



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Saturday, August 13, 2016**

CALL TO ORDER: Acting Mayor Trett called the meeting to order at 10:00 AM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Council Present – Debby Rule Parks & Rec, Sandy Franz Building, Jack Campbell Water, Jim Trett Acting Mayor and Emergency Preparedness, John Manthe Commissioner at Large and Mark Messmer Police & Safety.

Councilors absent – Greg Sheppard, Street Commissioner.

Staff Present: Christine Pavoni, City Recorder, Deborah Hastings City Clerk

Citizens Present: Paul & Dottie Carr, J. Mendrin, Deputy Zahn, Deputy Ferron, Robert Franz, Ken Woodward, Lois McWhirter, Lyn Schultz, John Engle, Dean O'Donnell, Kevin Cameron, Kevin Hills, Vickie Larson, Elaine Lafond, Eric Hlad and Mark Ferron

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS – Recognition of Service – Acting Mayor Trett stated as everyone knows Shari Flanders had to step down due to family health issues. For honoring her service the city purchased a mirrored plaque done by Dave Shelton. Shari was not present to accept the plaque, it will be delivered to her.

5. APPROVAL OF MINUTES OF THE LAST MONTH – Councilor Manthe motioned to approve the minutes of the July meeting, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Messmer questioned the payment to the engineer for around \$12,000 if it was a pass through. Recorder Pavoni explained that we received a \$30,000 dollar advance from ODOT for the quick fix grant for the light and that bill is paid out of that. Councilor Messmer moved to pay the bills, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed.

7. COMMISSION AND MAYOR'S REPORTS

7.1. Mayor's Report – Jim Trett reported that he has been out attending several meetings down the canyon and received lots of comments that it was nice to see people in the canyon coming out and participating. That it has been an eye opening experience for him. He said he started out July 7th at the Marion County Fair they went around the table and everyone told a little bit about their city. He said he talked about the bike route and trying to get into expanding into things to do besides the lake and got some good feedback from that. He found out what is called the Mayors Collision, it is Mayors from Marion, Polk and Yamhill County that meet once a quarter. He met with them on the 13th in Dallas, which is again sharing of information. Had a lot of people that talked about the lake and the economic impact for us up here; that if we need letters or anything they can do to lobby for us let them know, that they would be happy to step up. On the 20th Kurt Schrader was in the canyon because of the lake and met with him in Mill City for lunch along with the Mayors from Mill City and Gates and talked about the situation up here. From the 21st through the 23rd we got a scholarship for him to go to the Oregon Mayor's Conference at the Oregon Coast. And that his suggestion to the council, no matter who the mayor is, they try and go. A lot of other agencies were there such as ODOT, Regional Solutions, and Oregon Business etc. That it wasn't a representative you were talking to, it was either the Director or the Assistant Director from those agencies. That Regional Solution, which is out of the Governor's office and Business Oregon which is an organization that have different branches, he was talking to the Director of the infrastructure branch and they started talking water. He said they have some grants that could maybe help us find the big leak and also have really low interest loans that we may have trouble turning down if we want to fix our water system, and he said he would have their person call, which they called on Monday.

