



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday September 12, 2017**

CALL TO ORDER: Mayor Trett called the meeting to order at 6:36 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Councilor’s Present – Vickie–Larson Hills, Debby Ruyle, Jim Trett and John Manthe
Councilors Absent – Greg Sheppard with notice **Staff Present:** Christine Pavoni City Recorder, Deborah Hastings City Clerk and Rick Morgan Street Maintenance **Citizens Present:** Debi Morgan, Bob & Sandy Franz, Lyn Schultz, Shelley Engle, Jack Krill, Kevin Hills and Kurt Hagerman

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT – None.

4. ANNOUNCEMENTS – Mayor Trett reported an application was received by Shelley Engle on August 17, 2017 to serve on council. Councilor Manthe motioned to appointed Shelley Engle to the city council, motion was seconded, all in favor, Laron-Hills, Ruyle, Trett and Manthe, motion passed. Shelley read the oath of office and took a seat at the council table. Mayor Trett stated he would appoint a commission at the next meeting.

5. APPROVAL OF MINUTES OF THE LAST MONTH – Councilor Manthe motioned to approve the minutes of the August 12th city council meeting. Councilor Larson-Hills stated she did not get a chance to read the minutes as they were emailed today and she didn’t get the chance. Mayor Trett stated we would approve them next month after she had a chance to look at them.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Manthe motioned to pay the bills, motion was seconded, all in favor; (4) Larson-hills, Ruyle, Trett and Manthe (1) abstain, Engle. Motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Robert Franz reported DLRABA’s next meeting would be on Saturday, October 21 at 10 AM. He also reported the Cruz-In and the Bike events have both been canceled. Mayor Trett reported Federal Lakes quarterly meeting would be on Wednesday, October 18 at Gates Fire hall. Assistant Chief Krill reported the board meeting would be tomorrow night at 6:00 here. And that they have a board vacancy, trying to fill Teresa Richards’s seat because she now lives out of the district. That four of the members right now are from Detroit and would like to have one from Idanha. Jack also reported Marshall Rash stepped down as Fire Chief and is now serving as a fire fighter. That they are actively searching for a new chief and have a few applications in. Mayor Trett reported the planning commission is in recess.

7.2. Code Amendment Updates – Recorder Pavoni stated nothing to report right now, they are going to have a third meeting.

7.3. SDC Amendments – Mayor Trett reported the SDC’s are being worked on and the public hearing is scheduled for next month on October 10th, to talk about that.

> Mayor Trett went back to 7.2. And reported that the code amendments for tiny homes is being worked on by the committee and that we do have a time frame with the grant. He said what they are finding what the problem is for us, is that there really is no such thing as a tiny home. That it’s a phrase captured by an industry. He added that we are not the only ones having a problem, it’s a state wide issue. He commented that he felt the committee has made some decent progress in terms of what we want. He talked about some of the things they have been discussing but hasn’t been decided on yet, but tiny homes will have to be built by building codes. Discussion followed.

7.4. Ordinance #251 Review – Parking Zones – Mayor Trett talked about the ordinance that was put into effect for the parking signs all over town for the eclipse and then all of a sudden started talking about maybe making them permanent. They decided last month they would discuss it this month. That they have received input for and against. Discussion began with Councilor Ruyle stated that she went back over all the minutes and it was always just talked about putting the signs up just for the eclipse weekend, never in any of the minutes she read or remember of the meetings, did it say it was going to be permanent. At one time Sheppard was delegated to

