



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Wednesday May 9, 2017**

CALL TO ORDER: Council President Messmer called the meeting to order at 6:34 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. PLEDGE WAS RECITED

2. ROLL CALL – Councilor’s Present –Mark Messmer, John Manthe, Greg Sheppard, Keith Munn, Debby Ruyle and Vickie Larson-Hills **Councilors Absent** – Jim Trett **Staff Present:** Deborah Hastings, City Clerk. **Citizens Present:** Chris Kidd, Jack Krill, Elaine LaFond, Bob & Sandy Franz, Dean O’Donnell, Elaine DeGeorge and Dane Loveberg.

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT – None. Council President Messmer informed council that they cannot discuss any items on the budget prior to the meeting between council members to contact Christine directly with any questions.

4. ANNOUNCEMENTS – Planning Commission Application, Elaine DeGeorge – Councilor Manthe motioned they accept Elaine DeGeorge’s application motion was seconded all in favor, Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed. Elaine read the oath of office.

5. APPROVAL OF MINUTES OF THE LAST MONTH - City Council Regular Meeting of April 11, 2017. Councilor Manthe motioned to accept the minutes, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Munn motioned to pay the bills, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – (Fire Department) Assistant Fire Chief Jack Krill reported the next board meeting would be next Tuesday. He said the Firewise Day was a huge success, the State was very happy. Andrea Martinez was their rep. and did a great job leading that effort and are going to give her a nice plaque and asked if there aren’t any objections they want to put from the Fire District and both Cities of Detroit and Idanha to thank her. Council approved of the city name being put on the plaque. Fire Wise Day is once a year and each year they would add something. Next year they are going to try and add Marion Forks and Breitenbush as designated communities too and just keep building on it. **(DLRABA)** Dean O’Donnell reported the focus of the meeting was the Fishing Derby. Fireworks are already set, they have a meeting coming up with Grady. Councilor Messmer reported at the Detroit Lake Foundation meeting he came to the conclusion that since there was no projects going there was nothing to move forward, but would keep the entity viable. Sandy Franz added that for the Fishing Derby the boat comes with a motor this year.

7.2. Code Amendment Update – Clerk Hastings reported that Recorder Pavoni would be working with City Planner Lisa Brosman to set up a project schedule around the middle of the month.

7.3. Eclipse August 21, 2017 – Council President Messmer stated it looked like the Fire Department is working hard for emergency action response planning and asked Assistant Fire Chief Krill if there was anything new to report outside of the information they had received. Jack stated that they are working on point of contact for all the agencies right now and what their plans are, so they could all mesh well. Dean O’Donnell stated that most of the communities in the canyon are expecting 500 to 5,000 people that his best guess for up here is like the 4th of July we have 20,000 plus, with the eclipse we could get double that or more. He added we have a beautiful viewing of the eclipse and that he has been working with Dave Layman on the meadows and he is making incredible progress. Clerk Hastings reported Kevin Hills will start moving dirt at the park site fishing derby weekend to get the site ready for parking. She also reported question was brought up from Elaine DeGeorge, if RV parking would be allowed on undeveloped commercial property for that weekend, that it is not normally allowed. Discussion followed, Council asked that a plan be drawn up and submitted to the city before the next council meeting that once they get the proposals they can work out the parameters. Dean O’Donnell said DLRABA has rented the meadows for 3-days and Mark stated it might be helpful for him to bring some

sort of master plan and his ideas to council to look over for the next meeting. Dean stated that they have ordered 20 porta pots and asked for daily pump outs. Councilor Munn commented that he felt the city should have some sort of security. Discussion followed. Staff was asked to check with Marion County Sheriff's office to find out what kind of representation we can get for Friday through Monday. In regards to have parking at the former school property, Council President Messmer commented he felt we should have some kind of disclaimer that the liability remains with the vehicles, the release and hold harmless form we have. Staff was asked to find out from our Insurance Company about the liability and the cost. Mark stated that the lot is pretty much all fenced except the one possible entrance point on the south east corner of the fence line that we need to look at getting the fence stretched back across there and asked to see if our guys could fix it. Discussion followed. Doing a day rate was decided and to have the release and hold harmless forms color coded for how many days and put on dash board of car. Parking would be up to four days. If anyone leaves once they park, they will have to repay to get back in. Council felt \$25 a day was a fair parking fee. It was decided the gate would be locked at a certain time and patrons would be informed before parking. There will have to be a phone number for people who may have an emergency and need to get out after the gate is locked, Mark Messmer lives close by. And there needs to be a sign where they drive in saying not responsible for damage or loss. Sandy Franz stated that she has a person Floyd Diess who has parked people in that lot for events up here and might be a good person to talk to about how many cars will fit, Messmer to get this information from her. No reservations, it will be first come first serve. Sandy Franz said that Floyd Diess told people where to park and coordinated all of that during that fishing derby event. No camping allowed or RV's, campers, etc. Assistant Chief Krill asked if it would be ok if they bunk out a couple people here (in the hall) that weekend. Council didn't see a problem with that, Clerk Hastings to check in to.

7.4. SDC Amendments – Council President Messmer report HBH Engineering is working on it and will be here in September to give them some information on methodology for the SDC charges.

