



**DETROIT CITY COUNCIL  
Regular Meeting Minutes  
Tuesday, October 14, 2014**

**CALL TO ORDER:** Council President /Acting Mayor Jim Trett called the meeting to order at 6:30 PM at City Hall, 160 Detroit Avenue N., Detroit, Oregon.

**1. ROLL CALL – Council Present** – Jim Bradley Parks & Rec, Sandy Franz Building, Jack Campbell Water, Greg Sheppard Streets, Debby Ruyle Councilor Pro Tem, Jim Trett Emergency Preparedness & Acting Mayor and Mark Messmer Police & Safety

**Councilors Absent** – None

**Staff Present:** Christine Pavoni, City Recorder, Deborah Hastings City Clerk,

**Citizens Present:** Ken Woodward, Paul Carr, Bernie Jueden, John and Sandi Elwood, Bob Franz, Shari Flanders, Leon Adams (Citizens not signed in): Kevin Hills, Dean O'Donnell and Eric Page

**2. PLEDGE WAS RECITED**

**3. ANNOUNCEMENTS** – Acting Mayor Trett announced that because the 2<sup>nd</sup> Tuesday in November falls on Veterans Day, Council will meet on Thursday, November 13, 2014 @ 6:30 PM. He also reported that the exterior of City Hall was scheduled to be painted late summer and the painter backed out last minute and we were unable to find a replacement at a reasonable price so the project is on hold until spring 2015.

> Request to Speak – Ken Woodward voiced concerns regarding the security fence being down at the water treatment plant, which raised a red flag when he had a boat motor stolen not far from the facility. Water Commissioner Campbell informed him the fence was taken down last year while changing the sand filter out, that there is really no real good way to access the sand filters without taking the fence down. That the other sand replacement is due to be done soon and the fence will be replaced after the job is completed.

**4. DECLARATIONS OF CONFLICT OF INTEREST AND EX-PARTE CONTACT - None**

**5. APPROVAL OF MINUTES OF THE LAST MONTH** – Acting Mayor Trett asked for any questions or comments on the Detroit City Council Annual Saturday Meeting of July 12, 2014. Councilor Franz commented that she felt the Sheriff's section was too long and unnecessary. Recorder Pavoni explained that portion of the meeting needed to be typed verbatim for the Attorney to use in writing the ballot title for the contracted sheriff patrol. That the format has been changed to shorten the minutes, that that was a unique situation. Councilor Franz stated she felt it wasn't an official way of doing it and wanted it to go on record. Council agreed they liked the new format. Councilor Bradley motioned to accept the minutes of July 12, 2014 council meeting, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed. Councilor Messmer motion to accept the Regular Meeting Minutes of August 12, 2014, motion was seconded, all in favor, Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed. Councilor Messmer motion to accept the Regular Meeting Minutes of September 9, 2014, motion was seconded, all in favor, (6) Bradley, Campbell, Trett, Sheppard, Ruyle and Messmer, Abstain (1) Franz, motion passed.

**6. APPROVAL OF THE BILLS PAYABLE LIST FOR CURRENT MONTH** – Councilor Messmer motioned to pay the bills, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

**7. UNFINISHED BUSINESS**

**7.0. Clester Road Issues: Revocable License Agreement; Ordinance No. 234, declaring the entire length of Clester Road West a Restricted Parking Zone area** - There was discussion regarding current parking conditions and the *repercussion* of the restricted parking zone on Clester, causing people to start parking on other surrounding streets. Utilizing the old grade school property for parking was discussed as a possible solution. Trett to check with Sheriff's office if they would ticket people crowding onto the side streets if it became a safety issue because emergency personal couldn't get through. Also discussed was making the parking decals for the residents on Clester Road address specific. Councilor Messmer motioned to issue three

site specific parking permits on the south side of Clester, motion was seconded. Price per address is \$45 the first year and \$10 thereafter. All in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed. Christine stated the ordinance would be rewritten and brought back to the next meeting. The revocable license agreement for property owners encroaching on city right of way was briefly discussed, conclusion was it would not pertain to properties on the North side of the street.

