



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday May 8, 2018**

CALL TO ORDER: Mayor Trett called the meeting to order at 6:30 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Councilor’s Present – Vickie Larson-Hills Building Commissioner, Jim Trett Mayor & Emergency Preparedness, Greg Sheppard Street Commissioner and John Manthe Water Commissioner **Councilors Absent** – Debby Ruyle and Shelley Engle with notice **Staff Present:** Christine Pavoni, City Recorder and Deborah Hastings, City Clerk. **Citizens Present:** Ed Davenport, Grady McMahan, Robert Gentry and Kevin Hills

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT – None.

4. ANNOUNCEMENTS -

4.1. Grady McMahan – Presentation, Christmas tree for Nations Capital in Washington D.C. – Grady informed council that Highway 46, Breitenbush Road, for the first two miles didn't get paved about seven or eight years ago when they were paving, so they will paving that sometime in June. He also reported usually around fishing derby time we start getting the blue/green algae blooms, that they are starting to pick up again right now and are hoping this cool weather with a little rain flushes it out, that sometimes it starts blooming then just disappears and other times it gets really bad for a little while, that they are keeping a close eye on it. Grady said that Ken Woodward had asked about the fire safety around the town. That he brought a map of all the work that's been done to the east of town and went through where some of the areas were and what was done. He said they are continuing to develop projects to help make it more secured. That they have done a lot in the Guymoore area. Grady stated that every year some national forest in the nation provides the Christmas tree to the US Capitol and the Willamette National Forest was selected this year. Grady passed out a news release from the Pacific Northwest Region-Willamette NF, where it talks about things that are planned to do. He went through it with council. One of the things planned is find the tree that they will be sending a 65 to 85 foot tall tree off the Nation Willamette Forest along with 45 smaller trees for inside offices in Washington DC. That they are inviting the public if they know of a beautiful tree out there somewhere let them know. That they have several identified but are still looking. He said this is a pretty big deal for back there, that the park service will actually send the person who does all the coordinating, and select the tree sometime in October. They also need over 10,000 ornaments for all the trees, so all across the Willamette and different places they're having ornament making events, one will be during the free fishing day here at Detroit Lake. Grady stated that the Christmas tree travel will be along the Oregon Trail in November. That they will have the Capitol Christmas tree go from here to Washington DC on a big semi-trailer and will go kind of in reverse of the Oregon Trail all the way east along the Oregon Trail stopping all along the way. And that one of things he wanted to talk about tonight is how the town of Detroit might get involved in some of these things if they are interested. That a way people can help is to help locate a tree. There is also find your ornament contest, that starting on the 24th of May, they are going to be hiding two hundred glass ornaments along their trails, about 50 of them will be hid on our trails here. That they are urging people through this contest to get out and hike the trails. There will be an invitation coming out in the local papers very soon about these hidden ornaments. That its short notice, but he has to have any information in by Friday, that if there are any businesses who want to provide a contest prize to let him know. There will be a number on each

ornament and the number will be related to whatever prize it is, to bring people to the area. He said one of the ornaments will be called the gold ticket winner, which will be two round trip tickets to Washington DC and hotel accommodations to see the tree lighting. Grady stated if the city wanted to have anything in the way of ornament making during any of the summer events this summer to let them know, because they have ornament kits together and have available. He said the last two pages in the newsletter is the Christmas tree route. That once they get the tree on the trailer it is first going to hit each of the towns on the Districts of the Willamette first. So the plan at this point is on November 12 between 5:00 and 7:00 it will be in Detroit. That there is going to be a big Christmas card on the side and invite people to come and sign that as it goes back to DC. That the park would be about completed around that time so maybe it can be right there by the park and kind of a celebration for that and maybe the park. Grady said Penny Keen will be coordinating all this for us here. That we might want to think about ideas about how we might want to be involved, if we do. Mayor Trett asked if someone wanted to donate a prize who they would contact and Grady said himself. Grady also said any ornaments can be brought to the ranger station if an event is planned. Grady introduced Robert Gentry with his natural resource staff, he will be involved and has a hidden skill. He's been kind of an urban forester in the past and has an interest in possibly helping the city continue on with the park and make sure the vegetation and trees and stuff that get started continue on. Robert stated he spent about 20-years as a city forester and park superintendent back in the mid-west, where he was responsible for a street tree program and all the park program, planting and care. That anytime a community is getting into a park situation there is lots of choices and lots of opportunities and lots of maintenance. That he is going to be here for a while in the community and would be happy if we have a committee or we have questions or need someone to review plant lists. That he doesn't know how the city is set up for after it is done, but he would be happy to talk with us. He said he would send his contact information to the city's email. Discussion followed. Mayor Trett said he would share that information with the Parks Commissioner Debby Ruyle that she's isn't here tonight. Councilor Larson-Hills asked what the time line looked like for construction on the flats, the trail, and all that, and Grady said it starts right after the 4th of July and will go hard after that till it's done.