7.5. Idanha-Detroit RFPD Facility Joint Use Agreement Review (postponed) –

7.6. Appoint Budget Committee - Council President Messmer stated two people have agreed to serve on the budget committee, Kurt Hagerman and John Engle. Motion to accept Kurt and John to the budget committee made by Councilor Munn, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

8. NEW BUSINESS

8.1. Naming of Detroit's City Park – Councilor Munn stated there was a couple of items that didn't get on the grant and he was thinking of doing a fund raiser to name the park. That everybody could submit a name or as many as they want, and whatever name it came out to be they would name the park. Discussion followed for different opportunities to raise money and what other cities do, such as naming objects in the park after someone. Mark suggested maybe getting a sub-committee in the parks to figure out naming opportunities. Councilor Munn stated the sooner we can start this the longer we can go, the more money we're going to generate. Councilor President Messmer asked Councilor Munn if he would take a point on this and do a little bit of exploring on that, Councilor Ruyle said she would help. Keith and Debby to look at how other communities have handled looking at naming. Councilor Messmer said that naming of the park can be pretty controversial for the city. That we probably want to look at some kind of a formal nominating and that kind of stuff. Discussion followed. Councilor's Munn and Ruyle to come back to the next meeting with some concrete suggestions.

8.2. TOT Funds Request – Council President Messmer reported they got a TOT fund request from DLRABA, who's going to provide a bunch of services and such for the eclipse. Councilor Ruyle asked if the \$12,500 had already been set aside for the Rocks and Dean O'Donnell responded that the TOT money is an ongoing program, you just only spend \$12,500 at a time. That we are looking at the future years for bringing tourism to Detroit. The Eclipse is probably the only one event in our lifetime. So the impression we make that week out of it, that carries us forward. Councilor Ruyle asked if we had that much money in there and Clerk Hastings confirmed that we do, that it was budgeted for this fiscal year that ends June 30th. That if DLRABA needed the funds to help with the eclipse they needed to ask now or the money would be reallocated. Councilor Munn motioned they give the \$12,500 from the general tourism fund to DLRABA, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

8.3. State & Federal Surplus Program – Councilor Munn stated that they need to start thinking about snow, that they don't know what's going to happen next season, but they need to start thinking about it now, not when snow is on the ground. That we were a part the surplus program in the past and bowed out in 2012. That there is all kinds of equipment from the State and Federal Government and feels we should be a part of this program. Councilor Larson-Hills asked if there were any purchases to made, if it would still come before council (several councilors answered yes). That she is a little concerned about buying used equipment that we would have to maintain and operate. Councilor Munn responded that some items do come with a 30-day

warranty. Terms and Conditions were discussed. Councilor Munn motioned they apply to the State Federal Surplus Program with Mayor's signature, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

8.4. Resolution 563, creating a sewer system reserve fund (read by title only) – Council President Messmer read resolution 563 by title only. Councilor Munn motion that they accept resolution 563, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

8.5. Resolution 564, accepting Insurance Services Claim Reimbursement Check for Storm Water Damage – Council President Messmer read resolution 564 in full. Motion made by Councilor Manthe to accept resolution 564, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed.

9. CORRESPONDENCE – No questions or comments on letters sent or received.

10. COMMISSION AND MAYOR'S REPORTS

10.1 .Mayor's Report – Absent

10.2. Police and Safety Commissioner's Report – Mark Messmer reported the Sheriff's Office Advisory committee was tonight so he could not attend, nothing to report. Nothing new reported on next door.

10.3 .Street Commissioner's Report – Greg Sheppard reported he would be putting in for the \$50,000 ODOT SCA grant for paving Detroit Rd. Deer St. and Forest Ave. He said we are in our two year cycle for striping. That he would like to do the area's that need it the most. Parking places 60' wide from Mountain High down to Forest Ave. The whole west side of public parking and also a lot of the crosswalks that are getting worn, this summer sometime. That it would probably cost around \$3000.

10.4. Water Commissioner's Report – John Manthe reported on water use and consumption for the month of April. There was discussion on water unaccounted for. The leak on the ODOT line was mentioned, John said he was going to get with Donnie (Spier), and see what's going on there. He reported that May starts the high use time of the year, this year will be higher than the last two because of the high lake level. Slow sand filter A will be taken off line for annual cleaning and maintenance this month. John read the update from City Engineer Rob Henry regarding the water loan package. His recommendation to council is that we continue to pursue the USDA/SDWRLF package that it continues to represent the best deal for the people of Detroit. John talked about leaks around town.

10.5. Building Commissioner's Report – Councilor Larson-Hills reported permits applied for in April were two commercial and one that came in NA under subtitle, and permits with final inspections were three residential and three commercial.

10.6. Parks & Rec Commissioner's Report – Debby Ruyle reported things were moving forward. She spoke to Karen from the Canyon Weekly who was up last week and took some pictures and thought they were going to do an article on the park and good things about Detroit. She reported they had been working on the park plan with the Federal Highways back and forth and passed around the latest one.

> Councilor Larson-Hills had an addition to the building report. That the structural permit came in for 140 Deer Street, Brent Sunkle. That he was approved to remodel the building back to a garage not a dwelling, that apparently it was a garage at one time.

10.7. Emergency Preparedness Commissioner's Report – Keith Munn reported on the draft Marion County Multi-Jurisdictional Hazard Mitigation Plan (Detroit Section). That there are short term and long term goals the city needs to meet. This program will help us get FEMA funds in the event of a disaster. That this is something that has to be done and is a lot of work and a lot of time. He briefly went over what the plan was about.

10.8. Planning Commission – Inactive

10.9. Sewer Committee – Inactive

11. Update ADVISORY COMMITTEE REPORTS - Federal Lakes Recreation Committee for Detroit Lake Next meeting, Wednesday, July 19, 2017 at 6:30 PM – Gates Fire Hall

12. PUBLIC COMMENTS – None

13. ADJOURN – Councilor Manthe motioned to adjourn, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Messmer, Sheppard and Manthe, motion passed. Adjourned at 7:50 PM.

Signed:

Attest:

Mark Messer, Council President

Deborah Hastings, City Clerk