



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, June 10, 2014**

CALL TO ORDER: Mayor Flanders called the meeting to order at 6:33 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Council Present – Jim Bradley Parks & Rec, Sandy Franz Building, Jack Campbell Water, Shari Flanders Mayor, Greg Sheppard Streets, Jim Trett Emergency Preparedness and Mark Messmer Police & Safety Commissioner

Councilors Absent –None

Staff Present: Christine Pavoni, City Recorder, Deborah Hastings City Clerk

Citizens Present: Dean O'Donnell Planning Commission Chair, Derek Godwin, Pamela Rose, Bob Franz, Jack Krill and Leon Adams

2. PLEDGE WAS RECITED

3. ANNOUNCEMENTS -

- **Pamela Rose, PhD, OSU Extension Service:** Formation of Marion County Extension and 4-H District - Pamela Rose explained that she is a volunteer for the citizens from Marion County extension volunteer group. That they are working to help develop and create an extension and 4-H service district in Marion County; that they want to create some stable funding; that over the last 10-15 years they have seen some cutbacks towards this funding, which is a combination of State, Federal and County dollars to help make their services operate. Some of the extension services are 4-H, master gardening programs, nutrition programs, community outreach, and forestry. That they want to be able to keep these programs that they have been doing for 100+ years. Pamela spoke in detail about the money and the programs. –Derek Godwin, a regional administrator from OSU Extension Service, explained about how they have helped with economic development. He stated that part of this proposal is trying to increase some funding for services in the county, the resolution in their packets says the commissioners have said this is important for economic development, primarily agriculture and the forestry side as well as 4-H. Discussion followed regarding some of the programs. Pam stated that the maximum levy would be 5 cents per thousand, the county commissioners would continue to be the governing board as they are now. That they are asking for the city support in passing a resolution to be a part of the service district and allow our voters of Marion County, to vote on this position come May of 2015. Further discussion followed. Councilor Messmer motioned to approve resolution 533, the Mayor added a resolution approving Marion County order to initiate formation of Marion County extension and 4-H service district, motion was seconded. Discussion continued about possible programs needed in our area. All in favor, Aye: (6) Franz, Campbell, Flanders, Sheppard, Trett and Messmer, Nay: (1) Bradley, motion passed.

- **City Wide clean-up** - Mayor Flanders announced the cleanup would be held on Saturday, June 14, 2014 from 9:00 AM to 4:00 PM. Councilor Bradley asked if the non-deposit cans could be brought to the cleanup and if there would be a fee. Dean O'Donnell told him to bring them to the store if they need to throw them away and Mayor Flanders offered that they could dump some at the motel trash too.

- Mayor Flanders announced they are dedicating a certificate of appreciation to the can-can girls for their help in getting the asbestos abatement done at the school. She presented the certificate to Councilor Jim Bradley to give to the them and thanked him for his role in helping secure the monies.

- **Annual Saturday Council Meeting** – The Mayor reminded Council of the July Saturday meeting

- **November 4, 2014 General Election** – Candidate Filing for Council Positions – The Mayor announced that Greg, Sandy, Mark, Jim and Jack all need to pick up a filing packet if the plan to run for council.

4. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT – None

5. APPROVAL OF MINUTES OF THE LAST MONTH – The Mayor asked for approval of the

Regular Meeting minutes of May 13, 2014. Councilor Trett pointed out two corrections. The spelling of trailer on page two and on page five to add training exercise to where it says regional. The Mayor asked for approval with the corrections, so moved by Councilor Campbell, motion was seconded, all in favor, Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed. Mayor Flanders asked for approval for the City Council Special Session Budget Hearing of May 28, 2014, so moved by Councilor Bradley, motion was seconded, all in favor, Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH – The Mayor stated no bills are in conflict and asked for a motion to pay the bills, motion made by Councilor Trett, motion was seconded, all in favor, Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

7. UNFINISHED BUSINESS

7.0. Clester Road Street Vacation – Mayor Flanders reported that at the May meeting council delegated the task of checking out Clester Rd. and reviewing the city engineer's notes to the Planning Commission. They also discussed the citizen initiated Street Vacation process vs. the Council initiated process. Question came up if the city could accept donations from the property owners to cover costs if the city were to initiate the process. Council asked staff to research. City Attorney Wally Lien responded that he "sees no issues with that process". Recorder Pavoni stated that the next decision is which way they want to go and the big ticket item is getting the title reports, which cost approximately \$2,000. Mayor Flanders stated this would stay on the agenda until we figure it out.