7.1. Rotating Meeting Schedule – Councilor Franz reported DLRABA didn't have a meeting last month but would be attending the meeting on Saturday, October 18<sup>th</sup>. She talked about the Mud Run and pictures being on the web site to look at. That she thinks they are going to do some shifts on how they do the beer garden next year that it would be outside rather than inside. She stated that they didn't have as big a turnout this year as they've had in the past. Acting Mayor Trett reported that the Fire Department was able to have a phone line routed to the Fire Department business office on September 15 to take 911- calls; that Frontier had a fibrotic cable cut east of Salem which knocked out 911 service in the North Canyon including Silverton & Mt. Angel; that it was down about 8-hours, and that Debbie & Steve Ruyle, Tim McDevitt and Jack Krill manned the phone. The ASA Transport License is coming up for renewal; that the ASA committee which is run by Marion County has a sub-committee he met with last week; that they still have some things to work on, but the feeling he got from the sub-committee is that they recommend to the full committee that we be given another one year transport license because they really like what we have been doing up here. He reported that we have five new volunteers which makes a total of 13, that they still need more. Jack Krill is the new Assistant Chief and has been working on getting policies updated along with other things.

> Discussion continued regarding the Clester Road Revocable License Agreement – There was a lengthy discussion regarding the revocable license and the \$25 annual fee. Concerns were brought forth that the problem was being band aided and whether or not the fee should be charged because not everyone will pay. After discussion, Councilor Bradley motioned not to charge the fee and refund the Elwood's their \$25. Motion died for lack of a second. Councilor Messmer motioned they table this for further discussion and address it at the next session, that they need to think about what the long term implications are and that they would be setting a precedent for the entire city. Acting Mayor Trett stated that he would like the attorney's opinion on what the options are if someone doesn't pay or sign. Motion was seconded to table, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

7.2. Flashing Light Update: Pedestrian Crossing Hwy 22 & Forest Ave - Acting Mayor Trett stated that the \$60,000 project is approved, still waiting for the intergovernmental agreement from ODOT.

7.3. Log Cabin-Style Chemical Toilets – Acting Mayor Trett stated the log cabin style chemical toilets are not possible to get, they aren't making them anymore.

7.4. Golf Carts and Highway Crossing - Recorder Pavoni reported they didn't need to do anything, that low speed vehicles are allowed. Discussion followed.

7.5 .ATVs and Snowmobiles Draft Ordinances – Recorder Pavoni reported that the issue here is the highway crossing; that it has to be 100 feet away from an intersection; that we can't have an ordinance for anything that is illegal. After discussion, Acting Mayor Trett moved that they move this back to the Planning Commission for further work, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

7.6. Kubota - City Recorder Pavoni reported that the attorney had been out of town the last 10-days and hadn't had a chance to review the new agreement from TCF that was received from Linn Benton Tractor Company that it is a cheaper deal, about \$200 a year less and no usage restrictions as the other company had. Acting Mayor Trett asked for a motion to cancel their proposal with Mosaic International and accept the proposal offered by TCF Equipment Finance. Councilor Messmer so moved, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

## **8. NEW BUSINESS**

8.1. Draft Wastewater System Feasibility Study – Acting Mayor Trett asked Sewer Committee members for an update. Ken Woodward talked about the different system outlined in the plan and that he has a lot of questions for HBH; that he talked with Tim Mcfedridge , the one who writes the permits and he said for us to keep the injection system in mind because we don't have storage. We need money and land and everyone knows it and wants to help. Ken suggested starting with the downtown core, discussion followed, Recorder Pavoni stated that Rob from HBH would be up for the next meeting to talk about financing; that the reason this is being talked about today is because HBH needs input about the draft study; that all their comments, questions and suggestion need to be submitted to him. It was agreed that Christine would email council HBH's email address to contact them directly. Councilor Campbell motioned to push this to next month, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

8.2. Business License Renewals – Acting Mayor Trett stated this had all be taken care of. No action.

8.3. Air Quality Monitoring – Mill City Planning Commission mailing – Councilor Messmer motion to ignore their request, motion was seconded. Concerns were heard by Councilor Franz stated that citizens have told her they are concerned about the lack of air quality monitoring related to agricultural burning in our area. Discussion followed. All in favor (5) Bradley, Campbell, Trett, Sheppard and Messmer, Nay (2) Franz and Ruyle, motion passed.

