



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, September 13, 2016**

CALL TO ORDER: Acting Mayor Jim Trett called the meeting to order at 6:30 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Council Present - Sandy Franz Building Commissioner, Jim Trett Acting Mayor & Emergency Preparedness, Greg Sheppard Street Commissioner, John Manthe Commissioner at Large and Mark Messmer Police & Safety. **Councilors Absent** – Debby Ruyle & Jack Campbell with notice. **Staff Present:** Christine Pavoni City Recorder & Deborah Hastings City Clerk. **Citizens Present:** Teresa VanDeVeere Pratt, Michael Miller, Bob Franz, Steven Galbraith, Dean O'Donnell, Jack Krill, Russ Lane & Blake Ellis.

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS -

4.1. Russ Lane, Oregon Department of Forestry, Fuel reduction timber sale – Russ reported he is the Assistant District Forester for the Oregon Department of Forestry in Lyons and also introduced Blake Ellis, Acting Wildfire Supervisor. Russ stated that his role is to oversee the Santiam State Forest that they have 47,000 acres of state forest land they manage and also manages the fire protection unit here in the Santiam Canyon, basically all of Marion County and a little bit of Linn County. From the letter they received he was asked primarily to talk about the potential timber sale, that for him that fits into a little larger context of protecting the community from wildfire. He said that Detroit is ranked as the highest risk community in Northwest Oregon and worries about Detroit when the east winds are blowing. He passed out handouts regarding a program called Firewise Communities; that there are 100 Firewise communities in Oregon but there are none in Marion County. The program is a way to help bring citizen awareness to communities and get them involved in wildfire preparedness; that he has seen it be a huge success in other communities in Oregon. Russ said he wanted to touch on this before they talk about the timber sale because from his perspective the timber sale is kind of an action that could flow from this kind of a thing. He went over the five steps of Firewise recognition, a wildfire risk assessment, creating an action plan, conduct a Firewise Day, invest a minimum of \$2 per capita in local Firewise action for the year, and submit an application to your state Firewise liaison. He said primarily for him it's raising folk's awareness and getting them mobilized to take action for wildfire prevention. He strongly recommended the program and if they are interested they could give us a lot of help getting Detroit recognized as a Firewise Community. Part of what we'd get is a couple of metal signs to display in the community which is a good prevention thing and good community marketing when people drive by Detroit and see it is a Firewise Community. Assistant Fire Chief Jack Krill stated that they just received a FEMA grant to hire four Firefighters and part of that FEMA grant justification was helping Firewise programs and one of the four they hired will be tasked with helping ODF and Forest Service (inaudible). Russ reported that they just applied for a \$300,000 Western States Fire Managers grant and explained what it was for. He stated that Mackey Creek parcels is roughly 160 acres that lay northeast of the city, access primarily by Guymoore Road and then also another side street he showed on the map. He said there were discussions in 2006-07 about ODF doing a timber sale there. From a wildfire standpoint our primary exposure here for the community is northeast winds, the dry down sloping winds out of the Cascades and this parcel is one of first that is right adjacent to the city. A lot of ground here without much management or access, so wildfire risk from their standpoint is real; that he and Blake can really envision a pretty tough wildfire in there. In 2006-07 they started that process and quite frankly ran into some community opposition and so they stepped back. That he is assuming those feelings have changed, that he would like to hear that from council before they invest a lot of work there. That he thinks what they would envision this time is a little bit different timber sale then they talked about previously. That before they were looking at treating more of the parcel with helicopters, that they would probably in these markets and conditions look at a smaller bite there, more of a crown based operation that would not treat as much of the parcel, probably treat about half of it but could do a lot better job of cleaning up the slash. Commissioner

Sheppard stated that part of the opposition was loaded log trucks going down Guymoore Road, a lot of people didn't think the road could hold the weight and kind of a safety thing. That's why they were suggesting the helicopter sale where they could fly the logs down to Hanson Creek, that there is a heliport there and you wouldn't be hauling logs out of the water treatment plant area down Guymoore Road, because it's kind of narrow and falling apart a little bit, which was one of the concerns. Steve Galbreith added Wind Creek has access too, off USFS at the upper end. Russ stated that flying is very expensive, unlike the USFS they have to make money on their timber sales and explained how they are funded and that when talking about flying logs under a helicopter they got to do that within the revenue that they can and it gets pretty challenging. That they haven't done a helicopter timber sale in at least ten years on the Santiam State Forest. That it is certainly something they are willing to look at and could appraise and see if that wood would carry itself and still make money, because that is one thing by statue they can't lose money on, a timber sale. He stated that he is interested in the road thing if part of it can be ground based or not that it would certainly be a lot more economical. If that is absolutely not an option coming down Guymoore Road, is something they need to know right away. So it would be helpful for him to know who to follow up with, need to know how deep those mains are. That things like fixing the roads is a lot cheaper than flying logs. Christine said that she could send him the minutes of that time with what the concerns were. That erosion and winds were a concern of some property owners. When asked how long a time it would be if trucks were rolling on that road and Russ said a lag time of probably one to two months and that part of the sale would pay to repair the road. Like if they knew at the end they were going to have to pave it and what it would cost, they would take it right off the top as a timber sale project. Doing it during the off season was talked about. There was a consensus of the council that they would like to move forward. Russ reported back in 2011 -12 where they did some fuels work with some money they received from the economic stimulus around the water plant area. The idea was to improve it for fire, went in about 200 feet and cleaned up the understory fuels which also gave them a lot better anchor point if there were a fire back behind those homes. Russ stated that they are interested in proceeding, timewise is probably 1-3 years. That this time if we keep communication as we move forward might work better. He said they will continue to work with the Forest Service and keep in touch with what they are doing across the line. Discussion followed. Acting Mayor Trett stated to Russ that council is behind them and if we can help with the educational component more than anything with our citizens. Russ stated that the best way is for them to work with the Fire Department on Firewise and thinks that would be a great thing for the community and would bring in some grant dollars. Russ said the next step is they will do some work internally and will need to talk to the forest manager, because she is really the one who packages the timber sales and start doing some preliminary planning. That they would get together with the Forest Service and come back to the council in November maybe together with Grady.