7.1. Rotating Meeting Schedule- Fire Department: Councilor Trett reported the levy passed. That they are waiting for them to certify the election. This will add about \$40,000 a year to their budget. They are going to look at starting to pay for an EMT to staff the ambulance 7-days a week. He said they do need an engine very badly and would be looking into that. He added that the County is happy with us and that our transport revenues are up, so we are able to fund more of the ambulance operations, which frees up money for the fire side. He said they have a new EMT on board, Jack Krill. That he is new to our community living at the Forest Service compound. John Manthe put together the chili – yard feed, thanks to him they made \$447, that really helps them in buying uniforms etc. John also does Bingo, every other Thursday. Dean O'Donnell suggested they do a pancake breakfast fundraiser on the 4th of July and maybe once a month during the summer months. Councilor Franz added there are two grills in the hall they could use. **DLRABA:** Councilor Franz reported the Fishing Derby was very successful, that they had more registrations than they had ever had, 1,022.

7.2. Update on Local Gas Tax Moratorium- Mayor Flanders reported that it appears if they wanted to put a gas tax on, it would have to go to the voters. Discussion followed, council decided they put this on the list for a future project.

7.3. Liquor License Application- Mayor Flanders stated that the liquor license was passed for Connor events and Catering Inc. for over at the lodge by email.

7.4. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave – Mayor Flanders stated that Dean O'Donnell had a conversation with Christine today about ODOT denying signage for the scenic bikeway route from Upper Arm Day Use Area through town until the rectangular rapid flashing beacon is installed. However, ODOT evidently declared this light to be approved and funded. Christine sent an email to Sheila Lyons and Daniel Fricke of ODOT asking for clarification. Christine stated it is now funded. The Mayor read a memo from Recorder Pavoni saying that, since the above memo was written, she contacted Shelia Lyons, ODOT pedestrian/bicycle program manager and had a telephone conference with her, Greg Adams and David Sutkowski. Mayor Flanders said they came through with the funds with what is call "Quick fix Bike/Ped Funds. That the City Engineer is going to draw up a cost assessment including an outline of the scope of work. The City will be responsible for the engineering costs incurred up to time the IGA is signed. Once the IGA is signed, we are eligible to receive 50% up front by submitting an official letter on letterhead to David along with an invoice. The other 50% will be paid at completion of project. Recorder Pavoni reported she received an email from our Engineer Rob this morning saying that he would have somebody on it right away. Discussion followed regarding what the city might have to pay or maintain.

8. NEW BUSINESS

8.1. Resolution No. 530: A Resolution certifying municipal services provided by the City of Detroit under Oregon revised statute – Mayor Flanders asked for a motion to approve Resolution 530. Councilor Messmer made the motion, which was seconded, all in favor, Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

8.2. Resolution No. 531: A Resolution declaring the City's election to receive state revenues- Mayor Flanders asked for a motion to pass Resolution 531, motion was made by Councilor Trett, and seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

8.3. Resolution No. 532: A Resolution adopting the budget, making appropriations, imposing the tax and categorizing the tax for fiscal year 2014-2015- The Mayor asked for a motion to pass Resolution 532, motion was made by Councilor Trett, motion was seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