They got an overview which is a part of League of Oregon Cities on legislation from last time and what is coming this time. A lot of talk about IPE 28 which is a new tax thing they want to pass. Which constitutently they can't implement, one calls for a 10 cents a gallon increase in gas tax and go into the general fund, constitutionally it has to go to roads (inaudible). Jim explained what Regional Solutions is, that the Governor's office has taken the state and split it up into five districts. We are part of the Willamette Valley District, James Labar is the director that works with us. Their aim is to support economic and community development, attract and expand business and industry, create jobs and improve the economy, by bringing agencies, municipalities, private business and others to the table. Basically one of the things they can do if we have a project that requires the involvement of DEQ, state agencies, etc. We call them and instead of us trying, they call and get everybody together at the same time, that they have that clout. That immediately when he said Detroit, he said "we need to work on the lake". Because of that he asked him (Jim) if he was aware of the Regional Solutions Board meeting on August 1st in Independence and told him he should be there. Jim said he attended, that what they did is invite the Corps to come down and told them the same thing they told us. That James Labar told them that they understand and are going to let them do that but for them to understand they are also going to start the conversation on how to fix it. Jim said maybe nothing will happen but at least now we've got the Governor's office kind of saying, hey we're behind you, and we're going to work with you on it. Jim said it's these kinds of things that are a value with coming out. He reported that the League of Oregon Cities also has a small cities group that meet that he went to yesterday. That ODOT was there and they started talking about how we get grants for paving streets not on the highway that are available. That Greg Sheppard is going to battle for those. That they opened their eyes that the Mayor of Sodaville was there and talked about how the grants don't help small cities. That small cities to them are below 5,000, that they (Sodaville) have 390. She told them that they can't get one of their feeder streets paved because they don't meet the traffic count and never will and he said we are in kind of the same boat at times. That both ODOT employees that were there who are in charge of our region said you know this is something they hadn't considered and is something that they should probably be looking at.

- Acting Mayor Trett announced that the League of Oregon Cities has City Hall Week where they have meetings around the State. Ours will be on September 13th in Lebanon at the Library at 9:30, that both of our State Representatives will be there from the House and the Senate, which is our chance to go in and talk about legislation that might affect or impact us either negatively or positively.
- Jim also pointed out the LOC Foundation Donation and explained that the grant we got to go to the Mayor's conference gave us \$644.00, that the League of Oregon Cities funds that through the League of Oregon Cities Foundation. That the formula they like people to use is 5 cents per capita, if we went by that we would be sending them \$13.50. Jim stated that he felt it is valuable, that they were able to fund four full scholarships we were one of them and two partials. That he would like to motion they send \$50 to the League of Oregon Cities Foundation, motion was seconded. Councilor Messmer commented that showing up is one of the most essential elements of success and we have missed a lot of opportunities. That the RST that Kim and he went to at the Capitol Building lead to the monies they got for the high school feasibility study \$50 or \$60 k. so he thinks it is absolutely essential that we go to these things as much as possible.
- Acting Mayor Trett stated that the Regional Solutions Board wants to have their next meeting, which they have once a quarter in the Canyon with the idea they want to tour the dam. That he is going try and get them to have it here and while they are here try and get them to take a side trip and go over by the high school property and say here is something else, can you give us some ideas.
- Jim reported that the League of Oregon Cities conference is later this month, that there is a Mayor's portion of that. Basically it is all legislative issues coming up for the next session, where we have the opportunity to give input and the cost is about \$300, if he goes to just the Mayors part it's only \$70 so he will be doing that and report back on what they are looking at. Recorder Pavoni reminded Jim he didn't call for the vote for the motion in regards to sending \$50 to the LOC Foundation, Acting Mayor Trett asked for any further discussion on the motion, he called the vote; all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed.

7.2. Police and Safety Commissioner's Report – Mark Messmer reported on the property crimes that started beginning of summer and he thought it was a combination after talking with Deputy Zahn in seeing the market decrease in the last six weeks of activity. It was a combination of more people being in town and word getting back through members of the community who have relationships with these perpetrators that the next door.com watch group was having an effect, more and more people were paying attention, certain names were being said around, pictures and descriptions of vehicles were being identified. So that seemed to potentially form focus being around with more eyes on properties and decreased the amount of activity. That if you are

not on nextdoor.com you should be, it's one of the best ways of knowing what's going on, because that is what is going to be our best defense against these critters is to put a little sunlight on them, and that seems to serve in getting them to reduce their profile or even move on. He talked more about people signing up for nextdoor and begin networking with all the information that all your neighbors see and share and Marion County Sheriff's office can also be contacted through it and are monitoring it as well.