4.2. Request from Michael Miller & Teresa VanDeVeere Pratt to get city approval for a new business venture –

Mike and Teresa explained their commitment to the community and have two business, The Experience Store for five years and have a B & B six miles up the road. That they are looking to bring year round business structure to Detroit by operating a marijuana dispensary at the same location as the experience store across from city hall. That they are just starting to learn about this and if they are going to introduce this type of thing to this town it would be a really nice thing to do these learning curves together. That they were told by OLCC before they could even find out more if their property would be suitable they have to have approval from the city council first and that is why they are here, then they can start doing some real fact finding. That they don't want to stop doing the experience store and may have to find a different location. Councilor Messmer stated it is in compliant for the location they discussed in the past and Acting Mayor Trett added that council approved to allow for one outlet in town and for whoever comes first with that. That our requirements were that you meet all OLCC requirements. Recorder Pavoni added that they would still have to go through a site design review with the city, based on that the LUC's form will be signed, but they definitely need to start with OLCC and study their rules. Teresa stated that OLCC said the city would have to say yes before they can. Trett said the ordinance says it is allowed and where. Recorder Pavoni said we could write them a letter confirming it is allowed and the zoning being allowed. Christine to write the letter.

5. APPROVAL OF MINUTES OF THE LAST MONTH - Planning Commission Regular Meeting and Joint Public Hearing of July 26, 2016 could not be approved due to lack of quorum. Due to receiving the minutes late for the Regular Meeting of Saturday August 13th will be approved at next month's meeting.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – No bills were in conflict. Councilor Messmer motioned to pay the bills motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

7. UNFINISHED BUSINESS

7.1. Rotating Meeting Schedule – Council Franz reported for DLRABA, The Cruz In is on this coming Saturday. Dean O'Donnell added the Killer Fang Bike Ride would be on the same day in the afternoon and would also be

launching the Detroit Rocks Event the same weekend. Fire Department, Assistant Fire Chief Jack Krill reported there wasn't a board meeting on Friday due to not having a quorum and the next board meeting is tentatively scheduled for October 12th. He stated interviews were done for four Fire Fighters that are 100% funded through a grant. They received 109 applications and have now have four good quality people. They will be stationed at Idanha most of the time. One will always be on duty, sometimes two during the day and one day a week they will spend at Breitenbush because they are helping make that a third fire station. That starts October 9th. He talked to council about sharing or partnering with the city for internet connection like Idanha has done for them and sharing the cost, Marshall had suggested \$20 per month. Questions were raised on concerns by Recorder Pavoni and that the city's system is already iffy, that Frontier found something and was supposed to come out but never did. Discussion followed. Councilor Messmer motioned to explore the possibility of sharing internet service with the Idanha Detroit Fire District, motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

7.2. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave. – Acting Mayor Trett reported that HBH and city staff held a pre-construction meeting with the contractor Professional Underground services Inc. and subcontractors on August 25, a schedule was submitted but needed to be revised and the new schedule was not available yet.

7.3. Turnaround Issue 345-360 Butte N. – Acting Mayor reported that a meeting is scheduled with the property owner on September 14th to talk about options. That he and Christine talked about this last week and he had told her to send him a letter saying he has 30-days to vacate city property with the landscaping or schedule a meeting so we can discuss options, so that is where we are. Councilor Sheppard asked if we ever go in touch with Garey Burgess Supervisor and Christine responded it is being worked on.

7.4. FEMA: Oregon National Flood Insurance Program (NFIP) Reasonable and Prudent Alternative (RPA) – Nothing new to report still waiting for input.

