



**DETROIT CITY COUNCIL  
Regular Meeting Minutes  
Saturday, August 12, 2017**

**CALL TO ORDER:** Mayor Trett called the meeting to order at 10:05 AM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

**1. ROLL CALL – Council Present** – Vickie Larson-Hills Building Commissioner, Debby Ruyle Parks & Rec Commissioner, Jim Trett Mayor, John Manthe Water Commissioner

**Councilors absent** – Greg Sheppard, Street Commissioner with notice, Keith Munn Emergency Preparedness Commissioner (resignation), Police and Safety Commissioner (vacant). **Staff Present:** Christine Pavoni, City Recorder, Deborah Hastings City Clerk and Bob Bruce Water Tech **Citizens Present:** Ken Woodward, Norma & Jim Warren, Bob & Sandy Franz, Jack Krill, Chris Kidd, Doug DeVore, Jim & Lois McWhirter, Lyn Schultz, Gene & Joyce Smith, Elaine DeGeorge, Kevin Hills and Jan Irving. **Agencies Present:** Ed Fick Marion County Emergency Manager, Marion County Sheriff's Office Shane Burnham.

**2. PLEDGE WAS RECITED**

**3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None

**4. ANNOUNCEMENTS** – Mayor Trett announced that the public open house for the Detroit Visitor Portal, Bikeway and Day Use Enhancements Projects would be on Monday, August 28, 2017 from 5:30 PM to 7:00 PM at the Detroit Ranger Station.

> Sandy Franz reported on the events to be held by DLRABA at the Meadows for the eclipse weekend and still needing volunteers.

> Ed Fick Marion County Emergency Manager, talked about some of the preparations they have made in regards for the eclipse weekend to ensure residence and visitors alike can have a safe experience. That specifically for the Detroit area they wanted to make sure that drivers on Highway 22 could get emergency information if necessary. That they contacted KYAC who has a new antenna at Freres Lumber, which will allow that signal to reach here and allow Ken Cartwright to put out relevant information that is plugged into their public information office. The Forest Service has given them space to set up a mobile emergency operation center. They are also going to establish a first aid station at the Detroit Ranger Station, with a medical doctor who is going to be on staff from Thursday through Tuesday and are also going to put a medical capability and first aid at the 20 mile mark on highway 46. There will also be a fully staffed advance life support ambulance that's going to be staged here. Regarding cell service, he said he felt this area was going to be impacted but that all three of the major carriers have added to their systems capacity. When asked what the plan was for Forest Road 46 from here to Estacada, Ed responded that they are tracking two fires caused by lightning yesterday. That he doesn't expect that 46 would be impacted, which is a question for the Sheriff's office.

> Sergeant Shan Burnham Marion County Sheriff's office stated, tagging along with what Ed Flick said, they would be joining them with a unified command at the Detroit Ranger Station. Number one goal is life safety that he has two search and rescue teams that are going to be up in this area. As for Forest Service Road 46 it is their goal to use that as another escape route in case firefighters at the Breitenbush community can go that way or any dispersed campers. Everything south of 46 is closed due to the fires, which is going to affect a lot of camping areas up there. Discussion followed. Ed Fick added that it is possible in the course of the next week, we may start to see evacuation notices. That

they think it's unlikely but wanted to take this chance to emphasis ready, set, and go. Ready is to just set some awareness that you've thought through what you need to do, set is to be prepared, to get together things you want to take with you, and go means just that: go.

> Resignation Councilor Keith Munn – Mayor Trett announced a letter of resignation was submitted by Keith Munn effective August 6<sup>th</sup>, and needs a motion to accept it from council. Councilor Ruyle motioned to accept, motion was seconded, all in favor; Larson-Hills, Ruyle, Trett and Manthe, motion passed. Mayor added we would be posting the vacancy and now have two openings.

**5. APPROVAL OF MINUTES OF THE LAST MONTH** – Councilor Manthe motioned to approve the meeting minutes of June 13, 2017 motion was seconded, all in favor; Larson-Hills, Ruyle, Trett and Manthe, motion passed. Councilor Manthe motioned to accept the minutes of the Detroit City Council Regular Meeting of July 11, 2017 motion was seconded, all in favor; (2) Trett and Larson-Hills, abstain, (2) Manthe and Ruyle (both absent at this meeting), motion did not pass due to lack of quorum.

**6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH** – Councilor Manthe motioned to pay the bills not raising a conflict, motion was seconded, all in favor; Larson-Hills, Ruyle, Trett and Manthe, motion passed.