4.2. Ken Woodward Resignation – Accept Resignation, Declare Vacancy – Mayor Trett read Ken Woodward's letter of resignation. Councilor Larson-Hills motioned to accept Ken's letter of resignation, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe, motion passed.

4.3. City Council Seat Application – Ed Davenport – Appoint, Swear in – Oath of Office – Council declared a vacant seat on council. Discussion was had on posting the vacancy for 30-days council agreed it should be posted for 30-days and thanked Ed for his application and we have it on file.

5. APPROVAL OF MINUTES OF THE LAST MONTH - City Council Regular Meeting of April 10, 2018. Mayor Trett pointed out two minor errors. Page 4 towards the bottom a miss-spelled work. And on 7.7 change the word has to have. Motion was made by councilor Larson-Hills to accept the minutes as amended, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Larson-Hills asked about unemployment benefits paid to Steve Galbreith, that she didn't realize he was employed before. Recorder Pavoni explained that he was for tree falling, that we actually employed him that it was supposed to be cheaper and Vickie stated it did not make it cheaper in the long for us and Christine said it is definitely something to consider. Councilor Manthe motioned to pay the bills not raising a conflict of interest, motion was seconded, all in favor, Larson-Hills, Trett, Sheppard and Manthe, motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Mayor Trett reported the Fire Board meeting will be on the 16th, the next DLRABA meeting will be on July 14th at 10:00, Federal Lakes July 18 at Gates and the North Santiam Wastewater next meeting will be on June 7th. There was discussion in regards to who would be attending that meeting since Ken Woodward would no longer be going. Shelley, Greg and Mayor Trett cover those meetings and Ken may at some point come back to sit on the committee.

7.2. SDC Amendments – Mayor Trett council is to study the attached Technical Memorandum from HBH for the public hearing on June 12th.

7.3. Firewise Program Update – Mayor Trett stated kudos to Deborah for putting the event together, that Levi Hopkins praised her for the job she did for the event. Deborah reported that people are still taking debris to the burn pile and filling out the form until it gets burned by ODF. Councilor Manthe thanked Kevin (Hills) for coming by during the event and piled up the debris. Deborah added that we ended up with 398 hours so far. Mayor Trett stated he was talking with Levi & Deborah about possibly doing another event in September for the fall clean-up and Levi said for the grants we apply for that would look good to have two a year instead of the mandatory one once a year. That everyone that came to the event were very thankful for the city having it. He also said they talked about maybe only having it from 12 -4 or 1-5 rather than all day. Deborah stated if they decide they are going to have it, they need to look for place because the park will be under construction.

7.4. Update: 140 Deer Street Property – Deborah reported she emailed Brent twice for an update and he never responded. Mayor Trett asked for his phone number. There was discussion in regards to the trees he was going to have removed and if an inspection was done to see if he completed the things he said he would have done. Mayor Trett stated that we couldn't get onto the property. Councilor Manthe said he put up no trespassing signs, moved a gas can away from the building about 10-feet, and moved a big piece of glass. That he feels he should get a citation. Recorder Pavoni stated that we have to look legally into it at this point. That the next process would be that the city would have to fork out the money and do something. That we need to go through the attorney to be able to tell him how far we've gone, what we have done, that's the main thing right now he is not following what he promised he would do. Councilor Larson-Hills commented that we need to make sure whatever communication we are doing with him is documentable. It was decided that the next step would be to consult with the attorney.