7.3. Street Commissioner's Report - Acting Mayor Trett stated that Greg Sheppard was absent and read his report. The four speed bumps have been installed on Scott Avenue and Lake Street, they have been painted and two speed bump signs put up. He put in for the Small City Allotment grant for \$50,000. The three candidates are Detroit Road S., Deer Street and Forest Avenue E. He said Greg said he felt the Butte Street dead end hammerhead design would be the cheapest. And dead end street signs are needed for Humbug, Center, Howe, Guymore, 1st, 4th, Butte N., Boulder, Kenney and Clifford W.

7.4. Water Commissioner's Report – Jack Campbell reported the water use and consumption for the month of July from Bob Bruce. Meters were read on July 29th, there were a number of high users due to sprinkler systems. The ODOT leak remains at about 4.5 gallons per minutes (204,000 gallons unaccounted for). Bob will make another attempt at trying to locate the leak this next month. A leak surfaced at 160 Santiam Avenue on the city side, it was dug up and repaired. Jack stated we can't really repair anything until we see the water coming to surface, that way we know where the leak is otherwise we're chasing leaks up and down and we don't have time or money to do that. He reported that we are going to be having a one stop meeting to see about getting a loan for our water system repair. That it is roughly going to cost a million dollars to get the main lines taken care of and a couple of other smaller areas that are creating large leaks. That meeting is going to happen on the 13th of next month. Jack explained that at this point it is imperative that we get the system repaired that a lot of the leaks we're dealing with are because the pipes that are being used through the main part of town, actually came from the old town of Detroit. That it is amazing that our water system hasn't failed completely. That it will cause a cost increase in water rates but it is just to repay the loan, we're not making any money off of it. In the long run it's going to be good for the city, in the short run it's going to hurt a little bit. He said that we have to do something because our option is our water system failing and half the town going without water that we can't let that happen. Councilor Messmer asked if an MOU or anything was found with ODOT on us supplying them water. Jack stated that we've got a lot of discussion that goes all the way back to 2000. At one point we talked about annexing the ODOT facility into the city property so water could be ran out there. Doesn't look like any of that ever happened, we finally just ended up running a line over there. That he thinks they should look at going ahead and annexing that portion anyway, that way we can possibly put a larger line in to put in a fire hydrant like they talked about in 2001. If nothing else with the amount of water we're losing. Councilor Messmer commented 25% of our total is going to a customer who is outside of city limits. That because of that we need to look at something. If we can get a 4 or 6 inch line for a hydrant over there then that would alleviate the leak all together. Councilor Messmer asked at what level this discussion was held, and Jack replied that at this point it was just city council bantering and throwing ideas out. No Idea what ODOT has to say about any of this. Kevin Cameron suggested getting Regional Solutions involved. Discussion followed. Acting Mayor Trett commented that at the Mayor's conference he talked to the Mayor of Oregon City about the big leak and he said they may have equipment we may not have to find that kind of stuff, that he would be willing to send his tech guy down for a day to help us find it. Jim said he just needs to know from Bob what kind of equipment he doesn't have, then he can talk to them.

7.5. Building Commissioner's Report – Sandy Franz reported permits issued for the month of July by Marion County was one residential septic. Building permits with final inspections, 1 commercial electrical, 1 commercial structural, 1 residential 1 & 2 dwelling, and 1 residential septic. Building permits issued from July 1, 2015 through June 30, 2016, Residential Permits; septic 7, mechanical 7, electrical 12 and structural 1. Commercial Permits; 2 electrical and 2 structural. Sandy stated that most of the commercial electrical were for the cell tower. Permits with final inspection for the year; 1 & 2 family dwelling 1, septic 3, structural 2, mechanical 5, electrical 10. She explained that the final permits don't match with what was issued, because some hadn't been finalized yet and some permits expired and some were issued prior to this year and were finalized in this year.