look at the streets and come up with...that in her mind she thought it would be three or four of the narrowest streets in town for that weekend because you couldn't get two cars past it. So she was really surprised last month when it was going to be a permanent ordinance. She asked how that changed from one weekend to permanent. Councilor Manthe responded that citizens were calling in and emailing. Recorder Pavoni responded that we had to have an ordinance to enforce it, that we couldn't just put up the signs, that we did get calls and emails after the fact. Councilor Ruyle stated that she doesn't have a clear understanding on how this got changed from one event to permanent and on every street in town. Christine said another issue was because Jack (Krill, Fire Department) said they needed at least 16 feet for emergency vehicles and that brought up the discussion with staff and Greg and this needs to involve Jack too about this issue and where we should have no parking. If they want to repeal the ordinance we still have an ordinance to back it up, that you have to have enough room to allow emergency vehicles go through, that will cover us, that Deborah found it after the fact, so we didn't even need the other ordinance. Ruyle said she was very surprised that it was a permanent thing on every street in town, which wasn't at all her intent as a council person. Councilor Larson-Hills agreed and surprised to see it as permanent at the last council meeting. Councilor Manthe stated that his opinion was we don't have to have it on every street, but there are some streets that definitely need it. That he would hate to have the city sued because we didn't enforce the laws we have in place. That people are better off knowing a street is closed to parking than not knowing and park on it and get a ticket. Assistant Fire Chief Krill mentioned the 16 feet, that was something they talked about just for the eclipse of what a practical distance for a fire truck to pass another vehicle, technically it is 20 feet, so 16 isn't anything that they as the fire district said was required, but 16 is what would get them by. Christine asked about it being a problem on the weekends and Jack said in the last three years the only access problems they have had is the snow and when they are blocked here for events sometimes. Discussion followed in regards to some streets needing to be no parking. Mayor Trett suggested they go back and look at those individual streets and do maybe a short public hearing process. Street Maintenance worker, Rick Morgan stated if we are going to do this we need to do it professionally because the signs that are up were made as a temporary application and look just like that. That this town needs to look good for folks. That he has some no parking signs and we may need to purchase some nice ones and put these plastic ones away and use for special dates. Councilor Ruyle motion to rescind Ordinance 251 establishing parking zones city wide, motion was seconded, all in favor; (4) Larson-Hills, Ruyle, Engle and Trett Nay; (1)Manthe, motion passed. Councilor Larson-Hills stated that in the ordinance we do have in place, number 37 section 37-3, in order to move vehicles that are in violation of section 1 or section 2 or both, it appears we have to provide the owner notification of the violation not less than six hours. She asked if they could add the wording, in cases of an emergency or an extremely urgent situation we could act immediately to remove the vehicle. That adding this language temporally covers us while they figure out what they want to do with this. Recorder Pavoni to find out if we could do that legally, we can do as an amendment and that we also need to take out the fine amount because it is \$250 now. This to be brought back to council with the amendments next month. Councilor Engle commented that electronically (text or email) should also be added in notifying an owner.

8. NEW BUSINESS

8.1. Community Planning Assistance for Wildfire Program – Mayor Trett asked Assistant Chief Krill if he knew anything about this grant and if Firewise was part of this and Jack said it helps fund the Firewise activities. Recorder Pavoni stated it is community planning assistance for wildfire and Jack responded that ODF helps facilitate that through the Firewise. He said he would talk to Andrea that he was copied in correspondence between them and find out what they were planning on. Mayor Trett stated applications are due by the 29th and maybe we should apply to meet the deadline. He asked council if they felt they should make a motion to move forward with this if we need to. Councilor Ruyle stated if we got it last year maybe we can't get it this year and Jack said the county got it last year and the county helped fund those Firewise (not audible). Councilor Ruyle made a motion that we pursue the planning assistance for wildfire program grant with the fire department, if the fire department wants to move forward on it, motion was seconded, all in favor; Larson-Hills, Ruyle, Engle, Trett and Manthe, motion passed.

8.2. Abandoned Vehicle on Detroit Ave N (near chemical toilets) – Mayor Trett reported the abandoned vehicle is a 2003 white Ford pickup. They can either have STR tow it or we can tow it and try and sell it. Councilor Manthe stated he felt that what needs to be changed (in the ordinance), is that this has to come before the city council before anyone can act on it. Like if we get an abandoned vehicle tomorrow nothing can be done with it for a month. That if the notices are all sent out, he feels Christine should be able to have it towed. Mayor Trett said we need a motion to either have STR tow it at the owner's expense or have it towed to the city shop and 30-days from now we can try and sell it. Councilor Manthe motioned we tag it and tow it to our shop and after 30-days try and sell it. Councilor Ruyle asked if law enforcement had been contacted and Recorder Pavoni