7.5. Ordinance 255 Amending Ordinance 235 Backyard Chickens – Councilor Larson-Hills commented that the ordinance said slaughtering of chickens was not allowed and she and Shelley felt it should be. Mayor Trett stated that the problem with that is we would have to go to the Department of Health, because now you have health issues. Recorder Pavoni added it would have to go through public hearings, that we are not farm land we are residential property, that a lot of research went into that, and no other city allowed it either. Mayor Trett read ordinance 255 in full and then by title. That basically it's changing that you can sell the eggs. Motion made by Councilor Larson-Hills to accept ordinance 255, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

8. NEW BUSINESS

8.1. Proclamation – Veterans Suicide Awareness Month – Mayor Trett said that Eli Smith was in town on Sunday. That this gentleman has walked 13,000 miles across the U.S. and is now continuing on a bicycle to draw attention to PTSD and veteran suicide. That he's asked that we proclaim May as veteran's suicide awareness month. That he could do it as Mayor but would like support from the council. Councilor Larson-Hills stated she wondered about the month, if he specifically asked for May because in the Pacific Northwest the suicide rates are higher in the winter then in the summer because of SAD, seasonal affective disorder, that what about February when they do their cowboy thanksgiving and incorporate something into that celebration. Discussion followed. Council decided Eli be contacted and ask him. Mayor Trett asked for a motion to work with Eli Smith to determine a month being declared as veterans' suicide awareness month. Councilor Manthe so motioned, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

8.2. City Wide Clean-up – Mayor Trett reported that in 2016 the cities of Detroit and Idanha agreed to alternate in holding the city wide cleanup because cleanups had been pretty slow in Detroit, so Idanha had it last year. There was maybe six people that went but the dumpster did get filled. The fee for the garbage dumpster went up last year from \$603 to \$765. That if council wants to continue having the city wide clean-up we need to pick a Saturday in June. Christine can no longer help but Deborah will help but someone will need to be there to help people with their garbage. Discussion followed, council agreed to keep the clean-up, Mayor Trett and Councilor

Manthe volunteered to help on the 16th of June. Councilor Larson-Hills motioned they do the city cleanup day on June 16th, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

8.3. Fire Department Request – Mayor Trett reported a request from the Idanha Detroit Fire Department to purchase a small portable air conditioner and maybe put some new drapes in the windows for their office because it get extremely hot in there. Councilor Larson-Hills motioned to approve an air conditioner and blinds. Recorder Pavoni stated that they already have blinds but with the air conditioner he’s talking about it is one of those portable ones with a hole into the garage area. That she has one of those and it is very hot where the outlet is and it is going to bring fumes into that office. She said maybe the thing to consider is the city pay for something and do a real air conditioner, maybe a ductless one. Discussion followed. Councilor Larson-Hills motioned to table this until next month and ask them to make a better explanation of what we need to do without them changing the building structure, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

8.4. Resolution 573 – Continuance of Water System Reserve Fund – Mayor Trett read resolution 573 in full, motion was made by Councilor Larson-Hills to adopt resolution 573 to continue the water system reserve fund, motion was seconded. Councilor Manthe asked what this money is used for. Recorder Pavoni stated this is where we store money for the future, where we put the money to make the loan payments, and the extra dollars for the water rate increase will go into this fund. All in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

9. CORRESPONDENCE – City Recorder, City Clerk – Mayor Trett referred to 9.2.5 the Marion County 175

Anniversary passport, if council wanted to do anything with that. Recorder Pavoni reported that had actually already been decided. That they picked a trivia question and are going to send us the poster to put up on the window so people can find it, that it’s already organized. Mayor Trett also asked about the TMDL (Total Maximum Daily Load 9.2.6. Clerk Hastings reported it’s time for another 5-year review. Mayor asked what it is, Deborah explained it is a requirement from DEQ that every city has to have plan on keeping the water cleans, ordinances on land use, vegetation, etc. That we have to report on it every year, but then there is five year review where we have to go through and update or add things to our plan for the next 5-years. Councilor Larson-Hills on 9.2.11 the SIT program, that she would like to attend and will RSVP on that.

