



**DETROIT CITY COUNCIL
Regular Meeting Minutes
Tuesday, April 8, 2014**

CALL TO ORDER: Mayor Flanders called the meeting to order at 6:32 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

1. ROLL CALL – Council Present – Jim Bradley Parks & Rec, Sandy Franz Building, Jack Campbell, Shari Flanders Mayor, Greg Sheppard Streets, Jim Trett Emergency Preparedness and Mark Messmer Police Commissioner

Councilors Absent – None

Staff Present: Christine Pavoni, City Recorder, Deborah Hastings City Clerk

Citizens Present: Glynda Wright, Bob Franz, Dean O'Donnell, Lyndia Basl, Kim Fowler and Kevin Hills

2. PLEDGE WAS RECITED

3. ANNOUNCEMENTS -

3.1 Appointment of Council Commissions by Mayor with Consent of the Council – Mayor Flanders stated that the only commission not occupied right now is the Water Commission and would like to appoint Jack if Council is in agreement, all agreed

3.2 Governing Basics Class: Mayor Flanders reported the class was going to be on Wednesday, April 30, from 9:00 to 4:00 in Salem, that Jack is signed up to attend.

3.3 Budget Committee Meeting The Mayor reported the meeting would be on Wednesday, April 30, at 6:30 and for council to make sure they are available to attend.

3.4 Request to Speak Glynda Wright, 150 Howe Street – Glynda explained the problem she has with the road and her driveway at the end of Howe. She said the road is fine going in but when you get just before their house the road is real steep into their driveway area. That going down is no problem but coming up is a terrible problem, they are just grinding their tires into the gravel and fish tailing that you have to go pretty fast to get up. That she doesn't really know how it could be fixed, that right now there is quite a bit of large round gravel and if that is part of the reason, smaller gravel would pack down better. That last year when they bought they noticed the dryer it got the more powdery it got. She said they are going to pave the whole parking area down on their property and a little stretch that goes to the fence That it would make it easier for them to start up that hill and asked if there were any objections if they go about 10-feet beyond their driveway on city right of way, so they can get their wheels on something solid. Councilor Sheppard said he thought grinding would work really well that it is the next best thing to asphalt. The Mayor asked if the street dead ends to her house and Glynda said yes that they are taking care of what is down by their house and past their property line about 10-feet to make it more solid, that they are putting pavers in and asked if we could do anything beyond there. Councilor Sheppard said that it is a city road but the problem is money. Recorder Pavoni asked if there would be any problem with the waterlines going through there and one of the councilors responded that with them putting in pavers it is accessible. Councilor Bradley asked if there was any problem with them taking over the city street or would there be any misunderstandings about it and the Mayor responded, no that it would still be city right of way. As for the other part, Greg said it would be a cheaper fix if we could get ahold of the grindings. Mayor Flanders asked if he could get an estimate for it for the future. Councilor Trett motioned they allow the Wright's on 150 Howe in Detroit to mitigate a problem on the city right of way with the understanding that we are not giving up rights to access that, seconded by Councilor Sheppard, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed. Councilor Franz asked to add that Greg would check to see what it would cost for the grindings, discussion followed, Greg will look into it.

4. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None

5. APPROVAL OF MINUTES OF THE LAST MONTH - Mayor Flanders asked for a motion to approve the Detroit City Council Regular Meeting of February 18, 2014, Councilor Messmer so moved, motion was seconded, All in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed. the Mayor asked for a motion to approve the City Council and Planning Commission Joint Public Hearing of February 25, 2014, so moved by Messmer motion was seconded, All in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed Mayor Flanders pointed out there were two different dates. The minutes say March 11 and the agenda says the 12th, minutes are for the 11th, she asked for a motion to approve the Detroit City Council Regular Meeting of March 11, 2014, so moved by Messmer, motion was seconded, All in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH - Mayor Flanders stated there are no bills in conflict and asked for approval to pay the bills, Councilor Bradley so moved, motion was seconded, no questions, All in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

7. UNFINISHED BUSINESS

7.0 Clester Road Street Vacation – Mayor Flanders read memo from Recorder Pavoni stating that, because of the high cost of the title reports discussed in the February meeting, the project has been taken off the priority list for now. As we get closer to the end of the fiscal year, we can see how much funds we have to proceed with it. Mayor Flanders stated that Christine did contact the Engineer Rob Henry for advice in regards to issues surrounding the proposed street vacation, that they received his report.