responded yes and it came out clean. And that whoever buys it, that it has to go to auction, is going to have to pay for storage, all the fines, all the costs involved, so the city would probably end up with the vehicle. Rick said he'd say have it towed over to the maintenance shed and look at it and if we have to figure out a way to get rid of it, we'll do it then. That he really hasn't had time to check it out. Mayor Trett stated motion was made to tow to city shop, motion was seconded. There was discussion on how it could be towed. Kurt Hagerman commented that in his opinion, we are not in the business of accumulating old trucks or whatever and selling them or parting them out or doing anything, it eliminates any liability and so forth, to have it towed and we'd be done with it. That we have better things to do with our time and money. Mayor Trett stated motion was made to tow the vehicle to the city shop and seconded, all in favor; (1) Manthe, Nay (4) Larson-Hills, Ruyle, Engle and Trett, motion failed. Councilor Larson-Hills motioned to have the vehicle towed away by STR, motion was seconded, all in favor; Larson-Hills, Ruyle, Engle, Trett and Manthe, motion passed. Councilor Manthe stated in Ordinance 37 it says before a vehicle can be towed, we have to wait until council convenes which could be a month. That this should be changed, if we do all the notices and give them the six hours Christine should have the right to have it towed away. Discussion followed. With council consent the Mayor asked that staff clean up the ordinance and bring back to the next meeting for action.

8.3. Mass Gathering Application: DLRABA: The Detroit Lake Mud Run – Councilor Manthe motioned to approve the permit for the Mud Run for October 16, motion was seconded, Councilor Ruyle stated she is guessing they would be working with the Fire Department regarding the apparatus and Sandy Franz said that Gary Terlecki really takes care of that. All in favor; Larson-Hills, Ruyle, Engle, Trett and Manthe, motion passed.

9. CORRESPONDENCE – No question or comments on letters sent. Councilor Ruyle asked what the tracer study was from the Oregon Health Authority. Clerk Hastings explained this was a requirement when we did the upgrades to the supply side of the water system which just recently done and this letter confirmed it was completed and the file is closed. Mayor Trett said in letters received he notice there was a planning commissioners training coming up, and if anyone on the planning commission could attend would be good, that Elaine DeGeorge is going, it is free on September 28, 1-4:30 in Portland.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Jim Trett reported that Saturday afternoon (of the eclipse weekend) they decided to let campers come in at the park, there were nineteen campers from all different places. He reported he would be attending the sewer project meeting that meets once a month and the tiny homes symposium on the 10th in Albany. He said in letters received from the Oregon Mayor's Association there was an "if I were Mayor for a day" completion for school kids from grade school through high school. If anyone knows someone who is interested and they give away I-PADS to the winners. Jim also reported that last month they talked about the letterhead, and he went ahead and had his printed up. It's colored up and in the top arch it says "In the heart of the Oregon Cascades", and at the bottom it say's "Near Nature – Near Perfect". Card wise we can get 250 for \$9.99 at staples. We can't print them ourselves for that. Discussion followed, Mayor Trett said we can come back next month and talk about stationary if they want.

10.2. Police and Safety Commissioner's Report – Vacant

10.3. Street Commissioner's Report – Greg Sheppard Absent. Mayor Trett reported a letter was received from ODOT and the SCA grant went from 1 million to 5 million dollars and that they extended the deadline.

10.4. Water Commissioner's Report – John Manthe reported on water use and consumption for the month of August, prepared by Water Tech Bob Bruce. One of the Silver bullet lift station pumps failed this month and Stettler Supply was called. They replaced the pump and motor. On September 5th the pump shut down again so Stettler is coming back to troubleshoot it. The plant communication system worked good during the eclipse weekend. Regarding the loan, Christine reported there are two pieces of paper our Engineer needs to fill out for OAWU, that it's all moving slowly but surely.

10.5. Building Commissioner's Report – Vickie Larson-Hills reported on July 28th we had one structural residential permit issued. For the month of August for residential we had two electrical, one residential, one commercial, and one mechanical. Residential permits with final inspection: two plumbing, one mechanical, two structural, two electrical, one septic and two manufactured dwellings.

