



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, February 14, 2017**

CALL TO ORDER: Mayor Trett called the meeting to order at 6:30 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. PLEDGE WAS RECITED

2. COUNCILORS PRESENT – Keith Munn, Debby Ruyle, Vickie Larson-Hills, Greg Sheppard, John Manthe and Jim Trett. **Councilors Absent** – Mark Messmer. **Staff Present:** Christine Pavoni City Recorder, Deborah Hastings City Clerk. **Citizens Present:** Levi Hopkins, Stephen Galbraith, Lyn Schultz, Chris Kidd, Terry & Sharon Bonnett, Dean O'Donnell and David Layman

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – Mayor Trett pointed out additions to the agenda, 4.1.Firewise and 10.6.2. Park MOU.

4.1. Levi Hopkins, Oregon Department of Forestry – Firewise Plans – Levi introduced Andrea from Idanha Detroit RFPD and David from the US Forest Service. That they were here to invite Detroit to be a Firewise community. That the main goal is to educate the community about the wild fire situation in the area and what the community can do to mitigate some of the hazards we have. That we live in a very hazard area in terms of wildfire. The goal is how we as a community come together and make a plan, such as if a fire were to occur and what kinds of things we can do to prevent a fire. He reported there are about 1400 Firewise communities in the nation and about 100 in the state of Oregon, it is a nationally recognized program. That Idanha agreed to become a Firewise Community last week and if Detroit agrees, these two communities will be the first in Marion County. He went over the five steps in order to become a Firewise Community. The first is to form a board, which is them and us. In that board they are going to decide on some of the hazard areas in the community, develop a hazard assessment. Second put together an action plan, third Community Wildfire plan. Forth they hold an annual Firewise day and the fifth the main thing that has to happen in order to make this happen is volunteer efforts (talking and education). Then we submit the application and become a Firewise Community. He said some of the perks were lower insurance premiums and grants. Andrea stated that their goal is to become a Firewise Community before the summer. Being the highest risk of wildfires, they want to get this process started early in the year before wildland season. She went over the tentative schedule in getting the program started. Beginning of March representatives from USFS, ODF and Idanha Detroit Fire Department plan to go out into the community looking at the hazard risk assessments. Once that is done Levi would put together a Community Wildfire Protection Plan (CWPP). She reported that the Fire Department is planning on doing a recruitment drive, that letters were sent out, and that they would like to send out information about the Fire Wise program, to let people know this is the plan and what we're working on. She said hopefully in the first week of April, they will be putting together a Fire Wise flyer, which they would offer free wildland assessments for homeowners. That hopefully they would get a few people and schedule a time around April 2 thru the 30th. May 6th is the National Wildfire Community Awareness Day and were thinking that could be a Firewise Day and gave examples of what kind of project that could be, or they could do something during the Fishing Derby. Then they could submit the application to become a Firewise Community before the wildland season starts. Councilor Manthe motioned to implement the Community Wildfire Protection Plan, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed. Steve Galbraith commented that Grady had talked with the city about going after funding so we could maybe catch our outer boundaries. David from the US Forest Service responded that this program also works with that. Levi added that is the proposal he is putting in with Marion County, for about \$350,000 dollars. That this is something like we would put in our action plan

and as grants become available that would be the number one priority. Recorder Pavoni reported that we had started talking to the Forest Service and the State Forestry and they were supposed to come back, but didn't, and asked if it is going to be part of the plan, should we wait or keep moving forward. Levi said to keep moving forward, because as soon as we are designated as a Firewise community, that's when a lot of that money becomes available, and they know we took the initial step of realizing we are in a hazard area and want to become a Firewise Community. David (US Forest Service) stated that he would talk to Grady and find out what he had going on that and what his plans are.

4.2. Planning Commission Application – David Layman – Mayor Trett stated that David would make three on the planning commission, so for them to hold a meeting they would all have to be present. Discussion followed if they keep it inactive or wait until they get one more. Agreed to keep it inactive. Councilor Manthe motioned to accept David's application, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed. David Layman and Dean O'Donnell took the oath of office and was sworn in by Recorder Pavoni.

5. APPROVAL OF MINUTES OF THE LAST MONTH - City Council Regular Meeting of January 10, 2017. – Councilor Manthe motioned to accept the minute of January 10, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Recorder Pavoni reported check

number 16536 is in conflict to Kevin's Backhoe and needs to be approved separately. Councilor Manthe motioned to approve the bills not in conflict, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed. Motion was made by Councilor Manthe to approve check number 16536 to Kevin's Backhoe, motion was seconded, all in favor; (5) Ruyle, Munn, Trett, Sheppard and Manthe, abstain (1) Larson-Hills, motion passed. Councilor Ruyle asked how much we've spent so far for snow removal, Councilor Sheppard said when we get the bill from ODOT total will be \$7,018.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Councilor Ruyle reported the Fire Board Meeting would be on Thursday night. Dean O'Donnell reported the next DLRABA meeting would be in April.