## **7. COMMISSION AND MAYOR'S REPORTS**

7.1. Mayor's Report – Jim Trett reported at the Oregon Mayor's Conference there were updates from the League of Oregon Cities on the last legislative session. Things that affect us primarily and other smaller cities that were discussed were property tax reform and the transportation bill that passed. Bad news is, it is going to increase fees, gas tax is going up ten cents over the next seven years. Good news for small city under 500, is the small city allotment grant, which is a grant we apply for to maintain our streets. That there was one million in that pot and they raised it to five million. Senate bill 327 was huge to us, the recreation immunity bill. That cities that allowed recreation on their lands for no fee were protected from being sued, but a city employee could be liable if someone got hurt. Passage of that bill now protects the worker from liability. Other bills passed; Appropriations were made for water supply and conservation, regional solutions and connect Oregon. Jim stated as everyone knows we are looking at tiny homes, that there was a bill that passed that they still have to be built to building code standards. Jim reported on other meetings he had attended throughout the month. Mayor Trett stated he had been playing with the city's logo that he thought it needed spruced up abit and asked for any input. There were some questions about the tiny homes and Jim responded that it's still being worked on and nothing was going to happen until after the first of the year. Councilor Manthe commented that Mayor Trett is attending a lot of meeting for the city and felt he should be reimbursed for the gas. Recorder Pavoni responded that money is budgeted Jim just needs to request the reimbursement.

7.2. Police and Safety Commissioner's Report – Vacant no report

7.3. Street Commissioner's Report – Mayor Trett read Street Commissioner Sheppard's report on the following: striping of the downtown area being done later this summer. He applied for the ODOT small city allotment grant and was allowed to submit three streets, Detroit Rd. S., Deer St., and Patton S., which is currently for \$50,000. That we have received over \$200,000 in paving grants over the last 15-years. Also, the city currently doesn't have anyone to do the snowplowing for this coming winter and that hiring someone from out of town could be a lot more expensive. That hopefully the Hills family who has been doing the snowplowing for the city for at least 40- years will renew their contract. Kevin Hills said they are talking. Greg also reported there were a lot of upset property owners during the December/January snow event. People felt it was the city's snow and the city is responsible to make sure property owners have access to their driveway. Recorder Pavoni contacted other recorders throughout the state regarding the issue and the response was unanimous, the homeowner is responsible, the city's responsibility is to clear the streets. Also, the city will be posting signs classifying parking on city streets. This was prompted because of the upcoming Solar Eclipse Event. Ordinance 251 needs to be approved by council. Mayor Trett read Ordinance 251 in full and then by title. Councilor Manthe motioned to adopt ordinance 251, motion was seconded. A lengthy discussion followed on whether or not the signs should be left up or not after the eclipse for safety purposes. Councilor Larson-Hills moved to modify this to be temporarily in place just during the eclipse and that

they revisit this again at next month's city council meeting, signs can be left up until it is revisited at the September meeting, motion was seconded, discussion followed. Mayor Trett stated motion is to adopt ordinance 251 from today through the September council meeting, all in favor; Larson-Hills, Ruyle, Trett and Manthe, motion passed.

7.4. Water Commissioner's Report – John Manthe reported meters were read on July 31, and gave the water usage and consumption report prepared by Bob Bruce. With the Solar Eclipse coming the water department will have a hard time keeping up with the demand. To make this worse the controls work with cell modems to get water from the Breitenbush intake. With all the cell traffic on the weekend of the eclipse our controls may not work. So John stated as a precautionary measure there will be a water ban that starts on Thursday the 17 through Tuesday, no outside watering for those five days. John also reported that due to the needed upgrades to the city's water distribution system, the city is in the process of obtaining a low interest loan of 3.2 million dollars. This will cost each water account a loan repayment fee of \$14.81 per month. Recorder Pavoni added the fee would go up gradually. John explained why the upgrades were needed and Mayor Trett added that of the 3.2 million, they are forgiving 1.3 million dollars. Discussion followed.

7.5. Building Commissioner's Report – Vickie Larson-Hills reported for the month of July there were six residential permits applied for, three were electrical, two mechanical and one plumbing. There was also one commercial mechanical permit. Completed were four residential, one electrical and two mechanical. She reported in summary for 2016 there were no new housing permits applied for. There were a total of 36 permits, 32 were finalized, four expired, and six were issued Co-issued. She also reported two new building construction permits were just received.

7.6. Parks & Rec Commissioner's Report – Debby Ruyle gave background on the two grants received for the city park. The Federal Lands Access Program (FLAP), Grant and the Oregon Parks Grant, and what they will pay for, with an overview of what will be at the park. She stated that the Western Federal Lands Highway Division will be administering and overseeing both projects, that they have a website to keep folks updated. That between both grants and donations from DLRABA, Freres Lumber, the Can, Can Club, and the City of Detroit, we will have a beautiful park at the site of the old grade school. That the site looks really good right now, thanks to Emery & Sons, Peterson Cat, Andrew & Tiffney Siegmund, Gerry & Kevin Hills and Rick Morgan for loading and hauling all that ugly debris off site, the city really, really appreciates all that help, that didn't cost the city anything, other than Rick Morgan's wages. She stated there was an open house on June 22<sup>nd</sup> to review the plans for the park and Flats area. At that point it was at 30% completion and the next open house will be on Monday, August 28<sup>th</sup> from 5:30 to 7:30 at the Ranger Station, because now we are at 70% completed. The bidding for the work will begin in February 2018 and construction will start in May, so the Detroit City Park is moving forward with a completion date of September 30, 2018. There was a question about the park maintenance, Debby responded that money has already been put in the city budget for maintenance. Discussion followed.