7.1 Rotating Meeting Schedule - Councilor Trett reported the Fire Department is helping work on getting the property on Santiam. That our new rescue should be going into service very soon, that they had a radio installed. He reported that they are moving along with the mailing for the operating levy request. Friday night they are going to be doing an All You Can Eat Spaghetti Dinner fund raiser in the Detroit meeting hall. Councilor Franz reported that the DLRABA meeting was on the 15th of March and reported that two Deputies from the Sheriffs office attended regarding the Neighborhood Watch and if anyone wants to be included to please provide Mark or DLRABA with your name, Detroit address, two phone numbers and an email address. She said that DLRABA would continue to work with the city on the cleanup day, that Ron is going to provide a trailer for the metal recycling, so that would be one less dumpster the city would have to supply. Sandy stated that prizes and cash donations for the Fishing Derby are still accepted and needed, that they would like to have all the donations by the 1st of May. Volunteers are still needed to work at the Derby, that Bob (Franz) has the sign up sheet if anybody would like to help. Sandy said she would like to thank all the people in Detroit, that more than 30 people attended the Bikeway meeting. It really showed, that Detroit is really interested in the Bikeway and wants to have it. She reported DLRABA has approximately 83-members; the next meeting will be on the 19th of April. Mayor Flanders reported that the Federal Lakes is going to have a meeting on Wednesday, April 16th at 6:30 at the Detroit Ranger Station and asked for any volunteers to go. Councilors Sheppard and Bradley volunteered. The Mayor announced the Budget Committee meeting would be on April 30 at 6:30 PM, and for all councilors to be there.

7.2 Flashing Light Hwy 22/Forest Ave. Crossing – City Council was given a copy of a string of emails between the City, COG and ODOT in the meeting packet regarding the possibility of the City applying for any grant funding to get the project moving faster. Christine was given a contact, to which she sent an email. Mayor Flanders stated we are waiting to hear back from her. Councilor Sheppard stated we need to mention to ODOT that the Bikeway ends at that crosswalk.

7.3 Ordinance No. 230 – Second Reading – H.S. Property Rezoning – Mayor Flanders read Ordinance 230 in full and asked for a motion to adopt. Councilor Bradley so moved, motion was seconded, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

7.4 Budget Committee Update – Mayor Flanders stated council needs to appoint the following citizens to serve on the budget committee, Pat Carty, Linda O'Donnell, Sue Crowder and Kelly Galbraith. Councilor Trett moved to appoint Pat Carty, Linda O'Donnell, Sue Crowder and Kelly Galbraith to the Detroit's Budget Committee, motion was seconded, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

8. NEW BUSINESS

8.1 Motion to Add Councilor Campbell To US Bank Accounts Signature Card – Mayor Flanders asked for a motion to add Councilor Campbell as a signer on the bank accounts, Councilor Franz motioned Jack be added to the signature bank accounts, motion was seconded, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

8.2 Outdoor Mass Gathering Permit Application: Fishing Derby May 16-18, 2014 – Mayor Flanders stated that she thought they were going to do the applications for all the events at one time and Bob Franz said they can't because they have to wait until they get their new policy in June. The Mayor asked for a motion to approve the outdoor mass gathering permit for the Fishing Derby May 16 through the 18, Councilor Messmer so moved, motion was seconded. Bob Franz asked if they were going to waive the fee and Councilor Trett moved they waive city fee, motion was seconded, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed. Mayor Flanders asked for the vote to approve the first motion, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed.

8.3 Resolution No. 526: A Resolution To Accept The ODOT 2014 Special City Allotment (SCA) Grant and to Appropriate Funds – Mayor Flanders read memo from Recorder Pavoni that at the March council meeting, Street Commissioner Sheppard proposed to hire Rick Morgan to oversee the paving project. Since Rick does not qualify as an independent contractor, he would have to be hired as a temporary employee. That she has worked with her budget contacts at the Oregon Department of Revenue to set up a scenario that works for the city but does not violate budget law requirements. The appropriations as presented in Resolution 526 were ok'd by the OR Department of Revenue. Mayor Flanders stated that she needs a motion to approve Resolution 526, a resolution to accept the State of Oregon Department of Transportation 2014 Special City Allotment Grant and to appropriate funds. Councilor Trett moved to adopt Resolution 526, motion was seconded. Councilor Bradley asked if we were paying Rick, Mayor Flanders pointed out it's under payroll expenses in the resolution. All in favor; Bradley, Franz, Flanders, Sheppard, Campbell, Trett and Messmer, motion passed.

8.4 Ordinance No. 232 (Draft): An Ordinance Declaring a Moratorium on Medical Marijuana Facilities and Declaring an Emergency – Mayor Flanders asked council if they had read this, which they said they did. The Mayor asked if she had a motion to adopt Ordinance 232 that it is good for a year, so it gives them a year to make a decision on dispensaries. Councilor Trett moved they adopt Ordinance 232, motion was seconded. Discussion followed, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer, motion passed. Mayor Flanders added that they would have to sit down and deal with this within the next year.

9. CORRESPONDENCE – City Recorder, City Clerk **9.1 Letters Sent** – No questions. **9.2 Letters received** – Mayor Flanders mentioned the letter received from staff, that their feelings were hurt. Councilor Franz explained that she didn't think that was the intent and knows how things can be interpreted and the way people sometimes say things isn't the way it was meant to come out. That she felt bad about the whole thing. Councilor Trett asked if the intent was to say, we can always be better, and Councilor Franz responded yes, that they are going to work with them to help make it a little better, that the more people you have the more people can help. Councilor Trett replied that he was hoping that was the way he read it. Recorder Pavoni commented, staff just wanted council to know how they perceived it.