7.6. Parks & Rec Commissioner's Report – Debby Ruyle reported “we're going to have a park”, that on Monday the City met with the U.S. Forest Service and Federal Highway, which is the one that oversees the FLAP grant. That we have the FLAP grant which is about two million dollars, but also covers some work done down on the flats because the flap grant didn't pay for their vault toilets and some other stuff that they needed done there. That the US Forest Service got CIP funding she thought was around \$110 to \$150 thousand to cover the cost of what wasn't awarded on the FLAP grant. Then the city has the Oregon State Parks grant just

under \$430 thousand. When all said and done, the city park will be over where the old grade school was, 2.69 acres. There will be two flush bathrooms, drinking fountains, parking for approximately 40, a really nice informational kiosk with informational panels, that is what basically the FLAP grant is paying for. Then the Oregon Parks grant will pay for walking paths, play area for kids, lighting for paths and parking lots, a grass area for events, trees and shrubs, etc. That the only thing they weren't able to put in for was a really nice shelter structure, which there is a grant evidentially coming up that we will try and apply for, that that is really the only thing that is missing. Timing she said she wished it could go faster, but basically 2017 they are going to be doing planning, drawing, engineering a lot of the things that don't make it look like a park yet. 2018 by the end of September is hopefully the end date that everything will be in. That they say it will go pretty fast once they get some of the preliminary stuff done. Debby stated that they are trying to combine the three grants into one project to hopefully save money, where there will be one project overseer. She said there is a park commission if anyone wants to join and help make some of the decisions, that there will be a lot of stuff that will need help deciding on, so if anyone wants to be a part of spending some money. She said that Dani Pavoni started with us getting the FLAP grant, Jim Bradley helped with getting the asbestos removed and Christine commented that she (Debby) single handily spear headed getting the Oregon Parks Grant. Debby responded that it was a wonderful community effort. Discussion followed regarding the Ford Foundation after Acting Mayor Trett commented we should look at them in regards to grants. Councilor Messmer commented that they are interested in the high school project as well, that they were the ones originally that said they would be interested in helping. Kevin Cameron commented that all of this is going to be great if we can get the high school done and once the park is done, it is going to feed into becoming a little artist community as a draw to come up here, that is going to be good for business too because the more people we get into town the more they spend and the more they come up here they are going to find things they like about the city. So they are going to want to stay, to build their vacation homes or possibly retire up here, the more people the better. Messer said particularly in the shoulder seasons.

7.7. Emergency Preparedness Commissioner's Report - No report

7.8. Planning Commission Report – Committee Chair Kevin Hills reported a joint public hearing was held with the city council at the last planning commission meeting and that planning commission did not have a quorum. That they do need some planning commission member real bad. Acting Mayor Trett stated that they do have a resignation letter from Eric Page and needs a motion (to accept resignation). Councilor Campbell so moved, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed. Trett stated that Eric suggested and maybe they should at least think about, with nobody on the commission and especially with Kevin probably having to declare a lot of conflicts with all the work he does up here, to dissolve the commission. That another option is to make it an inactive committee, so that if they need it to come back we wouldn't have to go through the whole process of getting rid of it and in a couple of years trying to get it back. That at this point is something to just think about and maybe put this on the agenda for next time. Suggestions from Councilor's Campbell and Messmer best to leave it dormant for a while probably the best option. Acting Mayor Trett stated we can get some stuff out to them so they can look at it next time.

7.9. Sewer Committee Report – Inactive Committee

7.1.10. Public Comments – A Marion County Officer (no name) introduced Officer Deputy Mark Ferron an addition to the general fund. That they no longer have any deputies on the title three. Mark is assigned essentially from Mehama East to the unincorporated area. A lot of his work happening right now is in the North Fork that it is a challenging area for them. That he has worked with community members up there to have a balanced environment where folks can come up and recreate and live peacefully. That he is aware and is in that process of the investigations they've had up here on the thefts and burglaries, that they are still working on them actively to try and get them addressed. That they average 84 cases every 24-hour period. He talked about nextdoor.com being a great program and encouraged everyone to be a part of it and that video camera really help them out. Deputy Mark Ferron gave a brief report on his career history. He said that knowing how to work in the rural area's that he's had to cover and working with other agencies and communities, this is a great fit for him. That presence is a big thing for him and that another thing they try to do is gather a list of folks they know are problems that he has already started that list, and detectives are working on that a little bit for him so they can start working on those folks. Kevin Hills asked if there were any concerns regarding the quads in town and Deputy Ferron stated that people need to start wearing helmets and he was going to start cracking down on that too. Kevin asked if that was on the side by sides and Ferron said we have the city ordinance and if everybody is following that there is no problem. Discussion followed regarding the helmet requirement and question was raised on if the Sheriff's office had the updated ordinance to send it to them and Councilor Campbell suggested the regulations be posted.

