



**DETROIT CITY COUNCIL  
Regular Meeting Minutes  
Tuesday, September 9, 2014**

**CALL TO ORDER:** Council President Jim Trett called the meeting to order at 6:33 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

**1. ROLL CALL – Council Present** – Jim Bradley Parks & Rec, Jack Campbell Water, Greg Sheppard Streets (in at 6:35 pm), Jim Trett Emergency Preparedness & Council President and Mark Messmer Police & Safety

**Councilors Absent** – Shari Flanders and Sandy Franz with notice

**Staff Present:** Christine Pavoni, City Recorder, Deborah Hastings City Clerk,

**Citizens Present:** Debby Ruyle, Kim Fowler and Jim & Lois McWhirter

**2. PLEDGE WAS RECITED**

**3. ANNOUNCEMENTS** - Mayor Flanders – Requests of 8/26/14 & 8/28/14 – Council President Trett read Mayor Flanders email request of August 26 letter of resignation and asked for a motion to accept or deny, Councilor Messmer moved to deny, motion was seconded all in favor; Bradley, Campbell, Trett and Messmer, motion passed. Second request from Mayor Flanders of August 28 asking for a two month hiatus from council, Councilor Campbell motion to accept, motion was seconded. Trett stated that her duties would resume on November 1<sup>st</sup>, all in favor; Bradley, Campbell, Trett, Sheppard and Messmer, motion passed. Council President Trett stated that they do have the ability to appoint a councilor pro tem and that Deborah Ruyle kindly offered to fill that role. Councilor Bradley motioned to approve, motion was seconded, all in favor; Bradley, Campbell, Trett, Sheppard and Messmer, motion passed. Debby was sworn in by Recorder Pavoni. Trett reported that the list of candidates for the November 2014 General Election are Greg Sheppard, Mark Messmer, Jack Campbell and Deborah Ruyle. He also reminded Council of the Detroit Community Wastewater System Planning Work Session on Friday, September 12, 7 PM at City Hall, that a quorum is necessary, Trett, Campbell, Sheppard and Ruyle confirmed they would be there. He also announced that the Detroit Lake Shoreline and Riverside Cleanup will be on Saturday, September 27 from 10:00 AM to 1:00 PM – Registration at City Hall.

**4. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None

**5. APPROVAL OF MINUTES OF THE LAST MONTH** – Because of the heavy work load the Detroit City Council annual Saturday meeting of July 12, and the regular meeting minutes of August 12, 2014 were tabled until the next meeting.

**6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH** – Councilor Bradley motioned to pay the bills, motion was seconded, all in favor, Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

**7. UNFINISHED BUSINESS**

**7.0. Clester Road Street Vacation** – Recorder Pavoni reported that council decided at the last meeting to not do anything on this until Clester Road residents were invited to a meeting. A letter needs to go out that will incorporate the license agreement and the parking change on Clester. Staff asked if this could be done at the October meeting, council tabled until the October meeting.

**7.1. Rotating Meeting Schedule** – Councilor Trett reported on Fire Department meeting. They are moving ahead on the money coming in in November for the EMT/Fire Fighter position, hoping they will be on board by November. The operating levy that passed was to pay an EMT 12-hours per day. They are currently looking for an engine that will meet ISO requirements, the ISO rates Fire Departments for fire insurance, which is what determines the insurance rates. They are looking at two engines that would

fit their needs, one in Washington and one in Madras. They have applied for a grant with the Frank Family Foundation, which is Frank's Lumber. He reported they are doing another pancake breakfast the morning of the Cruz-In. Kim Fowler reported on the DLRABA meeting. That they are working on the Foundation to see if they can accommodate taking over the gift from BFD for the school. He said the DLRABA meeting for September is canceled.

7.2 .Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave – Funding has been approved for \$60,000, Recorder Pavoni reported that we have not received the contract yet (from ODOT) so we can't start working on it. Completion date is October 2015.

7.3. E-Mail vote: Scrap removal at former grade school – Council President Trett reported an email vote was taken on August 19 asking for permission to have Terry Bonnet put together a volunteer team and remove the scrap metal from the building and permission to accept a contractor bid to have the roof removed, it passed 5 to 1 and with one not being available. They are moving ahead.

7.4. Ordinance No. 234: An Ordinance declaring the entire length of Clester Road West a Restricted Parking Zone area – Tabled until October meeting.

7.5. Golf Carts and Highway Crossing - Recorder Pavoni reported that this is still being researched by the Safety Traffic Senior Deputy. That we will need a new ordinance for slow moving vehicles.

Discussion followed. Council President Trett asked for a motion to direct staff to come up with an ordinance allowing the use of slow moving vehicles, motion was moved by Councilor Bradley, motion was seconded, all in favor; Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

7.6. ATVs, Snowmobiles and Golf Carts Draft Ordinances – Recorder Pavoni reported that council was to go through the ordinance drafts, fine tuning them. In addition, the July minutes are pretty exact of what citizen's and the council's input was and should be considered. Discussion followed regarding safety issues and enforcement. Council instructed staff to contact Halfway and Sumpter to see how they deal with these issues.