8.4. Added 10/14/14: Cycle Oregon Grant – Acting Mayor Trett stated that DLRABA is asking if the City could apply for this grant. Councilor Messmer explained that the grant would be used towards an architect and appraisal towards the community center to get as much funding as possible to try and make that project a reality. Discussion followed with Recorder Pavoni reporting that she has questions out to our grant writer to make sure the city's ok to that for another agency, to apply on behalf of someone else. After discussion, Councilor Franz motioned that if it checks out for the city to go ahead and apply for DLRABA, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed.

**9. CORRESPONDENCE** – Councilor Messmer stated that he received verbal confirmation from Rob at Freres to supply an excavator for the school demolition; that they would do it as soon as road season is over. Letters sent and received – No questions

## **10. COMMISSION AND MAYOR'S REPORTS**

10.1 Mayor's Report – Jim Trett reported Mayor Flanders would be back on November 1<sup>st</sup>.

10.2 Police and Safety Commissioner's Report – (Neighborhood Watch Program) Mark Messmer talked about lacking good representation from the other side of the highway; that contact information needs to be collected to establish a network. At the suggestion of Councilor Franz, Mark asked Debby Ruyle, Councilor pro-tem if she could go door to door to possibly get this information.

10.3. Street Commissioner's Report – Greg Sheppard reported Clester Road paving and striping is finished except for putting up the signs. Still waiting to hear about the grant he put in for Detroit Road S. Kevin Hills reported that he and his brother are still working out the details of taking over the snowplowing, and will sign the contract. That the price would be staying the same, will use some of the same equipment. But that they are still working out the details.

10.4. Water Commissioner's Report – Jack Campbell read Water Tech Bob Bruce's report for the month of September on water usage and consumption. Two leaks were found after the meter readings on September 30<sup>th</sup> and the owners were called. Water unaccounted for is still coming down. We still have a leak on the ODOT main, which was 150,000 gallons last month and is part of the water unaccounted for. Jack stated that we have a leaking old system that needs some major upgrades. On October 5<sup>th</sup> we had a communication failure when a Verizon cell tower went down. After service was restored one of the modems failed. Portland Engineering was called; they are sending a new one. All else ok.

10.5. Building Commissioner's Report – Sandra Franz reported building permits issued for the month of September were one electrical and two mechanical both for residences.

10.6. Parks & Rec Commissioner's Report – Jim Bradley reported that the city is grateful for the time Terry Bonnett has invested to remove recyclable materials from the old grade school. It is believed that the building be torn down and arranged into several burn piles. That they would need the cooperation with the Fire Department to coordinate a burn. Kevin Hills spoke with Randy Silbernagel of Freres Lumber Company who encouraged the city to write a letter to them asking to have an excavator made available to tear the building down. The donation if granted, should include an operator. If granted Kevin Hills has offer to oversee the project. Council needs to discuss, if agreed and give Kevin permission. Kevin reported that he talked to Rob Freres and he agreed after the road building season, around Thanksgiving they would come up and tear the building down. Kevin went into more details about the project.

10.7. Emergency Preparedness Commissioner's Report – Jim Trett reported earlier in the meeting

10.8 Planning Commission – Commission in recess, no meeting

10.9 Sewer Committee – Reported earlier in the meeting

**11. ADVISORY COMMITTEE REPORTS** - Federal Lakes Recreation Committee for Detroit Lake next meeting Wednesday, October 15th at 6:30 PM at Gates Fire hall.

**12. PUBLIC COMMENTS** – None

**13. ADJOURN** – Councilor Bradley motioned to adjourn, motion was seconded, all in favor, (7) Bradley, Franz, Campbell, Trett, Sheppard, Ruyle and Messmer, motion passed. Adjourned at 8:40 PM.

Attest

Signed: \_\_\_\_\_  
James Trett, Acting Mayor

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Christine Pavoni, City Recorder