10. COMMISSION AND MAYOR’S REPORTS

10.1. Mayor’s Report – Mayor Trett reported on April 12th, John Huffman who is the Oregon Region Director of the U.S. Department of Agriculture was in Detroit, doing a Canyon thing. That they walked down and looked at the park site, and Kanes to look at the ramps that are going in for that. That he is very big and a lot of talk on the regional sewer project, because it is a regional project. That they also talked about county wide broad band, that his agency is working on that with Marion County. On the 14th he attended the DLRABA meeting and on the 18th the Federal Lakes meeting. On the 25th at the Santiam Canyon Awards night they gave Danielle Gonzales an award, that she was the power behind that 8-million dollar grant to Mill City. He attended the Detroit Dam Project meeting sponsored by Representative Schrader in Stayton, which was well attended. There was an article in the Statesman Journal this morning about it. Jim gave a summary of topics discussed. He said he and Christine met with Grady and Suzanne Cable over at the parks regarding the lake raking, that this is last year they can do it, that they are looking for things we might be able to do to continue that project. That they are willing to be at the table but the money they’ve been using is gone, \$34,000 to \$35,000 dollars. He said he told them he would try and put together some kind of meeting with the stakeholders and start doing some brainstorming that he will try to throw that together in June or July so they aren’t looking at it at the last minute. Discussion followed.

10.2. Police and Safety Commissioner’s Report – Shelley Engle absent/ no report

10.3. Street Commissioner’s Report – Greg Sheppard reported he received the paper work from ODOT. That he wants to start getting bids for the paving on Deer Street, Patton and South Detroit. And wants to put in for the paving grant for 2019. That he is waiting to hear back from the guy who’s done the striping for years for a bid. He said there would be a least one speed bump put in on Detroit Rd. S. and one on Patton by the former grade school.

10.4. Water Commissioner's Report – John Manthe reported on water use and consumption for the month of April. During meter reading on April 30th, one large leak on the customer side was found, 205,000 gallon, the owner was called and water shut off. Slow sand filter B was taken off line for its yearly cleaning. It was scrapped and power washed and put back on line, and is why Mackey use was so high. We may have leak on Butte N. the 2 inch meter showed 125,000 gallons of water unaccounted for, we will have to wait for it to surface to find it. It is on the list of water mains to be replaced. John reported things are moving along on the water Loan. Recorder Pavoni stated that they need to discuss the request for proposals and make a motion to award the contract to HBH. Motion made by Councilor Larson-Hills to approve the selection committee's recommendation to award the contract to HBH Engineering, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

10.5. Building Commissioner's Report – Vickie Larson-Hills reported permits issued for the month of April, one commercial electrical, one residential structural and one residential electrical and there was one residential mechanical permit with final inspection 140 Humbug. Vickie stated that she attended the Detroit Dam Project meeting with Jim and wanted to say that she was very proud to have him at the table and he did a good job.

10.6. Parks & Rec Commissioner's Report – Recorder Pavoni stated that request for bids were advertised May 7 and the bid opening would be on June 6th in Vancouver Washington. That she had emailed to all of them.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett reported that he was contacted by a gentleman from Mill City, that they are trying to form a CERT Team so they want to do some CERT training. That he sent him some stuff today and may forward it for Christine to post on nextdoor. He said they are looking for two kinds of people, people to do the CERT training to be able to help themselves and neighbors in case of a natural disaster and people that want to do a little more training to be able to travel to different parts of the state.

10.8. Planning Commission – Recorder Pavoni stated there is a memo in their packets regarding code amendments. After discussion, Councilor Manthe motioned to table discussion on Code amendments section 3.6.3 RV's and 3.6.4 open camping/tents until the June 2018 meeting, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed.

10.9. Sewer Commission – Mayor Trett asked if anyone attend the meeting and Councilor Sheppard said the Ken attended. Mayor Trett said he would be out of town for the next one.

11. ADVISORY COMMITTEE REPORTS – Federal Lakes meeting on July 18th at the Gates Fire hall.

12. PUBLIC COMMENTS – None

13. ADJOURN – Councilor Manthe motioned to adjourn, motion was seconded, all in favor; Larson-Hills, Trett, Sheppard and Manthe. Motion passed. Adjourned at 8:09 PM.

Signed:

Attest:

Jim Trett, Mayor

Christine Pavoni, City Recorder