



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, May 10, 2016**

CALL TO ORDER: Acting Mayor Trett called the meeting to order at 6:32 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Council Present - Debby Ruyle Parks & Rec, Sandy Franz Building Commissioner, Jack Campbell Water Commissioner, Jim Trett, Acting Mayor & Emergency Preparedness Commissioner, Mark Messmer Police & Safety. **Councilors Absent** – None **Staff Present:** Christine Pavoni City Recorder **Citizens Present:** Dean O'Donnell, Jamie Dobrowolski, Steasia Findley, Bob Franz, Kevin Cameron, Jack Krill, Marshal Rash, Brandy Belcourt, Kevin Hills, Paul O'Donnell, John Manthe, Lyn Schultz, Sandi & John Elwood

2. PLEDGE WAS RECITED

3. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

4. ANNOUNCEMENTS –

4.1. Acting Mayor Trett announced that the Budget Hearing would be on Monday, June 6, 2016 at 6:30 PM. 4.2. Acting Mayor Trett read resignation letter from Mayor & City Councilor Sharyl Flanders, Councilor Franz motioned to accept the resignation, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Acting Mayor Trett stated they needed to appoint a Council President Pro Tem with Council consent, Councilor Messmer nominated by Councilor Ruyle, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Acting Mayor Trett informed council he would not be at next month's meeting.

4.3. Acting Mayor Trett reported that our City Planner Joey Shearer had submitted his resignation to COG that Renata Wakeley will be working with us until they appoint us a new planner.

4.4. Detroit Lake Foundation, Community Center Update – County Commissioner Kevin Cameron stated that he came to the meeting tonight as a member of the Detroit Lake Foundation as well as a County Commissioner. He asked council to consider passing a resolution in support of the foundation and further investigating and researching to see if the feasibility of whether the old high school could be saved and turned into a community center; potentially the city could be there and make available more commercial property in the event of a sewer system at some point in time. Also the fire department; who knows what we could do with it. That he would love to see some support from the city council. If the City Council does not want to support them moving forward, he doesn't see any reason why the foundation or the county should put any effort into further exploring with staff and resources to see if it's a possibility. That he is here to ask if they would consider at some point in time a resolution in support of at least exploring that and the city shows interest in moving forward, if not then they will get out of the way and move on. Council agreed that they do support the project and Cameron stated he could have his staff send Christine a template for us to use for the next meeting.

4.5. Sandi Elwood – System Development Charges – Sandi was not present. There was discussion if the current fees were too high for a city our size. Council agreed these fees need to be reviewed and a new study be done beginning first of the new fiscal year, as the study can be paid with the SDC money as Recorder Pavoni had reported.

5. APPROVAL OF MINUTES OF THE LAST MONTH - Detroit City Council Regular Meeting of April 12, 2016. Motion was made by Councilor Franz to approve the minutes, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – Councilor Messmer motioned to pay the bills, Councilor Franz asked about the hydrant testing kit that she was under the understanding that we were going to borrow the Fire Department's for a few more months before we

bought it, because it was quite expensive. Recorder Pavoni responded that we bought it out of the current budget so it worked out good and also got a couple of hydrants to use up that money. Fire Chief Rash added that they don't have all the equipment to do all the hydrant testing, that they had offered Bob the equipment that they do have, but the equipment they have is privately owned and doesn't belong to the district, they have offered to help as soon as he's ready to go. Councilor Ruyle asked about the planning bill and if we pay all that. Christine said no that is what the land use deposit is for. Motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

7. UNFINISHED BUSINESS

7.0. Updates on Marijuana Laws – Christine reported that council needed to make a decision today because they need to have an ordinance by the June meeting. That Joey, our planner, drafted the ordinance and highlighted in yellow where council should review and make a decision if they want to keep what he suggested or make any changes to what they want in there. Councilor Campbell went through the highlighted parts and stated he thought they should move forward, and made a motion to accept the ordinance as it stands, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