7.2. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave. – Mayor Trett reported CPI was supposed to be here February 9th but because of power outages with the snow they got busy, so now they are hoping for tomorrow. ODOT has done their final inspection and approved, the project engineer did final inspection and approval.

7.3. Code Amendment Updates – Mayor Trett reported we applied for a grant to have COG redo our codes. That at the eclipse meeting, James Labar of Regional Solutions in our area, told him it was granted.

7.4. Eclipse August 21, 2017 – Mayor Trett reported that he and Councilor Munn were both at the eclipse meeting. Councilor Munn reported that what he got out of it was we are way behind everyone else and Jim said it occurred to him to ask Dean O'Donnell if we had enough porta pots reserved, that according to them you cannot find one in the state for that weekend. Dean said he reserved twenty. Dean O'Donnell (DLRABA) reported on some of the things on a to do list that was put together and what some of the plans were for that weekend. Glasses were talked about, trash, the porta pots, etc. Travel Salem wants us to link all the events taking place so they can inform the public on what there is to do for that weekend. The Detroit Rocks Program will have a special rock, there is a lot of geo-cash events going on throughout the canyon, parking for the event. He asked about the former grade school being available. Christine reported that as long as the city owns the land it is included in the liability coverage, but the coverage is based on negligence of the city that causes property damage or bodily damage to someone. So we have to make sure those holes are covered and everything is nice and flat. Dean said there is going to be a huge demand, every campground in the area is going to be full, all the Motels, BRBO's' are already full. He said that the city has tourism funds of \$12,500 available in the account for 2016-17, that DLRABA will probably put in a request for that. To promote this event, they will probably do eclipse flags for town, especially where we want to draw people to an area. Mayor Trett said they are expecting 160-170 thousand people in the canyon alone. Discussion followed.

7.5. SDC Amendments – Mayor Trett reported HBH Engineering is working on the city's system development charges and we are waiting for an update.

8. NEW BUSINESS

8.1. Snow Berms Blocking Private Driveways – Mayor Trett reported a lot of people saying we didn't clear berms. That he has a list from ten cities saying they don't take care of berms in front of driveways, our code says homeowners take care of their own. Would cost the city a lot more money to take the time doing the berms.

8.2. Idanha-Detroit RFPD Facility Joint Use Agreement Review – Mayor Trett stated that he would be sending a letter to Fire Chief Marshall requesting that they sit down and go through the agreement.

8.3. Oregon Municipal Judges' Association – Mayor Trett reported last year they chose not to belong to this. Rick Jolin is our Judge, the fee is \$100 per year that Rick brought in a thousand dollars in fines last year. Trett said after doing some of the stuff he's done, there is some advantages that he's noticed in being a part of these organizations. Councilor Manthe motion to join the Oregon Municipal Judges Association, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed.

9. CORRESPONDENCE – City Recorder, City Clerk – No questions or comments on letters sent or received.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Jim Trett stated that we received a fax that was kind of disturbing. That it appears the Bonneville Power Administration, which does fish stocking in their waters are considering not doing it. Recreational trout fishing will be eliminated by their stocking methods from Detroit, Foster, Cougar and the Middle Fork Willamette Reservoirs and possibly the Mainstream McKenzie River. Dean O'Donnell added that he spoke to Commissioner Cameron and made him aware of this and he's going to take it to Sprenger and Schrader's office. That apparently they are putting the trout out to bid and Fish and Wildlife has the opportunity to bid on the project, but they are talking about building new holding ponds on the river and privatizing the raising of the trout. But also talking about cutting production by 40%, a dramatic effect specifically on our area. He suggested the city write a letter to our Representatives; Sprenger, Schrader, Wyden, Girod and Merkley, against this program regarding the state economic impact for the canyon. Jim gave a brief report on LOC Day at the Capitol that he attended on February 8th. That basically they talked about the upcoming sessions. Big thing this year is going to be a transportation bill that didn't pass last time. The LOC's priority is property tax reform. He reported on the 9th he attended Representative Schrader's community leaders round table meeting, a lot of what is happening in Washington was talked about. He said he plans on going to the Mid-Valley Mayors quarterly meeting next week in Aurora.

