



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, January 9, 2018**

CALL TO ORDER: Mayor Trett called the meeting to order at 6:33 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. PLEDGE WAS RECITED

2. ROLL CALL – Council Present – Shelley Engle, Vickie Larson-Hills, Debby Ruyle, Jim Trett, Greg Sheppard and John Manthe. **Councilors absent** – None **Staff Present:** Christine Pavoni City Recorder and Deborah Hastings City Clerk **Citizens Present:** John Engle, Sandy and Bob Franz, Keith Munn and Kevin Hills

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – Mayor Trett announced that the Corps of Engineers extended the public comment period to the 23rd of January at their open house in Gates. Originally the comment period ended January 8th. Discussion followed.

4.1. NOMINATE AND APPOINT MAYOR – Councilor Manthe nominated Jim Trett for Mayor, seconded by Councilor Sheppard, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, and Manthe, motion passed.

4.2. COUNCIL VACANCY – Application Received: Ken Woodward – Councilor Manthe motioned to accept Ken Woodward's application to the City Council, motion was seconded by Councilor Larson-Hills, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, and Manthe, motion passed. Ken took his seat at the council table. Mayor Jim Trett and Ken Woodward took the oath of office given by Recorder Pavoni.

4.3. NOMINATE AND APPOINT COUNCIL PRESIDENT – Councilor Manthe nominated Councilor Larson-Hills, motion was seconded by Councilor Engle, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard Manthe and Woodward, motion passed. Larson-Hills took the oath of office.

4.4. APPOINTMENT OF COUNCIL COMMISSIONS BY MAYOR WITH CONSENT OF THE COUNCIL Mayor Trett stated that he has talked to the commissioners and Councilor Sheppard has agreed to continue as Street Commissioner, Councilor Larson-Hills will continue as Building Commissioner, Ken Woodward will be our Emergency Preparedness Commissioner, Councilor Manthe will continue as Water Commissioner, Councilor Engle will be our Police and Safety Commissioner, and Councilor Ruyle will continue as the Parks Commissioner. Motion was made by Councilor Ruyle they accept the councilor commissions, motion was seconded, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed.

4.5. APPOINTMENT OF ORDINANCE ENFORCEMENT OFFICERS BY MAYOR WITH CONSENT OF THE COUNCIL – Mayor Trett stated the current officers are, Shari Flanders, Greg Sheppard, Jim Trett, John Manthe Jr. Vickie Larson-Hills, Debby Ruyle and Harry Ellis and if anyone else wanted to be on it. Councilor Shelley Engle and Kevin Hills were added. Motion to approve current office with the addition of Councilor Engle and Kevin Hills made by councilor Manthe, motion was seconded, all in favor; (6) Engle, Trett, Sheppard, Manthe and Woodward, Abstain (1) Larson-Hills, motion passed.

4.6. APPOINTMENT OF PERSONNEL REVIEW BOARD MEMBERS BY MAYOR WITH CONSENT OF THE COUNCIL – Mayor Trett stated currently we have one member, Debby

Ruyle and need two more. Appointed was Vickie Larson-Hills and John Manthe. Councilor Sheppard so moved to add Larson-Hills and Manthe, motion was seconded, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed.

4.7. APPOINTMENT OF ALTERNATE PERSONNEL REVIEW BOARD MEMBER BY MAYOR WITH CONSENT OF THE COUNCIL – Mayor Trett appointed Councilor Shelley Engle for

alternate. Motion was made by Larson-Hills to appoint Councilor Engle, motion was seconded, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed.

5. APPROVAL OF MINUTES OF THE LAST MONTH

5.1. City Council Annual Saturday Meeting of August 12, 2017 - Councilor Larson-Hill motioned to approve the meeting minutes of August 12th, motion was seconded, all in favor;(4) Trett, Ruyle, Larson-Hills and Manthe, Abstain; (3) Sheppard, Engle and Woodward, motion passed.

5.2. City Council Regular Meeting of November 14, 2017 – Mayor Trett pointed out two typo's, spelling of ban and added "when he" to last page half way down. Motion was made by Manthe to approve the minutes as amended of November 14, motion was seconded, all in favor; (4) Ruyle, Trett, Sheppard and Manthe, Abstain (3) Larson-Hills, Engle and Woodward, motion passed.