7.1. Rotating Meeting Schedule – Idanha Detroit RFPD Fire Chief Rash reported a town hall meeting is scheduled for the 21st of May at 10 o'clock to answer questions about the ambulance transition or anything else. Still waiting to hear back on a couple of grants. Councilor Franz reported DLRABA had their meeting on the 15th of April and most of the discussion was around the Fishing Derby and that she thought they were going to have a bigger fishing derby this year than they have had before. They are going to have live music Friday night at Cedars, Saturday at the Tap House, Saturday night at Kanen Maria and Sunday on the main stage prior to the awards. Paul O'Donnell added that he paid for 10 hours for them to play here in town for that weekend, trying to draw more attention to downtown in the afternoon to attract people back into town after they have caught their fish, and gave the days, hours and places the band would be playing for the weekend. Sandy reported that DLRABA is helping to fund the Kokanee project to increase the amount of Kokanee in Detroit Lake with \$1000. Fireworks will be on July 2nd and the Elwood's would be doing a fundraising party again the day before the fireworks. Sandi Elwood added they would be having a live band. Water Ski spectacular will be on August 6 & 7 and the Detroit Lake beautification project would be sometime in September. Sandy reported they need to keep the solar eclipse in mind, which is going to be big for Detroit on August 21, 2017 at 10 AM. Councilor Sheppard reported on the Federal Lakes meeting, they reported at that time the snowpack was at 70% in the Willamette Basin, that he just heard tonight that the snowpack level now is at about 50% of what it should be because of the warm weather; it melted off pretty fast. Discussion followed. Dean O'Donnell reported there is a Watershed council meeting on Thursday and he hopes that somebody attends to support our stake of the lake.

7.2. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave. Acting Mayor Trett read memo from Recorder Pavoni with the update. Requested design adjustment were made and resubmitted to ODOT on May 3, per ODOT, the final approval should be granted within one week. Next step: bidding. The entire bidding and award process would take approximately six weeks, actual work would only take a few days. City Engineer estimated the project would not be done until July at the earliest.

7.3. Turnaround Issue 345-360 Butte N – Acting Mayor Trett reported the issue was to go back to the planning commission at their April meeting, but a day before the meeting the owner submitted addition options, which had to go back to the city engineer for review. The planning commission was canceled until the engineer had a chance to review the options.

7.4. Quick Response Grant H.S. Repurposing Feasibility Update – Councilor Messmer reported the plans have gone to an engineer, that there were some missing pages to the plans that were detrimental for the footing construction etc. so they are trying to track them down at this point. That they are trying to assess the viability of doing the project in stages instead of all at once.

7.5. Local Gas Tax – Still being worked on

7.6. Ordinance No. 243 - Fireworks Regulations – Acting Mayor Trett read Ordinance 243 in full and then by title. John Manthe asked who would enforce the ordinance, Trett responded the city. He asked if the city council would be able to enforce it and Recorder Pavoni stated it depends on the situation, but would be best to report it to city hall and if we know where it came from, a property

address, they would be sent a citation with a letter. Councilor Messmer added that's why council's going to have a County Mouny up here during the fireworks. John Manthe asked if we could hang one of the big illegal fireworks sign on the fence at the former grade school to let people know it is illegal and there is going to be a fine, Trett said we can do that. All in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

7.7. Suggested Fuel Reduction Timber Sale update – Acting Mayor Trett read the update from Recorder Pavoni in regards to letters that were sent to Ranger McMahan and Forester Kevin Gehrig and there had been no response. That a follow up is in order and asked council to instruct staff if they wish to extend an invitation to both agencies to attend a council meeting. Discussion followed. Council instructed staff to send the invitation to see if they could attend the June meeting.

7.8. OLCC Temporary License – Acting Mayor Trett reported that the city signed a temporary OLCC license on May 3rd to allow West Side Taphouse & Growler fill to conduct business in Detroit during the Fishing Derby weekend May 12 to 15, no action needed by council. Councilor Ruyle asked if they pay anything to the city, that she heard complaints of some of the restaurants in town saying, when other people come in they take some local business and don't pay the fee they have to pay. Recorder Pavoni responded that she thought they paid a fee to DLRABA, and Dean said that the Westside is renting the facility so DLRABA has nothing to do with it, that however if they are successful we'll have another business in town and he is promoting it. That they are testing it out and may stay. Christine explained that they came in during the DLRABA event, which DLRABA charges the vendors so it didn't go that far but yes they would have to get a business license like everyone else.

