about that. She said she also just wanted to put it on the record that she had requested an executive session tonight as part of the personal committee and that she wasn't told it wasn't happening or given a reason why. Recorder Pavoni responded that someone was going to talk to her, that she is out of it and Vickie explained that is part of how she was approached and why she needs to set really healthy boundaries.

10.4. Street Commissioner's Report – Greg Sheppard reported about 90 percent of the striping has been completed, that it's been about three years since it was done last. He stated it looks like he'll be paving the three streets we got \$150,000 for would be done next year because there is so much going on right now, and it's getting late in the season. And that he is still waiting to hear on the ODOT Small City Allotment grant for next year, which went up to \$100,000, that he would like to do Forest Ave. E. with a pedestrian walkway on one side.

10.5. Parks & Rec Commissioner's Report – Debby Ruyle gave a detailed report on the progress of the park construction. Target date to be done is the third week of November. Councilor Sheppard stated that they need to talk about fixing the roof on the maintenance shed that it's been leaking along time but it is a valuable building and would hate to lose it. Discussion followed.

10.6. Emergency Preparedness Commissioner's Report – No report

10.7. Planning Commission – In recess until October

10.8. Sewer Commission – Ken Woodward reported they are in the process, of legal descriptions, mapping of district, governments model of special district, recommendations by work group, city councils to do resolutions to formally request formation of a special sewer district, city council resolution to formerly request Marion County to form a special sewer district, that they have two to three months to work on. That they are moving forward but all these legalities have to be checked and are being discussed. He talked about a book called, Sweet Mountain Water written by a Salem resident Frank Moulden about Salem's struggle to tap Mount Jefferson's water and protect the North Santiam River and recommended they read it. Discussion followed.

10.9. Water Commissioner Report – John Manthe reported on water use and consumption for the month of August. Two leaks were found after meters were read and property owners were notified. He reported on the streets that received boil water notices and thanked the volunteers who help delivered the notices, Councilor Manthe, Rick Jolin, Shelley Engle and Tammy Bruce. He reported the new pressure reducing valve was installed on Front Street and a new shut off valve was installed by the silver bullet. Two leaks were repaired on the water service on the city's side of the meter, which helped lower the water unaccounted for total. Councilor Engle wanted it on the record that Bob did an amazing job on getting that valve taken care of fast and cleverly.

**11. ADVISORY COMMITTEE REPORTS** - Federal Lakes Recreation Committee for Detroit Lake  
Next meeting Wednesday, October 17, 2018 at 6:30 PM – Gates Fire Hall

**12. PUBLIC COMMENTS** – Mayor Trett announced the Cruz in would be this weekend.

**13. ADJOURN** – Councilor Manthe motioned to adjourn the meeting at 9:09 PM, motion was seconded, all in favor; Ruyle, Engle, Larson-Hills, Trett, Sheppard, Manthe and Woodward, motion passed.

Signed:

Attest:

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Jim Trett, Mayor

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Christine Pavoni, City Recorder