8.4. Mid-Willamette Valley Council of Governments (COG) Contract Renewal – Mayor Flanders asked for a motion to sign the Mid-Willamette Valley Council of Governments (COG) Contract that it has only increased one dollar, that there had not been any increases for several years. She added this is not something they are tied into for the whole year, and if they choose they could get out of it. Councilor Messmer made the motion, motion was seconded, Councilor Franz asked if we knew how much we paid COG in the last year. Recorder Pavoni checked and said we paid \$9,275.24. All in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

8.5. Pre-Audit Meeting Boldt, Carlisle & Smith (City Auditor)- Mayor Flanders stated that Christine is asking to attend the annual pre-audit meeting on June 12th, which is free, but is asking for reimbursement for gas mileage. Councilor Trett motioned they reimburse Christine for mileage for the pre-audit meeting, motion was seconded, all in favor, Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

8.6. Outdoor Mass Gathering Permit Application: Fireworks over the Lake – The Mayor asked for a motion to approve the application and waive the city fee, motion was made by Councilor Trett, motion was seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

9. CORRESPONDENCE – City Recorder, City Clerk **9.1 Letters Sent** – None **9.2. Letters** received:

Discussion was held regarding a request to have someone at the State Fair to represent Detroit (9.2.6). After discussion, Jim Trett said he would volunteer if someone would come up with some kind of display. Dean O'Donnell said they had brochures. Mayor Flanders suggested they ask Vicki Spier if she could come up with something because she is so talented with scrap booking, she could possibly do some kind of poster or something. Mayor will find out and report back.

10. COMMISSION AND MAYOR'S REPORTS

10.1. Mayor's Report – Sharyl Flanders read a memo from the recorder stating that council agreed to put a local option tax on the November 4 General election Ballot to contract with Marion County sheriff's Office. That council needs to commit to an amount to be raised so that she could draft the first resolution for the July meeting. Discussion followed regarding full time verses part time and the amount of money needed, establishing a court of record and collecting our own fines. Mayor Flanders motioned they go for an annual revenue of \$80,000 and would like to have the Sheriff's come back up and see what we could get for that amount of money and what we need to do to increase the revenue he makes for us, motion was seconded, Councilor Trett asked if we could request the Sheriff be at the July Meeting and it was agreed that would be the best. All in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

10.2. Police and Safety Commissioner's Report – Mark Messmer reported at the last meeting they had discussed sending a letter to the owner of the Bungalows to see if they could flush the problem, but apparently we got word back from legal and it's not the best idea. Discussion was held on the response of Marion County Sheriff's office and if people were still reporting. Comments were made that everyone should still call so that it is documented.

10.3. Street Commissioner's Report – Greg Sheppard stated that he didn't think it would be a problem with having the rock there (corner of Detroit Ave. and Forest Ave. by KC's). Councilor Trett motioned to approve the current location of the bird bath rock, motion seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed. Greg reported that he and Rick Morgan are getting together and collecting bid information for the Clester paving project. For next year he said he would like to put in for Detroit Road S. That they (ODOT) look for roads like this, it is a connector, which go out to recreational sites. He was asked about any other grants he could apply for and Greg said the ODOT bicycle grant, that he has put in for that a couple of times, that its very competitive and Councilor Trett asked if we would do better on that grant now that we are a scenic bikeway, Greg said maybe it comes out every two years. Leon Adams asked if another speed bump could be added to further discourage the speeding on Clester. Greg said he would look into it.

10.4. Water Commissioner's Report – Jack Campbell reported for the month of May total consumption was 2,725,600 gallons, average per day 87,923 gallons. Last month was 72,137 which is an 18% increase. Last year was 84,774 gallons which is a 4% increase. He said currently we are not pulling any water from Breitenbush we're still getting all our water from Mackey Creek, 3,293,000 gallons approximately 567,400 out over flow on slow sand filers. Water accounted for was 1,279,600 gallons. Coliforms are absent, Chlorine residual is 1.07 average and 33 gallons of chemical used because of the increase of the amount of water we are using. Water quality remains very good. Water use is way up due to summer demand and water

unaccounted for is slowly going up also. Once again this could be leaky water mains or bad meters. He said that we need to check with Bob to see if there is any way to make sure the meters are functioning correctly. Two leaks were found totaling about 200,000 gallons, owners were called and water turned off. Everything else good.