8. NEW BUSINESS

8.1. Resolution No. 551 – A Resolution declaring City items as surplus property and indicating intent and method for disposal of such property – Councilor Messmer motioned motion to approve Resolution 551, motion was seconded. Councilor Messmer asked if it would go into the general fund and Christine said initially but then it would go back into the water and street fund where it was spent from. All in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

8.2. Detroit Rocks project – TOT Grant Application – Jamie Dobrowolski recapped on the Rocks project. That the sole purpose is to get people to know about Detroit and all the treasures up here. Recorder Pavoni stated that she understands they want to apply for the TOT grant of \$12,500 and that they wouldn't need it until next year, but that they need a commitment. Jamie responded yes, that they filled out the application for TOT grant and that it costs a lot of money to get an application up and running. That they took part of the Travel Tourism Studio down in Gates, that the objective to that is to increase business throughout the Santiam Canyon, and through that they met some really key players at Travel Salem and Travel Oregon, and they introduced them to a grant that's called a matching grant fund. That it's for projects just like this, that's related to getting people up to Detroit and then getting them to stay the night. That you can apply for grants from \$2,500 to \$100,000. So if they were to get the \$12,500 from the TOT, they also match in-kind work, that she and Steasia have invested endless amounts of time into developing this concept and did all the research. That in their discussions with Travel Oregon they could get up to \$20,000 from them if they get the TOT and with their in-kind work. But they can't promote it or start it until it is all approved and the approval process takes a while, so September 30th would be their official launch date. Discussion followed. Councilor Messmer asked what other areas is the city utilizing TOT funds for, what would this be taking away from. Recorder Pavoni stated this would be out of the grant fund for the TOT grant which is \$12,500 in a year. Messmer asked prior to this where did those funds go, if we had allocated any in the past. Pavoni responded that we have but that we have been saving the money in reserve for quite a few years until we had enough to make the grant available, but now we're back down to nothing because of the \$55,000 needed for the FLAP grant. That the TOT grant is fairly new maybe three years, and we just kept making it available again each year. Councilor Ruyle verified with Christine if there is enough in there for the \$55,000 that is committed to the FLAP grant and then \$5,000 for the Oregon State Parks grant. Christine affirmed and added that we need to start saving up again, that what she is not sure about is the future years, that's when we may start running into trouble. Jamie stated that she really felt the project was going to successful and Dean O'Donnell added the ultimate goal is to get more heads in beds which would bring in more TOT money. Councilor Messmer motioned they accept, motion was seconded, Acting Mayor Trett said all those in favor of adopting resolution 510, a resolution establishing a transient occupancy tax (TOT) grant program, all in favor; Ruyle, Franz,

Campbell, Trett, Sheppard and Messmer, motion passed. (*Motion to be rescinded and restated at the 6-14-16 meeting*). Recorder Pavoni asked when they needed the money, Jamie said by June 30, 2016.

8.3. Total Maximum Daily Load (TMDL) Annual Report for 2015- No discussion; for council information only.

8.4. Clester Road Revocable License Agreement – This is still being worked on

8.5. Staff Vacation Schedule – Acting Mayor Trett reported Bob is asking from May 11 thru the 13th and Christine from May 11 through the 20th. Councilor Campbell motioned to approve, motion was seconded, all in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

9. CORRESPONDENCE – 9.1. Letters Sent – Councilor Ruyle asked what 9.1.3. 210 Meyer St RV Street access code violation was about. Recorder Pavoni explained he was using the RV illegally without the access permit but that he has started the process. **9.2. Letters received:** None

10. COMMISSION AND MAYOR'S REPORTS

10.1. Acting Mayor's Report – Jim Trett

10.2. Police and Safety Commissioner's Report – Mark Messmer reported there continue to be property crimes going on, so if you're paying attention to nextdoor.com you'd see that there was a trailer stolen, that we need to be vigilant and keep an eye out for people who don't belong here or don't belong where they are.

10.3. Street Commissioner's Report – Greg Sheppard reported he is putting in for a paving grant for Detroit Road S., Deer Street and Forest Avenue E. for \$50,000 from ODOT, the Small City Allotment grant. Recorder Pavoni asked him if he had spoken with the person about the speed bumps and Greg said he's spoke to him a couple of times but hasn't met with him yet, to maybe knock it down to 3 or 4 speed bumps instead of 5 and put them in a place they would do the most good.