> Councilor Ruyle asked for follow-up's from the meeting. On page two 4.3. Levi had emailed the state farm grant for \$500 to be used for the firewise renewal day and if the application was completed. Clerk Hastings reported that she is working with Andrea (Fire Department) to complete the application. Application to be submitted between January 7 and the 2nd of March. Debby said it talked about this on page 3, but that Andrew Siegmund was up and had his little plow with him, stopped by and said he wasn't sure what triggers him to plow and she told him she thought it was decided the street commissioner or his delegated person would contact him. Councilor Sheppard stated that he had been trying to get in touch with him because he wants to get together with him to do a drive around town to show him any trouble spots.

5.3. City Council Regular Meeting of December 12, 2017 – In Progress

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Manthe motioned to pay the bill not raising a conflict of interest, motion was seconded. Mayor asked for any discussion. Councilor Ruyle stated she still had questions about the minutes regarding the outdoor vendor license. This was done at the December meeting which minutes are still in progress. She also asked about the wood for the Humbug residents if it was gone, they were given 30-days to get it. Clerk Hastings stated the 30-days didn't actually begin until a couple of weeks ago. All in favor to pay the bills; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed. No bills were in conflict.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Mayor Trett reported the Fireboard meeting would be on January 4. Federal Lakes next meeting will be on January 17, which Councilor Engle said she would be attending. DLRABA meeting would be on January 20th and planning commission meeting on January 23 at 5:30. And the monthly wastewater meeting is at 6 PM on February 1st. Mayor Trett informed council they have to make sure there is not four of them showing up for these meetings because there cannot be a quorum. Recorder Pavoni added the main one is the sewer meetings, the others are ok as long as they don't discuss city business.

7.2. Code Amendment Updates – Mayor Trett reported the planning commission would have a public hearing on Tuesday, January 23rd, to talk about the code amendments. And council would hold a public hearing on February 13th on planning commission's recommendation.

7.3. SDC Amendments – Mayor Trett reported HBH is working on the changes council discussed at the November meeting, the new hearing date has not yet been set. Councilor Ruyle asked if the committee came back with any recommendations for the development code. Recorder Pavoni explained that is going to the planning commission public hearing and they make a recommendation to council.

7.4. Resolution #571 – North Santiam Wastewater Pursuit Agreement - Mayor Trett stated that we have an active committee looking at a sewer system and up until now it's kind of been early fact finding, which will continue being that, but we need this resolution to continue that process.

That all four cities involved, Detroit, Idanha, Gates and Mill City must all say yes or the project is over. Mayor Trett asked for a motion to accept resolution 571 for the North Santiam Wastewater Pursuit Agreement, motion made by Councilor Sheppard, and seconded, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed. Discussion followed.

8. NEW BUSINESS

8.1. OLCC License Renewal – Mayor Trett stated that they can approve or deny. In the past they opt to approve and do nothing. Council agreed to do nothing.

9. CORRESPONDENCE – City Recorder, City Clerk **9.1. Letters Sent** – Mayor Trett stated letters to the Humbug residents regarding the trees were sent. **9.2. Letters received:** Mayor Trett asked council on 9.2.7. Regarding Santiam Hospital starting a new Service Integration Team in the Canyon, if they received the latest one. That they have a meeting on January 23rd at Gates Fire Hall at 10:30 and is going to try and be there. That they provide a whole lot of services for people in the community. Recorder Pavoni added that Melissa Baurer would be willing to come to a council meeting if council finds it necessary.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Jim Trett reported he attended the Mayor's coalition meeting in Independence on December 13th, with each city wrapping up kind of what their year went like. On December 14 the Detroit Dam Navigation Team meeting was at South Salem High School and on December 19 had the same meeting at Gates Fire Department. January 5th, John O'Day came and gave a council & staff training. Tomorrow he would be meeting with Representative Sprenger and the Legislative Council at the Capitol Building. That the problem he has is when the burn ban was in affect last summer, there were people who thought they needed camp fires anyway and when some of them were asked to put them out they weren't so pleasant and refused, he found out there was nobody that could cite that. So he spoke with Representative Sprenger and said they would meet with the legislative council to see if it's a legislative thing, which wouldn't happen until next year now, but to see if we can get some bite if the Marion County Fire Defense Board says there is a burn ban it can be enforced somehow. He said on January 13 Senator Merkley will have an elected officials meeting in Keizer that he plans to attend and then he will be joined by Representative Schrader for a town hall meeting. On January 22 Representative Schrader is going to have an elected officials meeting in Salem that is a chance for elected officials to go in and meet with him for half an hour outside a public meeting. That he plans to speak to both of them about being in danger of water and not having water in the lake this summer that would be three out of the last four to see what they think about it. Then on the 31st, Council of Governments is having their annual dinner at Spirit Mountain that he plans to attend. On February 2nd will be the meeting regarding the water loan in Salem and on February 9th is the Small Cities Support Network that will be meeting in Brownsville.

