



**DETROIT CITY COUNCIL  
Regular Meeting Minutes  
Tuesday, August 12, 2014**

**CALL TO ORDER:** Council President Jim Trett called the meeting to order at 6:31 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

**1. ROLL CALL – Council Present** – Jim Bradley Parks & Rec, Sandy Franz Building, Jack Campbell Water, Greg Sheppard Streets, Jim Trett Emergency Preparedness and Mark Messmer Police & Safety

**Councilors Absent** –Mayor Shari Flanders with notice

**Staff Present:** Christine Pavoni, City Recorder, Deborah Hastings City Clerk, Bob Bruce, Water Tech

**Citizens Present:** Lee Layman, Jack Krill, Steve Ruyle, Bob Franz and Julie Gunderson

**2. PLEDGE WAS RECITED**

**3. ANNOUNCEMENTS** - Julie Gunderson to address a solution to unsightly chemical toilets in town – Julie talked about making the porta potties match the log theme for downtown. After contacting Ace she found they do have a log cabin version of the standard porta potty which would cost an extra \$16.00 a month. That if the city can't afford the extra cost her and her husband would donate it until the next budget cycle. Regarding the handicap she said they do have them in green at no extra cost. Recorder Pavoni suggested she contact Ace regarding the issue. After discussion, Councilor Campbell motioned they allocate the extra funds to upgrade the porta potties supplied by the city, motion was seconded, all in favor: Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Council President Trett announced that the Willamette National Forest Road Investment Planning meeting is scheduled for September 6<sup>th</sup> from 10 – noon at Detroit City Hall. The Detroit Lake Shoreline and Riverside Cleanup would be on Saturday, September 27<sup>th</sup> from 10:00 to 1:00, Registration at City Hall. He reported that Yvonne Messmer on behalf of the organizers asked for permission to close down Detroit Avenue N. from D Street to Forest Avenue for the duration of the event. Councilor Franz motioned to approve to shut down Detroit Avenue N. for the Detroit Lake Shoreline and Riverside cleanup on September 27<sup>th</sup> from 10 AM to 1 PM, motion was seconded, all in favor Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Trett reminded council that the November 4, 2014 General Election Candidate Filing for Council Positions is coming up. Lastly he announced the Detroit Community Wastewater Systems planning work session, City Council special session and public information meeting would be on Friday, September 12<sup>th</sup> at 7 PM.

**4. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT** - None

**5. APPROVAL OF MINUTES OF THE LAST MONTH** – Councilor Trett reported that the Detroit City Council Annual Saturday Meeting minutes of July 12, 2014 is in progress.

**6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH** – Councilor Messmer asked how often we go out for bids for our insurance. Recorder Pavoni explained we don't because CIS covers municipalities; that it is hard for municipalities to get insurance and that is only what they specialize in, which includes worker's comp. Councilor Campbell motioned to approve the bills, motion was seconded, all in favor Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

**7. UNFINISHED BUSINESS**

**7.0. Clester Road Street Vacation** - Recorder Pavoni informed council that they had made the decision to move forward with the license agreements, that it's now just a matter of time for staff to get everything together and send it out.

**7.1. Rotating Meeting Schedule** – Councilor Trett reported the Fire Department discussed the following topics: rescue now has all the right banners on it and just about ready to go into service. An all you can eat pancake breakfast fundraiser on Saturday. Looking at some grant funding and have a line on a couple of engines, which is a huge need. Councilor Franz reported that DLRABA's last meeting on July 19 was held at Breitenbush. Topics were: Representatives from several fire management organizations were present to discuss the area

fires, primarily the Bingham Complex and Lizard fire. Nothing new for neighborhood watch, if anyone is interested to contact Mark Messmer. Yvonne Messmer is pursuing making contact with interested parties who have authority to make some decisions about utilizing the high school property. Sandy reported on the proceeds of the Elwood fireworks fundraiser, and the ski show scheduled for Saturday and Sunday and the times. Their next meeting will be this Saturday at Kanes. Council President Trett reported that the Federal Lakes canceled the July meeting so the next meeting will be on Wednesday, October 15, 6:30 at the Detroit Ranger Station. Meetings were assigned to same councilors for next month's meeting.