- Dean O'Donnell stated that sooner or later something is going to happen with the former high school and the Business Association has been storing the towers that block the main street, plus a whole bunch of other stuff in there, in one room. That he is capable of putting all the little stuff up in his shed behind the store but they are going to need help in finding a place to store the towers maybe the bus barn temporarily. That he doesn't know what the long term plan is for the bus barn, but was in there not too long ago so he knows there is room. Councilor Campbell stated that should be fine and the other option is within a couple of years there would be a storage facility across the road. He said if this is something that needs to be done for the business community then he thought this was something they should be looked at. Council didn't have a problem with it. Recorder Pavoni asked how big there were and Dean said they come apart and someone said about 4 by 4 pieces.

8. UNFINISHED BUSINESS

8.1. Marijuana Laws – Acting Mayor Trett stated resolution 558 which council passed calling for a three percent tax on the sale of marijuana items by a marijuana retailer with the city goes to the voters. It went to the attorney and said everything looked ok. The ballot title was sent to the county's election official for the November 8, 2016 election ballot.

8.2. Rotating Meeting Schedule – Councilor Sandy Franz for **DLRABA** stated she gave the report last month on the meeting but repeated the report for the audience. Next meeting October 22nd at 10 AM. Debby Ruyle reported for the **Fire Department**. She said they were awarded another SAFER Grant for four Firemen/EMT's that would fully fund them for two years. That she thinks the Fire Department has gotten like a little over 1.2 million dollars through grants. That posting will go out next week and they are supposed to start November 8th. That next week they will be talking about recruitment just for locals because they still need drivers and support even though they will have those people on board, and still try and build capacity. She said the Fire Department is still moving forward and doing really good. Dean O'Donnell comment that they need to really compliment the Fire Department on the great job they did on John's house, because if we hadn't had a competent fire department in town when that fire started, we would have been in trouble. Acting Mayor Trett reported that there was a full house on the 28th of last month's **Federal Lakes** meeting. That Commissioner Cameron from the county kind of convened that meeting and did a great job of keeping it on track. Acting Mayor Trett reported there was a joint **Planning Commission**/ City Councilor public hearing meeting on the proposed storage facility. That they (applicant) were very open to working with surrounding neighbors and their concerns and making some adjustment.

8.3. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave. – Acting Mayor Trett reported the City's engineering firm held a bid opening meeting on July 21st, that only two bids were submitted and they expected four. Because of prime season construction work bids were much higher than anticipated, \$82 and \$84 thousand dollars. The problem was ODOT had only given us a grant for \$60 thousand with the agreement we were to make up any difference. After correspondence with ODOT, HBA and the City, they offered to increase the grant to \$105,000. They asked to extend the time to January 31, 2017. Jim explained the details of the cross walk light.

8.4. Turnaround Issue 345-360 Butte N - There was discussion about the cost of the project, Recorder Pavoni reported we don't have the money to pay for it. Council decided a letter be written to the property owner to remove the landscaping encroaching on the right of way and then we would put gravel down so it looks like the right of way, or give him the option of paying for the hammer head turnaround.