10. COMMISSION AND MAYOR'S REPORTS

10.1 Mayor's Report – Sharyl Flanders stated she had nothing to add

10.2 Police and Safety Commissioner's Report – Mark Messmer inquired if anyone was familiar with the Wild Land Urban Airbase grant program. Councilor Sheppard said he thought it was for fuel reduction on properties. Recorder Pavoni reported that exists with the Forestry Department that a State has to apply for it, that our State Forestry Department does have that money available. That Ken Woodward had talked about it several months ago when he was still on council, that this is available and for individuals to talk to State Forestry to get the money to clean up. Kevin added that it is less then last year, it's less than \$600 now per acre that it is typically when your property borders State land. Mark reported that work progresses on the Neighborhood Watch. That at this time they are working with the Sheriff collecting names and numbers and plotting it on a map to see what kind of coverage we've got just in case there is an incident they can contact property owners confirming if there should be somebody there or not, that he would continue to work on that. Deborah reported the Safety Meeting had been moved to the 23rd.

10.3 Street Commissioner's Report – Greg Sheppard reported they are getting together information to put out the bids for Clester paving.

10.4 Water Commissioner's Report – Jack Campbell read water report from Water Tech Bob Bruce for the month of March. Total water consumption was 2,032,700 gallons; average per day was 65,571 gallons. Last month was 64,914, last year was 94,245, a 1% change in last month and 30% drop from last year. Jack said it looks like he's gotten many leaks taken care of, which is really good. Gallons for Breitenbush were 5,600, for Mackey Creek it was 3,104,300. Water unaccounted for was 1,164,700 gallons. So, we've still got some leaks to take care of. Coli Forms are absent, average chlorine residual was 1.07; chemicals used 21 gallons of chlorine. Bob reported that water unaccounted is very high this month due to water main flushing. This is done twice a year on dead end lines to keep the water fresh and clean. Water meters were read on 3-31-14, several leaks were found and owners were called and water shut off, all else is ok.

10.6 Parks & Rec Commissioner's Report – Jim Bradley reported they were supposed to start getting the asbestos out of the school today, but they didn't show up. Christine added that they were preparing, because they have to go through DEQ, it sounds like that hasn't happened yet, and they were thinking it was going to happen faster.

10.7 Emergency Preparedness Commissioner's Report – Jim Trett reported as a heads up, that some of the Oregon and Timber Counties that have lost all their funding is affecting police, which is affecting fire service. That the problem they are having in the Roseburg area down to Coos County, they don't have Deputies on the road, that they are not responding to emergency calls. That if they have an emergency call that requires law enforcement and an ambulance, you now have an ambulance going into an unprotected scene, and that down there they are looking at not going. As an example, say they get there, there is someone dead and they have to turn that over to somebody, and there is nobody there to do that. Say there is a drunk, they cannot let them back on the road, but there is nobody for them to turn them over to. It puts the Fire Service and Emergency Medical crews in a real predicament. He said that right now Marion County doesn't look like there is a problem, but it came on in a hurry. for council to kind of be aware of it. It is kind of hard to get a deputy up here now, but if funding gets tight we may be in a real pinch up here.

10.8 Planning Commission – Dean O'Donnell reported they put together a recommended document for temporary parking restrictions for Clester, a draft ordinance for slow moving vehicles, which would accommodate golf carts that was a copy of the Manzanita City Ordinance. They put together an ATV ordinance, which was a draft of John Day's ordinance, and they put together a snowmobile ordinance, which they drafted from a city in eastern Oregon. He said they are ready to start compiling a list of recommended code changes this month.

10.9 Sewer Committee – Kim Fowler reported they are mainly waiting for Rob to give them some direction as far as cost before they can go any further, because any funding requires direction.

11. ADVISORY COMMITTEE REPORTS – Mayor Flanders reported the next Federal Lakes Recreation Committee for Detroit Lake meeting would be on Wednesday, April 16th at 6:30 at Detroit Ranger Station.

12. PUBLIC COMMENTS – None

10.5 Building Commissioner's Report – Sandra Franz reported Building permits issued for the month of March was one (1) new family dwelling and two (2) electrical. Permits with final inspection; three (3) Electrical and one (1) structural in the commercial zone. Messer asked where the new dwelling was, she said 225 Scott Avenue.

Glynda Wright asked Commissioner Sheppard if he was going to check on her street and let her know what he comes up with and he said he would find out how much it might cost. Glynda said that she just wanted to make sure he would let her know so they could have what they were doing done first and the Mayor responded that it wouldn't happen that fast, that there is no money in the street budget.

13. ADJOURN – Commissioner Trett moved to adjourn, motion was seconded, all in favor; Bradley, Franz, Flanders, Sheppard, Trett, Campbell and Messmer meeting adjourned at 7:18 PM.

Attest

Signed: _____
Sharyl Flanders, Mayor

Christine Pavoni, City Recorder