10.5 Building Commissioner's Report – Sandra Franz reported for the month of May there was one residential building permit issued at 130 Lake Ct. there was one final inspection for a mechanical permit.

10.6 Parks & Rec Commissioner's Report – Jim Bradley stated thanks to the generosity to our can-can girls and a couple of guys, funding in part with the Oregon State Lottery funds by Oregon Business Development Department, the asbestos removal project for the former elementary school is done. It turned out to be a little more challenging than anticipated and took a couple of days longer than planned. However, Alpine Abatement Associates completed the project at the maximum budget of \$66,000. The grant provided \$60,000 and the can can girls donated the required city match of \$6,000. He said we need to raise money to remove the structure and an effort to remove scrap metal should be the next step on the agenda. The estimated cost is \$80 to \$90,000 dollars. He said he and Shari went over to see what could be salvaged and seems we are missing a nice stainless steel sink unit. Recorder Pavoni said they (Abatement Company) said they were going to look into it, but she hadn't heard back. Mayor Flanders said Kevin Hills approached her about doing a percentage, that he has two boys that are willing to go in and scrap and work out a deal so they get some and we get some. Something council needs to discuss and decide if they want to go there or if we just want to go in with volunteers and get as much as they can out of it. Discussion followed. Jim Bradley reported that he contacted Kevin Hills to arrange a time to go and put in the memorial rock. Councilor Sheppard added that they are going to try and do it tomorrow evening.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett, nothing to report

10.8. Planning Commission – Dean O'Donnell, nothing to report

10.9. Sewer Committee – Kim Fowler, no one present.

- Mayor Flanders asked Councilor Trett if he had worked on the learn to burn and he said he contacted a couple of people and they are going to let him know. The Mayor commented that would save us a fortune.
- Councilor Bradley stated any kind of sewer system is going to have to go before the voters, is that right? Mayor Flanders said it would probably be public forums. Bradley said his concern is that we are spending money on this and she responded that we haven't spent any money, we had the grant for it.

11. ADVISORY COMMITTEE REPORTS – The Mayor reported that the Federal Lakes Recreation Committee for Detroit Lake's next meeting would be on Wednesday, July 16 at 6:30 PM at the Detroit Ranger Station

12. PUBLIC COMMENTS – Dean O'Donnell stated he knows the bank owns the property Kevin was in, but it is atrocious right now and if we as a city could write a letter to the them asking they take care of it. Councilor Sheppard said he talked with Kevin last night and he said they were bringing up about six people to do landscaping. Dean also stated that with the 4th of July coming up, they would like to push a campaign to fly the flag for two weeks, he is looking into buying a bunch of banners and flags to make it look festive from July 1st to July 15th. That he is asking approval to hang flags on the city buildings and have the city leave their flags out for the two weeks. Mayor Flanders stated the problem is the flags don't have lights so they would have to come down every night, so Dean said what about just banners, she said banners could stay. Councilor Campbell motioned to approve the banners, motion was seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed. Councilor Messmer said for clarification, he got a message through the Bikeways program about overnight parking possibilities for people utilizing the bikeway. Recorder Pavoni stated they need a designated area right now. Messmer said he is making the proposal for the area in front of the old grade school. Councilor Franz motioned to allow parking at the old grade school, motion was seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed. Mayor Flanders motioned that Kanes be notified they have to take down the signs saying overflow parking, it has to say City Parking, motion was seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed.

13. ADJOURN - Councilor Bradley motioned to adjourn, seconded, all in favor Franz, Campbell, Flanders, Sheppard, Trett, Messmer and Bradley, the motion passed. Meeting adjourned at 7:57 PM.

Attest

Signed: _____
Sharyl Flanders, Mayor

Christine Pavoni, City Recorder