7.7 .Log cabin-style porta potties update – Recorder Pavoni informed council after contacting Ace Chemical that the cabin style evidently are for special events only. That she sent a second email asking if we could get it just for the summer and hasn't heard back yet. Councilor Trett said that he would also check into it and see what we can do for next summer.

7.8. Kubota – Recorder Pavoni updated council on the purchase of the Kubota. After doing all the paperwork the dealer came back and said as a municipality we would not qualified for the 5-year zero percent payment plan. After further research a municipality only has the option of a municipal lease program designed for public entities, which is not interest free. That the interest would add \$4,000+ to the total cost over a five-year period. Three bids were given to council to review. She also informed them of a State Program that has an annual fee of \$50.00 that the City Attorney suggested, which would allow us to ride on the State's purchasing power, but we would have to have all the money up front with no payment plan. After discussion motion was made by Councilor Messmer to kick it to the attorney so he could kick it back, motion was seconded. Council President Trett said motion was made to get a sales contract from Mosaic International using option 3 of five annual payments to send to the attorney for approval. All in favor; Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

## **8. NEW BUSINESS**

8.1. Outdoor Mass Gathering Application: The Cruz In at the Lake – Council President Trett stated the Cruz In would be held on September 20<sup>th</sup> application was submitted by the Detroit Lake Recreation Area Business Association. Councilor Messmer motioned to approve, motion was seconded, all in favor Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

8.2. Outdoor Mass Gathering Application: 3<sup>rd</sup> Annual Detroit Lake Mud Run – Council President Trett stated they received the application for the Mud Run to be held on October 11<sup>th</sup> submitted by Run Wild Adventures with recommendation from the Detroit Lake Recreation Area Business Association to approve. Motion to approve was made by Councilor Bradley, motion was seconded, all in favor Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed. Council President Trett asked for a motion to waive the fee's for both of those events, motion was made by Councilor Bradley, motion was seconded, all in favor Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

**9. CORRESPONDENCE** – City Recorder, City Clerk – No questions or comments on letters sent or received.

**10. COMMISSION AND MAYOR’S REPORTS**

10.1. Mayor’s Report – Jim Trett reported Mayor Flanders would be back on November 1<sup>st</sup>.

10.2. Police and Safety Commissioner’s Report – Mark Messmer nothing to report

10.3. Street Commissioner’s Report – Greg Sheppard reported that the paving would begin on Clester next Monday and should be completed within two or three days and that he is still waiting for word on the other paving grant for Detroit Road, that we probably wouldn’t hear anything for at least a couple of months.

10.4. Water Commissioner’s Report – Jack Campbell read Water Tech Bob Bruce’s report for the month of August on water usage and consumption. One large leak was detected on the city’s water main going to ODOT. This is on a 2” main and a 2” meter was installed on it for this reason. 4,000 gallons ran through ODOTS meter yet there was 130,000 that went through the main. It will be hard to find because the main runs down a bank that is very overgrown next to the highway. There was a major pump failure over the Labor Day weekend at the Breitenbush pump station, both pumps were not getting power. An electrician was called and the problem fixed at no cost to the city. All else ok.

10.5. Building Commissioner’s Report – Sandra Franz absent, City Clerk Hastings reported there was one electrical permit applied for at the County and was issued and finalized in the month of August.

10.6. Parks & Rec Commissioner’s Report – Jim Bradley asked Recorder Pavoni to give the update. She reported that Terry Bonnett is going to put together a team to take out the metal at the school. Their plan is to take the metal down themselves so there would be no cost to the city. They couldn’t get the radiators out so they will wait until after the burn to retrieve them. She also reported that the contractor who is going to take down the roof has already sent the check for \$500. Councilor Trett reported that the Assistant Chief at Stayton Jay Ally is trying to get up here to look at the building to see if it is something they could drill on, if not they may bring a couple of trucks up to surround it. Discussion followed.

10.7. Emergency Preparedness Commissioner’s Report – Jim Trett nothing to report

10.8. Planning Commission – Dean O’Donnell - in recess.

10.9. Sewer Committee – Kim Fowler reiterated about the sewer meeting on the 12<sup>th</sup>. He suggested all the businesses be called direct to make sure they are aware of the meeting and time. Recorder Pavoni said staff would call and let them know.

**11. ADVISORY COMMITTEE REPORTS** – Council President Trett informed council that the next Federal Lakes Recreation Committee for Detroit Lake meeting would be on Wednesday, October 15<sup>th</sup> at 6:30 PM at the Detroit Ranger Station.

**12. PUBLIC COMMENTS** – Councilor Sheppard asked for discussion in regards to possibly getting on an upcoming ballot to allow three non-primary homeowners on the council instead of two, and to allow a non-primary homeowner to carry on meetings as the Mayor. Election months are November and May. It was decided to add this to the agenda for the November meeting.

**13. ADJOURN** – Councilor Bradley motioned to adjourn, motion was seconded, all in favor; Bradley, Campbell, Trett, Sheppard, Ryle and Messmer, motion passed. Meeting adjourned at 7:40 PM.

Attest

Signed: \_\_\_\_\_  
James Trett, Acting Mayor

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Christine Pavoni, City Recorder

Transcribed by: Deborah Hastings, City Clerk