8.5. Quick Response Grant H.S. Repurposing Feasibility Update – Councilor Mark Messmer nothing new to report. All the attention with the Cascadia's subduction zoned earthquake kind of tanked all of their hopes of utilizing the fire department as the main source of getting the high school saved. That they've kind of hit a couple other dead ends. The funding they thought might be available was only for existing property and not for new development of properties or repurposing existing properties. Mr. Fowler is supposed to get his engineer working on cost alternatives of a possibility of bringing down the costs and retrofitting the existing structure for new occupations but have not gotten anything as of today's date. He said at this point it's not looking real hopeful unless they can get some bit of daylight to move towards in the next few months. Commissioner Cameron commented that Kim Fowler has to donate the property by the end of the year is what he's saying, that they are trying to figure out what is the best way whether it is the Foundation or the County or the City, whatever for him to donate that property to. But at the same time putting all that information together and ask if it is even feasible. Kim has verbally committed to saying he'd pay the expenses for a year so long as he can get it donated this year because of the taxes. So they will be having a foundation conversation that they want to leave us where we're at so they are all hitting on the same page as Kim. Discussion followed.

8.6. City-Wide Clean Up Report – Acting Mayor Trett reported that last month there was a recommendation from staff that we do the clean up every other year. Staff contacted Idanha asking if they would trade off every other year and they agreed. So next year Idanha will have it and we'll have it the following year.

8.7. Charter Amendments 2016 – Acting Mayor Trett stated that Resolution 557 is charter amendments proposing in section 7 to provide 4 councilor instead of 5, must be primary residence and three councilors instead of two may be non-primary residence. Section 9 is to amending to eliminate the provision that the Mayor must be a primary resident. Section 26 would add support for city charter, ordinances and resolutions to the oath of office for elected officials. Section 31 would amend to clarify how an ordinance may be adopted by the city council and allows adoption at one meeting. Section 32 would amend to clarify when an ordinance takes effect, which is 30-days after adoption unless an emergency is declared. That that would be on the November 8th ballot for the voter's consideration. Councilor Campbell stated this whole issue isn't because the part time residence is trying to take over the city council. That what they are trying to do is open it up for more part time residence can be on the city council. That it has been difficult for someone to step up and become Mayor. So this would open it up so that it doesn't have to be someone who had to be up here all the time. He explained that the Mayor position is a weak form of Mayor they have no more power than any one of the councilors, but is the figure head, the lead that facilitates all the needs. So it's not a us against them, it's to try and open it up for more people to become part of the community. Right now part timers don't really feel they want to become part of the community but we all have to work together for the common goal. That's part of the resolution here and is the information they want to get out to all the full time residents or anyone who is willing to vote up here, they just want to open it up for other people. Councilor Messmer added often times because there is not enough people willing to participate or have participated numerous times in the past and don't feel like they should be doing it again, it's just a question of having warm bodies more than anything else.

8.8. Ordinance No. 246 – An Ordinance amending Exhibit A incorporated into Ordinance 216 – Pacific Sanitation rate changes – Acting Mayor Trett read Ordinance 246 by title an Ordinance amending “Exhibit A” incorporated into Ordinance 216 solid waste management Pacific Sanitation Inc. Rate changes. Motion was made by Councilor Campbell, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed.

8.9. FEMA: Oregon National Flood Insurance Program (NFIP) Reasonable and Prudent Alternative (RPA)- Recorder Pavoni there is nothing new to report, this will stay on the agenda so we don't fall behind in any kind of new development if we are going to be affected by it.

8.10. Eclipse Weekend August 21, 2017 – Acting Mayor Trett stated this was talked about last month, Detroit has the longest black time by two seconds for anybody in the valley, so we're hoping to make a big deal out of it.

9. NEW BUSINESS

9.1. Tiny Houses – There was discussion regarding how other cities are dealing with this issue, council agreed if they are on wheels and axel they be considered as an RV and follow the code regarding RV's, if taken off then they would not be compliant with our code requirements.

10. CORRESPONDENCE – No question or comments on letters sent or received.

11. Update ADVISORY COMMITTEE REPORTS -Federal Lakes Recreation Committee for Detroit Lake
Next meeting Wednesday, October 19, 2016 at 6:30 PM – Gates Fire Hall

12. ADJOURN – Councilor Manthe motioned to adjourn at 11:36 AM motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Manthe and Messmer, motion passed.

Attest

Signed: _____
James Trett, Acting Mayor

Christine Pavoni, City Recorder