7.2. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave – Recorder Pavoni reported that everything is set up, it is a \$60,000 project and that we are waiting for ODOT to send us the intergovernmental agreement; once that is signed the clock starts ticking. They want the City Engineer to do all the work on getting the bids, etc. and that we have until October 1, 2015 to complete the project.

7.3. E-Mail votes – There were two, one was on July 16<sup>th</sup> to approve the storage of Harold Hills skidder at the school site and asking to move some dirt piles in exchange, which was passed and one regarding the resolution for the special city allotment grant to pave Detroit Road S. which was also passed.

7.4. Ordinance No. 234: An Ordinance declaring the entire length of Clester Road West a Restricted Parking Zone area. 2<sup>nd</sup> (final) Reading and adoption by Council – Council President Trett read the ordinance in full. Discussion followed on the process and the fees. Councilor Messmer suggested they put on a later agenda. He suggested planning for alternative parking perhaps utilizing the school space for overflow. Council was asked if a special session/workshop should be held with Clester Road residents or if a mailing be sent out that informs them of the revocable license agreement decision and the new parking laws. After discussion, Council agreed to table ordinance 234 for the street parking and letters be sent out by staff to Clester residents inviting them to the next meeting for discussion about the parking and the revocable license agreements. Motion was made by Councilor Bradley, motion was seconded, Trett said motion was made and seconded to table final passage of ordinance 234 and move to the September agenda and staff to send out a letter to Clester Road residents explaining the proposed changes, all in favor: Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

7.5. Ordinance No. 235 – An Ordinance establishing provision for the keeping of backyard chickens. 2<sup>nd</sup> (final) Reading and adoption by Council – Council President Trett read Ordinance 235 in full. Recorder Pavoni pointed out a typo in the spelling of abated. Trett asked for a motion to approve ordinance 235 as corrected, so moved by Councilor Messmer, motion was seconded, all in favor; Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

7.6. Golf Carts and Highway Crossing – Recorder Pavoni informed council that the language would have to change because golf carts are not allowed unless we have a golf course. Small engine vehicles are allowed that are kind of like golf carts but go less than 35 miles per hour. It has to be street legal and the operator has to have a license. She said that she is still working on the crossing of the highway that she went to ODOT and they think it is ok, and she checked with the Sheriff who turned it over to the traffic safety team to look at and they will get back to us. ATV's Snowmobiles and Golf Carts are all being done separately. Move to September meeting agenda.

7.7. ATVs, Snowmobiles and Golf Carts Draft Ordinances – To give time for Council to study, this to be brought back to the September meeting to work on.

7.8. Local Option Tax to contract law enforcement part time – Recorder Pavoni reported that the summary would go into the pamphlet which the City Attorney will write up, that will go to him this week, then we will submit to the State.

## **8. NEW BUSINESS**

8.1. Retaining Wall Request: 105 Patton: Lee Layman – After discussion, Councilor Campbell motioned to allow Lee Layman the use of the right of way to extend the retaining wall, with a revocable license agreement, motion was seconded, all in favor: Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

8.2. Kubota Purchase – Bob Bruce, City Water Tech, reported on his findings of looking for a Kubota that would serve the city's needs. Discussion followed regarding the details of the tractor and the different uses it would give the city. Recorder Pavoni reported there are two items that would need to be paid for separately and is not part of the financing which totals \$2,622.00, the Kubota is \$32,553.00, that if we were to make a \$10,000 down payment that would leave \$22,553 to be paid over five years. Present Trett asked for a five minute recess at 7:35 pm. Meeting back to order at 7:37. Pavoni reported that we would have to come up with roughly \$5,000 a year in the budget for the next five years. Councilor Messmer motioned to approve the purchase of the Kubota tractor model L-3301, motion was seconded, all in favor: Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