10.4. Water Commissioner's Report – Jack Campbell read the water report prepared by Water Tech Bob Bruce on water use and consumption for April. Meters were read on April 29th, no leaks were found on customers side. The hydrant test kit was ordered and received, flow and pressure tests can be done now. All of the hydrants have been repainted. Two new ones will be installed by Emery and Sons before the end of the fiscal year. The Fire Department donated a 2 inch fire house to put on the end of our test kit for the hydrants, this will help with damage control. Slow sand filter B was drained and cleaned this month before the summer rush starts. Paul O'Donnell commented in regards to the high water loss, that they as business owners feel because of the high water table it is affecting their business and that it is eventually going to have to be addressed. Councilor Campbell informed him the city is currently addressing that, by getting a loan to help repair one of the main lines going through main street. Commissioner Kevin Cameron commented if we could start to document health issues, i.e.; failing backup systems related to the water leaks that are causing unsanitary conditions, they have something to go to USDA and health and safety with. It changes the whole game; that if there is enough documentation on Main Street we may be able to go after some help if there is some sanitation safety health issue.

10.5. Building Commissioner's Report – Sandy Franz reported building permits applied for the month of March was one residential electrical. Permits with final inspections, one residential electrical and one residential septic.

10.6. Parks & Rec Commissioner's Report – Debby Ruyle reported she hadn't heard anything about the FLAP grant so she's guessing they are moving forward. She said she put in her wish list for the oral presentation on June 3rd, and is about 2/3 of the way done with the power point.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett

10.8. Planning Commission – No meeting

10.9. Sewer Committee – Acting Mayor Trett read email from Ken Woodward regarding Marion County spending \$100,000 on a feasibility study for the sewer project in the Santiam Canyon. That the contract has not been signed yet and that the study will be complete in September. He said he was thinking the sewer project might fizzle out like all the other times. The city was also informed that they should keep plugging away on their own. He asked council, does the city have enough financial ability to go forward, is the city's budget in perfect order for a lender to approve a large loan, should the city put this project on hold, that it is council that needs to make this decision. Councilor Messmer stated that personally he felt the supply side is more important than the waste side right now. Kevin Cameron commented that he met with USDA this week and is familiar with the people who got the

contract and will work closely with them to make sure the things in the feasibility study will help us get to the next step, a step of wherever that might be. He said he was encouraged about by this meeting because there was a gentleman who was at the meeting the same gentleman who was at the meeting a year and half ago in Gates, who sat there at the front of the table and said the USDA didn't have any Oregon money, there were no grants. This same guy at the meeting yesterday or day before said if we can keep the project around five million, even if it's going to be a regional approach, if you take small areas and can develop them and show that is feasible and the whole project is under five million dollars, it can be done with 45% grants and loans, maybe up to 75% in grants if you can prove any safety issues. That he was encouraged by that and the way he said keep working on the regional approach which is the feasibility study, but also with Detroit moving forward on its own. That there is a chance that could work out for the commercial district type thing. That he suggest to not just throw it in the garbage. Council said they do want to continue to move forward. That every time he runs into the USDA even when he went back to Washington DC, this guy named Scott pulled out the old folder from 15-years ago and said "we know this place". That they remember what's happened in the past. Messmer asked about the Opal Creek money, Cameron said that we're never going to get an earmark from Congress, but we can use that as reason to say, 'hey you gotta help us with these grants' and they did that just the other day. So they have people working on it and it's a long haul. Council agreed to keep moving forward like we are.

11. ADVISORY COMMITTEE REPORTS - Federal Lakes Recreation Committee for Detroit Lake
Next meeting Wednesday, July 20, at Gates Fire Hall 6:30 PM

12. PUBLIC COMMENTS – Acting Mayor Trett asked Commissioner Cameron if he heard anything on the Douglas Fir Monument. Kevin responded they (county commissioners) did a resolution against it that he carried this back to DC as well, along with the federal agenda about the canyon, that that whole trip was about this canyon. He said the Owyhee is the one being pushed right now. That the concern is when he was back there, none of our legislative delegation, both senators, and Schrader and Walden hadn't heard about it, which was scary, that with a stroke of the pen by the President of the United States and it's over.

13. ADJOURN – Councilor Campbell motioned to adjourn, motion was seconded. John & Sandi Elwood voiced complaints regarding the city land use process and fees associated with it. They felt they were spending money and not getting any answers. After a very lengthy discussion Sandi to talk with Christine about the issues and Councilor Messmer to contact Thorin (Mill City Mayor) to find out about their planning services. All in favor; Ruyle, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Meeting adjourned at 8:01 PM

Signed:

Attest:

James Trett, Acting Mayor

Christine Pavoni, City Recorder