7.7. Emergency Preparedness Commissioner's Report – Mayor Trett reported in 2017 the city became a Firewise Community. That there are 100 Firewise Communities in Oregon but none in Marion County, Detroit and Idanha being the first. The program is to help bring citizen awareness to communities and get them involved in wildfire preparedness, that it's been a huge success in other communities in Oregon. He also reported that Marion County has put together a Multi -Jurisdictional Hazard Mitigation Plan if anyone wants to look through it. Also, Oregon Office of Emergency Management put together their final draft for their Debris Management Plan, which the city can use as template for the plan we need to put together. Councilor Ruyle added, with the Firewise program if you want your house assessed to see if there is things you can do to mitigate their chances of it catching on fire, they will come out and do that at no charge.

7.8. Planning Commission Report – Summer Recess

7.9. Sewer Committee Report – Ken Woodward reported the sewer project is alive. He explained what has been happening with the North Santiam Canyon Joint Sewer Project, which consists of Detroit, Idanha, Gates, Mill City, Lyons and Mehama. That Marion County is only offering technical support, the attorney's, writing up contracts, stuff like that. That the cities would be in complete control. He said that Danielle Gonzales has been fighting for each town, that she works for Marion County and is our

go-to secret weapon. Ken talked about some of the things discussed at the Joint Sewer Project meetings such as different systems, costs, etc. that this is going forward and is not going to happen overnight, that this is our best chance for a sewer system. That once each city is in agreement and the legalities completed, we would then form a water district with a board consisting of the joint cities. He talked about why having a sewer system is needed and everyone knowing the most important thing is affordability. Recorder Pavoni added that there is a lot of support on this project from the county and state level. Ken pointed out that all the cities have to agree to be a part of the project or it doesn't happen at all. Mayor Trett stated that they are approaching every city who takes water from the river and put on a \$2 service fee, which would pay to support the sewer systems financial future out of this reserve fund. That government agencies are beginning to say, "Yeah we need to help", and so they are receptive. Discussion followed.

7.10. Public Comments – None

## **8. UNFINISHED BUSINESS**

8.1. Rotating Meeting Schedule – DLRABA's next meeting will be in October. Federal Lakes next meeting is on Wednesday, October 18 at 6:30 PM at the Gates Fire hall. Fireboard update inaudible.

8.2. Code Amendments Update – Mayor Trett reported the committee has met once, the second meeting will be on August 29<sup>th</sup>, that our planner from COG is doing a great job.

8.3. Eclipse August 21, 2017 – Mayor Trett stated we are still looking for people to cover some of the shifts and will have someone in city hall every day to answer phones.

8.4. SDC Amendments Update – Mayor Trett reported HBH has been working on the amendments which are almost completed and there will be a public hearing on October 10<sup>th</sup> at the city council meeting.

## **9. NEW BUSINESS**

9.1. ATV Regulations and Violations – Mayor Trett reported stories about ATV violations having increased lately. An ordinance was passed simply to provide people a way to get around town without using their car. Now we have some issues, with kids riding them etc. Discussion followed on some of the violations seen. Mayor Trett commented he was thinking the city compose a letter with a copy of the ordinance included to everyone who has a water account and tell them we are going to start enforcing it. When asked why the city hasn't been enforcing it, Recorder Pavoni responded that we haven't been notified. Discussion followed. Mayor Trett stated unless he hears any objection, we will compose that letter and include the ordinance and start with that. Ken Woodward asked if they could make sure the water tech closes the gate to the water plant during the week. Councilor Debby Ruyle, Vickie Laron-Hills and John Manthe asked to be appointed as enforcement officers, Mayor Trett so appointed.

**10. CORRESPONDENCE** – City Recorder, City Clerk – No comments or questions on letters sent or received

**11. ADVISORY COMMITTEE REPORTS** - Reported under 8.1.

**12. ADJOURN** – Councilor Manthe motioned to adjourn, motion was seconded, all in favor; Larson-Hills, Ruyle, Trett and Manthe, motion passed. Adjournment at 12:00 PM.

Attest

Signed: \_\_\_\_\_  
James Trett, Mayor

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Christine Pavoni, City Recorder