10.7. Emergency Preparedness Commissioner's Report – Vacant. Mayor Trett reported on this commission before Parks & Rec commissioner. He reported that Ed Fick, Marion County Emergency Management, has been keeping us updated on fire situations. That he called council one time when they started talking about the Scorpion Fire and Breitenbush Road. That we owe a big thanks to Ed, he's made very sure that we were up to date and made sure any press releases emphasized it didn't affect Detroit & Idanha.

10.6. Parks & Rec Commissioner's Report – Debby Ruyle reported the park is on target to be done September 30, 2018. They did have a meeting on August 28 with the Western Federal Lands Highway Division that's

administering the grant and the Forest Service. They are 70% completed now, that they brought more plans and more costs were included. We are pretty much on budget. We are getting better play equipment and nature play stuff that the grant wanted and the little exercise stations, that they are still putting stuff together. She said we're able to tap into the Forest Service for their plants and stuff. So there is kind of something they are growing specifically for this grant. That they have a specialist for everything at the Forest Service and a lot of them attended the meeting, and feels we are in really good hands, a lot of knowledgeable people. Hopefully just before the holidays in December they'll be at 100% done, we'll have another meeting with the agencies and that evening another open house. There are a few issues, one thing is where the fence line is it curves in and the homeowner even though it's on city property put in a sprinkler system. We have at least a good 6-feet from the fence to the property line. They didn't know if it was going to be an issue but her take on it is, it's city property, that's something they can move and thinks we should tell everyone along that street that's city property don't put your stuff on our property, cause it's going to have to get moved at some point. We don't need it now, maybe we'll end up moving that fence almost to the property line, although that wasn't in our plans, but maybe that would protect our future land. And thinks we need to ask those people to unfortunately move that part of their sprinkler system. That she doesn't know the protocol to make those people aware that that's our property. Recorder Pavoni stated that Federal Highways did a survey and she is waiting on specifics for that. That our City Attorney said the surveyors should have notified them or if there are stakes and find out what those people on the north side of the boundary know about it. Debby also reported that the gate at the beginning of the flats day park that was talked about is not going to be paid for with the grant, if the people who live on the end of that road (they will have their own little road to get to their houses), if they want to put up a gate, that's between them and the Forest Service. Another issue is the existing water line is going to be in the way of developing the park so that has to be figured out. There were two septic holes done previously that didn't pass because of all the fill, so Rick dug two more and hopefully in more stable ground and if they don't pass there is another option. That the Engineers said it will all work out.

10.8. Planning Commission – In Recess

10.9. Sewer Committee – Mayor Trett reported that Ken Woodward was at the sewer meeting and asked council to take time and review the contract with Marion County that council will have to agree to go forward with the contract in the next month or so. That it doesn't commit the city to a sewer facility, it allows the city to use the county's expertise, legal department ect, to help Detroit and the Santiam communities go forward with the sewer project, that it's all good with no cost to the city. Mayor Trett asked council to take time to review the contract and be ready with questions in the next month or so.

11. ADVISORY COMMITTEE REPORTS – Reported under 7.1.

12. PUBLIC COMMENTS – Councilor Larson-Hills brought forth issues people have had regarding their high speed internet service with Frontier and that they have found it had something to do with a software update that messed with the access of Frontier for our town. That they haven't completely identified what or where the issue is or at, but they are working on it and are aware. That they would like for people to continue to call in about once a week if we have any issues going on, because that will create the service tickets and they are funneling them and it keeps the awareness of what's going on up here. Recorder Pavoni asked Vickie if she could post the information on nextdoor for people and Vickie said she would do that. Discussion followed. Councilor Ruyle asked if they are making plans about the snow removal and Mayor Trett stated they would bring this to the next meeting. Kevin Hills stated he would do more research and have some answers.

13. ADJOURN- Councilor Manthe motioned to adjourn, motion was seconded, all in favor; Larson-Hills, Ruyle, Engle, Trett and Manthe, motion passed. Meeting adjourned at 7:46 PM.

Signed:

Jim Trett, Mayor

Attest:

Christine Pavoni, City Recorder