10.2. Police and Safety Commissioner's Report – Shelley Engle, no report yet for Police and Safety. That she will be attending the meeting with Representative Schrader on the 22nd of January and the Council of Governments annual meeting on the 31st.

10.3. Street Commissioner's Report – Greg Sheppard reported the street light at the end of Butte N. was replaced, that it took three years. The cost was \$1,230.00. He stated we have 94 street lights in town and pay \$1,246 per month for the lights, \$14,900 a year. For gas tax we get about \$12,000 a year so it basically eats up our gas tax and then some. Greg announced he received great news from Shelly Robinson White from ODOT on the Small City Allotment Grant. That he put in for three streets and they usually pick the best one out of the three, but they are going to fund all three of them, on Detroit Rd. S, Deer and Patton S. \$50,000 for each street that we need to send a great thank you letter. He said we have paved 11-streets since 2002 with these grants and with the streets this year it will be a total of \$350,000 they have given us for paving. Kevin Hills mentioned Detroit Rd. having a lot of foot traffic and needing a path. Greg said he planned on putting a speed bump in. Discussion followed regarding the park and waterline projects in conjunction with the paving grant.

10.4. Water Commissioner's Report – John Manthe reported on water use and consumption for the month of December prepared by Water Tech Bob Bruce. He stated that water unaccounted for would go down once we get the lines replaced. Water Meters were read on December 29 and no major leaks were found. Some of the water unaccounted for was used to clean clogged storm drains. John also reported that a meeting with business Oregon Infrastructure Finance (IFA) Board is scheduled for February 2nd for the waterline replacement project. Mayor Trett, Recorder Pavoni and the City Engineer are required to attend. A public hearing to discuss the water rate increase is planned for the March 13th city council meeting.

10.5. Building Commissioner's Report – Vickie Larson Hill reported there were six permits applied for in December. Two were electrical, four were mechanical. Four of those were finalized three of those were mechanical and one was electrical and there was one permit that was issued. Of the six permits applied for, five were residential and one commercial.

10.6. Parks & Rec Commissioner's Report – Debby Ruyle reported we should know by February 1st if DEQ is going to kind of supersede Marion County's denial and let us have a flush system. She reported on the approval the city received back in 2008 from DEQ for a septic system that didn't happen. That nothing has really changed except for the building was taken down, but the concrete that was there is still there and that's more where the line is going to go. She said a consultant was hired that the grant is paying for. He is going to be sending them conceptual design options and draft applications. That hopefully by February 1st DEQ will so okay this is how we can accommodate a flush toilet, then we can move forward and stay on track for our scheduling. Right now they are trying to put things out for bid in February and then starting the project in April or May depending on the weather and then the park is scheduled to be totally completed by September 30th of this year.

10.7. Emergency Preparedness Commissioner's Report – Nothing to report

10.8. Planning Commission – In recess until January 23, 2018

10.9. North Santiam Canyon Joint Wastewater Project – Ken Woodward reported the resolution is being worked on and the website's coming up. That it is in the first stages, that everyone will have access to it and be able to make comments, that progress is being made. That the communities themselves are going to be staying in control and making the decisions. Mayor Trett added this would eventually be a special service district, so we will need a representative from each community. That the county will back out, that they are only trying to get it funded, but eventually it's going to come back to the canyon and each community will have an elected board member to serve on the special service district.

11. PUBLIC COMMENTS – Mayor Trett announced that Greg Sheppard is beginning his 19th year of Service, applause around the room.

12. ADJOURN – Councilor Larson-Hills motioned to adjourn at 7:34 PM, motion was seconded, all in favor; Engle, Larson-Hills, Ruyle, Trett, Sheppard, Manthe and Woodward, motion passed.

Signed:

Attest:

James Trett, Mayor

Christine Pavoni, City Recorder