10.2. Police and Safety Commissioner's Report – Mark Messmer not present

10.3. Street Commissioner's Report – Greg Sheppard reported on the last 13-years of snowplowing on how much was spent. Councilor Munn talked about looking into finding ways to get rid of the snow so it wouldn't be so expensive. That he was told by someone at the Schrader meeting to check with COG on a grant. Also, there is surplus equipment that we may be able to pick something up cheap or maybe even have donated to us. Greg responded that he didn't think they had spent that much looking at the big picture. A new vehicle would cost to maintain, that he'd been thinking about talking to Eric Ellis at Breitenbush, they do have a little sander and maybe we could work something with them to sand the streets and they have a five yard truck with a plow too if we got in a pinch where we needed help. That he feels the Hills family has done us pretty good over the years. Councilor Munn stated he just doesn't want what happened this year to happen again and that Kevin is talking about not doing it next year, and feels we better start looking right now to have a plan. Mayor Trett asked Greg if he would talk to Eric Ellis and maybe start thinking about a truck. After discussion it was decided to start gathering more information and options.

10.4. Water Commissioner's Report – John Manthe stated meters were read on January 31st and reported on water use and consumption for the month of January and on a couple of leaks that were found. Regarding the loan, Christine tried contacting someone today about the loan and haven't heard anything back yet. The small water leak on Santiam Avenue will be fixed soon.

10.5. Building Commissioner's Report – Vickie Larson-Hills reported there were two residential mechanical permits issued in January, one residential electrical and one commercial structural and one final inspection for residential mechanical. Debby Ruyle asked about the structure that had burned down at 140 Deer Street and what the status was. Staff was asked to follow-up and see what the next step would be.

10.6 .Parks & Rec Commissioner's Report – Debby Ruyle had a couple of question on the MOU for the FLAP grant. On page six it states the part of the city's responsibility would be to administer the grant received from the Oregon State Parks. That her recollection was they can't put the two grants together, but that they were going to administer both because it would be cost effective. Christine added that she heard from Mark who explained how we can do it, so we have to make sure. Mayor Trett asked that on page 10, "issue of resolution, issue should be resolved at the lowest level possible", then it moves up to the next level, and was wondering if we should add his name on that next level. Christine said she would ask them to add that in. Councilor Ruyle motioned they approve the signing of the Federal Land Access Program Project, Memorandum of Understanding and to try and get clarification on the Oregon State Parks administration. Motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed. Debby reported there is a meeting on February 27th from 10-12 with us and the Western Highway people and the Forestry people to kind of plan our kickoff, time line etc.

10.7. Emergency Preparedness Commissioner's Report – Keith Munn talked about some of the topic's brought up at the meet and greet meeting with Schrader. What he got out of the meeting is that cities came there with what their importance is, that it was a fact gathering session for him (Schrader) looking at what they need. He reported that Eric Anderson with Marion County is looking at bringing a crew up with a first aid station during the eclipse. Keith stated he was kind of asked to bring attention that the Fire Department would like to put a sign up in the front of the Fire Department where the engines are, like they did in Idanha that says Detroit Idanha RFPD. Councilor Ruyle thanked Keith for all he did on the snow emergency. Keith made a motion to approve the Fire Department to put the sign on the building, motion was seconded. Councilor Larson-Hills stated earlier in the meeting they were to talk to the Fire Department about the contract of the building, if that would impact this project. Recorder Pavoni explained what is being discussed is not the contract itself, that in the contract it says the fee needs to be discussed, not the contract. Mayor Trett commented that the city sign being too small and needs to be addressed. All in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed.

- Councilor Manthe asked about Rick Morgan being able to take his truck down and have the door fixed.

Recorder Pavoni responded that she already had told him to get an estimate.

- Councilor Ruyle stated that they had talked about getting a sign to put up at the future park, that there

is already a post there with a no trespassing sign and looks like it's a 2 foot tall and 3 foot wide. Staff to contact Dave Shelton, Debby said she would send something tomorrow on what to say on it, and Christine said Dave may also have some ideas.

10.8. Planning Commission – INACTIVE

10.9. Sewer Committee – INACTIVE – Mayor Trett reported that Marion County is spending money on what they're going to do region wide, sewer wise, that Ken Woodward has been our main contact on participating in that. Council does need to appoint an alternate in case he can't make it, or two could be there and asked council for a volunteer. Keith Munn volunteered to be the official alternate.

11. Update ADVISORY COMMITTEE REPORTS - Federal Lakes Recreation Committee for Detroit Lake

Next meeting, Wednesday, April 19, 2017 at 6:30 PM – Gates Fire Hall

12. PUBLIC COMMENTS –

13. ADJOURN – Councilor Manthe motioned to adjourn, motion was seconded, all in favor; Larson-Hills, Ruyle, Munn, Trett, Sheppard and Manthe, motion passed, meeting adjourned at 8:09 PM.

Signed:

Attest:

Jim Trett, Mayor

Christine Pavoni, City Recorder

Transcribed by Deborah Hastings, City Clerk