8. NEW BUSINESS

8.1. Outdoor Mass Gathering – Cruz in at the Lake September 17, 2016 – Councilor Manthe motioned to approve the Mass Gathering permit for the Cruz In and waive the fee, motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

8.2. Outdoor Mass Gathering – The Detroit Lake Mud Run October 8, 2016 - Councilor Manthe motioned to approve the Mass Gathering permit for the Mud Run and waive the fee, motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

8.3. SDC Proposal – Acting Mayor Trett reported they are suggesting we spend \$6,700 to have this done right, that in the proposal tasks number 3, compose SDC Methodology, which he thinks is huge because we can tell people here's how we came to what our SDC's are and it is also all the legal stuff and can be paid with SDC money. After a lengthy discussion Councilor Messmer motion to have HBH move forward with the SDC program, motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

9. CORRESPONDENCE – City Recorder, City Clerk **9.1. Letters Sent** – **9.2.** Councilor Franz inquired on what the TOT return was, Recorder Pavoni explained it was for people who were late in turning in the forms.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Jim Trett reported on September 1st, he attended the Mid-Willamette Valley Area Commission on Transportation (MWACT) an ODOT thing, to learn about what's going on. They do a lot of grants and was hoping to find out if they did or didn't. He said City Hall Week was held this morning in Lebanon. That basically they split the state up and have these city halls where they let elected legislative members go and you have a chance to talk about the upcoming legislative session. He talked about the measures discussion. League of Oregon Cities was there and their primary legislative issue will be property taxes that it is in the last issue of the LOC magazine and will also be targeting recreational immunity and explained what that was. They will also be looking at transportation issues. Jim said Thursday night he will be back at the Mid Valley Mayor Coalition quarterly meeting in Yamhill. And the next Regional Solutions meeting at the Governor's office will be next month.

10.2. Police and Safety Commissioner's Report – Mark Messmer reported he would be attending the Advisory Committee for Marion County Sheriff's office next week. Things have quieted down as far as property crimes go, and haven't been seeing as many notification of suspicious vehicles. Jack Krill reported they caught the guy who had been lighting the stumps on fire and was arrested.

10.3. Street Commissioner's Report – Greg Sheppard stated he was still waiting for word on the Small City Allotment ODOT Grant for paving on Deer Street, East Forest and Detroit Rd. s. He informed council they've been spending money on dead end street signs and they need to start updating our street signs. Greg reported on an email from Taylor Lonsdale who is a research engineer from Small Urban and Rural Livability Center in Montana, from Montana University in regards to the city's pedestrian/bike lane on Clester. That they are working on a project looking to highlight case studies of rural communities that have implemented

treatments such as ours on Clester Road and that he is working on the development of a national design guide for bicycle and pedestrian facilities for rural streets. The guide will present best practice facilities, with a focus on how they can be used to create a network for people walking and biking in rural communities. One of the facilities being included is a pedestrian lane or level surface walkway such as we have installed on Clester Road, this is exactly what the guide is about and are including case studies in the guide and would like to highlight Detroit. Councilor Manthe voiced concerns regarding Butte Street N. That there is a ridge that is located right across from Steve Galbreith place, a big buffer that they need to take the backhoe and push it over, that it is stopping the water. Steve commented that water won't run off the street and Manthe said it is one reason why the street is deteriorating and that that street could use a culvert on one side. Discussion followed, Councilor Manthe to meet with Rick Morgan on the issue.

10.4. Water Commissioner's Report – Christine reported the one stop meeting is now scheduled for October 11th at Business Oregon at 10 am, to talk about water loans, options and costs. Attending will be our Engineer Rob, Jack Campbell and herself. Acting mayor Trett read the water report for Jack Campbell, prepared by Bob Bruce on water use and consumption for the month of August. There were a number of high uses and property owners were notified. Sensus metering came to install the new meter reading program and found there wasn't enough memory on the computer for the program to be installed, so we will be getting a new computer with more memory. The ODOT line remains the same at 4.5 gallons per minute, all else ok.

10.5. Building Commissioner's Report – Sandy Franz reported building permits issued for the month of August was one residential septic, three residential electric, one residential mechanical. Permits with final inspections, one residential septic and one residential electrical.

10.6. Parks & Rec Commissioner's Report – Acting Mayor Trett reported for Debby Ruyle, that the Oregon Parks contract has been signed.

10.7. Emergency Preparedness Commissioner's Report – Nothing to report

10.8. Planning Commission – Inactive

10.9. Sewer Committee – Inactive

11. Update ADVISORY COMMITTEE REPORTS - Federal Lakes Recreation Committee for Detroit Lake next meeting Wednesday, October 19, 2016 at 6:30 PM – Gates Fire Hall

12. PUBLIC COMMENTS – None

13. ADJOURN – Councilor Manthe motioned to adjourn at 7:48 PM motion was seconded, all in favor; Franz, Trett, Sheppard, Manthe and Messmer, motion passed.

Signed:

Attest:

Jim Trett, Acting Mayor

Christine Pavoni, City Recorder