8.3. DLRABA Request for TOT funding – DLRABA has asked if it would be possible to roll the cost of \$775 for the Water Ski Show event banner into the grant. Because the grant is closed, Recorder Pavoni reported it could be paid out of the tourism budget line item if council approves. Motion was made by Councilor Messmer to authorize the spending of \$775 out of the TOT account for the sign for the Water Ski Show, motion was seconded, all in favor; (5) Bradley, Campbell, Trett, Sheppard and Messmer, abstain (1) Franz, motion passed.

8.4. Canopy Dilemma – Councilor Campbell motioned to table this problem until October, motion was seconded, all in favor Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed.

**9. CORRESPONDENCE** – City Recorder, City Clerk – No comments or questions on letters sent or received.

**10. COMMISSION AND MAYOR’S REPORTS**

10.1. Mayor’s Report – Sharyl Flanders, absent no report

10.2. Police and Safety Commissioner’s Report – Mark Messmer reported that work progresses on the neighborhood watch. They are looking for implementation when it starts getting darker earlier. They will supply a list to everybody who signed up of contact people throughout the area for phone number in case there is any suspicious activity. Discussion followed.

10.5 Building Commissioner’s Report – Sandy Franz reported on permits for the month of July. One septic, three electrical and one building permit. A final inspection was done on one of the electrical permits.

10.4 .Water Commissioner’s Report – Jack Campbell read Water Tech Bob Bruce’s report for the month of July on water usage and consumption, that this month and next month are the high demand months. The communication problem last month was fixed with cellular modems that Portland Engineering installed, and they are working great. A new call box was also installed for alarms.

10.3. Street Commissioner’s Report – Greg Sheppard reported that he put in for the SCA grant for \$50,000 to pave Detroit Road S. That it could qualify because it is a collector. Councilor Campbell talked about putting back up the flagpole at Howard’s memorial and use a solar light to light it. Sheppard also reported a flyer would be going out about the paving on Clester if anyone wants any work done at the same time, and that the project should be completed by end September.

10.6. Parks & Rec Commissioner’s Report – Jim Bradley talked about the recycling of the metal and steel at the old elementary school project to bring in some revenue. After contacting Cherry City Metals he found out they don’t come and take anything out. That Deborah contacted Pacific Sanitation and they would bring out a 30- yard box, which costs \$300. That the revenue from the metal would go towards paying for the box and the city would get what was left. He said after going through the school he didn’t feel we have that much in there. Discussion followed. Councilor Trett talked about the burn to learn with different agencies and waiting to hear back. Council decided to table this until next month.

10.7 .Emergency Preparedness Commissioner’s Report – Jim Trett stated for the record he wanted to thank the Forest Service, they did a great job in keeping him and the community informed on the fires outside of Marion Forks with daily updates.

10.8. Planning Commission – In recess

10.9. Sewer Committee – Council President Trett reminded Council of the September 12 meeting at 7:00. Councilor Bradley stated that he would like to look into maybe selling one or two lots off the school property and how we could go about doing that and doing a parking lot. A lengthy discussion followed. It was decided that the parking lot issue can be worked on before the next season and Recorder Pavoni informed council that any land acquisition or whatever would have to be in executive session once council decides they want to talk about it, that we are not at that point yet.

**11. ADVISORY COMMITTEE REPORTS** – Reported under 7.1.

**12. PUBLIC COMMENTS** – None

**13. ADJOURN** - Councilor Campbell motioned to adjourn, motion was seconded, all in favor; Bradley, Franz, Campbell, Trett, Sheppard and Messmer, motion passed. Meeting adjourned at 8:16 PM

Attest

Signed: \_\_\_\_\_  
James Trett, Acting Mayor

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Christine Pavoni, City Recorder